

MINUTES OF THE BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
OCTOBER 10, 1988
IRVINE VALLEY COLLEGE, BUILDING A200, ROOM A212/213

WORKSHOP

A workshop for the board of trustees was held at 6:00 p.m. to discuss the Irvine Valley College Master Plan.

WORKSHOP

CLOSED SESSION

The board of trustees met in closed session from 7:00 p.m. to 7:30 p.m. to discuss personnel and negotiations. All trustees were present.

CLOSED
SESSION

REGULAR MEETING

The open session of the regular meeting of the board of trustees was called to order by President Gellatly at 7:30 p.m. Trustee Walther led the pledge of allegiance, and Trustee Moore offered an invocation.

PRESENT

Members of the Board of Trustees

Shirley Gellatly, President
Iris Swanson, Vice President
Joan Hueter, Clerk
John Connolly, Member
Marcia Milchiker, Member
Robert Moore, Member
Harriett Walther, Member
John Hellriegel, Student Member

Administrative Officers

Richard Sneed, Chancellor
Neil Yoneji, Vice Chancellor, Fiscal Services
Maria Sheehan, Vice Chancellor, Employee Relations and
Personnel
Constance Carroll, President, Saddleback College
Ronald Kong, President, Irvine Valley College

Faculty Association

Carl Christensen

Intercollege Academic Senate

John Allen

California School Employees Association

Matt Suarez

Classified Senate/Council

No representative.

Motion by Trustee Swanson, seconded by Trustee Connolly, to approve the agenda as presented. Motion carried unanimously.

APPROVAL
OF AGENDA

Motion by Trustee Hueter, seconded by Trustee Swanson, to approve minutes of September 19, 1988 board of trustees meeting. The minutes were revised to reflect addition of goal 4 to the Planning Parameters:

A plan for serving and/or meeting the needs of the growing population districtwide, particularly the southern most area.

On page 3, the words "Trustee Travel" were changed to "Trustee Arrival", and Student Trustee Hellriegel's name was added to the recess paragraph. Motion carried unanimously on the revised minutes.

APPROVAL
OF MINUTES

There were no actions from closed session.

CLOSED SESSION
ACTIONS

Dean Hodge introduced Andrew McMahon, President, and Leslie Humphrey, Treasurer, Associated Student Government (ASG) of Saddleback College, who provided an overview of the budget process, income, and expenditures for the year. Motion by Trustee Hueter, seconded by Trustee Connolly, to approve the ASG 1988-1989 budget. Motion carried unanimously.

ASG BUDGET

President Kong introduced Richard Pfost, President, and Randi Myers, Treasurer, Associated Students of Irvine Valley College (AS/IVC) who, along with Donna Audibert, Student Services Manager provided an overview of the budget process, income, and expenditures for the year. Trustee Connolly commended the students for their commitment of setting funds aside for the Student Center and motioned approval, with a second from Trustee Moore, of the AS/IVC 1988-1989 budget. Motion carried unanimously.

AS/IVC BUDGET

Consent Calendar

Motion by Trustee Moore, seconded by Trustee Connolly, to approve the consent calendar. Motion carried unanimously.

CONSENT
CALENDAR

Motion by Trustee Connolly, seconded by Trustee Hueter, to adopt the resolution in support of Proposition 78 which will be on the November general ballot, and if approved, will provide \$4.5 million for classroom instructional equipment, and the state share of funding for student centers to house registration, counseling, testing, advisement, and career placement. Motion carried unanimously with a roll call vote.

PROPOSITION
78

The board approved the educational services agreement with UNISYS Corporation whereby Saddleback College provides vocational assessment and career counseling services for hourly and non-exempt UNISYS employees.

UNISYS
CORPORATION
AGREEMENT

The board approved Saddleback College to provide Vocational Assessment Services to California State Department of Rehabilitation clients on a fee basis.

DEPARTMENT OF
REHABILITATION

Earlier this year the board of trustees approved a change in the Test of English as a Foreign Language (TOEFL) score requirements for admission by students holding an F-1 visa. President Carroll reported that Saddleback College has had an increase of 20 students overall in the F-1 visa category with few placing below the 500 level in the TOEFL test. President Kong stated that Irvine Valley College had 15 F-1 visa students (7 new) this year compared to 16 last year, and that the lowest TOEFL score was 510.

TOEFL SCORES

The board authorized a guest artist contract with Sheldon Soffer Management, Inc. for a performance by Vaudeville Nouveau.

GUEST ARTIST

The board approved Saddleback College guest lecturer Colin Wilson, and compensation for a lecture on "The Pursuit of Reality Through Intuition, Aided by Intellect."

LECTURER

The board approved the granting of certificates of achievement to listed Saddleback College and Irvine Valley College students.

CERTIFICATES

The board approved memberships for the Saddleback College Health Center to Health Services Association of California Community Colleges, and Pacific Coast Colleges Health Association.

MEMBERSHIPS

The board ratified Change Order No. 1 to amend the contract with Clayton Engineering, Inc. for construction of Parking Lot 5, Irvine Valley College, and extending time of completion.

CHANGE ORDER
PARKING LOT 5

The board accepted completion of construction of Parking Lot 5, Irvine Valley College, authorized filing of Notice of Completion with County of Orange, and release of retention bond after 35 days.

COMPLETION
PARKING LOT 5

The board authorized the consulting agreement with Boyle Engineering Corporation to provide a professional engineering study to determine the necessity of any

CONSULTING
AGREEMENT

repair and/or modification of the ventilation system at Saddleback College in the Science/Math Building.

