

MINUTES OF THE BOARD OF TRUSTEES  
SADDLEBACK COMMUNITY COLLEGE DISTRICT  
OCTOBER 22, 1990  
IRVINE VALLEY COLLEGE, ROOM B304

CLOSED SESSION

The Board of Trustees met in closed session from 7:00 p.m. to 7:45 p.m. to discuss personnel and negotiations. Trustee Swanson was absent for the closed session with all other trustees present.

CLOSED  
SESSION

REGULAR MEETING

The open session of the regular meeting of the Board of Trustees was called to order by President Hueter at 7:45 p.m. Trustee Connolly led the pledge of allegiance, and Trustee Walther offered a moment of silence.

CALLED  
TO ORDER

Members of the Board of Trustees

Joan Hueter, President  
Marcia Milchiker, Vice President  
John Connolly, Member  
Shirley Gellatly, Member  
Robert Moore, Member  
Harriett Walther, Member  
Kymberly Pine, Student Member

PRESENT

Absent

Iris Swanson, Clerk (excused for district business)

Administrative Officers

Richard Sneed, Chancellor  
Neil Yoneji, Vice Chancellor, Fiscal Services  
William Kelly, Vice Chancellor, Administrative Services  
Robert Lombardi, Acting Vice Chancellor, Employee Relations and Personnel  
Constance Carroll, President, Saddleback College  
John Andrews, Vice President, Student Services, Irvine Valley College, for Anna McFarlin, President, Irvine Valley College

Faculty Association

Lee Walker, President

Academic Senate

Lee Haggerty, President  
Janice Horn, President

California School Employees Association

No representation

Classified Senate/Council

Helen Locke, President  
Connie McClain, Representative

Motion by Trustee Marcia Milchiker, seconded by Trustee John Connolly, to approve the agenda as presented including replacement and/or additional pages to items 25a and 25b. Motion carried unanimously. Student Trustee Kymberly Pine cast an affirmative advisory vote.

APPROVAL  
OF AGENDA

Motion by Trustee Milchiker, seconded by Trustee Robert Moore, to approve minutes of the October 8, 1990, meeting of the Board of Trustees. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

APPROVAL  
OF MINUTES

Trustee Milchiker read out the following closed session action:

CLOSED  
SESSION

The Board of Trustees in closed session on October 8, 1990, approved a Notice and Statement of Decision to Dismiss dated October 8, 1990.

Members of the Quiet Zone Theater performed a brief musical skit followed by the presentation of a check for \$3,000 from the Sign Language Club to Saddleback College to purchase videos and library books for use by students in sign language and interpreting classes.

PRESENTATION

Consent Calendar

Agenda Item 7 was removed from the consent calendar for separate discussion. Motion by Trustee Harriett Walther, seconded by Trustee Moore, to approve the consent calendar as amended. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

CONSENT  
CALENDAR

Motion by Trustee Shirley Gellatly, seconded by Trustee Connolly, to adopt the resolution in support of Proposition 143. Motion carried by a roll call vote.

RESOLUTION

Motion by Trustee Moore, seconded by Trustee Connolly, to accept for review and study Board Policy 3520, Refreshments, Meals and Decorations at District Functions. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote. This item will be brought to the next board meeting for action.

BOARD POLICY

Jo Ann Alford, Staff Diversity Coordinator, reviewed the Faculty and Staff Diversity Fund Assessment Report for 1989-1990 that will be submitted to the Chancellor's Office of the California Community Colleges, and reported to the board on accomplishments, expectations and the responsibility of the District with regard to staff diversity. Members of SCCD staff and the community also addressed the board and expressed their concerns regarding staff diversity. Dr. Richard Sneed invited those that spoke to submit their suggestions in writing for further review.

STAFF  
DIVERSITY  
REPORT

Reports

There were no public comments concerning items not on the agenda.

PUBLIC  
COMMENTS

Trustee Moore announced that KCET will air a program intended to provide information on the 28 propositions on the November 6 ballot. Trustee Walther commented that the ACCT convention was particularly good this year, and that she was impressed by Santa Monica College's staff reading program. Trustee Pine announced that Saddleback College won its homecoming game against highly ranked Fullerton College. Trustee Pine also reported that Saddleback College Student Government is holding a talent show on November 20 with proceeds going to Orange County Earth Day Coalition.

