

MINUTES OF THE BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
SEPTEMBER 23, 1991
SADDLEBACK COLLEGE, LIBRARY 105

CLOSED SESSION

The Board of Trustees met in closed session from 7:00 p.m. to 7:30 p.m. to discuss personnel and negotiations. All trustees were present.

CLOSED
SESSION

REGULAR MEETING

The open session of the regular meeting of the Board of Trustees was called to order by President Milchiker at 7:30 p.m. Trustee Gellatly led the pledge of allegiance, and Trustee Swanson offered words of inspiration.

CALLED
TO ORDER

Members of the Board of Trustees

Marcia Milchiker, President
Robert Moore, Vice President
Joan Hueter, Clerk
John Connolly, Member
Shirley Gellatly, Member
Iris Swanson, Member
Harriett Walther, Member
Michael Starkenburg, Student Member

PRESENT

Administrative Officers

Richard Sneed, Chancellor
Tony Carcamo, Vice Chancellor, Fiscal Services
William Kelly, Vice Chancellor, Administrative Services
Linda Kroner, Vice Chancellor, Human Resources
Constance Carroll, President, Saddleback College
Anna McFarlin, President, Irvine Valley College

Faculty Association

Bill Jay

Academic Senate

Lee Haggerty
Gary Resnick

California School Employees Association

Tamara Carnine

Classified Senate/Councils

Yvonne Price

Tamara Carnine

Motion by Trustee Moore, seconded by Trustee Hueter, to approve the agenda as presented including replacement and/or additional pages to items 6, and 25a and b. Motion carried unanimously. Student Trustee Starkenburg cast an affirmative advisory vote.

APPROVAL
OF AGENDA

Motion by Trustee Moore, seconded by Trustee Gellatly, to approve minutes of the September 10, 1991, meeting of the Board of Trustees. Motion carried unanimously. Student Trustee Starkenburg cast an affirmative advisory vote.

APPROVAL
OF MINUTES

There were no actions from closed session.

CLOSED SESSION

Motion by Trustee Moore, seconded by Trustee Hueter, to approve the consent calendar. Motion carried unanimously. Student Trustee Starkenburg cast an affirmative advisory vote.

CONSENT
CALENDAR

The board approved accepting the award of funds from the Chancellor's Office of the California Community Colleges in support of the Vocational Education Special Projects mini grant, "Single Parent/Displaced Homemaker Student Support Services," and adopted Resolution 91-57 to amend the Restricted Budget in the amount of \$25,000.

GRANT
ACCEPTANCE -
SADDLEBACK
COLLEGE

Motion by Trustee Moore, seconded by Trustee Walther, to accept for approval Board Policies 3100, District Budget Development, and 3101, Transfer of Budget Appropriations. Motion carried unanimously. Student Trustee Starkenburg cast an affirmative advisory vote.

BOARD
POLICIES

Motion by Trustee Moore, seconded by Trustee Hueter, to accept for review and study proposed Board Policy 5405, Victims of Sexual Assault. Motion carried unanimously. Student Trustee Starkenburg cast an affirmative advisory vote.

Dr. Sneed stated that the Fall 1991 First Census Enrollment Report is provided for the board's information and reflects the capacity enrollment at both colleges. He commended faculty and staff at both campuses for maximum use of resources in accommodating so many students as feasible.

FALL 1991
ENROLLMENT
REPORT

The board approved the changes in Saddleback College's Spring 1992 curriculum as listed on the replacement page.	CURRICULUM CHANGES
The board approved the addition of a personal financial management class to Saddleback College's Community Education Program for Fall 1991.	COMMUNITY EDUCATION PROGRAM
The board approved the additional Saddleback College Community Education presenters for the Motorcycle Rider Safety Program and their accompanying compensation.	
The board approved the honoraria for payment to the Saddleback Company Theatre Artists and Craftpersons.	HONORARIA
The board approved Irvine Valley College's additional and revised instructional fees for Spring 1992.	IVC SPRING FEES
The board approved payment to Dr.'s Michael McNalley and Arthur Selvan in the amount of \$3,600 each from September 10, 1991, through May 23, 1992, for physical fitness assessment testing of students.	CONSULTING AGREEMENTS
The board approved an educational services agreement with Pacific Bell not to exceed \$120,000 for the period from October 1, 1991, through October 1, 1992, to provide student assessment, curriculum, program coordination, and support services to Pacific Bell employees enrolled in the Pac Bell Telesis program.	IVC/PAC BELL EDUCATIONAL SERVICES AGREEMENT
The board approved the granting of certificates of achievement to the Saddleback College and Irvine Valley College students listed.	CERTIFICATES OF ACHIEVEMENT
Motion by Trustee Moore, seconded by Trustee Swanson, to approve the completion of the library renovation project at Saddleback College to include the increase in architectural fees for a total of \$466,845. Dr. Sneed indicated that the project entails replacement of the 18 year old carpeting and seismic bracing of the bookstacks throughout the library, and reconfiguration of the district offices on the third floor.	LIBRARY RENOVATION PROJECT

