

MINUTES OF THE BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
SEPTEMBER 10, 1990
SADDLEBACK COLLEGE, LIBRARY 105

CLOSED SESSION

The Board of Trustees met in closed session from 7:00 p.m. to 7:30 p.m. to discuss personnel and negotiations. Trustees Hueter and Moore were absent for the closed session with all other trustees present.

CLOSED SESSION

REGULAR MEETING

The open session of the regular meeting of the Board of Trustees was called to order by Vice President Milchiker at 7:30 p.m. Trustee Connolly led the pledge of allegiance, and Trustee Swanson offered words of inspiration.

CALLED
TO ORDER

Members of the Board of Trustees

Joan Hueter, President (Arrived late.)
Marcia Milchiker, Vice President
Iris Swanson, Clerk
John Connolly, Member
Shirley Gellatly, Member
Harriett Walther, Member
Kymberly Pine, Student Member

PRESENT

Absent

Robert Moore, Member

Administrative Officers

Richard Sneed, Chancellor
Neil Yoneji, Vice Chancellor, Fiscal Services
William Kelly, Vice Chancellor, Administrative Services
Robert Lombardi, Acting Vice Chancellor, Employee Relations and Personnel
Constance Carroll, President, Saddleback College
Anna McFarlin, President, Irvine Valley College

Faculty Association

Lee Walker

Academic Senate

Lee Haggerty
Janice Horn

California School Employees Association

No representation.

Classified Senate/Council

Helen Locke

Penny Lewis

Dr. Sneed stated that the amount in agenda item 8 should be revised to \$26,083 and that the newspaper article in agenda item 18 should be attributed to the Los Angeles Times. Motion by Trustee Gellatly, seconded by Trustee Connolly, to approve the agenda as amended including replacement and/or additional pages to items 17-a and 17-b. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

APPROVAL OF
AGENDA

Motion by Trustee Connolly, seconded by Trustee Walther, to approve minutes of the August 20, 1990 meeting of the Board of Trustees. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

APPROVAL OF
MINUTES

Trustee Swanson read out the following closed session actions:

CLOSED SESSION

At its closed session meeting of Monday, August 20, 1990, the Board of Trustees approved amendments to the Chancellor', Vice Chancellors', and College Presidents' contracts which included contract extensions as follows:

Dr. Richard Sneed, Chancellor, June 30, 1993; William Kelly, Vice Chancellor/Administrative Services, June 30, 1992; Neil Yoneji, Vice Chancellor/Fiscal Services, June 30, 1992; Constance Carroll, President, Saddleback College, June 30, 1992; Dr. Anna McFarlin, President, Irvine Valley College, June 30, 1992.

At the closed session of the Board of Trustees on August 29, 1990 a grievance hearing was held. After careful consideration of all the evidence and testimony, the Board of Trustees denied the grievance.

President Carroll introduced Jeffrey Barbee, the Saddleback College ASG president for 1990-1991. Board Vice President Marcia Milchiker welcomed Mr. Barbee and ASG members attending the board meeting.

INTRODUCTION

A resolution commending Rosemary Billings for her 17-1/2 years of outstanding service with the Saddleback Community College District was read. Motion by Trustee Swanson, seconded by Trustee

RESOLUTIONS

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Walther, to approve the resolution. Motion carried with a roll call vote.

A resolution commending the Saddleback College Men's Tennis Team and Coach Bill Otta for their excellent 1990 season was read. The team won conference, regional, and state championships, and Coach Otta was named Wilson California Community College Tennis Coaches Association Coach of the Year. Motion by Trustee Swanson, seconded by Trustee Connolly, to approve the resolution. Motion carried with a roll call vote.

A break was called to congratulate Ms. Billings, Coach Otta and the tennis team, and to celebrate the birthday of Student Trustee Pine.

President Hueter arrived and presided for the remainder of the meeting. President Hueter stated that she wanted the record to show that she supports the resolutions.

Consent Calendar

Motion by Trustee Walther, seconded by Trustee Connolly, to approve the consent calendar as amended. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

CONSENT
CALENDAR

The board approved awarding of funds from the California Community College Chancellor's Office in support of the Demonstration Program in Business/Marketing Education which will plan, coordinate, and offer one statewide conference which will demonstrate the curriculum, equipment, and facilities required in the subjects developed in the Statewide Telecommunications Project over the time period of 1987-1990, for business educators. Also, the board approved the resolution to amend the 1990-1991 General Fund Restricted budget in the amount of \$10,000 and directed that these funds be appropriated to the accounts and in the amounts displayed.

AWARD
ACCEPTANCE

The board approved a contractor agreement with Norman W. Stein in the amount of \$200 to complete the narration for the video, Job Shadow in Communications Industry for the Saddleback College Center for Career Life Development.

