

SADDLEBACK COMMUNITY COLLEGE DISTRICT  
28000 Marguerite Parkway  
Mission Viejo, California 92692

MINUTES OF THE BOARD OF TRUSTEES  
October 14, 1985 - 6:30 p.m.  
Saddleback College - Library 105

**STUDY SESSION**

The Board held a Study Session between 6:30 and 8:00 p.m. concerning 1985-86 College District Objectives Review.

STUDY SESSION  
1985-86  
OBJECTIVES REVIEW

**REGULAR MEETING**

The regular meeting of the Board of Trustees was called to order by Trustee Watts at 8:10 p.m. Trustee Gellatly led the audience in the Pledge of Allegiance and Trustee McKnight offered an invocation.

CALL TO  
ORDER

Trustee Watts made the recommendation that the agenda be amended to move Item B and Item C under New Business to immediately follow the Consent Calendar.

AMEND AGENDA

Motion by Trustee McKnight, seconded by Trustee Connolly, to approve the agenda as amended. Motion carried with Mr. Moore absent.

APPROVE AGENDA

**Members of the Board of Trustees**

PRESENT

Mr. William Watts, President  
Mrs. Shirley Gellatly, Clerk  
Mr. John Connolly, Member  
Prof. Eugene McKnight, Member  
Mr. Robert Price, Member  
Ms. Harriett Walther, Member  
Mr. Brian Bell, Student Trustee

**Administrative Officers**

Mr. David Habura, Executive Vice Chancellor  
Dr. Al Grafsky, Vice Chancellor,  
Fiscal Services and Operations  
Dr. Maria Sheehan, Director, Employee Relations and  
Personnel  
Ms. Constance Carroll, President, Saddleback College  
Dr. Ed Hart, President, Irvine Valley College

**Faculty Association**

No representative

Academic Senate

Mr. Terry Burgess

California School Employees Association

No representative

Motion by Trustee Connolly, seconded by Trustee Walther, that the minutes of the regular Board Meeting of September 23, 1985, be approved as printed. Motion carried with Mr. Moore absent. APPROVE MINUTES

President Carroll introduced Dr. Bonnie Rogers, Assistant Dean of Learning Resources, Saddleback College, who presented a report on educational telecommunication programs being used nationally, locally, and at Saddleback College. TELECOMMUNICATIONS REPORT DR. BONNIE ROGERS

President Watts asked if there were public comments concerning items not on the agenda. There were none. PUBLIC COMMENTS

Motion by Trustee McKnight, seconded by Trustee Connolly, to approve the Consent Calendar as presented. Motion carried with Mr. Moore absent. CONSENT CALENDAR

Trustee requests for reimbursement for use of personal auto during the months of July, August, and September, 1985, were approved as shown on the exhibit which is made a part of these minutes. TRUSTEE REIMBURSEMENT PERSONAL AUTO

The Board of Trustees approved Trustee Requests to Attend Conferences and Meetings as shown in the exhibits which are on file with these minutes. CONFERENCES & MEETINGS

The Board of Trustees approved Certificated Staff Personnel Actions as shown in the exhibits which are on file with these minutes. CERTIFICATED PERSONAL ACTIONS

The Board of Trustees approved Classified Staff Personnel Actions as shown in the exhibits which are on file with these minutes. CLASSIFIED PERSONNEL ACTIONS

The Board of Trustees approved for payment the Guest Speaker Honoraria for Guest Speakers in a Biology Course (Jude Patton) and a Detective Fiction Class (Homer Brown) at Saddleback College, during October, 1985. GUEST SPEAKER HONORARIA PATTON & BROWN

The Board of Trustees approved Change Order Number 3 to the contract with Shirley Brothers, Inc., Pasadena, for the Saddleback College General Classroom Building in the amount of \$31,487 for a revised contract amount of \$8,286,611. A copy of the Change Order is shown in the exhibit on file with these minutes. CHANGE ORDER NO. 3 GENERAL CLASSROOM

The Board of Trustees approved the Saddleback College Community Services program, presenter, and compensation for Fall 1985, as shown on the exhibit which is on file with these minutes.

