

MINUTES OF THE BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
SEPTEMBER 24, 1990
SADDLEBACK COLLEGE, LIBRARY 105

CLOSED SESSION

The Board of Trustees met in closed session from 7:00 p.m. to 7:30 p.m. to discuss personnel and negotiations. All trustees were present.

CLOSED
SESSION

REGULAR MEETING

The open session of the regular meeting of the Board of Trustees was called to order by President Hueter at 7:30 p.m. Trustee Swanson led the pledge of allegiance, and Trustee Walther offered a moment of silence.

CALLED
TO ORDER

Members of the Board of Trustees

Joan Hueter, President
Marcia Milchiker, Vice President
Iris Swanson, Clerk
John Connolly, Member
Shirley Gellatly, Member
Robert Moore, Member
Harriett Walther, Member
Kymberly Pine, Student Member

PRESENT

Administrative Officers

Richard Sneed, Chancellor
Neil Yoneji, Vice Chancellor, Fiscal Services
William Kelly, Vice Chancellor, Administrative Services
Robert Lombardi, Acting Vice Chancellor, Employee Relations and Personnel
Constance Carroll, President, Saddleback College
Anna McFarlin, President, Irvine Valley College

Faculty Association

Lee Walker

Academic Senate

Lee Haggerty
Janice Horn

California School Employees Association

Tamara Carnine

Classified Senate/Council

Penny Lewis
Helen Locke

Motion by Trustee Swanson, seconded by Trustee Walther, to approve the agenda as presented including replacement and/or additional pages to items 31-a and 31-b. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

APPROVAL
OF AGENDA

Motion by Trustee Moore, seconded by Trustee Connolly, to approve minutes of the September 10, 1990 meeting of the Board of Trustees. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

APPROVAL
OF MINUTES

Trustee Swanson read out the following closed session action:

CLOSED
SESSION

In closed session the board determined to notify a certificated employee, pursuant to Education Code section 87741, that the employee shall be released from the employee's administrative position at the close of the 1990-1991 school year.

John Andrews, vice president for Student Services at Irvine Valley College, and Mary McDonough, Child Care Center Manager, presented information to the board on the recent accreditation of Irvine Valley College's Heritage Park Child Care Center.

Consent Calendar

Agenda Item 7 was removed from the consent calendar for separate discussion. Motion by Trustee Moore, seconded by Trustee Connolly, to approve the consent calendar as amended. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

CONSENT
CALENDAR

The board approved the grant proposal Model Alcohol and Drug Education and Prevention Program under the Fund for the Improvement of Postsecondary Education (FIPSE). This proposal would allow Saddleback College to develop a model program and establish a similar program in twelve selected California community colleges.

GRANT
PROPOSAL

The board accepted the award of funds from California State Department of Education in support of the Immigration Reform and Control Act (IRCA) and the State Legalization Impact Assistance Grants (SLIAG) to amend the 1990-1991 General Fund Restricted budget in the amount of \$51,770, and directed that these funds be appropriated to the account and in the amounts displayed.

AWARD
OF FUNDS

Motion by Trustee Walther, seconded by Trustee Moore, to authorize expenditures for the services of arts writer Constance Fitzsimons and Judith Teitelman to write and review a grant proposal for funding a design competition for a regional performing arts complex at Saddleback College. Trustee Walther expressed concern about new requirements of NEA. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

NEA DESIGN
COMPETITION

The board received a report on first census enrollment for fall semester 1990 which indicated that the Saddleback Community College District student headcount enrollment is 30,230 students.

ENROLLMENT
REPORT

Motion by Trustee Swanson, seconded by Trustee Moore, to approve the Saddleback College curriculum changes. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

CURRICULUM
CHANGES

The board approved the Saddleback College Community Education program, presenters, and compensation for the Fall 1990 programs.

COMMUNITY
EDUCATION

Motion by Trustee Gellatly, seconded by Trustee Moore, to approve the Study Abroad course, Music 127, and authorize administration to execute the Educational Tour/Field Study Travel Contractor Agreement with Mandrake Tours. Trustee Swanson requested that a written report including income and expenditures be presented to the board upon completion of the tour. Trustee Gellatly stated she felt these courses belonged in the Community Education program and voted no. Trustee Connolly had temporarily left the room. All other trustees approved. Motion carried. Student Trustee Pine cast an affirmative advisory vote.

MUSIC
HISTORY
TOUR

The board approved an Educational Services Agreement with Worldline International Nurses, Inc. to offer nursing education and related training to foreign nurses from the Philippines in an amount not to exceed \$97,567.

EDUCATIONAL
SERVICES
AGREEMENT

The board approved honoraria for payment to the Saddleback Company Theatre artists and craftspersons.

HONORARIA

The board approved the granting of certificates to the listed Saddleback College and Irvine Valley College students.

CERTIFICATES

The board approved the hiring of Scott Thorne Consulting at a cost of \$8000 to develop an Early Alert Retention Management software system to provide support in helping students attain their education goals through early intervention in problems such as course withdrawal and student non-retention, and to involve faculty as referral sources and early alert advisors in accordance with the consulting agreement.

EARLY ALERT
PROJECT

The board approved the contract with John P. Brown as an independent contractor to perform inspector-of-record services for construction of the Technology and Applied Science Building and other projects at Saddleback College for a total amount not to exceed \$25,000, and authorized an increase of Mr. Brown's base rate from \$26.50 to \$28 per hour as shown in the consulting agreement.

INSPECTION
SERVICES

The board approved an increase in base rate of pay from \$26.50 per hour to \$28 for Kenneth E. Mosholder to preform inspector-of-record services for construction of the Hub I Services Center at Irvine Valley College as shown in the consulting agreement.

