

MINUTES OF THE BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
JULY 23, 1990
SADDLEBACK COLLEGE, LIBRARY 105

CONTINUED MEETING

A personnel hearing held July 17, 1990, was continued to the regular board meeting of July 23, 1990.

CLOSED SESSION

The Board of Trustees met in closed session from 7:00 p.m. to 7:35 p.m. to discuss personnel and negotiations. All trustees were present.

CLOSED
SESSION

REGULAR MEETING

The open session of the regular meeting of the Board of Trustees was called to order by President Hueter at 7:30 p.m. Trustee Moore led the pledge of allegiance, and Trustee Swanson offered words of inspiration.

CALLED
TO ORDER

Members of the Board of Trustees

Joan Hueter, President
Marcia Milchiker, Vice President
Iris Swanson, Clerk
John Connolly, Member (Late arrival.)
Shirley Gellatly, Member
Robert Moore, Member
Harriett Walther, Member
Kymberly Pine, Student Member

PRESENT

Administrative Officers

Richard Sneed, Chancellor
Neil Yoneji, Vice Chancellor, Fiscal Services
William Kelly, Vice Chancellor, Administrative Services
Walter Collins, Acting Vice Chancellor, Employee Relations and Personnel
Anna McFarlin, President, Irvine Valley College
Gregory Bishopp, Dean/Fine Arts and Communications, Saddleback College, representing President Carroll

Faculty Association

Lee Walker

Academic Senate
Lee Haggerty
Janice Horn

California School Employees Association
No representation.

Classified Senate/Council
Helen Locke
P.J. Schramel

Dates on agenda item 6-b were changed from October 13-14, 1990, to October 6-7, 1990. Item 18-g was removed from the agenda. Motion by Trustee Swanson, seconded by Trustee Milchiker, to approve the modified agenda including replacement and/or additional pages to items 28-a and 28-b. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

APPROVAL OF
AGENDA

Motion by Trustee Moore, seconded by Trustee Gellatly, to approve minutes of the June 25, 1990, meeting of the Board of Trustees. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

APPROVAL OF
MINUTES

Trustee Swanson read out the following action from closed session:

CLOSED
SESSION

"At a closed session of the Board of Trustees on July 17, 1990, the grievance dated May 24, 1990, of grievants John Bonk and Matt Suarez was heard pursuant to the requirements of Article XII, Section 12.2.5 of the current collective bargaining agreement.

"After careful consideration of all the evidence, documentation, and testimony, the board denied the grievance. The grievants have been notified of the board's finding of fact, conclusions, and decision in this matter."

Consent Calendar

Agenda item 11 was removed from the consent calendar for separate discussion. Motion by Trustee Moore, seconded by Trustee Walther, to approve the consent calendar as amended. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

CONSENT
CALENDAR

The board approved submission of the Saddleback Community College District's 1990-1991 "short form" application to the State Chancellor's Office of the California Community Colleges to secure approval to expend federal VEA funds.

VEA
APPLICATION

The board accepted the award of funds from the California Community College Chancellor's Office in support of the Early Alert Research Pilot Project. Early Alert is an intervention program to assist students who are having difficulties in their studies. The board adopted the resolution to amend the 1990-1991 General Fund Restricted budget in the amount of \$52,300, and to direct that these funds be appropriated to the accounts and in the amounts displayed in the agenda item exhibit.

GRANT
ACCEPTANCES

The board accepted the award of funds from the California Community Colleges in the amount of \$14,500 for the Nursing Instruction In-Service Training grant. This project will provide intensive-care and coronary-care nursing technology upgrading to a Saddleback College Master's-training nursing instructor. The board approved that the amount be allocated within the fiscal year 1990-1991 General Funds Restricted budget in the accounts and in the amounts displayed in the agenda item exhibit.

The board approved the consulting contract with Dr. Uri Treisman for a presentation for faculty in-service, August 20, 1990, at a fee of \$2,000 with expenses not to exceed \$500.

CONSULTING
AGREEMENTS

The board approved the consulting agreement with Robert DiLorenzo, M.D., to direct the Paramedic Training Program in an amount not to exceed \$22,000 plus travel expenses.

The board approved the contract with Laird Enterprises to provide video taping of football games for the 1990-1991 football season for a total sum of \$1,650.

The board approved a two-day retreat, August 21 and 22, for Irvine Valley College faculty/staff development.

BOARD
RETREATS

The board approved the Saddleback College Business Science Division retreat with the revised dates of October 6-7, 1990, and the Saddleback College Classified Senate retreat scheduled for July 27-28, 1990.

The board approved the Community Education programs, presenters, and compensation for the Saddleback College and Irvine Valley College Fall 1990 Community Education Programs.

