

MINUTES OF THE BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
OCTOBER 19, 1992
LIBRARY 105, SADDLEBACK COLLEGE

CLOSED SESSION

The Board of Trustees met in closed session from 7:00 p.m. to 7:30 p.m. to discuss personnel and negotiations. All trustees were present.

CLOSED SESSION

REGULAR MEETING

The open session of the regular meeting of the Board of Trustees was called to order by President Connolly at 7:30 p.m. Trustee Gellatly led the pledge of allegiance, and Trustee Swanson offered words of inspiration.

CALLED
TO ORDER

Members of the Board of Trustees

John Connolly, President
Harriett Walther, Vice President
Shirley Gellatly, Clerk
Joan Hueter, Member
Marcia Milchiker, Member
Robert Moore, Member
Iris Swanson, Member
Heather Love, Student Member

PRESENT

Administrative Officers

Richard Sneed, Chancellor
Tony Carcamo, Vice Chancellor, Fiscal Services
Linda Kroner, Vice Chancellor, Human Resources
Constance Carroll, President, Saddleback College
Anna McFarlin, President, Irvine Valley College

Absent

William Kelly, Vice Chancellor, Administrative Services

Faculty Association

No Representation

Academic Senate

Mike Merrifield
Wendy Phillips

California School Employees Association
Tamara Carnine

Classified Senate/Councils
Mike Estes
Vince Cooper
Matthew Breindel

Motion by Trustee Moore, seconded by Trustee Hueter, to approve the agenda as presented including replacement and/or additional pages to items 22a and 22b. Motion carried unanimously. Student Trustee Love cast an affirmative advisory vote.

APPROVAL
OF AGENDA

Motion by Trustee Moore, seconded by Trustee Hueter, to approve minutes of the October 5, 1992, meeting of the Board of Trustees. Motion carried unanimously. Student Trustee Love cast an affirmative advisory vote.

APPROVAL
OF MINUTES

Trustee Gellatly read out the following closed session action:

CLOSED SESSION

On October 12, 1992, the Board held a grievance hearing under the provisions of the contract between the District and the Faculty Association. After careful consideration of all the evidence, the Board of Trustees denied the grievance.

Trustee Gellatly read statements from the board which indicated that ". . . the board of trustees of the SCCD publicly and without reservation reaffirms its confidence in the leadership of Chancellor Richard J. Sneed and deeply appreciates his outstanding guidance of the district and his service to the people of the Saddleback Community College District." The statements were addressed respectively to the Academic Senates of Saddleback College and Irvine Valley College and the Associated Students of Irvine Valley College. The complete statements are attached to these minutes. President Connolly noted that the statements reflected the unanimous support of the trustees.

BOARD
STATEMENTS

Chancellor Sneed requested a fifteen minute recess of the board to consider an item following the Forensics and CSEA presentations.

Presidents Carroll and McFarlin introduced the Saddleback/Irvine Valley Forensics Team coaches, Professors Bob Bornemann and Paul Crary, and Team Captain, Ms. Christina Orlandella, and congratulated the Team for being selected for the second time as recipient of the Jim Miller Perpetual Sweepstakes Award.

PRESENTATIONS

On behalf of CSEA Chapter 586, President Tamara Carnine stated that CSEA is looking forward to the CFIER interest-based bargaining training with the District in November. She submitted CSEA's proposal for the 1992-1993 contract reopeners to the board and distributed copies.

President Connolly called for a fifteen minute recess of the board.

RECESS

President Connolly reconvened the meeting and asked for a motion to move forward agenda items 11 and 12, Irvine Valley College Playing Fields Notice of Completion and Hart Gymnasium Construction. Motion by Trustee Gellatly, seconded by Trustee Hueter, to move items 11 and 12 forward. Motion carried unanimously. Student Trustee Love cast an affirmative advisory vote.