Dr. Sneed stated that colleges and universities in California are deteriorating much more rapidly than the state is funding for repair. Dr. Sneed reported that last year Saddleback's eligible projects totaled almost \$800,000, but the state funded only \$86,000. Motion by Trustee Moore, seconded by Trustee Connolly, to approve the Project Planning Submittal for remittance to the Office of the State Chancellor as part of the 1989-1990 Saddleback Community College District Deferred Maintenance Program. Motion carried unanimously.

PROJECT
PLANNING
SUBMITTAL

The board adopted a resolution to amend the 1988-1989 General Fund-Unrestricted Budget in the amount of \$1,155 from California Arts Council Touring Program for a performance of Lola Montes Foundation Dancers.

BUDGET
AMENDMENT

The board approved membership and dues for Orange County Chamber of Commerce.

CHAMBER OF
COMMERCE

The board approved the contract with Liebert, Cassidy and Frierson, for legal services relative to employee relations.

LEGAL SERVICES

The board approved requests for travel and/or mileage.

TRAVEL

The board approved requests for reimbursement for use of personal auto.

AUTO
REIMBURSEMENT

The board approved warrants 135092 through 135629 totaling \$497,868.38, and credit card purchases totaling \$1,843.55.

WARRANTS

The board approved purchase orders 4500 through 5004 totaling \$425,444.

PURCHASE ORDERS

Reports

There were no public comments concerning items not on the agenda.

PUBLIC COMMENTS

Trustee Milchiker reported on the CCCT Commission of Legislative and Finance meeting. Trustee Milchiker stated that the State Chancellor's Hour is scheduled for October 12 with Chancellor Mertes speaking on AB 1725, and on November 11 CACC will present a remedial class on AB 1725. Trustee Milchiker reported on outcomes expected by passage of AB 1725, analysis of AB 1725 compiled by Tom Nussbaum, Legislative Council, Board of Governors, to be distributed this week, and trailer legislation on AB 1725. Trustee Milchiker also

TRUSTEES'
REPORTS

reported on "California Faces California Futures," a draft document to be formulated into legislation.

Trustee Walther stated that participants at the ACCT Conference were asked to take action relative to restoration of employee education assistance, Tax Code 127, by sending telegrams to Senators Wilson and Cranston. Trustee Walther reported that at the ACCT Conference, action was taken on the proposal for the limited-training nursing program. Trustee Walther also reported on the Political Action Committee. Trustee Walther invited the audience to the candidate's meeting hosted by League of Women Voters Forum on October 17.

Trustee Swanson reported that as a member on the CACC Commission on Student Services, a major task is to review the "California Faces California Futures" document. Trustee Swanson requested information on classroom utilization.

President Gellatly reported on the award presented to the board of trustees from the Emeritus Institute.

Student Trustee Hellriegel distributed a written update on the ASG petition to Orange County Transit District to reinstate service to lower campus, ASG's voter registration drive, ASG's blood drive, and November 5 Homecoming. Student Trustee Hellriegel gave a progress report on Proposition 78.

Both college presidents submitted written reports for inclusion in the agenda distributed in advance of the meeting.

PRESIDENTS'
REPORTS

President Carroll commended students for their work relative to Proposition 78. President Carroll reported that under AB 1725, 59 full-time faculty positions would need to be added. President Carroll reminded the board of the ground-breaking ceremony on October 11. President Carroll reported that the operating budget recycling restored approximately \$118,000.

President Kong reported on Irvine Valley College's participation in the Irvine Festival and Tustin Tiller Days. President Kong thanked trustees for participating at the Community Breakfast.

Professor Allen stated that the Saddleback College Academic Senate awarded 15 faculty development grants (\$13,000) with other grants expected to be awarded in December.

SC ACADEMIC
SENATE REPORT

Mr. Suarez expressed his concern with the board's approval of a legal service to facilitate the negotiations process with California School Employees Association. Mr. Suarez stated that he had hoped to see the district proposal. Mr. Suarez also stated that substantial items were unclear in the benefits package.

CSEA REPORT

Professor Christensen stated there were two bargaining sessions last month, and that he had hoped to be able to work on a formula.

FACULTY
ASSOCIATION
REPORT

Dr. Sneed reported that there is some general misunderstanding about lottery income and the necessity of Proposition 78. Lottery funds normally constitute less than 3% of the budget, are not appropriate for construction requirements and are too limited for equipping buildings. Dr. Sneed reported that the Orange County Legislative Task Force's first meeting would be October 13, and would be addressing the issue of AB 1725 not adequately dealing with the problem of the 10% match for buildings. Dr. Sneed stated that the University of California, K-12 segment, and California State University are not required to raise the 10% match. Dr. Sneed informed the board that a written report on smoking policy will be presented at the next board meeting.

CHANCELLOR'S
REPORT

Motion by Trustee Walther, seconded by Trustee Moore, to approve Irvine Valley College's proposal to recruit and employ instructors in Physics/Astronomy/Laser Technology and English as a Second Language commencing Spring 1989. Motion carried unanimously.

IVC NEW FACULTY

Motion by Trustee Moore, seconded by Trustee Hueter, to approve submitted certificated and classified personnel actions including replacement pages. Motion carried unanimously.

PERSONNEL
ACTION

Motion by Trustee Hueter, seconded by Trustee Moore, to approve acceptance of listed gifts on behalf of Saddleback College and Irvine Valley College. Motion carried unanimously.

GIFTS

President Gellatly thanked Irvine Valley College for hosting the board meeting, and adjourned the meeting to closed session at 9:10 p.m.

ADJOURNMENT

The next regular meeting of the board of trustees will be held on October 24, 1988 at 7 p.m. at the Irvine Valley College campus.

NEXT MEETING



Richard Sneed
Secretary, Board of Trustees

bw

MIN10-10