COMMUNITY
EDUCATION
PROGRAMS

The board approved removal of the required co-requisite lab for Mathematics 3A, 9, and 10 at Saddleback College.

CURRICULUM
CHANGES

The board approved honoraria for Harriet Goslins and Mark Bender in the amount of \$500, and Linda Wong in the amount of \$250 for Irvine Valley College Fall 1990 workshops.

HONORARIA/
CONTRACTS

The board approved an honorarium for Linda Wong for a presentation at the August 22, 1990, Saddleback College In-service in the amount of \$200 plus travel expenses (\$100 maximum).

The board approved an honorarium for Audrey DeVore for a presentation at Saddleback College on August 30, 1990, in the amount of \$50.

The board approved the Saddleback Company Theater professional artists and craftspersons for Summer 1990.

The board approved the contract with Coast Ballet Theatre of Orange County for five performances at Saddleback College from December 13 through December 16, 1990, at a cost not to exceed \$6,000.

The board approved the contract with Bill Fegan Attractions, Inc. for a single performance by the Chinese Golden Dragon Acrobats on September 14, 1990, at a cost not to exceed \$6,000.

The board approved the contract with ICM Artists, Ltd., for a single performance by the Mummenschanz Mask and Mime Company on March 12, 1990, at no cost to Saddleback College. Funds for the performance are being provided by the Mission Viejo Company.

The board approved the supplemental agreement with San Bernardino Valley College for use of the Real Estate Principles course to cover the term of September 1, 1990, through January 31, 1991, with a payment of \$500 for the license fee and \$5 per student enrolled.

TELECOURSE
AGREEMENT

Motion by Trustee Walther, seconded by Trustee Milchiker, to approve KSBR's license renewal application for submission to the Federal Communications Commission. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

KSBR
LICENSE

The board approved Saddleback College's additional and revised instructional fees for 1990-1991.

COURSE
FEES

The board approved Irvine Valley College's additional and revised instructional fees for 1990-1991.

The board approved granting of certificates to the listed students.

CERTIFICATES

The board authorized Parkin Architects to revise the working drawings of the P.E. Outdoor Facilities (Playing Fields) at Irvine Valley College to add walkway lighting for an additional fee of \$1,100.

REVISIONS TO
WORKING
DRAWINGS

The board authorized additional fees of \$7,119 requested by Parkin Architects for review and revision of the design for the P.E. Shower/Locker Room Building at Irvine Valley College.

The board approved a contract with JHH Consultants to locate property lines for the site survey for the Hub I, Student Services Center at Irvine Valley College in accordance with their proposal shown in the agenda item exhibit.

SITE
SURVEY

Trustee Connolly arrived.

After discussion on the schematic plans for the District Golf Driving Range, Dr. Sneed was asked to obtain further information on parking; 1) cost of parking on grade, 2) cost of parking on grade with footings for a structure, and the 3) cost of a two-level structure. Vice Chancellor Kelly stated that the archeology dig in that area will be preserved, and that animals will relocate themselves upon onset of construction. Dr. Sneed called on Dr. Richard McCullough who expressed support for the plan which will preserve the dig. Motion by Trustee Moore, seconded by Trustee Connolly, to accept the Golf Driving Range schematic plans as submitted by The Planning Associates; Hayes and Associates, Inc.; and Porter, Jensen, Hansen, Manzagol Architects (joint venture), and authorize the joint venture project architects to proceed with completion of the working drawings. Motion

GOLF
DRIVING
RANGE

carried with a negative vote from Trustee Gellatly. Student Trustee Pine cast an affirmative advisory vote.

The board authorized filing the Notice of Completion with the County of Orange for the telephone, data, television, and radio station wiring for the Student Services Center at Saddleback College completed by Transpac Fiber Optics and Telecommunications, Inc. The board further authorized release of the retention as prescribed by Civil Code, Section 3093.

NOTICE OF
COMPLETION

The board awarded the purchase of Athletics and Physical Education supplies to the vendors listed in the agenda item exhibit at a total cost of \$21,673.

AWARD
OF BIDS

The board awarded the bid for janitorial supplies to the vendors listed in the agenda item exhibit for a total of \$25,878.

The board awarded for bookstore shelving/equipment for the Student Services Center at Saddleback College at a total of \$34,254.

The board awarded the bid to Bell Atlantic/Sorbus for a five year hardware maintenance contract at a cost of \$4,109 per month and to Digital Equipment Corporation for a five year software maintenance contract at a cost of \$3,067 per month for the fiscal year 1990-1991 with increases based upon Exhibit B of the agenda item exhibit for the remaining four years of the software maintenance agreement.

