

MINUTES OF THE BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
AUGUST 20, 1990
IRVINE VALLEY COLLEGE
B 304 - COMPUTER SCIENCE BUILDING

CLOSED SESSION

The Board of Trustees met in closed session from 7:00 p.m. to 7:30 p.m. to discuss personnel and negotiations. All trustees were present.

CLOSED
SESSION

REGULAR MEETING

The open session of the regular meeting of the Board of Trustees was called to order by President Hueter at 7:35 p.m. Trustee Hueter led the pledge of allegiance, and Trustee Moore offered words of inspiration.

CALLED
TO ORDER

Members of the Board of Trustees

Joan Hueter, President
Marcia Milchiker, Vice President
Iris Swanson, Clerk
John Connolly, Member
Shirley Gellatly, Member
Robert Moore, Member
Harriett Walther, Member
Kymberly Pine, Student Member

PRESENT

Administrative Officers

Richard Sneed, Chancellor
Neil Yoneji, Vice Chancellor, Fiscal Services
William Kelly, Vice Chancellor, Administrative Services
Robert Lombardi, Acting Vice Chancellor, Employee Relations and Personnel
Constance Carroll, President, Saddleback College
Anna McFarlin, President, Irvine Valley College

Faculty Association

Lee Walker

Academic Senate

Lee Haggerty
Janice Horn

California School Employees Association

Tamara Carnine

Classified Senate/Council
Laura U'Ren

Motion by Trustee Walther,, seconded by Trustee Milchiker, to approve the agenda as presented including replacement and/or additional pages to items 32-a and 32-b. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

APPROVAL
OF AGENDA

Motion by Trustee Swanson, seconded by Trustee Milchiker, to approve minutes of the July 23, 1990 meeting of the Board of Trustees. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

APPROVAL
OF MINUTES

Trustee Swanson read out actions taken in closed session:

CLOSED
SESSION

At the Closed Session of the Board of Trustees on July 23, 1990, the grievance dated April 5, 1990, of grievant Willie Brown was heard pursuant to the requirement of Article XII of the current collective bargaining agreement.

After careful consideration of all the evidence, documentation, and testimony, the Board of Trustees denied the grievance. The grievant and C.S.E.A. have been notified of the board's findings of fact, conclusions, and decision in this matter.

Dr. Sneed introduced Michael LeBlanc, vice president for entitlement, and Klaus Barre, director of land development for Irvine Community Builders. Mr. Barre presented plans for the proposed golf course to be located across from Irvine Valley College at Irvine Center Drive and Jeffrey Road.

GOLF COURSE
PLANNING

Consent Calendar

Motion by Trustee Moore, seconded by Trustee Swanson, to approve the consent calendar. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

CONSENT
CALENDAR

The board accepted award of funds from the California Community College Chancellor's Office for the Leadership Conference for Business Education grant. This project will serve both to upgrade and train teachers to become administrators while addressing upward mobility and affirmative action in the process.

GRANT
ACCEPTANCES

The board accepted award of funds from the California Community College Chancellor's Office for the Distributive and

Marketing Statewide Advisory Committee grant. This project will provide financial support for thirteen statewide vocational education advisory committees which will provide advice and recommendations to the Chancellor's Office on all aspects of vocational education.

The board accepted award of funds from the California Community College Chancellor's Office for the Business Faculty Internship/California Community Colleges grant. The purpose of this proposal is to develop internships at community colleges and in business and industry as professional development activities.

The board authorized Saddleback College to participate in the Region 8 Transfer Center Project. The purpose of the project is to assist students in the transfer process through regional in-service activities for faculty.

TRANSFER
CENTER

The board approved the agreement between the Saddleback College Foundation and the Mission Viejo Merchants Association detailing the purposes, components, responsibilities of the parties, and legal requirements relative to the fund-raising event planned for October 13, 1990.

MISSION VIEJO
MERCHANTS
ASSOCIATION

The board approved the \$200 honoraria to be paid to the guest speakers for the Saddleback College Center for Career Life Development Career Seminar.

HONORARIA

The board approved honoraria for payment to the Saddleback Company Theatre Artists and Craftpersons presented.