CONTRACTOR
AGREEMENT

The board approved the granting of certificates to the listed students.

CERTIFICATES

The board approved the Professional Development Project, Phase II, September 1990 Workshops and expenditures for the listed presenters.

WORKSHOPS

The board approved substitution of the subcontractor for the asphalt paving work for construction of Parking Lot No. 13 adjacent to the Technology/Applied Science Building, Saddleback College.

SUBSTITUTION
OF
SUB-
CONTRACTORS

The board approved substitution of the subcontractor for the asphalt paving work for construction of the Technology/Applied Science Building, Saddleback College.

The board approved inclusion of additional surplus property to be auctioned at 9 a.m. on Saturday, September 22, 1990, at Parking Lot No. 1 on the Saddleback College campus.

SURPLUS
PROPERTY

The board approved the claim received from Construction Incorporated of Texas for construction of the Technology and Applied Science Building, Saddleback College, in the amount of \$48,229.

CLAIM FOR
PAYMENT

The board authorized the consultant services agreement with Michael L. Maas and Associates to assist the district in its inquiry on joint venture opportunities for the period from September 10, 1990 through June 30, 1991 at a cost not to exceed \$25,000.

CONSULTANT
AGREEMENT

Motion by Trustee Walther, seconded by Trustee Milchiker, to approve/ratify transfers of appropriations. Motion approved unanimously. Student Trustee Pine cast an affirmative advisory vote.

TRANSFER OF
APPROPRIA-
TIONS

The board approved warrants 3592 through 4160 totaling \$1,119,166 and credit card purchases totaling \$1,935.

WARRANTS

The board approved purchase orders 18117 through 18518 totaling \$565,927.

PURCHASE
ORDERS

Motion by Trustee Gellatly, seconded by Trustee Connolly, to approve the districtwide planning retreat, September 27-28, 1990, La Jolla, at a cost not to exceed \$6,800. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

RETREAT

Motion by Trustee Milchiker, seconded by Trustee Walther, to authorize extension of the electronic technology system to include district executive staff and the members of the Board of Trustees, at a cost not to exceed \$27,000. In response to a question from Professor Walker, Dr. Sneed indicated that the Maricopa Community College District has had electronic technology benefits for more than a decade and that now the system works throughout that entire district at almost every level. Dr. Sneed stated that it is commonplace in business and industry, and most universities and colleges systems. These computer capabilities will not only provide simultaneous communication but timely access to information, both of which contribute significantly to cost avoidance for additional personnel and equipment in the older modes of memoranda and other hard copy distribution. Students benefit thereby as well as through policy and regulation implementation. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

ELECTRONIC
TECHNOLOGY

The board approved requests for travel and/or mileage.

TRAVEL

Reports

There were no public comments concerning items not on the agenda.

PUBLIC
COMMENTS

Trustee Walther commended Ms. Diane Riopka for her efforts on the Annual Report.

TRUSTEE'S
REPORT

President Carroll commented on the enrollment status at Saddleback College. As of September 10, registered students increased three percent to 22,577. President Carroll recognized Vice President Brewer and the instructional deans for their efficiency in scheduling.

PRESIDENTS'
REPORTS

President McFarlin reported that the Irvine Valley College soccer team is presently 2-0, and congratulated John Andrews, Vice President of Student Services, and Phil Stanley, Director of Athletics, for their efforts. President McFarlin also indicated that registered students at Irvine Valley College have increased by 12 percent when comparing enrollment to the fall of 1989.

Professor Haggerty expressed appreciation for the New Staff Reception, September 7, and stated that the board/staff retreat planned for September 27 and 28 is a positive step in planning for the future and to maximize cooperation between the colleges.

ACADEMIC
SENATES
REPORT

Professor Horn stated that the Irvine Valley College Academic Senate has proposed revision of the Administrative Retreat model. The Senate has received nominations for a new Senate president who will serve for a year and a half.

There was no report from CSEA.

CSEA REPORT

Professor Walker expressed appreciation for the board/staff retreat invitation. Professor Walker announced the 1991 negotiators; William Jay, Andrew Kish, Lee Walker.

FACULTY
ASSOCIATION
REPORT

Ms. Lewis distributed a list of committee memberships.

CLASSIFIED
REPORTS

Ms. Locke expressed appreciation for the board/staff retreat invitation. Ms. Locke announced Tamara Carnine, president-elect, and Ann Knox, secretary, of the Irvine Valley College Classified Council.

CHANCELLOR'S
REPORT


Dr. Sneed had no report.

Motion by Trustee Walther, seconded by Trustee Connolly, to approve the submitted certificated and classified personnel actions including replacement pages. Motion carried unanimously.

PERSONNEL
ACTIONS

The meeting was adjourned at 8:35 p.m. to the next regular board meeting.

ADJOURNMENT



Richard Sneed, Secretary
Board of Trustees

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