

MINUTES OF THE BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
AUGUST 22, 1988
SADDLEBACK COLLEGE, LIBRARY 105

CLOSED SESSION

The board of trustees met in closed session from 6:30 p.m. to 7:00 p.m. to discuss personnel and negotiations. All trustees were present.

CLOSED SESSION

REGULAR MEETING

The open session of the regular meeting of the board of trustees was called to order by President Gellatly at 7:15 p.m. Trustee Moore led the pledge of allegiance, and Trustee Hueter offered an invocation.

CALLED
TO ORDER

Members of the Board of Trustees

Shirley Gellatly, President
Iris Swanson, Vice President
Joan Hueter, Clerk
John Connolly, Member
Marcia Milchiker, Member
Robert Moore, Member
Harriett Walther, Member
John Hellriegel, Student Member

PRESENT

Administrative Officers

Richard Sneed, Chancellor
Neil Yoneji, Vice Chancellor, Fiscal Services
Anna McFarlin, Vice Chancellor, Administrative Services
Maria Sheehan, Vice Chancellor, Employee Relations and Personnel
Constance Carroll, President, Saddleback College
Ronald Kong, President, Irvine Valley College

Faculty Association

Carl Christensen

Intercollege Academic Senate

Thomas Evans
John Allen

California School Employees Association

Matt Suarez

Classified Senate/Council

No representation.

Motion by Trustee Moore, seconded by Trustee Hueter, to approve the agenda as presented. Motion carried unanimously.

APPROVAL
OF AGENDA

8/22/88

Page 1

Motion by Trustee Moore, seconded by Trustee Connolly, to approve minutes of July 25, 1988 board of trustees meeting. Motion carried unanimously.

APPROVAL
OF MINUTES

There were no actions from closed session.

CLOSED SESSION

Dr. Sneed introduced John S. Williams, candidate for the board of trustees.

INTRODUCTION

President Gellatly adjourned the meeting to a public hearing. Motion by Trustee Moore, seconded by Trustee Connolly, to reconvene the regular meeting after hearing no comments from the public. Motion carried unanimously.

PUBLIC HEARING

Vice Chancellor Yoneji summarized the 1988-1989 budget development schedule and parameters, and funds available for appropriation including enrollment figures. Vice Chancellor Yoneji explained distribution of available funds and funding levels including distribution by resources and locations. Both presidents commented on the college budgets. After questions and discussion, a motion was made by Trustee Moore, seconded by Trustee Hueter, to approve adoption of the proposed 1988-1989 Final Budget. Motion carried unanimously.

1988-1989
FINAL BUDGET

At 8:55 p.m. President Gellatly recessed the meeting to celebrate Trustee Milchiker's birthday with a cake. The meeting was reconvened at 9:15 p.m.

RECESS/
RECONVENED

Consent Calendar

Agenda items 5 and 6 were removed from the consent calendar for separate discussion. Motion by Trustee Hueter, seconded by Trustee Walther, to approve the consent calendar as amended. Motion carried unanimously.

CONSENT
CALENDAR

Reports

Trustee Walther reported on the CeWaer Luncheon, the United Way Sand Castle event, and the Women's Network Alert Meeting, commended Theatrefaire presentations, and announced a September 16 forum cosponsored by Saddleback College Community Services and National Issues Forum. Trustee Walther suggested the issue of students' certificates of achievement including date of completion and date of board approval be addressed.

TRUSTEES'
REPORTS

Trustee Moore suggested that the board of trustees consider a position relative to Proposition 98. Trustee Moore stated that the district has obligations

to its constituencies relative to AIDS. Dr. Sneed indicated that relative to AIDS a board policy had recently received board approval, administrative regulations are under development, workshops had been initiated, and a course had been developed at Saddleback College.

Trustee Hueter reported on her visit to the Child Care Center. Dr. Sneed stated the official dedication of the building was planned for September 17.

Both college presidents submitted written reports for inclusion in the agenda distributed in advance of the meeting.

PRESIDENTS'
REPORTS

President Carroll reported on the AACJC Conference and the Faculty In-Service programs. President Carroll called the trustees' attention to the correspondence section of the agenda, particularly to reviews from the New York Times and The Wall Street Journal of the Stephen De Staebler exhibit. President Carroll reported on the increased Saddleback College enrollment figures for the first day of fall classes.

President Kong indicated that the printed circuit lab open house was successful. President Kong reported on the increased Irvine Valley College enrollment figures for the first day of fall classes.

There was no Intercollege Academic Senate report.