Trustee Moore asked the status of the proposed building to house district services. Dr. Sneed replied that the building design had been approved by the state and working drawings would have been funded if the last bond issue had passed. He added that instructional buildings will receive state funding priority, and it is unlikely that the district services building will be funded and constructed in less than six to ten years. Motion carried unanimously. Student Trustee Starckenburg cast an affirmative advisory vote.

The board approved the substitution of the painting subcontractor for Building N, Saddleback College, from Anaheim Builders to Miller Construction Company, and Anaheim Builders as the carpentry subcontractor on the project, and the deletion of stucco subcontracting work to have been done by Nation Wide Plastering.

BUILDING N
CONSTRUCTION

The board approved the rescission of its action on June 24, 1991, to award Bid 867 for a refrigerated centrifuge at Saddleback College.

RESCISSION
AND AWARD
OF BIDS

The board approved the award of Bid 867 for a refrigerated super speed centrifuge for Saddleback College to DuPont Company for \$22,319.50; Bid 153 for Student Services Center furniture at Irvine Valley College to Swedlow for \$16,077.16, McMahan Desk for \$19,532.50, J.P. Rogers & Associates for \$14,532.57, Culver-Newlin for \$1,534.32, Paramount Stationers for \$1,712.24, and Welch Company for \$10,494.85, for a total amount of \$63,883.64 (funded through Associated Students of IVC); and Bid C9014D issued by the Long Beach Community College District to purchase Apple Computer Products by Saddleback Community College District as required (funds included in the 1991/1992 budget).

The board adopted Resolution 91-55, Vocational Assessment - Saddleback College, to amend the General Fund Restricted Budget in the amount of \$5,346; and Resolution 91-56, N.E.H. Grant Carryover Funds - Saddleback College, to amend the General Fund Restricted Budget in the amount of \$61,733.

BUDGET
AMENDMENTS

The board approved the amendment of the contract with Keenan and Associates for the development of an Employee Injury and Illness Prevention Plan to include conducting the SWACC safety compliance inspection at a cost not to exceed \$1,700 and amend the total contract amount to \$7,550.

CONSULTANT
CONTRACT
AMENDMENT

The board denied the request for leave to present late claim filed on August 24, 1991, on behalf of Mark Pepping, in accordance with Government Code Section 911.6 and approved forwarding the request to Keenan and Associates for disposition.

CLAIM AGAINST
THE DISTRICT

Motion by Trustee Moore, seconded by Trustee Walther, to approve/ratify transfers of appropriations as delineated. Motion carried unanimously. Student Trustee Starkenburg cast an affirmative advisory vote.

TRANSFER OF
APPROPRIATION

The board approved purchase orders 26678 through 26943 totaling \$306,966.73 .

PURCHASE
ORDERS

The board approved checks 20292 through 20674 totaling \$1,195,519.39; credit card purchases totaling \$1,512.15; Saddleback College Community Education checks 1871 through 1901 totaling \$10,485.89; and Irvine Valley College Community Education checks 2340 through 2365 totaling \$48,226.38.

PAYMENT
OF BILLS

There were no public comments concerning items not on the agenda.

PUBLIC
COMMENTS

Trustee Moore reported that he and President Milchiker attended the Orange County School Boards Association dinner meeting on September 11 and the guest speaker was Dr. Barry Munitz, Chancellor, California State University. He stated that Dr. Munitz was very interested in the feeder school concept and intends to send a representative to visit the district and the CSU Fullerton Mission Viejo campus.

TRUSTEES'
REPORTS

Trustee Walther reported that she had received a letter from former Student Trustee, Kym Pine, and that she is doing well at Berkeley.

