

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 Marguerite Parkway
Mission Viejo, California 92692

MINUTES OF THE BOARD OF TRUSTEES
October 28, 1985 - 6:30 p.m.
Saddleback College - Library 105

STUDY SESSION

The Board held a Study Session between 6:30 and 8:10 p.m. concerning the Saddleback College Facilities Master Plan.

STUDY SESSION
SADDLEBACK
FACILITIES
MASTER PLAN

REGULAR MEETING

The regular meeting of the Board of Trustees was called to order by Trustee Watts at 8:25 p.m. Trustee McKnight led the audience in the Pledge of Allegiance and Trustee Moore offered an invocation.

CALL TO ORDER

Motion by Trustee Moore, seconded by Trustee McKnight, to approve the agenda as printed. Motion carried with Mr. Connolly absent.

APPROVE AGENDA

Members of the Board of Trustees

Mr. William Watts, President
Mr. Robert Moore, Vice President
Mrs. Shirley Gellatly, Clerk
Prof. Eugene McKnight, Member
Mr. Robert Price, Member
Ms. Harriett Walther, Member
Mr. Brian Bell, Student Trustee

PRESENT

Administrative Officers

Dr. Larry Stevens, Chancellor
Mr. David Habura, Executive Vice Chancellor
Dr. Al Grafsky, Vice Chancellor, Fiscal
Services and Operations
Dr. Maria Sheehan, Director, Employee Relations
and Personnel
Ms. Constance Carroll, President, Saddleback College
Dr. Ed Hart, President, Irvine Valley College

Faculty Association

No representative

Academic Senate

Mr. Terry Burgess

California School Employees Association

No representative

Trustee Moore requested that the Minutes of October 14, 1985, be amended by deleting the following sentence: "There were no reports from the Faculty Association or the California School Employees Association."

AMEND MINUTES

Student Trustee Brian Bell also requested that his name be added to the list of Board members present.

Motion by Trustee Moore, seconded by Trustee Walther, that the minutes of the Regular Board Meeting of October 28, 1985, be approved as amended. Motion carried with Mr. Connolly absent.

APPROVE MINUTES

Dr. Maria Sheehan introduced and welcomed Cindy James, the new Human Resources Coordinator, Office of Employee Relations and Personnel.

INTRODUCTIONS

Board candidates Marcia Milchiker, Mike Eggers, Iris Swanson and Ian Doyer were welcomed to the meeting by Board President Watts.

President Watts asked if there were public comments concerning items not on the agenda. There were none.

PUBLIC
COMMENTS

Motion by Trustee Moore, seconded by Trustee McKnight, to approve the Consent Calendar as presented. Motion carried with Mr. Connolly absent.

CONSENT
CALENDAR

The Board of Trustees approved Trustee Requests to Attend Conferences and Meetings as shown in the exhibits which are on file with these minutes.

CONFERENCES
& MEETINGS

The Board of Trustees approved Certificated Staff Personnel Actions as shown in the exhibits which are on file with these minutes.

CERTIFICATED
PERSONNEL
ACTIONS

The Board of Trustees approved Classified Staff Personnel Actions as shown in the exhibits which are on file with these minutes.

CLASSIFIED
PERSONNEL
ACTIONS

The Board of Trustees approved the revised longevity schedule for classified management, supervisory, and confidential employees as shown in the exhibits which are on file with these minutes.

LONGEVITY
SCHEDULE

The Board of Trustees approved for payment the Guest Speaker Honoraria for Guest Speakers in a U.S. History course (James Roosevelt), the Women's Center (Dr. Nona Lyons), and in Community Services (Dr. Stephen P. Maran) at Saddleback College, during November and December, 1985.

GUEST SPEAKER
HONORARIA

The Board approved an educational services agreement with Quality Construction Management, Inc., Irvine, for a basic blueprint reading course provided for the company's employees by Saddleback College. A copy of that agreement is shown in the exhibits on file with these minutes.

QUALITY
CONSTRUCTION
EDUCATIONAL
SERVICES
AGREEMENT

The Board approved an educational services agreement with Parker Bertea Aerospace Group, Irvine, for development of an onsite program to provide training skills in interviewing for the firm's employees by Irvine Valley College. A copy of that agreement is shown in the exhibits on file with these minutes.

PARKER BERTEA
EDUCATIONAL
SERVICES
AGREEMENT

The Board approved an educational services agreement with 3M Orthopedic Products, Irvine, for training in effective organizational communication by Irvine Valley College. A copy of that agreement is shown in the exhibits on file with these minutes.

3M ORTHOPEDIC
PRODUCTS
EDUCATIONAL
SERVICES
AGREEMENT

The Board approved an agreement with Capistrano Unified School District for Guidance Information System (GIS) support to Saddleback College for the 1985-86 academic year. A copy of that agreement is shown in the exhibits on file with these minutes.