TRUSTEES'  
REPORTS

President Constance Carroll reported that the October 13 fundraiser at the Mission Viejo Mall was very successful and that the amount raised was \$114,000. She also reported on two other important events, the October 8 dedication of the Student Services Center and the October 11 Emeritus Institute Day. A copy of the newly published spring class schedule was distributed to those present.

PRESIDENTS'  
REPORTS

Vice President John Andrews reported that a reception was held October 19 for the AIDS awareness presentation, "This is Our Yard," and commented on the excellence of the presentation. Irvine Valley College's soccer team is currently ranked third in Southern California and fifth in the state. Mr. Andrews indicated



that the gift of \$30,000 from Pfizer Laser Systems to Irvine Valley College listed in Agenda Item 26 was in the form of equipment. He noted Irvine Valley College's currently running musical revue, "Jacques Brel is Alive and Well and Living in Paris." Mr. Andrews introduced Mr. Pat McMahon, Fellow at Irvine Valley College for 1990-1991.

Professor Lee Haggerty reported on the Academic Senate Area D. He stated that it appears the most mutually convenient date for the faculty/board/administrators workshop is November 6, 1990.

ACADEMIC  
SENATES'  
REPORTS

Professor Jan Horn stated that Irvine Valley College Academic Senate by-laws have been revised. The Senate Academic Affairs Committee is currently working on a policy for individual projects during flex days. She noted that Saddleback Community College District seems to be ahead of other districts in implementing shared governance.

Professor Lee Walker reported that he had attended a workshop on developing a comprehensive faculty evaluation system. He also brought a recent legislation summary for the board's review.

FACULTY  
ASSOCIATION  
REPORT

Ms. Connie McClain reported that the distribution of the needs and interest survey for classified staff has been completed as well as an as a communication requesting information for inclusion in President Carroll's newsletter. She noted that a Classified Senate representative attended a very informative 4CSD committee meeting recently where many ideas were exchanged.

CLASSIFIED  
SENATE/  
COUNCIL  
REPORTS

Ms. Helen Locke distributed a flyer announcing the Holiday boutique on November 3.

Dr. Sneed announced that Trustee Iris Swanson was on an accreditation visit. He asked that the minutes report the untimely death of associate faculty member, Miriam Rothstein, Wednesday, October 17.

CHANCELLOR'S  
REPORT

Trustee Gellatly requested that the staff diversity program be brought back to a subsequent board meeting. After discussion, it was determined that the report on ethnic diversity be included on the agenda for the December 3 meeting.

Motion by Trustee Moore, seconded by Trustee Walther, to approve the Saddleback College plan for new faculty positions and authorize the College to begin recruitment activities for the top priority position identified, and other positions on the list, as available funds are identified, subject to board approval. Motion carried. Trustee Connolly was not present to vote. Student Trustee Pine cast an affirmative advisory vote.

FULL-TIME  
FACULTY  
HIRING PLANS -  
1991-1993

Motion by Trustee Moore, seconded by Trustee Milchiker, to approve the Irvine Valley College plan for new faculty positions and authorize the college to begin recruitment activities for the positions identified and to fill the positions as available funds are identified, subject to board approval. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

The board approved the proposal by Saddleback College to contract with the California Motorcycle Safety Program to provide motorcycle rider training on campus through Community Education. Assembly Bill 55 requires anyone under 21 seeking a motorcycle license to complete this training prior to receiving a license.

MOTORCYCLE  
TRAINING  
PROGRAM

Motion by Trustee Milchiker, seconded by Trustee Walther, to approve Saddleback College's request to seek accreditation of the Children's Center by the National Association for the Education of Young Children. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

ACCREDITATION  
OF CHILDREN'S  
CENTER

The board approved Saddleback College's institutional membership in the California Community College Council for Staff Development.

4CSD  
MEMBERSHIP  
APPROVAL

The board approved Saddleback College's guest artist contracts with Traditional Arts Services authorizing performances by the Klezmerim Band and Queen Ida.