Mr. David Body, Principal, Parkin Architects, reviewed the recently completed IVC playing fields and Life Fitness Center projects as well as the proposed construction of Hart Gymnasium and their relationship to the IVC Master Plan. Following Mr. Body's presentation, IVC Professor Susan Long, Chair, School of Health, Science, Physical Education, and Athletics, reviewed the educational program related to the physical education facilities.

PRESENTATION/
IVC PLAYING
FIELDS AND HART
GYMNASIUM

Motion by Trustee Moore, seconded by Trustee Walther, to approve final acceptance of the general construction of the Irvine Valley College P.E. Outdoor Facilities (playing fields) and authorized the filing of the Notice of Completion with the County of Orange, and further authorized the release of the retention 35 days after the date of filing. Motion carried unanimously. Student Trustee cast an affirmative advisory vote.

Motion by Trustee Hueter, seconded by Trustee Moore, to award the construction contract for the Irvine Valley College Hart Gymnasium to NEKO Corporation in the amount of \$3,326,000 conditional upon approval of release of funding by the California Community Colleges Chancellor's Office; hire Parkin Architects to provide architectural services during the construction phase for the amount of \$50,860.80; assign Mr. Bruce Gaffney as inspector-of-record during construction for the amount of \$79,000; contract with Wyman Testing Laboratories in accordance with the proposal dated September 14, 1992, for the amount of \$36,158 for field and laboratory materials testing and inspections during construction; and contract with PSI, Professional Service Industries, Inc., in accordance with the proposal dated March 2, 1992, for soils testing and inspection services during construction. Motion carried unanimously. Student Trustee cast an affirmative advisory vote.

Motion by Trustee Milchiker, seconded by Trustee Moore, to approve the consent calendar. Motion carried unanimously. Student Trustee Love cast an affirmative advisory vote.

CONSENT
CALENDAR

The board approved Saddleback College's proposal for the grant, "Articulation and Transfer of Alcohol and Drug Studies Programs in Community Colleges to Four-Year State Universities," from the Chancellor's Office, California Community Colleges.

GRANT
APPLICATION

The board accepted the award of funds to Irvine Valley College in the amount of \$52,042 from California Department of Education/Child Development Division, Agreement Number CD-1644, and that the District Vice Chancellor of Fiscal Services and Operations be the authorized signatory for accepting these funds.

GRANT
ACCEPTANCE

The board approved Saddleback College's Regional Health Occupation Resource Center Grant project workshops on October 30, November 7, and December 18, with presenters and associated expenses, the addition of four consultants to serve as proctors, center assistants, and resident actors for an amount not to exceed \$700, and the extension of existing consulting agreements to February 28, 1993.

REGIONAL HEALTH
OCCUPATION
RESOURCE CENTER
GRANT PROJECT

The board approved Irvine Valley College's 1992/1993 curriculum revision for implementation as indicated.

