

MINUTES OF THE BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
AUGUST 19, 1991
IRVINE VALLEY COLLEGE, ROOM B209

CLOSED SESSION

The Board of Trustees met in closed session from 7:00 p.m. to 7:30 p.m. to discuss personnel and negotiations. All trustees were present

CLOSED
SESSION

REGULAR MEETING

The open session of the regular meeting of the Board of Trustees was called to order by President Milchiker at 7:30 p.m. Trustee Walther led the pledge of allegiance, and Trustee Milchiker offered words of inspiration.

CALLED
TO ORDER

Members of the Board of Trustees

Marcia Milchiker, President
Robert Moore, Vice President
Joan Hueter, Clerk
John Connolly, Member
Shirley Gellatly, Member
Iris Swanson, Member
Harriett Walther, Member
Michael Starkenburg, Student Member

PRESENT

Administrative Officers

Richard Sneed, Chancellor
Tony Carcamo, Vice Chancellor, Fiscal Services
Robert Matthew, Acting Vice Chancellor, Fiscal Services
William Kelly, Vice Chancellor, Administrative Services
Linda Kroner, Vice Chancellor, Human Resources
Constance Carroll, President, Saddleback College
Anna McFarlin, President, Irvine Valley College

Faculty Association

Bill Jay

Academic Senate

Lee Haggerty
Gary Resnick

California School Employees Association

Tamara Carmine

Classified Senate/Councils

Penny Lewis
Tamara Carnine

Motion by Trustee Moore, seconded by Trustee Connolly, to approve the agenda as presented including replacement and/or additional pages to items 33a and 33b. Motion carried unanimously. Student Trustee Starkenburg cast an affirmative advisory vote.

APPROVAL
OF AGENDA

Motion by Trustee Hueter, seconded by Trustee Moore, to approve minutes of the July 22, 1991, meeting of the Board of Trustees. Motion carried unanimously. Student Trustee Starkenburg cast an affirmative advisory vote.

APPROVAL
OF MINUTES

There were no actions from closed session.

CLOSED SESSION

As requested by the president and executive director of CCLC, Chancellor Sneed presented Certificates of Appreciation for recent service on CACC commissions. The recipients included Board President Marcia Milchiker, Trustee Iris Swanson, Irvine Valley College Vice President John Andrews, and Saddleback College Professors Jo Ann Alford and Miki Mikolajczak. Chancellor Sneed explained that the former CACC commissions have been discontinued with commissions similar in nature being developed by CCLC.

RECOGNITION
OF CACC COM-
MISSION
MEMBERS

Motion by Trustee Moore, seconded by Trustee Hueter, to approve the consent calendar. Motion carried unanimously. Student Trustee Starkenburg cast an affirmative advisory vote.

CONSENT
CALENDAR

The board accepted the award of the Funds for Instructional Improvement Capital Equipment Loan from the State Chancellor's Office in the amount of \$50,000 for the purchase of a rear projection video unit by Irvine Valley College.

LOAN
ACCEPTANCE

The board approved Saddleback College's co-sponsorship of "The Road To War" film series to be shown between December 6, 1991, and February 21, 1992.

FILM SERIES

The board approved the addition of a Personal Financial Management class to Saddleback College's Fall 1991 Community Education program.

COMMUNITY
EDUCATION

The board approved the additional presenters and their compensation for Saddleback College's Community Education Motorcycle Rider Safety Program.

The board approved an Educational Services Agreement with Southern California Edison Company for Saddleback College to offer vocational and educational assessment for the firm's employees.

EDUCATIONAL
SERVICES
AGREEMENT

The board approved honoraria in the amount of \$100 for Dr. Richard Thomas' presentation on hazardous materials in the Emergency Medical Technician course at Saddleback College on August 21, 1991, and in the amounts listed to the Saddleback Company Theatre Artists and Craftspersons for their services to produce summer professional theatre.

HONORARIA

The board authorized a guest artist contract with piano soloist Dr. Thomas J. Lymenstull for a single performance at Saddleback College on Thursday, January 16, 1991, at a cost not to exceed \$150.