GUEST ARTIST  
CONTRACTS

The board approved granting certificates of achievement to the students identified by Saddleback College and Irvine Valley College.

STUDENT  
CERTIFICATES

The board approved Irvine Valley College's hiring of Mary Auvil as Consultant in the preparation of final report of the Statewide Community College Professional Development Project, and of final report of the Statewide Community College Instructional and Administrative Telecommunications Model Network program.

CONSULTANT  
AGREEMENTS



The board ratified two Irvine Valley College Change Orders concerning Hub I Student Services Center: Change Order No. 2 to amend the contract with Culp Construction Company by increasing the contract amount to \$5,739,643 and no extension of contract completion date, and Change Order No. 3 to amend the contract with Culp by increasing the contract amount to \$5,749,876 and no extension of contract completion date.

CHANGE  
ORDERS

The board approved a contract with JHH Consultants to provide an additional site survey for the Child Development Center at Saddleback College in accordance with their proposal.

SITE SURVEY

After a recess, Trustee Joan Hueter left the meeting and Trustee Milchiker called the meeting to order.

The Chancellor withdrew the item requesting approval of a consultant agreement with Harry B. Holzhauer & Associates to provide an appraisal of the Dimension tower site.

APPRAISAL  
SERVICES

The board approved an addendum to the the existing consulting agreement covering the period November 1, 1990, through January 30, 1991, to authorize Mike Meyerson to assist in the deployment of the Payroll phase of the integrated Personnel/Payroll Fiscal System.

CONSULTING  
AGREEMENT

The board approved the professional services agreement with Ralph Andersen & Associates to perform technical services and training to Saddleback Community College District in implementing a classification study and reviewing new classified bargaining unit positions.

PROFESSIONAL  
SERVICES  
AGREEMENT

The board approved the award of bid for future paper supplies to the eight vendors who provided the lowest bid. The board also approved a current supply to be purchased from the Kirk Paper Company for \$30,698.88.

AWARD OF  
BID

The board approved the award of financing to implement lease/purchase agreements on an as-needed basis to Security Pacific National Bank of San Francisco not to exceed \$500,000.

AWARD OF  
FINANCING

The board approved amendments to the 1990-1991 General Fund Budget in the amounts of \$28,843 to properly account for revenues and expenditures of the lease agreement with Cal State Fullerton, and \$946,599 to properly account for revenues and expenditures

BUDGET  
AMENDMENTS

associated with AB 1725 Program Improvement and that these funds be appropriated to the accounts and in the amounts displayed.

Motion by Trustee Gellatly, seconded by Trustee Connolly, to accept the quarterly budget status report for review and study as displayed in the agenda item exhibit, and direct the administration to include these reports in the minutes of this meeting as required by Education Code Section 84043. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

BUDGET  
STATUS  
SUMMARY

Motion by Trustee Connolly, seconded by Trustee Walther, to approve/ratify transfers of appropriations delineated in agenda item exhibit. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

TRANSFER OF  
APPROPRIA-  
TIONS

The board approved purchase orders 19213 through 19610 totaling \$254,894.57.

PURCHASE  
ORDERS

The board approved warrants 5060 through 5578 totaling \$985,051.83 and credit card purchases totaling \$7,721.36.

PAYMENT  
OF BILLS

Motion by Trustee Connolly, seconded by Trustee Moore, to approve the submitted certificated and classified personnel actions including replacement pages. Motion carried unanimously.


PERSONNEL  
ACTIONS

Motion by Trustee Moore, seconded by Trustee Gellatly, to accept the following gifts: \$15,000 to be utilized by students in Physical Sciences and Technologies classes, Irvine Valley College, donated by UCI Beckman Laser Institute; \$30,000 in equipment to be utilized for instructional purposes in the Electro Optics Program, Irvine Valley College, donated by Pfizer Laser Systems; four pallets of electronic components and circuit boards, donated by Advanced Logic Research to Saddleback College; \$3,000 for videos and library materials in sign language and interpreting classes, donated by the Sign Language Club, Saddleback College. Motion carried unanimously.

GIFTS

The board meeting was adjourned to closed session at 10:55 p.m.

ADJOURNMENT

  
Richard Sneed, Secretary  
Board of Trustees