

MINUTES OF THE BOARD OF TRUSTEES  
SADDLEBACK COMMUNITY COLLEGE DISTRICT  
OCTOBER 5, 1992  
SSC240, IRVINE VALLEY COLLEGE

CLOSED SESSION

The Board of Trustees met in closed session from 7:00 p.m. to 7:30 p.m. to discuss personnel and negotiations. All trustees were present with the exception of Trustee Gellatly.

CLOSED SESSION

REGULAR MEETING

The open session of the regular meeting of the Board of Trustees was called to order by President Connolly at 7:30 p.m. Trustee Walther led the pledge of allegiance, and Trustee Moore offered words of inspiration.

CALLED  
TO ORDER

Members of the Board of Trustees

John Connolly, President  
Harriett Walther, Vice President  
Joan Hueter, Member  
Marcia Milchiker, Member  
Robert Moore, Member  
Iris Swanson, Member  
Heather Love, Student Member

PRESENT

Absent

Shirley Gellatly, Clerk

Administrative Officers

Richard Sneed, Chancellor  
Tony Carcamo, Vice Chancellor, Fiscal Services  
William Kelly, Vice Chancellor, Administrative Services  
Linda Kroner, Vice Chancellor, Human Resources  
Everett Brewer, Vice President, Saddleback College  
Anna McFarlin, President, Irvine Valley College

Faculty Association

No representation

Academic Senate

Mike Merrifield  
Wendy Phillips

California School Employees Association

No representation

Classified Senate/Councils

Mike Estes

Vince Cooper

Matthew Breindel

Motion by Trustee Swanson, seconded by Trustee Milchiker, to approve the agenda as presented including replacement and/or additional pages to items 28a and 28b. Motion carried unanimously. Student Trustee Love cast an affirmative advisory vote.

APPROVAL  
OF AGENDA

Motion by Trustee Milchiker, seconded by Trustee Swanson, to approve minutes of the September 21, 1992, meeting of the Board of Trustees. Motion carried unanimously. Student Trustee Love cast an affirmative advisory vote.

APPROVAL  
OF MINUTES

There were no actions from closed session.

CLOSED SESSION

Chancellor Sneed introduced Dr. Stanley Cummings, Executive Director of the Orange County Marine Institute, who informed the board of the upcoming annual O.C.M.I. fundraiser on October 10 at the Dana Point Resort.

INTRODUCTION  
OF GUEST

Vice President Andrews introduced Ms. Donna Audibert, Director of Student Services, who introduced the presenters of the 1992-1993 budget of the Associated Students of Irvine Valley College, Ms. Horia Siyam and Mr. Tyler Cartner, ASIVC Treasurer and President, respectively. Motion by Trustee Hueter, seconded by Trustee Moore, to ratify the 1992-1993 budget of the Associated Students of Irvine Valley College as presented. Motion carried unanimously. Student Trustee Love cast an affirmative advisory vote.

PRESENTATION  
OF STUDENT  
GOVERNMENT  
BUDGETS

Vice President Hodge introduced Mr. Douglas Barr, Dean of Student Development, who introduced the presenters of the 1992-1993 budget of the Associated Student Government, President Sandra Roditi, and Treasurer Matt Brady. Motion by Trustee Moore, seconded by Trustee Hueter, to ratify the 1992-1993 budget for the Associated Student Government of Saddleback College as presented. Motion carried unanimously. Student Trustee Love cast an affirmative advisory vote.