COMMUNITY  
SERVICES  
PRESENTER  
SADDLEBACK

The Board of Trustees approved the granting of student certificates of achievement to the students listed in the exhibits which are on file with these minutes.

STUDENT  
CERTIFICATES OF  
ACHIEVEMENT

The Board of Trustees approved award of the low bid for laser printers to Digital Equipment Corporation on Bid 44 and reaffirmed the combined expenditure levels under Bid 43 and 44 to remain at \$360,000.

AWARD BID 44  
MICROCOMPUTER  
PURCHASE

The Board of Trustees approved Award of Bid #48 for 40,000 reams of bond paper to Zellerback Paper Company, Los Angeles, in the amount of \$36,752.32 (including California sales tax) as shown on the exhibit which is on file with these minutes.

AWARD BID 48  
BOND PAPER

The Board of Trustees approved Award of Bid #46 for least-cost routing service for long-distance telephone calling to Allnet Communications Services, Inc. for an amount not to exceed \$80,000 for the 1985-86 fiscal year.

AWARD BID 46  
LONG-DISTANCE  
TELEPHONE

The Board of Trustees rejected the claim of Irene LeFevre against the District and directed that the matter be referred to the District's insurance carrier.

REJECTION  
OF CLAIM  
(LEFEVRE)

Warrants 109614 through 110046, totaling \$1,138,862.28, were approved by the Board of Trustees. A copy of the list is on file with these minutes.

WARRANTS  
APPROVED

Purchase Orders 85660 through 86351, totaling \$903,525.22, were approved by the Board of Trustees. A copy of the list is on file with these minutes.

PURCHASE  
ORDERS  
APPROVED

### Old Business

In the summer of 1983, a series of failures in the underground piping of the chilled and hot water systems at Saddleback College resulted in the disruption of a number of classes, shutdown of equipment, loss of parking spaces and an excessive expenditure of funds. The Board of Trustees, through the declaration of an emergency situation, allowed repairs to be made as quickly as possible; however, the situation caused grave disruption to much of the College.

HYDRONICS  
SYSTEM REPAIR  
APPROVED  
SADDLEBACK

Motion by Trustee McKnight, seconded by Trustee Connolly, to approve the reallocation of contingency reserve funds up to but not to exceed \$139,500 to match the State Chancellor's office deferred maintenance appropriation for repair and replacement of the Saddleback College HVAC underground hydronics system. Motion carried with Mr. Moore absent.

At its meeting of September 23, 1985, the Board of Trustees accepted for review and study a proposal to enter into an agreement with the American National Red Cross, Orange County Chapter, for the use of college facilities in cases of disaster.

AMERICAN RED  
CROSS AGREEMENT  
APPROVED

Trustee Price suggested that the wording in paragraph three of the Resolution be changed from: "WHEREAS, such use shall only be made available to the RED CROSS to the extent..." to read: "WHEREAS, such use shall be made available to the RED CROSS only to the extent..."

Motion by Trustee Connolly, seconded by Trustee Walther, to adopt Resolution 85-50 as corrected, providing for an agreement with the Orange County Chapter of the American National Red Cross for the use of facilities at Saddleback College and Irvine Valley College in cases of disaster.

ADOPT  
RESOLUTION 85-50  
AMERICAN RED  
CROSS

The Board further approved that the Chancellor be appointed as the Board of Trustees' representative to decide whether to make specific facilities available when requested.

The motion was adopted on a roll call vote as follows:

AYES: Trustees Connolly, Gellatly, McKnight,  
Price, Walther, and Watts  
NOES: None  
ABSENT: Trustee Moore  
ABSTENTIONS: None

A copy of Resolution 85-50 is shown in the exhibits on file with these minutes.

The California Education Code Section 85210 provides that the Board of Trustees by Resolution, and with the approval of the County Superintendent of Schools, may amend the College budget to provide for the expenditure of funds of unanticipated revenues, the amount of which was unknown at the time of the adoption of the final budget.