CURRICULUM
REVISION

<p>The board approved the Irvine Valley College's Staff Development - Leadership Institute for Business Educators Project presenters and amounts as indicated for conferences on October 25-28, and October 29-30 /November 2-3, 1992, and Mr. James Rotundo for thirteen sessions of training in Local Area Networking (LAN) in the amount of \$500 each.</p>	<p>PRESENTERS</p>
<p>The board approved the expenditures for refreshments in an amount not to exceed \$100 for the Disabled Students Programs and Services (DSP&S) Region VIII Meeting on October 30, 1992, at Irvine Valley College.</p>	<p>DSP&S REGION VIII MEETING</p>
<p>The board approved the extension of the Educational Services Agreement until December 31, 1992, with Baxter Healthcare Corporation for Irvine Valley College to complete instruction in blueprint reading, and geometric dimensioning and tolerancing for the firm's employees.</p>	<p>EDUCATIONAL SERVICES AGREEMENT EXTENSION</p>
<p>The board approved certificates of achievement for students listed by Saddleback College and Irvine Valley College.</p>	<p>CERTIFICATES OF ACHIEVEMENT</p>
<p>The board adopted Resolution 92-57 to grant an easement to Southern California Edison to install and maintain electrical service to the Life Fitness Center at Irvine Valley College.</p>	<p>GRANT OF EASEMENT</p>
<p>The board approved the award of Bid 148 to IPS Services in the amount of \$158,667.50 for the pavement rehabilitation at Saddleback College and Irvine Valley College, and Bid 171 to Xerox Corporation for \$108,231 with a maintenance cost of approximately \$529 based on copy usage, for a high speed duplicator with trade-in for Irvine Valley College.</p>	<p>AWARD OF BIDS</p>
<p>The board adopted Resolution 92-54, Irvine Valley College - Tech-Prep Educational Programs, to amend the budget by \$30,000; Resolution 92-55, Irvine Valley College - Cafe Curriculum Development, to amend the budget by \$30,000; Resolution 92-56, Irvine Valley College - Environmental Hazardous Materials Technology Program, to amend the budget by \$11,000; and Resolution 92-58, Saddleback College - Nursing Instructors In-Service Training, to amend the budget by \$52,057.</p>	<p>BUDGET AMENDMENTS</p>
<p>Motion by Trustee Swanson, seconded by Trustee Moore, to approve/ratify transfers of appropriations as delineated. Motion carried unanimously. Student Trustee Love cast an affirmative advisory vote.</p>	<p>TRANSFERS OF APPROPRIATIONS</p>

The board approved purchase orders 35629 through 36088 totaling \$1,432,452.08.	PURCHASE ORDERS
The board approved checks 31855 through 32247 totaling \$1,027,006.74; credit card purchases totaling \$1,083.63; Saddleback College Community Education checks 3133 through 3173 totaling \$8,555.98; and Irvine Valley College Community Education checks 3611 through 3648 totaling \$4,710.52.	PAYMENT OF BILLS
The board rejected the claim of Sarena Kahn dated September 22, 1992, and recommended notifying the claimant of this action.	CLAIM AGAINST THE DISTRICT
The board approved the CFIER Interest-Based Bargaining Training on November 4, 5, and 6, 1992, at the Holiday Inn, Laguna Hills.	CFIER TRAINING
The board approved the trustees requests for travel and/or mileage as shown.	TRAVEL
There were no public comments.	PUBLIC COMMENTS
Trustee Moore indicated that he is unable to attend the Nominating Committee Meeting for the County Committee on School District Organization on October 28 and asked if another board member could attend. Trustee Milchiker volunteered to attend and Trustee Moore requested that the Orange County Department of Education be notified of the change in attendance.	TRUSTEES' REPORTS
Trustee Swanson reported that she attended Saddleback College's homecoming including the pregame barbecue and commended the staff and students who coordinated the evening's events.	
Student Trustee Love expressed appreciation to the trustees who attended the Saddleback College homecoming event on behalf of the student body. She added that blood drive activities continue at both campuses and that both student governments are preparing for the upcoming California Community Colleges Student Affairs Association Conference (CCCSAA).	

Trustee Milchiker reported that she attended the Irvine Valley College Quincentennial Observation event and enjoyed the alternative celebration to Columbus Day. She reported that she attended both accreditation team exit interviews and felt they were very positive. Trustee Milchiker added that she also had attended the homecoming events at Saddleback College and was impressed by the number of pep squad team members from prior years that attended and performed.

Trustee Walther reported that she received a letter from Senator Frank Hill thanking her for her words of encouragement. She added that she appreciated Senator Hill's efforts to effect a compromise on the state budget.

President Connolly commended Saddleback College's performance of "The Odd Couple," and was impressed by the feeling of community spirit at the performance and at the college's homecoming events. He added that approximately sixty trustees from the United Kingdom are visiting Southern California schools to review operating procedures in order to initiate changes in their own system, and that Saddleback College and Irvine Valley College were recommended by the State Chancellor's Office as examples of well run organizations to visit.

