

MINUTES OF THE BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
JULY 17, 1989
IRVINE VALLEY COLLEGE, B 304

The Regular Meeting of the Board of Trustees held on June 26, 1989, was adjourned to the Regular Meeting of the Board of Trustees held on July 17, 1989.

CONTINUATION
OF MEETING

CLOSED SESSION

The board of trustees met in closed session from 7:00 p.m. to 7:45 p.m. to discuss personnel and negotiations. All trustees were present.

CLOSED
SESSION

REGULAR MEETING

The open session of the regular meeting of the board of trustees was called to order by President Swanson at 7:45 p.m. Trustee Gellatly led the pledge of allegiance, and Trustee Connolly offered an invocation.

CALLED TO
ORDER

Members of the Board of Trustees

Iris Swanson, President
Marcia Milchiker, Vice President
Shirley Gellatly, Clerk
John Connolly, Member
Robert Moore, Member
Harriett Walther, Member
Lisa Lopez, Student Member

PRESENT

Absent

Joan Hueter, Member

Administrative Officers

Richard Sneed, Chancellor
Neil Yoneji, Vice Chancellor, Fiscal Services
William Kelly, Acting Vice Chancellor, Administrative Services
Maria Sheehan, Vice Chancellor, Employee Relations and Personnel
Constance Carroll, President, Saddleback College
Anna McFarlin, Acting President, Irvine Valley College

Faculty Association

Lee Walker

Academic Senate

John Allen
William Hewitt

California School Employees Association

Matt Suarez

Classified Senate/Council

Patsy Emmert

Motion by Trustee Gellatly, seconded by Trustee Moore, to approve the agenda as presented including replacement and/or additional pages to items 26, 29-a, and 29-b. Motion carried unanimously. Student Trustee Lopez cast an affirmative advisory vote.

APPROVAL
OF AGENDA

Motion by Trustee Gellatly, seconded by Student Trustee Lopez, to approve minutes of the June 26, 1989 Board of Trustees meeting. Motion carried unanimously. Student Trustee Lopez cast an affirmative advisory vote.

APPROVAL
OF MINUTES

There were no actions from closed session.

CLOSED SESSION
ACTIONS

Dr. Sneed introduced Dean Calkins who reported on the acceptance of the refurbished track at Saddleback College.

TRACK

Dr. Morrison presented highlights of The Almanac, a reference document of data on the Saddleback Community College District. The research data will be refined and expanded annually for planning purposes.

THE ALMANAC

Consent Calendar

Agenda items 10, and 11 were removed from the consent calendar for separate discussion. Motion by Trustee Gellatly, seconded by Trustee Walther, to approve the consent calendar as amended. Motion carried unanimously. Student Trustee Lopez cast an affirmative advisory vote.

CONSENT
CALENDAR

The board authorized district staff to execute the contract to enter into the Campuswide Software License Grant Program, a program available through a grant from Digital Equipment Corporation, to provide access to software products without the normal license fee and to copy software for internal distribution free of charge.

SOFTWARE
LICENSE

The board approved the grant application, Integrating Imaging Technology Within a Human Resources System: Saddleback Community College District. The grant would allow integrating imaging technology into the personnel financial system being developed by Information Systems and Services.

GRANT
APPLICATION

Motion by Trustee Walther, seconded by Trustee Milchiker, to approve revisions to Board Policy 4090, Evaluation of Administrators and Classified Managers.

BOARD
POLICIES

Motion carried unanimously. Student Trustee Lopez cast an affirmative advisory vote.

Motion by Trustee Walther, seconded by Trustee Milchiker, to approve revisions to Board Policy 6122, Challenge of Adopted Instructional Materials. Motion carried unanimously. Student Trustee Lopez cast an affirmative advisory vote.

Motion by Trustee Walther, seconded by Trustee Milchiker, to approve revisions to Board Policy 6132, Selection of Library Materials. Motion failed with a split vote: Trustees Walther, Gellatly, and Milchiker voted aye; Trustees Connolly, Moore, and Swanson voted nay. The original Board Policy will remain unchanged.

Motion by Trustee Walther, seconded by Trustee Milchiker, to approve revisions to Board Policy 6140, College Speakers. Motion carried unanimously. Student Trustee Lopez cast an affirmative advisory vote.

Reports

Ms. Emmert spoke on behalf of the classified staff asking for action to remedy the impasse on contract negotiations. She presented a petition and questions to the board.

CLASSIFIED

There were no reports from board members.

BOARD MEMBERS'
REPORTS

Both college presidents submitted written reports for inclusion in the agenda distributed in advance of the meeting.