Trustee Connolly reported that he enjoyed the recent Klezmerim concert at Saddleback College, and commended Geof English, Performing Arts Director, for providing such consistently excellent and diverse entertainment.

Trustee Swanson reported that she and Dr. Sneed attended the League of United Latin American Citizens (LULAC) recognition awards banquet where Dr. Peter Espinosa was one of five educators to receive the Outstanding Hispanic Educator Award. She explained that Dr. Espinosa is in Mexico on sabattical leave and, in his absence, his sister accepted the award.

Student Trustee Starkenburg reported that a recent newspaper article stated that UCI did not admit 3,000 students and he questioned whether or not any of those students were in the community college guaranteed transfer program. Vice President Hodge stated that all of the Zero in On Transferring (ZOT) program students were accepted at UCI. Professor Mikolajczak added that both the UC and CSU campuses honored their agreements, but the GPA minimum for acceptance at UCI next year has been raised from 2.4 to 2.8 for ZOT students.

President Carroll thanked Trustee Connolly for his praise of the recent performance at Saddleback College, and commended Geof English for the quality of performances and for his attention to promoting multiculturalism through the entertainment he schedules. She announced that the Saddleback College Foundation has raised \$60,000 to date toward its goal of \$100,000. She distributed copies of the poster/conference information designed by Saddleback College on the Community College Humanities Association national conference to be held in San Francisco on November 14-16.

PRESIDENTS'
REPORTS

President McFarlin reported on the success of IVC's athletic program and displayed trophies won by the women's cross country team. She stated that the team took two first place awards and a second in competition to date in its first season. She indicated that the physical education faculty held a reception at the Irvine Sports Center on September 20 for the charter graduating class of IVC's sports fitness program.

Professor Haggerty reported that he attended the board/senate accreditation workshop on September 16 and felt it was very productive. He stated that the senate will host the area D statewide academic senate meeting on October 11, and he will also serve as a panel moderator the same day at the South Orange County Leadership Conference at Saddleback College. He added that the senate is currently in the process of planning activities for in-service week.

ACADEMIC
SENATES'
REPORTS

Professor Resnick reported that the senate is in the process of prioritizing IVC's full-time hiring needs for the next three years and hopes to have a list to provide to the board in October.

Chancellor Sneed reminded the board that the districtwide retreat would be held on October 3 and 4 at Lake Arrowhead and it would focus heavily on accreditation. He pointed out that in the personnel action on the docket was the appointment of the Director of Affirmative Action, Ms. Linda Newell. He stated that Ms. Newell is very well qualified and comes to the district from the Chancellor's Office, California State University, where she holds a similar position in affirmative action. She will report to the district at the end of October.

CHANCELLOR'S
REPORT

Motion by Trustee Moore, seconded by Trustee Walther, to approve the submitted academic and classified personnel actions including replacement pages with corrections. Motion carried with Trustee Swanson abstaining to vote on item 25b.

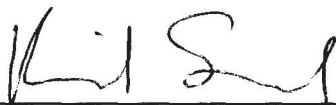
PERSONNEL
ACTIONS

Motion by Trustee Hueter, seconded by Trustee Moore, to accept the following gifts: discounted advertising space (1/2 page) for Irvine Orange Groves Electric Music Festival in BAM Magazine in the September 6, 1991, issue made available to the Public Information Office, donated by BAM Publications to the IVC Foundation; one hundred albums of classical music from the Franklin Mint Record Society to be utilized in Music Appreciation, Music Theory, History and Performance classes until such time as the library has space for cataloging, to be named the "Robert T. Forbes Collection" with each album labeled "In the Memory of Robert T. Forbes," donated by Mr. and Mrs. Robert T. Forbes (parents) to the IVC Foundation; advertising space for Irvine Orange Groves Electric Music Festival made available to the Public Information Office, donated by Yamaha to the IVC Foundation; one computer to be utilized by student and staff in the Humanities Center donated by John Northrup to the IVC Foundation; two Catalina Ironwood trees and a commemorative plaque for the beautification of the campus in memory of Barbara Cantor, a part-time English instructor, donated by Norman Cantor (husband) to Saddleback College. Motion carried unanimously.

GIFTS

The meeting was adjourned at 8:30 p.m. to closed session.

ADJOURNMENT



Richard Sneed, Secretary
Board of Trustees