The board authorized a guest artist contract with the Margie Gillis Dance Foundation for a dance masterclass and a single performance on January 4 and 5, 1991, at a cost not to exceed \$3,400.

GUEST ARTIST
CONTRACTS

The board authorized a guest artist contract with Periwinkle Productions for a single performance of An Evening of Comedy and Magic on November 17, 1990, at a cost not to exceed \$4000.

The board approved granting of certificates to the listed students.

CERTIFICATES

The board authorized Irvine Valley College to participate in the IBM Manufacturing Industry Fellowship Program. Patrick J. McMahon, senior engineer, IBM, will assist in the development of the CIM curriculum, consulting with local companies in his

IBM
FELLOWSHIP
PROGRAM

particular areas of expertise, and coordinating the efforts of IBM with Irvine Valley College and other alliance colleges.

The board approved hiring Susan DuBois as consultant in preparing and producing newsletters for the Public Information Office of Irvine Valley College.

PIO
CONSULTANT

The board approved installation of a Saddleback College sign on the median strip at the College Drive entrance to Saddleback College.

CAMPUS
ENTRANCE
SIGN

The board approved final acceptance of the Information Center, Saddleback College, authorized filing of the Notice of Completion with the County of Orange, and authorized payment of \$5500.

NOTICE OF
COMPLETION

The board approved substitution of the subcontractor for the floor covering work for construction of the Technology and Applied Science Building, Saddleback College.

SUBSTITUTION
OF SUB-
CONTRACTOR

The board approved release of Stop Notice submitted by Construction Incorporated of Texas for Construction Hardware Company, Technology and Applied Science Building, Saddleback College.

STOP NOTICES

The board approved release of Stop Notice submitted by Construction Incorporated of Texas for H.P.L., Mechanical, Inc., Technology and Applied Science Building, Saddleback College.

The board ratified Change Order No. 10 as described in Exhibit A of the agenda item, and Change Order No. 11 as described in Exhibit B of the agenda item, to amend the contract with Construction Incorporated of Texas for construction of the Technology and Applied Science Building, Saddleback College.

CHANGE
ORDERS

The board authorized Parkin Architects to revise working drawings for the Library Secondary Effects, Irvine Valley College, as required by the Office of State Architect for handicapped access for an additional fixed fee of \$4,829.

WORKING
DRAWINGS

The board adopted the resolution and directed publication of the Notice of Intention to Adopt Negative Declaration for Saddleback College SA Remodel and Demolition of HC and SP Buildings.

NEGATIVE
DECLARATIONS

The board adopted the resolution and directed publication of the Notice of Intention to Adopt Negative Declaration for the Golf Driving Range, Saddleback College.

The board rescinded award of Bid No. 114 to A-1 Parking, and ratified award of contract to Schaefer's Parking Lot Service for the restriping work at Irvine Valley and Saddleback Colleges at a total cost of \$11,138, and ratified award of contract to Herb Alber for curb painting work at Saddleback College at a total cost of \$8,700.

PARKING
LOTS

The board awarded to WMI/Modulaire for existing relocatable units at a cost of \$39,600 for each of three years starting August 1, 1990, and ending July 31, 1993, inclusive, for a total cost of \$118,800.

RELOCATABLE
BUILDINGS

The board awarded the bid for purchase of a script imagesetter for use in publication of class schedules and catalogs to Linotype Company for a total amount of \$33,991.

AWARD OF
BIDS

The board approved sale of surplus property as listed on the agenda item exhibit and entering into an agreement with J. Lucas Company to auction surplus property and "lost and found" merchandise at 9 a.m. on September 22, 1990, Parking Lot No. 1, Saddleback College.

The board ratified award of bid to NetCom Solutions, Inc. for \$51,990 for five years for maintenance of the Banyan file server which allows the Business Science Division's Computer Science Program to increase processing time of student work, provides additional storage capacity, and increases instructional networking capabilities.

Motion by Trustee Gellatly, seconded by Trustee Connolly, to ratify the resolution authorizing the County Superintendent of Schools to make necessary year-end budget transfers to permit payment of obligations of the district incurred during the 1989-1990 fiscal year and to balance cumulative expenditures within budgets. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

TRANSFER OF
APPROPRIA-
TIONS

The board authorized the agreement with Continental Central Credit, Inc. to provide collection services for the district beginning on August 20, 1990, at the fee rates prescribed in the 1989-1990 federal guidelines.