GUEST ARTIST
CONTRACT

The board approved the amended agreement between Target Media and Irvine Valley College for advertising bus shelters.

BUS SHELTER
AGREEMENT

The board approved Irvine Valley College's expenditures for the Fall 1991 Cultural Arts and Educational events as presented.

EVENTS
EXPENDITURE

The board approved the granting of certificates of achievement to the Saddleback College and Irvine Valley Colleges students listed.

CERTIFICATES OF
ACHIEVEMENT

The board approved an increase in the base rate of pay for District construction inspectors from \$28 to \$30 per hour.

INSPECTION
SERVICES

The board approved the award of Bid 871, Pipeline Replacement for Swimming Pool, Saddleback College, to Plumbing, Piping and Construction, Inc., for \$52,868 with funds acquired through Deferred Maintenance Project.

AWARD OF
BID

The board ratified the following change orders for Saddleback College: No. 1, Building N, to amend the contract with Irvine Engineering Corporation by increasing the contract amount by \$3,989 to \$169, 994 and no extension of contract completion date, and No. 16, Technology/Applied Science Building, to amend the contract with Golden Eagle Insurance Company for the construction of the Technology/Applied Science Building with no change to the contract amount and no extension of the contract completion date.

CHANGE
ORDERS

The board approved contracts for Parking Lot 6, Irvine Valley College, with Taylor and Associates Architects to provide architectural services for a fixed of \$54,400, JHH Consultants to provide a site survey and topographic map for fixed fee of \$4,600; and PSI, Inc., South Coast Geologic Services Division, for geotechnical services during rough grading and construction in the amount of \$2,650.

IVC PARKING
LOT 6

Motion by Trustee Moore, seconded by Trustee Walther, to approve the award of Bid 144 for the construction of the the P.E. Outdoor Facilities (playing fields), Irvine Valley College, to Valley Crest Landscape in the amount of \$1,845.450 subject to approval by the State Chancellor's Office and release of state funds; and contracts with ICG Incorporated in the amount of \$3,603.50 for field and laboratory materials testing and inspections for construction, PSI, Inc., South Coast Geologic Services Division, in the amount of \$12,642 for geotechnical services during rough grading and construction, and Robert Augustine to provide inspector-of-record services at a total cost of \$19,000. Motion carried unanimously. Student Trustee Starkenburg cast an affirmative advisory vote.

IVC P.E. OUT-
DOOR FACILITIES
(PLAYING
FIELDS)

Motion by Trustee Walther, seconded by Trustee Moore, to approve the award of Bid 145 for the construction of the P.E. Facilities Shower/Locker Room Building, Irvine Valley College, to Pinner Construction Company in the amount of \$2,095,100 subject to approval by the State Chancellor's Office and release of funds; and contracts with ICG Incorporated for field and laboratory materials testing and inspections in the amount of \$9,485.50, PSI, Inc., South Coast Geologic Services Division, for geotechnical services during rough grading and construction in the amount of \$14,080.50, and Robert Augustine to provide inspector-of-record services at a total cost of \$39,000.

IVC P.E. FACILITY
SHOWER/LOCKER
ROOM BUILDING

Motion by Trustee Moore, seconded by Trustee Hueter, to award Bid 870 for construction of the Golf Driving Range to Culp Construction Company in the amount of \$2,083,282; and contracts with ICG Incorporated for field and laboratory materials testing and inspections in the amount of \$7,703.50, PSI, Inc., South Coast Geologic Services Division, for geotechnical services during rough grading and construction in the amount of \$16,095, and J.P. Brown to provide inspector-of-record services at a total of \$50,000.

GOLF DRIVING
RANGE

The board approved the renewal of Southern California Edison easement licenses 04-86-014MM and 04-86-015MM for the 1991/1992 fiscal year in the amounts \$384 and \$2,204 respectively.

IVC/SCE EASE-
MENT
LICENSES

President Milchiker called for a public hearing on the proposed 1991/1992 Final Budget in order to receive comments from any resident of the District pursuant to Education Code 85003. There were no comments. Motion by Trustee Moore, seconded by Trustee Swanson, to closed the public hearing . Motion carried unanimously. Student Trustee Starkenburg cast an affirmative advisory vote. President Milchiker closed the public hearing and reconvened the regular meeting.