ACCEPT JTPA  
AWARD AND AMEND  
BUDGET  
ASSESSMENT  
PROJECT

At its meeting of June 24, 1985, the Board of Trustees accepted an award of \$70,000 from the Orange County Job Training Partnership Agency to conduct remediation and assessment of JTPA participants. In order to account for the revenues and expenditures of federal funds under this award, the 1985-86 operating budget must be amended in the amount of \$70,000.

Motion by Trustee Connolly, seconded by Trustee McKnight, to adopt Resolution 85-51 to amend the College budget in the amount of \$70,000. The motion was adopted on a roll call vote as follows:

ADOPT  
RESOLUTION 85-51  
TO AMEND BUDGET  
JTPA, \$70,000

AYES: Trustees Connolly, Gellatly, McKnight,  
Price, Walther, and Watts  
NOES: None  
ABSENT: Trustee Moore  
ABSTENTIONS: None

A copy of Resolution 85-51 is shown in the exhibits on file with these minutes.

**New Business**

The Saddleback Community College District is committed to providing high quality education for students. The Saddleback College Liberal Arts Division has planned to increase its emphasis on International Studies as an important area of the curriculum. The Fulbright Scholar-in-Residence program is designed to enhance academic programs at colleges and universities in the United States by providing international expertise to undergraduate institutions of higher education. The visiting scholars are invited for a semester or an academic year to teach specific courses, interdisciplinary programs that focus on global issues, or courses that provide cross-cultural or international perspectives that will enhance the educational experiences for students.

FULBRIGHT  
SCHOLAR-IN-  
RESIDENCE  
SADDLEBACK

Motion by Trustee Walther, seconded by Trustee Connolly, to approve the proposal to host a Fulbright Scholar-in-Residence at Saddleback College for the 1986-87 academic year for a cost not to exceed \$20,000. Motion carried with Mr. Moore absent.

The Associated Students of Irvine Valley College was established in 1979 as a student government organization dedicated to the goals of providing a quality program of student development and enhancing the overall educational environment of the College. Each year the Associated

IRVINE VALLEY  
1985-86  
ASSOCIATED  
STUDENTS'  
BUDGET RATIFIED

Students establish a budget designed to fund a comprehensive program of activities and educational experiences at Irvine Valley College for students, staff, and community members. Funds to support the student body budget are generated through the sale of student body cards, fund-raising activities, and revenues from food services and the bookstore.

Motion by Trustee Walther, seconded by Trustee Price, to ratify the 1985-86 budget for the Associated Students of Irvine Valley College as shown in the exhibits on file with these minutes. Motion carried with Mr. Moore absent.

The Associated Students of Saddleback College was established in 1968 as a student government organization dedicated to the goals of providing a quality program of student development and enhancing the overall educational environment of Saddleback College. Each year the Associated Students establish a budget designed to fund a comprehensive program of activities and educational experiences at Saddleback College for students, staff and community members. Funds to develop the Associated Students Budget are generated through the sale of Associated Students Privilege Cards, revenues from the Bookstore and Cafeteria, and other fund-raising activities sponsored by the Associated Students.

SADDLEBACK  
1985-86  
ASSOCIATED  
STUDENTS'  
BUDGET RATIFIED

Motion by Trustee Price, seconded by Trustee Connolly, to ratify the 1985-86 budget for the Associated Students of Saddleback College as shown on the exhibits on file with these minutes. Motion carried with Mr. Moore absent.

Clerk Gellatly read into the record the gifts being donated to the District.

GIFTS TO  
DISTRICT

Motion by Trustee Gellatly, seconded by Trustee McKnight, to accept on behalf of the Saddleback Community College District the gifts shown in the exhibit on file with these minutes. Motion carried with Mr. Moore absent.

Dr. Maria Sheehan delivered to the Board an informational report concerning full-time faculty status.

FULL-TIME  
FACULTY STATUS  
REPORT

Information and Reports

Both college Presidents submitted a written report for inclusion in the agenda distributed in advance of this meeting.

PRESIDENTS'  
REPORTS

President Hart distributed the schedule of events announcement for Irvine Valley College's dedication week which lists the events for the general public and selected events by special invitation only.

President Hart announced that Irvine Valley College's soccer team is presently undefeated and may be headed for the conference championship in its first year.