<p>Motion by Trustee Moore, seconded by Trustee Hueter, to approve the consent calendar. Motion carried unanimously. Student Trustee Love cast an affirmative advisory vote.</p>	<p>CONSENT CALENDAR</p>
<p>The board approved the awarding of funds for three Nursing Instructor In-Service Training Grants to Saddleback College from the State Chancellor's Office in the amounts of \$18,533, \$15,481, and \$18,043.</p>	<p>GRANT ACCEPTANCE</p>
<p>The board approved Irvine Valley College's field studies proposal for five days/four nights in Hermosillo, Sonora, Mexico, from April 28 through May 2, 1993, with cost of the field studies course not to exceed \$700 per participant and to be borne in its entirety by four participants.</p>	<p>BUSINESS FIELD STUDIES</p>
<p>The board approved Irvine Valley College's three-week Spanish study abroad program in San Jose, Costa Rica, from June 5 through June 26, 1993.</p>	<p>STUDY ABROAD PROGRAM</p>
<p>The board approved the addition of the course, Dancing with Stage Fright, to the Irvine Valley College Community Education Program for Fall 1992.</p>	<p>COMMUNITY EDUCATION</p>
<p>The board approved the 1992/1993 additional/revised fees as presented for Saddleback College and Irvine Valley College.</p>	<p>ADDITIONAL/ REVISED FEES</p>
<p>The board approved the exhibit of Don Hendricks' water color work at Irvine Valley College on October 26, 1992.</p>	<p>WATER COLOR EXHIBIT</p>
<p>The board approved the expenditure for Irvine Valley College's hosting of the dinner/meeting of the Board of Governors of the Orange County Human Relations Council on Monday, October 26, 1992, at 5:00 p.m.</p>	<p>HUMAN RELATIONS COUNCIL MEETING</p>
<p>The board approved the hiring of Charles Hughes as Consultant to develop a comprehensive computerized office system in the Office of Economic Development at Irvine Valley College for an amount not to exceed \$1,250.</p>	<p>CONSULTANT</p>
<p>The board approved the granting of Certificates of Achievement to the students listed by Saddleback College and Irvine Valley College.</p>	<p>CERTIFICATES OF ACHIEVEMENT</p>
<p>President Connolly adjourned the regular meeting of the board to a public hearing in order to receive public comments. There were no public comments.</p>	<p>INTENT TO DEDICATE EASEMENT/ PUBLIC HEARING</p>

<p>The board approved Change Order 2 to decrease the contract amount by \$4,858.88 to \$1,539,369.55 and to add seven days to the Irvine Valley College Child Development Center project completion date.</p>	<p><b>CHILD DEVELOPMENT CENTER</b></p>
<p>Motion by Trustee Moore, seconded by Trustee Hueter, to approve a contract with Taylor &amp; Associates, Architects, to prepare preliminary design and COBCP for the Jeffrey Road Fire Safety Emergency Access at Irvine Valley College for a fixed fee of \$29,500 plus reimbursable expenses. Vice Chancellor Carcamo briefly reviewed the project to the board and answered questions. Motion carried unanimously. Student Trustee Love cast and affirmative advisory vote.</p>	<p><b>JEFFREY ROAD EMERGENCY ACCESS</b></p>
<p>The board approved hiring RJM Design Group, Inc., to prepare the Capital Outlay Budget Change Proposal for a fixed fee of \$6,000 plus reimbursable expenses for the Saddleback College Marguerite Parkway Entrance Safety Improvement project.</p>	<p><b>MARGUERITE PARKWAY ENTRANCE</b></p>
<p>The board approved the contract with UNUM Life Insurance Company of America to provide the services in connection with the District's Long Term Disability Program for the period from November 1, 1992, through September 30, 1994, at a cost of .54% of covered payroll.</p>	<p><b>LONG TERM DISABILITY PROGRAM</b></p>
<p>The board approved the Restated Joint Powers Agreement under which the Orange County Marine Institute is constituted to include the City of Dana Point.</p>	<p><b>RESTATED JOINT POWERS AGREEMENT</b></p>
<p>The board approved the trustees' requests for travel and mileage as shown.</p>	<p><b>TRAVEL</b></p>
<p>The board approved the trustees' requests for reimbursement for use of personal auto as shown.</p>	<p><b>AUTO</b></p>
<p>The board adopted Resolution 92-51, Staff Development for Business Educators, Irvine Valley College, to amend the 1992/1993 General Fund Restricted Budget in the amount of \$95,000; Resolution 92-52, Fund for Instructional Improvement Consortium, Saddleback College, to amend the budget in the amount of \$7,538; and Resolution 92-53, Matriculation, Irvine Valley College/Saddleback College, to amend the budget in the amount of \$67,676.</p>	<p><b>BUDGET AMENDMENTS</b></p>

Motion by Trustee Moore, seconded by Trustee Hueter, to approve/ratify transfers of appropriations as delineated. Motion carried unanimously.