PRESIDENTS'
REPORTS

President Carroll distributed copies of the Saddleback College fall schedule of classes. President Carroll invited members of the board to the Saddleback College Foundation event on July 23, a 1920s Tea Dance at Lake Mission Viejo. President Carroll reported that Saddleback College administrators and staff members have been working with representatives from Cal State Fullerton on a special project to encourage under-represented students to pursue degrees in higher education. President Carroll reported on the increase in summer enrollment from last year.

President McFarlin invited board members to attend the July 27 Roundup, an outdoor Western barbecue, sponsored by the Irvine Valley College Foundation, the Irvine Theatre, and Irvine Valley College. The Roundup will be followed by a performance of the Twin Desperados in the college courtyard. President McFarlin also invited board members to attend the August 3 press conference

at the Long Beach World Trade Center to announce the educational partnership programs between IBM and Irvine Valley, Cerritos, and El Camino colleges. President McFarlin reported on the increase in summer enrollment from last year.

Professor Allen reported that the Senates and Faculty Association were working on implementation of AB 1725. Professor Allen questioned whether the proposed contingency should be at 4%.

SC ACADEMIC
SENATE REPORT

Professor Hewitt reported on the AB 1725 Task Force. He distributed the tentative agenda of the Fall Semester In-Service Training Packet, and the fall schedule of classes for Irvine Valley College. Professor Hewitt stated that, as Academic Senate President, he supports utilization of the Proposition 98 existing allocation but also questioned the contingency level of 4%.

IVC ACADEMIC
SENATE REPORT

Mr. Suarez stated that CSEA is hoping for a reasonable settlement and a compromise on the reclassification study.

CSEA REPORT

Professor Walker stated that since the Faculty Association was instrumental in receiving Proposition 98 money, the funds should be allocated to the new programs mandated by AB 1725. Professor Walker reported on the Faculty Association's role in AB 1725. Professor Walker stated that he supports the Classified individuals who are demonstrating.

FACULTY
ASSOCIATION
REPORT

There was no report from the Classified Senate/Council.

CLASSIFIED

Dr. Sneed recalled that the fiscal consultants' report urged a 4% to 5% reserve. The goal of 4% was also recommended in the budget parameters and adopted as a goal in November, 1988. If funds exceed 4% in the reserve, the balance will be divided, with the first 50% being allocated, after the assessment rate for District Services to the colleges according to their proportionate of ADA for approved purposes. The other 50% can be allocated to the colleges or for other board priorities. Dr. Sneed stated he could not comment on negotiations in a public meeting except to say that the board desires to reach a settlement and that communications will be forthcoming on the series of questions.

CHANCELLOR'S
REPORT

President Swanson called for a short recess at 9:15 p.m.

RECESS

The board approved the Community Services/Education programs, presenters and compensation at Saddleback College and Irvine Valley College.

COMMUNITY SERVICES

The board approved Saddleback College's additional and revised instructional fees for 1989-1990.

FEES

The board approved honorarium for the January 8, 1990 keynote speaker, Dr. Denis Waitley, to provide a motivational speech for faculty and staff from Irvine Valley College and Saddleback College.

HONORARIUM

The board approved payment to the Saddleback Company Theatre Artists and Craftspersons.

SC THEATRE

The board approved consultant agreements with Laird Enterprises to provide video taping service of football games, with Carolyn Williams to provide necessary services of typesetting, layout, and production of camera-ready copy for the Fall 1989 Community Services brochure, and with Mary Auvil to provide services in preparation of the final report of the Professional Development Project.

CONSULTANT AGREEMENTS

Motion by Trustee Moore, seconded by Trustee Walther, to approve granting of certificates to the students listed on the agenda item at Saddleback College and Irvine Valley College. Motion carried unanimously. Student Trustee Lopez cast an affirmative advisory vote.

STUDENT CERTIFICATES

Motion by Trustee Connolly, seconded by Trustee Moore, to approve the Semester in Paris Program for the Fall of 1989. Motion carried unanimously. Student Trustee Lopez cast an affirmative advisory vote.

SEMESTER IN PARIS

The board declared the Physical Education Facility (Main Gymnasium), Irvine Valley College, to have no significant effect upon the environment, and adopted the resolution approving a Negative Declaration and to file the Notice of Determination.

PE FACILITY

Motion by Trustee Gellatly, seconded by Trustee Moore, to ratify Change Order No. 2 to amend the contract with B & P Services, Inc., to add air conditioning and ventilation for the PCT Lab, Physical Science Building, Irvine Valley College, by increasing the contract amount to \$56,527.29, extending the contract completion date to October 16, 1989, and increasing the project funding by \$16,861. Motion carried unanimously. Student Trustee Lopez cast an affirmative advisory vote.