President Hart reported that the Irvine Company will donate a suite with two rooms at the Irvine Hilton to Richard Pfost (a quadraplegic Irvine Valley College student who recently lost all his personal possessions due to the burning of his apartment) for an indefinite period of time (which includes meals on weekends) until such time as his apartment has been rebuilt.

President Hart also reported that Senate Bill 375 (Capital Outlay) passed and has been signed into law.

President Carroll announced that on October 28, 1985, the Board will receive the Facilities Master Plan proposal for Saddleback College.

President Carroll also announced that on October 8, 1985, she was invited by Assemblyman John Vasconcellos to attend the Joint Legislative Committee on the Future of Community Colleges.

Terry Burgess, InterCollege Academic Senate, updated the Board on current Senate activities. The Senate representatives have continued to meet with Chancellor Stevens on a regular basis and have reached a preliminary agreement on the following: 1) Reaffirmed the Senate's role as faculty representative in areas of academic concern; 2) A model for developing College and District committee structure, and (3) Urgency in completing work on the General Education and Vocational Education packages.

ACADEMIC SENATE

Special Assistant to the Chancellor Pete Espinosa distributed to Trustees a Legislative Summary and elaborated upon the material provided. A copy of that summary is shown in the exhibit on file with these minutes.

LEGISLATIVE  
UPDATE

The Commission for the Review of the Master Plan for Higher Education is meeting regularly to consider major issues of role and mission regarding the community colleges.

COMMISSION FOR  
REVIEW OF  
MASTER PLAN  
FOR HIGHER  
EDUCATION

Motion by Trustee Price, seconded by Harriett Walther, to authorize the Chancellor to prepare a statement on Community College Governance to be sent to the Commission. The statement is to also be signed by the Board President. Motion carried with Mr. Moore absent.

Motion by Trustee Walther, seconded by Trustee Gellatly, to set aside time for a monthly review of Board policies beginning in January. Motion carried with Mr. Moore absent.

REVIEW BOARD  
POLICIES

Motion by Trustee Walther, seconded by Trustee Gellatly, to request that Senate Bill 572 (Trustee Elections) and Assembly Bill 479 (Trustee Compensation) be put on the Board agenda for either November 12, 25, or December 9 for consideration/action to implement. Motion carried with Mr. Moore absent.

FUTURE AGENDA  
ITEMS, SB 572  
AND AB 479

Motion by Trustee Price, seconded by Trustee McKnight, to restudy Trustee areas after the election. Motion carried with Mr. Moore absent.

RE STUDY TRUSTEE  
AREAS

A Board Forum will be held at Irvine Valley College on Monday, October 21, 1985. Motion by Trustee Walther, seconded by Trustee Price to change the Forum to 2:00 p.m. to 4:00 p.m. Motion carried with Mr. Moore absent.

BOARD FORUM  
IRVINE VALLEY

Motion by Trustee Price, seconded by Trustee McKnight, to authorize the Chair to establish a date for a special meeting of the Board to discuss Board goals and objectives and evaluation of the Chancellor. Motion carried with Mr. Moore absent.

SPECIAL MEETING  
DATE TO BE  
ESTABLISHED

The California Association of Community Colleges, of which the Saddleback Community College District is a member, provides for the naming of electors who represent member districts and their colleges. The functions of the electors are to elect members of the Association's Board of Directors and provide advice to the Board of Directors and the Association staff as requested.

CACC ELECTORS  
NOMINATED

The Board nominated three Trustee electors as follows: Trustee Walther (District), Trustee Gellatly (Saddleback College), and Trustee Price (Irvine Valley College).

Correspondence/Comments/Action

CORRESPONDENCE/  
COMMENTS/  
ACTION

Correspondence was submitted to the Board of Trustees for review and comment.

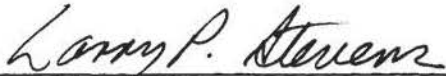


The meeting was adjourned at 10:55 p.m.

ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on Monday, October 28, 1985, at 8:00 p.m. in Library 105 at Saddleback College.

NEXT MEETING



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Larry P. Stevens  
Secretary to the Board of Trustees

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