ACADEMIC SENATE
REPORTS

Professor Allen, President, Saddleback College Academic Senate, acknowledged Professors Howard Adams, James Thorpe, Mike Merrifield, and Margaret Huang for their work in the Invited Guest Lecture Series sponsored by the Academic Senate. Professor Allen reported on the Faculty Development Program and the Curriculum Committee.

There was no Irvine Valley College Academic Senate report.

Mr. Suarez indicated that the Reclassification Study will be available in a few weeks. Mr. Suarez commended Vice Chancellors Yoneji and Sheehan, and College Budget Supervisor Patricia Wiley for their participation in acquisition of agreements with IBM Education Products and Apple Computer for a staff purchasing plan.

CSEA REPORT

Professor Christensen expressed the concern of the Faculty Association that negotiations have not been progressing lately. Professor Christensen stated that

FACULTY
ASSOCIATION
REPORT

the Faculty Association feels that with the greater 1987-1988 ending balance there are sufficient funds for increases.

There was no Classified Senate/Council report.

CLASSIFIED REPORT

There was no report from the chancellor.

CHANCELLOR REPORT

Dr. Sneed asked for removal of section 5600 from the Board Policy Revisions, Series 5000. Motion by Trustee Walther, seconded by Trustee Hueter, to approve the remainder portions of series 5000. After some discussion, the board suggested that titles under section 5505, Instructional and Grade Grievance, be retitled for clarification, and returned for action at the next board meeting. Both Trustees Walther and Hueter withdrew their motions.

BOARD POLICY REVISIONS

Motion by Trustee Swanson, seconded by Trustee Hueter, to approve acceptance of award of funds from National Endowment for the Arts and California Arts Council in support of the Dance Touring Initiative program. Motion carried unanimously.

GRANT AWARDS

Motion by Trustee Swanson, seconded by Trustee Moore, to accept award of funds from the California Community College Chancellor's Office in support of the Computer Numerical Control/Computer-Aided Manufacturing program, reimbursement funding for the State Legalization Impact Assistance Grant for fiscal year 1987-1988 and 1988-1989. Motion carried unanimously.

AWARD OF FUNDS

The board approved amendments to the Orange County Marine Institute bylaws requesting two changes: an annual report to the Board of Supervisors, and a name change to Marine Institute in Dana Point Harbor.

MARINE INSTITUTE

The board approved the Educational Services Agreement with Shearson Lehman Brothers to perform programs in support of the Executive Writing in Business Communication training program.

EDUCATIONAL SERVICES AGREEMENT

The board approved authorization of an independent contract with Marco Octavio Iniguez for facilitating the Amnesty Education program services provided to immigrants recently legalized under Immigration Reform and Control Act (IRCA).

AMNESTY EDUCATION PROGRAM

Motion by Trustee Walther, seconded by Trustee Moore, to approve the resolution opposing Registered Care Technologists (RCT) licensure and authorize college and district staff to inform appropriate agencies and legislators of concerns and alternatives. Dean Dixie

OPPOSITION TO REGISTERED CARE TECHNOLOGISTS

Bullock, Professors Margaret Prendiville and Johe Morris spoke in opposition of the Board of Directors of the American Medical Association (AMA) proposal to establish a new RCT licensure category stating the proposal would reduce quality of preparation and negatively affect the Associate Degree program, and asked for board support. Motion carried unanimously with a roll call vote.

The board approved Saddleback College's annual membership in the Community College Satellite Network for 1988-1989.

MEMBERSHIP

The board approved the granting of certificates to the listed students.

CERTIFICATES

The board approved honoraria for Mike McHargue of Foothill College as guest speaker during the faculty in-service program, for Tom Carey and Michele Marincovich as guest speakers for the faculty in-service and professional development program, for faculty presenters, Howard Adams, Margaret Huang, Mike Merrifield, and Jim Thorpe, and for payment to the listed Saddleback Company Theatre artists and craftspersons.

HONORARIA

The board ratified change order #3 to amend the contract with Weeger Brothers, Inc. for the construction of Computer Sciences Building B, Irvine Valley College, by increasing the contract \$6,696.17 and extending the time of completion for four calendar days.

CHANGE ORDER

The board accepted Notice of Completion for demolition and removal of Buildings CC-1 and Bookstore, Saddleback College, and authorized filing of Notice of Completion with the County of Orange.

NOTICE OF COMPLETION

The board consented to Moran Construction Company's request to be relieved of its bid, submitted June 15, 1988, for construction of the Student Services Center, Saddleback College.