PUBLIC HEARING

Motion by Trustee Moore, seconded by Trustee Walther, to adopt the 1991/1992 Final Budget. Vice Chancellor Matthew reviewed the final budget and answered questions for the board and the faculty association president. After further discussion, the motion carried unanimously. Student Trustee Starkenburg cast an affirmative advisory vote.

1991/1992 FINAL
BUDGET

President Milchiker reported that the district's 25th anniversary recognition program was very positive and commended all who participated.

TRUSTEES'
REPORTS

Student Trustee Starkenburg reported that the Associated Student Government will be holding their 3-day retreat during the current week in preparation for the beginning of fall quarter. He announced his candidacy for the CCLC student director position and added that CCLC is sponsoring a student trustee orientation in September in Costa Mesa.

President Carroll announced that there will be an organized tour of the new Technology and Applied Science building at Saddleback College at noon on August 20 and invited the trustees to attend. She reminded the board that they are invited to attend all in-service programs during the week and commented on the excellence of the program this year.

PRESIDENTS'
REPORT

President McFarlin introduced Professor Pam Deegan who served as head counselor for the first IVC freshman camp on July 24 and 25. Professor Deegan reported that 26 students attended and circulated a photo album chronicling the successful event.

Professor Haggerty reported that the theme of Saddleback College's in-service this year is multiculturalism and briefly described programs scheduled during the week.

ACADEMIC
SENATES'
REPORTS

Professor Resnick reported that the faculty at IVC is back from summer vacation and looking forward to a productive year.

Ms. Carnine stated that on behalf of CSEA she wanted to thank Linda Kroner and the other speakers for their presentations on AQMD plans.

CSEA
REPORT

Ms. Lewis thanked President Carroll and Saddleback College for holding an enjoyable breakfast for the classified staff on August 14. She also expressed appreciation for the AQMD presentations and for receipt of a district service pin.

CLASSIFIED
SENATE/
COUNCILS

Dr. Sneed thanked Dr. Robert Matthew for his service during the past seven months as Acting Vice Chancellor of Fiscal Services and Operations.

CHANCELLOR'S
REPORT

The board approved consulting agreements with Glenn Feingerts to update the photo files at the rate of \$50 per hour plus \$15 per roll including processing and proof sheets not to exceed a total of \$300, and with the County of Orange Department of Education for the services of M.K. Gustinella to provide training in the areas of supervision and group interaction for a sum not to exceed \$2,000.

CONSULTING
AGREEMENTS

The board approved the expenditures for the listed District staff development activities at a total cost of \$300.

DISTRICT STAFF
ACTIVITIES

The board approved purchased orders 25471 through 26140 totaling \$1,997,221.04.

PURCHASE
ORDERS

The board approved the payment of checks 18550 through 19753 totaling \$4,930,695.40; credit card purchases totaling \$2,634.55; SC Community Ed check 1563 through 1776 totaling \$161,886.03; and IVC Community Ed Checks 2060 through 2259 totaling \$279,121.42.

PAYMENT
OF
BILLS

The board approved the trustees' requests for travel and/or mileage as shown.

TRAVEL

Motion by Trustee Hueter, seconded by Trustee Moore, to approve the submitted academic and classified personnel actions including replacement pages. Motion carried unanimously.

PERSONNEL
ACTIONS

Motion by Trustee Hueter, seconded by Trustee Moore, to accept the following gifts: fabric for quilting to be used in Quilting/Patchwork in Emeritus Institute classes donated by Margarette Woodward to Saddleback College; one 1991 Infiniti G-20 automobile to be used by students in the Automotive Technology classes donated by Nissan Motor Corporation to Saddleback College; \$9,000 cash to be used to purchase library books donated to Saddleback College Foundation by an external donor. Motion carried unanimously.

GIFTS

The meeting was adjourned at 10:00 p.m. to closed session.

ADJOURNMENT



Richard Sneed, Secretary
Board of Trustees