Motion by Trustee Walther, seconded by Trustee Milchiker, to award the bid for Telephone Automated Attendant System at Irvine Valley College to GTEL/GTE for \$54,900. It was further approved that financing for procurement be made through a five-year lease/purchase agreement with Security Pacific Leasing Corporation.

The board awarded the bid for five storage containers to be used at Irvine Valley College from Aztec Technological Corporation for \$29,899, and that financing for the procurement be made through a five-year lease/purchase agreement with Security Pacific Leasing Corporation.

The board approved extension of the agreement with Life Plus Foundation to continue with the Resources for Employee Assistance and Comprehensive Health (R.E.A.C.H.) program for

R.E.A.C.H.

the period from October 1, 1990, to September 30, 1991, at a rate of \$2.30 per employee per month.

The board approved the issuance of a check in the amount of \$47, payable to Hsiao-Ling Liu, a district employee, to replace Warrant No. 07889361 dated September 30, 1985.

REISSUANCE
OF WARRANT

A short break was called by President Hueter.

Reports

In response to a request from Mr. Hank Wrobelski, supervisor, Transportation Department, to discuss a situation in the Operations Department, President Hueter suggested that specific concerns be listed and then addressed to Dr. Sneed.

STAFF
COMMENT

Trustee Swanson stated that at the July meeting the Board of Governors approved allocation of the Faculty and Staff Diversity Fund for next year contingent on the Governor's budget and approved the AB 1725 Accountability Model. Trustee Swanson stated that an Implementation of Management Information System report had been discussed.

TRUSTEES'
REPORTS

Student Trustee Pine reported on the California Community Colleges Student Trustees (CCCST) meetings held at the CCCT Summer Institute and distributed a written report on those meetings.

Dean Greg Bishopp representing President Carroll reported that Saddleback College is planning the October Annual Giving Event to be held at the Mission Viejo Mall on October 13. He also reported that Saddleback College's booth at the Orange County Fair was well staffed by college administrators, faculty, and staff.

PRESIDENTS'
REPORTS

President McFarlin introduced John Andrews, the new vice president of Student Services. President McFarlin reminded board members of the July 26 production of "An Evening in Sherwood," a medieval feast.

Professor Haggerty invited the board to attend the Saddleback College In-Service Workshops being held the week of August 20. Professor Haggerty stated that the class schedules were well received at the Orange County Fair.

ACADEMIC
SENATES'
REPORTS

Professor Horn extended a welcome to the trustees to attend the Irvine Valley College In-Service Workshops. Professor Horn reported on the work being done by the committee developing a proposal outlining procedures for administrative retreat rights.

There was no report from CSEA.

CSEA REPORT

Professor Walker invited trustees to attend the August 20 Faculty Association meeting and luncheon. He stated that the President's Conference of California Teachers' Association presidents will take place July 31 - August 3.

FACULTY
ASSOCIATION
REPORT

Mr. Schramel distributed a draft of the agenda for the Saddleback College retreat. He announced two new members on the Classified Senate; Beth Brokaw from the Math, Science, Engineering area and Connie McClain from the Business Services area. Mr. Schramel invited anyone interested to attend the August 15 Classified Staff Breakfast.

CLASSIFIED
REPORTS

Ms. Locke had no report from the Irvine Valley College Classified Council.

Dr. Sneed had no report.

CHANCELLOR'S
REPORT

Vice Chancellor Yoneji presented an overview and answered questions relative to the 1990-1991 Publications Budget.

PUBLICATION
BUDGET

Motion by Trustee Moore, seconded by Trustee Walther, to accept the quarterly budget status report for review and study, and direct administration to include these reports in the minutes of this meeting as required by Education Code Section 84043. Motion carried unanimously. Student Trustee Pine cast an advisory vote.

BUDGET
STATUS
SUMMARY

The board approved warrants 2385 through 2387 totaling \$101,479 and credit card purchases totaling \$3,367.

WARRANTS

The board approved purchase orders 16900 through 17383 totaling \$580,807.

PURCHASE
ORDERS

The board approved the trustees' requests for reimbursement for use of personal auto.

AUTO

The board approved requests for trustees' travel and/or mileage.

TRAVEL

Motion by Trustee Swanson, seconded by Trustee Connolly, to approve the certificated and classified personnel actions including replacement pages. Motion carried unanimously.

PERSONNEL
ACTIONS

Motion by Trustee Swanson, seconded by Trustee Moore, to accept the gift of 20 CRTs and 20 keyboards donated by CR Technology, Inc. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

GIFTS

The meeting was adjourned at 9:40 p.m. to closed session.

ADJOURNMENT



Richard Sneed, Secretary to the Board of Trustees

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