RELIEVED OF BID

Dr. Sneed introduced Charles Culp and Mark Albertson, Culp Construction. Motion by Trustee Moore, seconded by Trustee Hueter, to authorize award of bid 793, Construction of the Student Services Center, Saddleback College, to Culp Construction Company. Motion carried unanimously.

AWARD OF BID

The board authorized a consulting agreement with John Vallee to perform inspector-of-record services for

CONSULTING AGREEMENT

construction of the Student Services Center, Saddleback College.

The board approved a contract with Irvine Testing Laboratory, Inc. for field and laboratory materials testing and inspections for construction of the Student Services Center, Saddleback College.

CONTRACTS

The board approved a contract with Soils International, Inc. for soil testing and inspection in conjunction with construction of the Student Services Center, Saddleback College.

The board authorized continuation of membership in Aventura Sailing Association for the purpose of chartering vessels on an "as-needed" basis for the period from September 1, 1988 through September 1, 1989, inclusive.

MEMBERSHIP

The board authorized payment for legal services arising from its agreement involving matters pertaining to employee/employer relations, real property, liability and administrative procedures with Parker and Covert dated November 13, 1979.

PARKER AND
COVERT

The board ratified district membership with TRW Information Services and authorized an agreement with TRW, Inc.

TRW MEMBERSHIP

The board authorized award of bid 796 to C. R. Jaeschke with assignment of lease/purchase payment to Service Corporation of one rider mower and purchase of one rider mower to Pacific Equipment and Irrigation, Inc.

AWARD OF BIDS

The board authorized a five-year lease/purchase of a diesel sweeper to Mar-Co Equipment Company with assignment to First Municipal Leasing of Denver, and award of bid C-8714-F issued by the Long Beach Community College District which established that terms of the bid be extended to other agencies to purchase identical items at the same prices and terms/conditions pursuant to Section 20652 of the Public Contract Code.

The board approved consulting agreements with Deloitte Haskins & Sells; Cognos Corporation; and Digital Equipment Corporation.

CONSULTING
AGREEMENT

The board ratified an agreement with Orange County Development Agency.

ORANGE COUNTY
DEVELOPMENT
AGENCY

The board approved the IBM Education Product Coordinator agreement implementing a discount agreement

IBM

8/22/88

Page 6

of up to 40% on selected IBM Personal Computer and peripherals for employee and student purchase.

The board approved the Apple Computers Higher Education Purchasing Plan II agreement which allows employees and students to purchase Apple Products at a discount.

APPLE COMPUTERS

The board adopted the resolution declaring its intent to convey an easement to Irvine Ranch Water District (IRWD) including entering into agreement with IRWD for connection fees and future services in accordance with terms.

IRWD EASEMENT

The board approved requests for travel and/or mileage as listed.

TRAVEL REQUESTS

The board approved warrants 133287 through 134405 totaling \$2,863,809.75 and credit card purchases totaling \$2,108.89.

WARRANTS

The board approved purchase orders 3339 through 3953 totaling \$1,168,968.04.

PURCHASE ORDERS

Motion by Trustee Connolly, seconded by Trustee Moore, to ratify the July 27, 1988 tentative agreement between Saddleback Community College District and California School Employees Association (CSEA), Chapter 586. Motion carried unanimously.

CSEA AGREEMENT

Motion by Trustee Connolly, seconded by Trustee Hueter, to ratify the 4.64% increase for the certificated salary schedule for Saddleback Community College District Faculty Association effective July 1, 1988. Motion carried unanimously.

FACULTY ASSOCIATION AGREEMENT

Motion by Trustee Connolly, seconded by Trustee Moore, to approve authorized position lists for certificated and classified positions for the 1988-1989 fiscal year as listed. Motion carried unanimously.

AUTHORIZED POSITION LISTS

Motion by Trustee Moore, seconded by Trustee Hueter, to approve the submitted certificated personnel actions with replacement pages. Motion carried with negative votes from President Gellatly and Trustees Swanson.

CERTIFICATED ACTIONS

Motion by Trustee Hueter, seconded by Trustee Moore, to approve the submitted classified personnel actions with replacement pages. Motion carried unanimously.

CLASSIFIED ACTIONS

Motion by Trustee Hueter, seconded by Trustee Moore, to approve acceptance of listed gifts on behalf of

GIFTS

Saddleback College and Irvine Valley College. Motion carried unanimously.

President Gellatly adjourned the meeting to closed session at 10:40 p.m.

ADJOURNMENT

The next regular meeting of the board of trustees will be held on September 19 at 7 p.m. in L105 on the Saddleback College campus.

NEXT MEETING


Richard Sneed, Secretary
Board of Trustees

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