

MINUTES OF THE BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
OCTOBER 24, 1988
SADDLEBACK COLLEGE, LIBRARY 105

CLOSED SESSION

The board of trustees met in closed session from 5:00 p.m. to 6:00 p.m. to discuss personnel and negotiations. Trustee Moore was absent for the 5:00 p.m. closed session. Trustee Hueter met with architects during this time. All other trustees were present.

CLOSED SESSION

WORKSHOP

A workshop for the board of trustees was held at 6:00 p.m. to discuss the Irvine Valley College Master Plan. Trustee Moore arrived during this workshop.

WORKSHOP

CLOSED SESSION

The board of trustees met in closed session from 7:30 p.m. to 8:00 p.m. to discuss personnel and negotiations.

CLOSED SESSION

REGULAR MEETING

The open session of the regular meeting of the board of trustees was called to order by President Gellatly at 8:00 p.m. Trustee Connolly led the pledge of allegiance, and Trustee Swanson offered an invocation.

CALLED TO
ORDER

Members of the Board of Trustees

Shirley Gellatly, President
Iris Swanson, Vice President
Joan Hueter, Clerk
John Connolly, Member
Marcia Milchiker, Member
Robert Moore, Member
Harriett Walther, Member
John Hellriegel, Student Member

PRESENT

Administrative Officers

Richard Sneed, Chancellor
Neil Yoneji, Vice Chancellor, Fiscal Services
Anna McFarlin, Vice Chancellor, Administrative Services
Maria Sheehan, Vice Chancellor, Employee Relations and
Personnel
Constance Carroll, President, Saddleback College
Ronald Kong, President, Irvine Valley College

Faculty Association

Carl Christensen

Intercollege Academic Senate

John Allen

California School Employees Association

Matt Suarez

Classified Senate/Council

Patsy Emmert

Motion by Trustee Hueter, seconded by Trustee Walther, to approve the agenda as presented. Motion carried unanimously.

APPROVAL
OF AGENDA

Motion by Trustee Walther, seconded by Trustee Connolly, to approve minutes of the October 10, 1988 board of trustees meeting. Motion carried unanimously.

APPROVAL
OF MINUTES

There were no actions from closed session.

ACTIONS

Motion by Trustee Walther, seconded by Trustee Hueter, to approve a resolution recognizing the retirement of Felix LeMarinel, Trustee, North Orange County Community College District. Motion approved with a roll call vote.

RESOLUTION

Consent Calendar

Motion by Trustee Moore, seconded by Trustee Walther, to approve the consent calendar. Motion carried unanimously.

APPROVAL OF
CONSENT
CALENDAR

Board Policy Section 4000, Personnel, has been revised to be consistent with changes in Title V and the education code. Margaret Chidester, Parker and Covert, stated that Board Policy 4078, Industrial Accident and Illness Leave of Absence, and Board Policy 4203, Sick Leave for Administrators and Classified Leadership Personnel, will be modified and recommended as Administrative Regulations at the next meeting with general statements substituted as board policies. Section 4000 will be presented for continued discussion at the next board meeting.

BP 4000

Board Policy Section 4014 is a proposed policy providing for a smoke-free work environment. The colleges and district offices have in place a series of proposed regulations to implement the policy over time. The board determined that the term "maximize" in the proposed policy should be revised to "establish" or an equivalent. Regulations on BP 4014 are to be presented along with the policy at the next board meeting.

BP 4014

The board approved application for grant funds to National Endowment for Arts for an exhibition entitled "Retaining ReSEMBLANCE." The exhibition investigates modern and contemporary notions of representation in art practice.

APPLICATION
OF GRANT
FUNDS

The board approved the Educational Services Agreement with Shearson Lehman Brothers to offer instruction and services in support of the Effective Writing in Business Communication training program.

EDUCATIONAL
SERVICES
AGREEMENT

The board approved Arts of Irvine Valley College Events; The Three Musketeers, Opus One Chamber Players, and Holiday Choral Concert, for fall 1988.

ARTS

The board approved Emeritus Institute curriculum changes.

EMERITUS
INSTITUTE

The board approved Cora Williams to present a retirement planning workshop for staff.

RETIREMENT
PLANNING

The board authorized guest artist contracts with Musician's Mutual Association for a performance by Tito Puenter Latin Jazz Allstars, and Columbia Artists Festivals Corporation for a performance of The Boys of the Lough.