CHANGE ORDER

The board authorized the award of contract for modifications to tanks, PCT Lab, Physical Science Building, to Western Technology Associates for the amount of \$6,500 under terms and conditions of the contract, and increase project funding by \$7,000.

CONTRACT
AWARD

The board approved final acceptance of the refurbishment of the track at Saddleback College and authorized filing of the Notice of Completion, and further directed release of the retention be made 35 days after date of filing.

TRACK

Motion by Trustee Walther, seconded by Trustee Gellatly, to adopt the resolution to declare the intent to lease for five years with an option to renew for an additional five years, one year at a time, a parcel of land at Irvine Valley College to house a program of study in noncredit accelerated English for international students intending to matriculate at American colleges or universities. Vice Chancellor Yoneji was asked to revise the contract relative to the termination clause. The motion was amended to include in the contract the condition that either party may terminate the contract with a 12-month written notice at any time during the initial or subsequent years. Trustee Connolly stated that on the Lease of Real Property, under section 14, Liens and Claims, it is stated that "Lessee shall not suffer or permit to be enforced against the Property, or any part thereof,..." and he suggested that the wording be examined since, as the lessor, the District has an obligation to file a notice of nonresponsibility. Motion carried with a roll call vote: Trustees Connolly, Milchiker, Moore, Swanson, and Walther voted aye; Trustee Gellatly voted nay; Student Trustee Lopez abstained.

LEASE OF
IVC PROPERTY

Motion by Trustee Walther, seconded by Trustee Connolly, to approve the draft transmittal of the trip reduction plans for Saddleback College and Irvine Valley College, and authorize staff to submit plans to the South Coast Air Quality Management District per their Regulation XV subject to review and further revision in discussion with the colleges and district constituencies. Motion carried unanimously. Student Trustee Lopez cast an affirmative advisory vote.

TRIP
REDUCTION
PLANS

The board authorized award of Bid No. 815 for purchase of Athletics and Physical Education supplies to the vendors listed in the agenda item at a total cost of \$22,674.64.

ATHLETICS
SUPPLIES

The board extended terms of the agreement with Keenan & Associates to provide claims administration services for the period from July 1, 1989 to June 30, 1990, inclusive, at a cost of \$0.07 for each \$100 of audited payroll.

KEENAN &
ASSOCIATES

The board ratified the consultant agreement with Glenn Feingerts at the rate of \$50 per hour plus \$15 per roll including proof sheets, negatives and processing to reproduce photos for the 1988-1989 annual report, as well as to update the photo file, for the period of June 18, through August 31, 1989, on an as-needed basis for a total cost not to exceed \$600.

CONSULTANT
AGREEMENTS

The board approved the consulting agreement with Robert G. Bosanko for the 1989-1990 academic year in an amount not to exceed \$7,900 for services rendered to the district.

A status report was discussed on the 1989-1990 Publication Budget. Since the adoption of the 1989-1990 Tentative Budget on June 26, 1989, several changes have occurred which will cause the 1988-1989 Publication Budget to be revised from the adopted 1989-1990 Tentative Budget. Additionally, it is anticipated that further revisions will be made to the Publication Budget as a result of revised revenue estimates and projected appropriations for non-enrollment driven revenue. Revised funding levels have been established and were summarized in the report.

PUBLICATION
BUDGET

The board denied the claim of Ralph Kafesjian and directed staff to notify claimant of this action.

CLAIM
DENTED

The board approved warrants 142549 through 142665 totaling \$689,146.09 and credit card purchases \$2,085.95.

WARRANTS

The board approved purchase orders 9572 through 9690 totaling \$229,995.04.

PURCHASE
ORDERS

The board adopted the resolution authorizing payment to Trustee Milchiker absent from the June 26, 1989 Board of Trustee's meeting due to illness.

PAYMENT
TO TRUSTEE

The board approved trustee requests for travel and/or mileage.

TRAVEL
REQUESTS

The board approved the request for reimbursement for use of personal auto for the months of April, May, and June, 1989.

TRAVEL
REIMBURSEMENT

Motion by Trustee Gellatly, seconded by Trustee Walther, to approve certificated and classified personnel actions, including replacement pages. Motion carried unanimously.

PERSONNEL
ACTIONS

Motion by Trustee Walther, seconded by Trustee Milchiker, to approve the certificated salary schedule for 1989-1990 fiscal year. Motion carried unanimously.

Motion by Trustee Gellatly, seconded by Trustee Connolly, to accept the gifts on behalf of Saddleback College and Irvine Valley College. Motion carried unanimously. Student Trustee Lopez cast an affirmative advisory vote.

GIFTS

The meeting was adjourned to closed session at 11:50 p.m.

ADJOURNMENT



Richard Sneed, Secretary
Board of Trustees

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