**TRANSFERS OF  
APPROPRIATIONS**

The board rejected the claim of David and Rose Engeleiter dated August 25, 1992, and approved forwarding it to Keenan and Associates for disposition.

**CLAIM AGAINST  
THE DISTRICT**

The board approved purchase orders 35206 through 35628 totaling \$431,108.72 as listed.

**PURCHASE  
ORDERS**

The board approved checks 31313 through 31854 totaling \$1,039,474.80; credit card purchases totaling \$2,290.27; Saddleback College Community Education checks 3118 through 3130 totaling \$7,117.79; and Irvine Valley College Community Education checks 3582 through 3608 totaling \$18,746.79.

**PAYMENT  
OF BILLS**

The board discussed the document sent for consultation by The State Chancellor's Office on the 1993 legislative program, and agreed not to propose specific legislation at this time. The board requested that the Chancellor respond accordingly and transmit several items for consideration as well, namely its opposition to further fee increases, strong support to fund growth fully, its wish for continued review of the education code for simplification and consistency with other segments of higher education.

**CONSULTATION**

Student Trustee Love reported that students at Saddleback College are continuing to work on their blood drive, talent show, and Red Ribbon Week. She reminded the board that they are invited to attend the pregame barbecue on October 17, prior to Saddleback College's homecoming game. Irvine Valley College students are working on their blood drive to be held on October 27, and Octoberfest event on October 21, alcohol awareness week, and the quincentennial teach-in on October 13. Student Trustee Love read a letter approved by the Associated Students of Irvine Valley College which states that it is in concert with the Irvine Valley College Academic Senate in supporting Chancellor Sneed.

**TRUSTEES'  
REPORTS**

Trustee Walther reported that at the recent CCCT board meeting, the board endorsed the K-12 construction measure which will be on the ballot. She added that the board did not take opposition to any of the other ballot measures but pertinent information will be forwarded for the districts to take action if they choose. Trustee Walther reported that at the recent Chancellor's Task Force on Staff Diversity meeting, Chancellor Mertes announced that the Commission on Innovation is commencing planning community colleges for the 21st century, and that 150 acres has been set aside in south Sutter County to establish a model 21st century community college. She asked that if anyone had suggestions to share them with her prior to her next Task Force meeting on November 3 where priorities from the standpoint of diversity will be discussed. Trustee Walther added that she had recently viewed IVC Professor Jeff Horn's art works of homeless people and that the work will be exhibited at Irvine Valley College on November 5.

President Connolly reported that he attended Saddleback College's production of "The Best of Broadway" on Saturday, October 3, and praised the professionalism of the production.

Vice President Brewer representing President Carroll thanked Dean Kathleen Hodge, Continuing Education, for her efforts in coordinating the well-attended Emeritus Day event on October 1.

**PRESIDENTS'  
REPORTS**

President McFarlin reported that Irvine Valley College faculty and staff are preparing for the accreditation visit October 13-15, and the visit to the IVC Student Services Center by participants of the ACCT 23rd Annual Convention in Anaheim. She reminded the board of the IVC dedication ceremonies at 10:00 a.m. on October 26.

Professor Merrifield thanked Chancellor Sneed for addressing the Saddleback College Academic Senate at their meeting on September 30, and stated that he may attend their meeting on October 28 as well. He reported that the Senate has distributed their governance model to faculty and administrators and will discuss the response during the accreditation team visit and at their next Senate meeting.

**ACADEMIC  
SENATES'  
REPORTS**

Professor Phillips invited the board to attend the quincennial celebration at IVC on October 12 and 13. She reported that in keeping with one of her goals as Senate President, she has become actively involved in the statewide Senate issues including the issue of prerequisites. Professor Phillips stated she will attend the hearings on the prerequisites issue as well as the statewide Senate meeting in November where proposed changes to Title 5 regarding prerequisites will be discussed. She announced that the IVC Academic Senate and ASIVC intend to sponsor a "Meet the Candidates" night where trustee candidates and incumbent candidates can present their platform and answer questions. Professor Phillips added that the IVC Council of Chairs has issued a letter of support of the IVC Academic Senate's response to the Saddleback College Academic Senate's letter.