President Carroll reported that she was pleased to hear many positive comments during the accreditation team visit to Saddleback College, especially regarding the areas of instruction and student services. She indicated that in addition to the sixty trustees visiting from Great Britain, several trustees visiting Southern California from other states to attend the ACCT Conference have called or stopped by to tour the campus. President Carroll thanked the board members for their kind comments about the homecoming events, and acknowledged the efforts of Professor Betty Sherrer who was responsible for the appearance of many former Saddleback College cheerleaders at homecoming.

PRESIDENTS'
REPORTS

President McFarlin thanked IVC faculty and staff for their efforts to ensure a successful accreditation team visit, and recognized Professor Rebecca Welch, Dean David Everett, and Executive Assistant Bobbie Weiner for their special efforts in attending to the details. She indicated that both the men's and women's soccer teams are very close in the running for placement in the league and that if they compete in the league finals, one of the games would be played on the recently completed IVC playing fields.

Professor Merrifield reported that he had the opportunity to speak with about ten members of the accreditation team and enjoyed their visit.

ACADEMIC
SENATES'
REPORTS

Professor Phillips reported that she also spoke with ten members of the accreditation team that visited IVC and thought the visit was very positive. She thanked Ms. Janel Tortorice, ASIVC Vice President, for her efforts in coordinating the October 23 Meet the Candidates night, and emphasized that everyone is welcome to attend the event.

Mr. Estes thanked President Connolly and Trustee Swanson for attending the Saddleback College Classified Senate Retreat on October 7 and stated that the retreat was a success.

CLASSIFIED
SENATE/COUNCILS
REPORTS

Mr. Cooper reported that over ninety people have paid for spaces to display their crafts at the fourth annual IVC Classified Council Scholarship Fundraiser Holiday Boutique on October 31 and distributed a flyer detailing the event.

Chancellor Sneed thanked Presidents Carroll and McFarlin and their staff for the excellent organization of the accreditation team visits at both campuses. He reported that the tours to the student centers at both campuses for ACCT Conference participants are completely sold out. Chancellor Sneed announced that there will be a breakfast on Saturday, October 24, at the Disneyland Hotel for the finalists of the Community College Teacher of the Year Award and that anyone interested in attending should make reservations through Dr. John Dean's office.

CHANCELLOR'S
REPORT

Motion by Trustee Moore, seconded by Trustee Hueter, to approve the submitted academic and classified personnel actions including replacement pages. Motion carried unanimously.


PERSONNEL
ACTIONS

Motion by Trustee Gellatly, seconded by Trustee Moore, to accept the following gifts: new ceramic molds and kiln thermostat to be used by the Emeritus Institute students, donated by Mr. Micky Kisling, Owner, Capistrano Property Self Storage, to Saddleback College; computer modem, Universal Data Systems, Model 201BC/AS to be held and used in the future if the Math Science, Engineering Division decides to connect with an external computer network, donated by Mitch Haeri to Saddleback College; ninety to one hundred 3M floppy disks to be used in the course of instruction for many different Math, Science, Engineering Division classes, donated by Dr. Anthony Huntley to Saddleback College; composite catalog of oil field equipment and services, 39th revision in 2 volumes, to be used by Math, Science, Engineering students for a better appreciation for the kind of work involved with this industry, donated by Darrell Gallear to Saddleback College; various items of apparel and furniture listed in attachment to be used by productions and acting classes, donated by Elizabeth G. Rolapp to Saddleback College; and computer equipment and vector photo-plotter for circuit board design layouts to be used Cad/Cam classes, donated by Albert G. Murrietta, dba Murietta Design Circuits, to Irvine Valley College. Motion carried unanimously.

GIFTS

The board meeting was adjourned to closed session at 9:00 p.m.

ADJOURNMENT



Richard Sneed, Secretary