The board ratified Change Order No. 1 to amend the contract with Culp Construction Company by increasing the contract amount \$6,739 to \$5,709,739 with no extension of the contract completion date.

CHANGE
ORDERS

The board ratified Change Order No. 1 to amend the contract with Southern California Builders by increasing the contract amount \$20,667 to \$266,667, extend the contract completion date 74 days to December 15, 1990, and increase funding the project contingency account by \$10,000.

The board authorized JHH Consultants to prepare legal descriptions of project sites for the P.E. Outdoor Facilities and P.E. Shower/Locker Room Building at Irvine Valley College as required for site-lease agreements for a fee of \$1000.

CONSULTANTS
SERVICES

The board authorized an agreement with Burke Mechanical Engineering to provide professional services for the waterline and valve locations at Saddleback College at an amount not to exceed \$2500.

Reports

There were no public comments concerning items not on the agenda.

PUBLIC
COMMENTS

Student Trustee Pine reported on a visit to the De Anza College Student Services Center. Student Trustee Pine stated that the Board of Governors had passed an item encouraging greater student participation in governance. Student Trustee Pine stated that California Community Colleges Student Trustees (CCCST) has been officially approved by CCCT.

TRUSTEE'S
REPORTS

Trustee Swanson reported that at the Annual CCLC Commission Meeting, Mr. David Viar, executive director, presented a draft of the Mission and Value Statements which will include and involve classified staff for the first time, .

President Carroll reported on the activities of the Banned Books Program being held at Saddleback College.

PRESIDENTS'
REPORTS

President McFarlin's report was in memory of Irvine Valley College Professor Gary Brazelton who died on September 19, 1990. President McFarlin also reported on the IVC soccer team.

Professor Haggerty reported that enrollments are up. Professor Haggerty also reported that the Saddleback College Academic Senate is currently planning Spring In-Service.

ACADEMIC
SENATES
REPORTS

Professor Horn congratulated President-Elect Gary Resnick who will take the Irvine Valley College Academic Senate office in January 1991 for one and a half years. Professor Horn took a moment to remember Professor Brazelton

Ms. Carnine had no report.

CSEA REPORT

Professor Walker distributed the Saddleback Community College District Faculty Association Newsletter. Professor Walker took a moment to remember Professor Brazelton. Professor Walker thanked Dr. Sneed for his presentation at the AB 1725 Task Force meeting.

FACULTY
ASSOCIATION
REPORT

Ms Lewis had no report.

CLASSIFIED
REPORTS

Ms. Locke remembered Professor Brazelton.

Dr. Sneed spoke of the accomplishments of Professor Brazelton.

CHANCELLOR'S
REPORT

Motion by Trustee Moore, seconded by Trustee Connolly, to accept for review and study the feasibility study of decentralization of the hot water boilers at Saddleback College prepared by Moraes/Pham & Associates. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

DECENTRALIZA-
TION OF HOT
WATER BOILERS

The board approved entering into a consultant agreement with Moraes/Pham & Associates to prepare construction documents and perform other professional services for decentralization of the hot water boilers at Saddleback College in accordance with its proposal at a fee not to exceed \$24,500.

The board accepted the project to replace chilled water piping at the Fine Arts Complex, Saddleback College, as complete, and further authorized the filing of a Notice of Completion.

NOTICES OF
COMPLETION

The board accepted the project to seal coat and restripe the parking lots at Saddleback and Irvine Valley colleges as complete, and further authorized the filing of a Notice of Completion.

The board awarded Bid No. 116 for stores supplies to the seven vendors who provided the lowest bid as displayed in Exhibit B of the agenda item. All procurements in excess of \$21,000 will be presented to the board for approval prior to execution.

STORES
SUPPLIES

The board adopted the resolution to amend the 1990-1991 Unrestricted General Fund Budget in the amount of \$15,000 as displayed in Exhibit A of the agenda item, and directed that these funds be appropriated to the accounts and in the amounts displayed in Exhibit B of the agenda item.

BUDGET
AMENDMENT

Motion by Trustee Moore, seconded by Trustee Connolly, to approve/ratify the transfers of appropriations. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

TRANSFER OF
APPROPRIA-
TIONS

The board approved purchase orders 18519 through 18868 totaling \$628,459.

PURCHASE
ORDERS

The board approved warrants 4161 through 4537 totaling \$1,037,821 and credit card purchases paid through the revolving fund totaling \$5,512.

WARRANTS

The board approved a consulting agreement with C & S Services for computer analysis services to assist in MIS implementation covering the period September 25, 1990 to June 30, 1991 at a total cost not to exceed \$8,000.

CONSULTING
AGREEMENTS

The board approved a consulting agreement with General Systems to provide specialized technical assistance in implementation of the district's Management Information System covering the period September 25, 1990 through June 30, 1991 at a cost not to exceed \$10,000.

The board approved the requests for travel and/or mileage.

TRAVEL

Motion by Trustee Moore, seconded by Trustee Milchiker, to approve the submitted certificated and classified personnel actions including replacement pages, and the Independent Contractor/Consultant Agreement with Gary Jarvis, Athletic Training Certified, for providing training services to Irvine Valley College student-athletes in the Soccer and Women's Softball Athletic Programs during the 1990-1991 academic year. Motion carried unanimously.

PERSONNEL
ACTIONS

Motion by Trustee Swanson, seconded by Trustee Moore, to accept the following gifts: Numerous articles relating to geologic topics to be used in the Geology Department, Saddleback College, donated by Alex and Russ Filer; \$15,000 to be utilized in the Radio/TV New Equipment account donated by the Saddleback College Foundation.

GIFTS

The board meeting was adjourned to closed session. The birthday of Trustee Moore was celebrated with a cake.

ADJOURNMENT



Richard Sneed, Secretary
Board of Trustees

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