SADDLEBACK
GUIDANCE
INFORMATION
SYSTEM

The Board approved a consulting agreement with John Coil Associates, Inc., for project planning soffit repair of Mathematics/Science Building. Fee for this service is not to exceed \$3,600. A copy of the agreement is shown in the exhibits which are on file with these minutes.

CONSULTING
AGREEMENT
JOHN COIL
ASSOCIATES

The Board approved a consulting agreement with Mrs. Karen Wenzel as Gender Equity Consultant for the period November 1, 1985, through June 30, 1986. Fee for this service is \$9,000. A copy of the agreement is shown in the exhibits on file with these minutes.

CONSULTING
AGREEMENT
KAREN WENZEL

The Board accepted for information and review the 1985-86 Budget Status Summaries as shown in the exhibits which are on file with these minutes.

1985-86 BUDGET
STATUS
SUMMARIES

Warrants 110047 through 110436, totaling \$673,346.01, were approved by the Board of Trustees. A copy of the list is on file with these minutes.

WARRANTS

Purchase Orders 086352-086472, totaling \$585,045.42, were approved by the Board of Trustees. A copy of the list is on file with these minutes.

PURCHASE
ORDERS

Old Business

At its meeting of August 26, the Board of Trustees approved a tentative plan and application for the Carl Perkins Vocational Education Act, with the understanding that a full plan and application would be developed and submitted to the state by October 15 with subsequent approval by the Board of Trustees.

CARL PERKINS
VOCATIONAL
EDUCATION PLAN
AND APPLICATION

Motion by Trustee Price, seconded by Trustee Moore, to approve the 1985-88 Vocational Education Plan and the 1985-86 application. Motion carried with Mr. Connolly absent.

The Commission for the Review of the Master Plan for Higher Education is meeting regularly to consider major issues of role and mission regarding the community colleges.

COMMISSION FOR
REVIEW OF THE
MASTER PLAN
FOR HIGHER
EDUCATION

Mr. Pete Espinosa, Special Assistant to the Chancellor, presented to the Board a draft letter responding to Exhibit A, Policy Issues Regarding Access. During discussion the following recommendations were made: the District will write its own Policy Option Statement; the College Mission Statement is to be attached to the Policy Option Statement; the District will support Option 1 in all cases except will support Option 2 on page 15 of the above mentioned document (Retention, Assessment, Placement, and Academic Support); and the Policy Option Statement should be signed by the Academic Senate, classified employees, students, and others willing to sign in order to show unanimity.

Motion by Trustee McKnight, seconded by Trustee Walther, to authorize Mr. Espinosa to prepare a letter to the Commission for the Review of the Master Plan for Higher Education incorporating the recommendations stated above. Motion carried with Mr. Connolly absent.

Local representatives of the Commission, Meredith Kasigian and William Campbell, are scheduled to be at Saddleback College on November 13, 1985, 8:00 a.m. to 12:00 noon.

New Business

The Nursing Program at Saddleback College provides a quality education for its students. Program faculty and the College administration seek to revise the program in order to maintain program viability and to qualify for future accreditation by the National League for Nursing. This form of accreditation will provide many benefits to the Nursing Program and to graduates of the program.

**NURSING PROGRAM
ASSOCIATE
DEGREE REQUIRE-
MENTS REVISED**

Trustee McKnight asked the question, "When do we receive additional confirmation of the Board's decision to retain the Nursing Program at its original home at Saddleback College?" Executive Vice Chancellor Habura responded that it would be a routine part of the recommendations when the program assignments come forth in the next phase of the Academic Master Plan.

Motion by Trustee Moore, seconded by Trustee Gellatly, to approve the revised Associate Degree requirements in the Nursing Program and the revised courses as shown in the exhibits on file with these minutes. Motion carried with Mr. Connolly absent.

Irvine Valley College held its formal Dedication Ceremony on Tuesday, October 22, 1985. It was determined that the college's new community band was not sufficiently prepared to provide music for the event. Therefore, for the ceremony the services of a brass quintet was desired.

**IRVINE VALLEY
GUEST ARTIST
CONTRACT
RATIFIED**

Motion by Trustee Walther, seconded by Trustee Moore, to ratify approval for a single-engagement contract with the "Norman Major Brass Quintet" for performing at the Irvine Valley College Dedication Ceremony on October 22, 1985, for a fee of \$350.00, as shown in the exhibit on file with these minutes. Motion carried with Mr. Connolly absent.

The Board of Trustees has directed the Chancellor to research the provisions of Senate Bill 572 of the 1985-86 legislative session and recommend necessary Board of Trustee action for its implementation.