COLLECTION
SERVICES

On July 23, 1990, the Board of Trustees accepted the schematic plans for the golf driving range project and authorized staff to proceed with working drawings. Trustees received a financing schedule for the gold driving range project. The district financial consultant Seidler-Fitzgerald prepared the schedule showing timelines that have been coordinated with the project's construction schedule.

GOLF DRIVING RANGE

President Hueter called the regular meeting adjourned in order to hold a public meeting on the proposed 1990-1991 budget. Hearing no comments on the public hearing for the 1990-1991 budget, President Hueter called the regular meeting back to order.

PUBLIC HEARING

Motion by Trustee Moore, seconded by Trustee Milchiker, to adopt the 1990-1991 general fund, unrestricted, budget in the amount of \$58,057,864. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

ADOPTION OF FINAL BUDGET

The board approved warrants 2390 through 3591 totaling \$4,358,449 and credit card purchases totaling \$2,482.

WARRANTS

The board approved purchase orders 017384 through 018104 and 18179 totaling \$3,035,819.

PURCHASE ORDERS

The board approved the meeting planned for September 7, 1990, University of California, Irvine.

MEETING

The board approved the legislative/bill monitoring contract with A. Bray and Associates of Sacramento in the amount of \$3,600 for the 1990-1991 academic year.

CONSULTANT CONTRACTS

The board ratified a contract with Kay Ragan for conducting an In-Service seminar on August 3, 1990. Funding is from the Information Systems and Services budget.

The board approved the requests for travel and/or mileage.

TRAVEL

Reports

There were no public comments concerning items not on the agenda.

PUBLIC COMMENTS

Student Trustee Pine reported on the statewide CalSACC meeting. With the League merger, student trustee representation would be reduced three seats stated Student Trustee Pine and she asked for trustee support in maintaining the current number of student trustee representation.

TRUSTEE REPORT

President Carroll reported that the street designation at the main entrance to Saddleback College has been changed to College Drive.

PRESIDENTS'
REPORT

President McFarlin reported on opening day activities of in-service week.

Professor Haggerty stated that he had enjoyed in-service activities at Saddleback College.

ACADEMIC
SENATES

Professor Horn stated that the first Academic Senate meeting would be held on August 22. Professor Horn stated that in-service was going well at Irvine Valley College.

Ms. Carnine noted with pleasure that the districtwide Safety Committee had been reinstated. She indicated that there were other concerns to be addressed.

CSEA REPORT

Professor Walker thanked President Hueter and Chancellor Sneed for addressing the Faculty Association during in-service.

FACULTY
ASSOCIATION

There was no report from the Saddleback College Classified Senate.

CLASSIFIED
REPORT

Ms. U'Ren stated that this would be her last meeting and Helen Locke, president-elect, Irvine Valley College Classified Council, will take office prior to the next meeting of the Board of Trustees.

CHANCELLOR'S
REPORT

Dr. Sneed had no report.

Motion by Trustee Walther, seconded by Trustee Moore, to approve the certificated personnel actions including replacement pages. Motion carried unanimously.

PERSONNEL
ACTIONS

Motion by Trustee Swanson, seconded by Trustee Connolly, to approve the classified personnel actions including replacement pages. Motion carried unanimously.

Motion by Trustee Walther, seconded by Trustee Milchiker, to approve the Certificated staff, Classified staff, Chancellor, Executive staff, Administrative staff, and Classified Leadership staff salaries for the 1990-1991 fiscal year.

SALARY
SCHEDULES

The board accepted the following gifts: ten computer desks donated by Mike Bryman, a typesetter 5810 Comp Edit Processor donated by George Bloomfield, an antique Melodian donated by Mr. Hittl, one MAI Basic Four GPx computer donated by Mai Basic Four, Inc., \$7,500 donated by the Saddleback College Foundation, and nine volumes of West's Annotated California Codes donated by President Hueter. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

GIFTS

At 8:35 p.m. the meeting was adjourned to closed session and subsequently adjourned to a personnel hearing on August 29, 1990.

ADJOURNMENT



Richard Sneed
Secretary to the Board of Trustees

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