Mr. Estes stated that he and the Saddleback College Classified Senate members are looking forward to their retreat on October 7 in Dana Point.

CLASSIFIED  
SENATE/COUNCILS  
REPORTS

Mr. Cooper reported that at the last IVC Classified Council meeting a student club, Save the Earth, gave a presentation and the Council voted unanimously to participate in paper recycling at the club's request. He stated that he has been working closely with Professor Carlos Sanchez, Administration of Justice, in developing a self-defense and rape prevention course for classified staff to be held in late October or early November.

Mr. Breindel reported that the District Classified Council is currently seeking volunteers to sit on two districtwide committees on smoking and AIDS. He added that he represents the Council on the Districtwide Budget Committee which is currently convening its meetings. Mr. Breindel also indicated that the three classified groups are reconvening the Classified Employee Day Committee in preparation for Classified Employee Day in April 1993.

Chancellor Sneed expressed appreciation to Professor Merrifield for the opportunity to meet with the Saddleback College Academic Senate and reemphasized his objective to promote continued dialog. He indicated that he hopes to schedule a forum for students, faculty, administrators, and staff to discuss matters of mutual interest. Chancellor Sneed reported that he attended the recent Orange County Economic Conference where Mr. Peter Ueberroth and economists from UCLA, Chapman University, and Wells Fargo projected further layoffs in the finance industry, defense, and state and local government during 1993. He added that at a time when the demand for schooling is highest, schools are experiencing lowered revenues and urged everyone to work together to meet the challenge.

**CHANCELLOR'S  
REPORT**

Motion by Trustee Hueter, seconded by Trustee Walther, to approved the submitted academic and classified personnel actions including replacement pages. Motion carried unanimously.

**PERSONNEL  
ACTIONS**

Motion by Trustee Moore, seconded by Trustee Walther, to accept the following gifts: graphic computing system with numerous hardware and software interfaces, software programs and display and hard copy devices as displayed in attachment to be used for Electronic Technology lab courses and as general support for the entire ET program, donated by Dr. Norbert N. Bojarski to Saddleback College; Paradox software to be used by students, faculty and staff in Community Education, donated by William Cuthbertson to Saddleback College; MAI 8020 computer system including controllers, four MB memory, two 300 Mb trident disk packs, high speed 1000 LPM printer, eight high-speed VDT, and mag tape streamer to be used in the Information Management Center to provide additional workstation and/or function as a file server for Business Science students, donated by Veriteq, Inc., to Saddleback College; one 1992 Infinity J-30 automobile to be used as a training aid and "hands-on" instruction for Automotive Technology Program students, donated by Joe MacPherson Infiniti to Saddleback College; studio easels, paints, papers, canvases, pencils, paste books and graphic arts instruments to be used by students and faculty in School of Fine Arts, donated by Zindel Pleasant to Irvine Valley College; handmade, wood-inlay backgammon set to be used in the Student Lounge, donated by Dr. Joanna Spaulding to Irvine Valley College; and \$12,796 cast to be used to purchase computer equipment for the production of a

**GIFTS**



student newspaper in the Humanities/Journalism Program, \$3,500 cast to be used for the removal of a wall in the School of Fine Arts/Theatre, \$4,000 cast to be used to purchase a "chuckwagon" trailer to hold field gear for Life Sciences, \$11,197 cast to be used to purchase a Desktop Publishing equipment for the Computer Center, and \$3,964 cash to be used to purchase a whirlpool for the Fitness Center, donated by Mr. Brien Manning, President, Irvine Valley College Foundation, to Irvine Valley College. Motion carried unanimously.

The board meeting was adjourned to closed session at 8:50 p.m.

ADJOURNMENT



Richard Sneed, Secretary