**BOARD OF
TRUSTEE
ELECTION CHANGE**

Senate Bill 572 authorizes the Board of Trustees of a community college district to direct that the regular Board of Trustee election be held on the same day as the statewide general election. Such action is to be taken by Board resolution requesting that the County Board of Supervisors consolidate the Board of Trustee election with the statewide election. The Board of Supervisors may deny the request if it finds that such consolidation would cause an overload on the county's capacity to conduct the election.

RESOLUTION
85-54 ADOPTED

If the Board of Trustee elections are moved to coincide with the statewide general election, the first opportunity for such an election would be during the 1988 general election. Because of this, the legislation provides that the terms of Trustees which would normally expire in 1987 would be extended until successors are elected.

Motion by Trustee Gellatly, seconded by Trustee Moore, to adopt Resolution 85-54 requesting the Orange County Board of Supervisors consolidate the Saddleback Community College District's general Board of Trustee elections with the statewide general elections. The Board of Trustees further directs that notice of this action be made to the Board of Supervisors by forwarding of a certified copy of Resolution 85-54 to the chairman of the Board of Supervisors. The motion was adopted on a roll call vote as follows:

AYES: Trustee Gellatly, McKnight, Price, Walther and Watts

NOES: None

ABSENT: Trustee Connolly

ABSTENTIONS: None

A copy of Resolution 85-54 is shown in the exhibits on file with these minutes.

The California Education Code Section 85210 provides that the Board of Trustees by Resolution, and with the approval of the County Superintendent of Schools, may amend the District budget to provide for the expenditure of funds, the amount of which was unknown at the time of the adoption of the final budget.

RESOLUTION
85-55 ADOPTED
AMEND BUDGET
DEFERRED
MAINTENANCE

The State Chancellor's Office approval for three projects under the 1985-86 Deferred Maintenance and Special Repairs Program with \$51,000 in State funding had been granted at the time the final budget was adopted. Subsequently, the State Chancellor's office has approved four additional projects involving \$159,850 in additional State funds, for a total of \$210,850 for this year's deferred maintenance program. In order to account for the additional \$159,850 in revenues and expenditures of State funds, the budget is required to be amended.

Motion by Trustee Moore, seconded by Trustee Walther, to adopt Resolution 85-55 to amend the College budget in the amount of \$159,850. The motion was adopted on a roll call vote as follows:

AYES: Trustees Gellatly, McKnight, Price, Walther and Watts

NOES: None

ABSENT: Trustee Connolly

ABSTENTIONS: None

A copy of Resolution 85-55 is shown in the exhibits on file with these minutes.

Clerk Gellatly read into the record the gifts being donated to the District.

GIFTS TO DISTRICT

Motion by Trustee Gellatly, seconded by Trustee Moore, to accept on behalf of the Saddleback Community College District the gifts shown in the exhibit on file with these minutes. Motion carried with Mr. Connolly absent.

Information and Reports

Both college Presidents submitted a written report for inclusion in the agenda distributed in advance of this meeting.

PRESIDENTS' REPORTS

President Hart reported that Irvine Valley's dedication week was very productive. The various events of the week drew 1,465 people from the community.

President Hart also reported that Carol Muench, of the Irvine Valley Health and Wellness Center, delivered a Proclamation from the Irvine City Council highlighting Alcohol Awareness Week being conducted on the Irvine

Valley College campus this week. A reproduction of the Proclamation will be in the next Board agenda.

President Carroll expressed her thanks to Lee McGrew, Associate Dean/Continuing Education and Community Services, for a fine Emeritus Day program. There were 631 people in attendance.

There was no report from the Academic Senate.

ACADEMIC SENATE

Chancellor Stevens reported that he would be meeting with the Academic Senate representatives again this week.

CHANCELLOR'S REPORT

Chancellor Stevens also complimented President Carroll, Facilities Planning Administrator Bill Shaw, staff and faculty on their work with the architects for the Facilities Master Plan series of options presentation.

During the Board Forum of October 21, concern was expressed regarding Fiscal Independence/Accountability.

REQUEST FOR FISCAL INDEPENDENCE/ACCOUNTABILITY REPORT

Motion by Trustee Moore, seconded by Trustee Price, to direct Dr. Stevens to provide a complete report on the feasibility of pursuing fiscal independence from the Orange County Superintendent's Office. Motion carried with Mr. Connolly absent.

Trustee Moore also reminded Chancellor Stevens that a report, which is to also include recommendations from the Counseling office, on the Matriculation Bill before the Senate earlier this year is to be presented to the Board.

REQUEST FOR MATRICULATION BILL REPORT

Correspondence/Comments/Action

CORRESPONDENCE/COMMENTS/ACTION

Correspondence was submitted to the Board of Trustees for review and comment.

The meeting was adjourned to Closed Session at 9:35 p.m.

ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on Tuesday, November 12, 1985, at 8:00 p.m. in Library 105 at Saddleback College.

NEXT MEETING

Larry P. Stevens

Larry P. Stevens
Secretary to the Board of Trustees

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