GUEST ARTIST
CONTRACTS

The board approved NRA annual membership in conjunction with safety and security operations.

NRA

The board approved the contract with the Chancellor of the California Community Colleges for administrative services in connection with collection of student financial aid obligations under COTOP.

COLLECTION OF
OBLIGATIONS

The board approved surplus, obsolete, and lost and found items as displayed in the exhibit to be sold to the highest bidder. Authorization is also requested to dispose of items for which no bids are received in the most reasonable manner consistent with the condition of the items.

SURPLUS
PROPERTY
SALE

The board approved warrants 135631 through 135944 totaling \$501,465.75 and credit card purchases totaling \$2,196.26.

WARRANTS

The board approved purchase orders 005005 through 005291 totaling \$152,832,64.

PURCHASE
ORDERS

The board approved requests for travel and/or mileage.

TRAVEL

Reports

There were no public comments concerning items not on the agenda.

PUBLIC
COMMENTS

Trustee Walther reported on the California Community College Trustees (CCCT) Board of Directors meeting. She stated that there was 100% CCCT membership of all districts, and that a committee has been formed to review dues. Trustee Walther stated that CCCT approved a resolution supporting Proposition 78, and remained neutral on Proposition 98.

TRUSTEES'
REPORTS

Motion by Trustee Walther, seconded by Trustee Moore, requesting background information for board review regarding use of nonbiodegradable materials and the greenhouse effect. Motion carried unanimously.

In response to a question raised by Trustee Moore, Dr. Sneed stated that Mr. Yoneji's office had developed the request for proposals on the golf driving range. Trustee Moore asked that a timeline be presented at the next board meeting. In response to another question from Trustee Moore, Dr. Sneed stated that more information had been received relative to radon and that Mr. Yoneji would report.

President Gellatly commended Dean Hodge for his work on the statewide Student Leadership conference for the California Community College Student Affairs Association.

Student Trustee Hellriegel distributed a written report on the Saddleback College Associated Student Government blood drive, homecoming and first annual soap box derby with proceeds going to Saddleback College's Alcohol and Drug Education and Prevention Program. He reported on the Associated Students of Irvine Valley College halloween party at the Child Care Center, and an ASIVC dinner for evening students on November 15. Student Trustee Hellriegel reported on the CCCT conference and the Student Leadership conference.

Both college presidents submitted written reports for inclusion in the agenda distributed in advance of the meeting.

PRESIDENTS'
REPORTS

President Carroll reported on damage sustained when a water circulation pump on the third floor cracked, flooding portions of the Library but without damage to books or periodicals. President Carroll reported that the Lariat staff and advisers have received the West Region Pacemaker Award, and that the Saddleback

literary magazine has been awarded a commendation from the National Community College Humanities Association.

President Kong reported that the Harvard College Library has requested copies of Irvine Valley College's publication, "The Elephant-ear." President Kong also reported that participants at a recent community breakfast were invited to tour the new Computer Science facility, and that IBM staff were impressed with the facility indicating consideration of a loan of a significant piece of computer equipment.

Professor Allen stated that senate goals and objectives for 1989-1990 have been revised to be submitted in the planning process. Professor Allen reported on the Leadership Colloquium conference which was dedicated to generating ideas to develop models for increasing faculty and staff involvement in governance.

SC ACADEMIC
SENATE REPORT

Mr. Suarez stated that CSEA had not received the district proposal.

CSEA REPORT

Ms. Emmert reported on the successful Orange Pick/Parking Lot/Plant Sale which raised \$604 designated for Classified Council scholarships, and \$104, part of which will be a gift to the IVC Foundation and part will be used by the recipient of the Outstanding Employee at IVC to attend the IVC spring foundation dinner.

CLASSIFIED
REPORT

Motion by Trustee Connolly, seconded by Trustee Hueter, to approve submitted certificated and classified personnel actions including replacement pages. Motion carried unanimously.

PERSONNEL
APPROVALS

Motion by Trustee Hueter, seconded by Trustee Walther, to approve acceptance of listed gifts on behalf of Saddleback College and Irvine Valley College. Motion carried unanimously.

GIFTS

President Gellatly adjourned the meeting to closed session at 9:20 p.m.

ADJOURNMENT

The next regular meeting of the board of trustees will be held on November 21, 1988 at 7 pm. at the Saddleback College campus.

NEXT MEETING



Richard Sneed
Secretary, Board of Trustees