

MINUTES OF THE BOARD OF TRUSTEES  
SADDLEBACK COMMUNITY COLLEGE DISTRICT  
JUNE 27, 1988  
SADDLEBACK COLLEGE, LIBRARY 105

CLOSED SESSION

The board of trustees met in closed session from 6:00 p.m. to 7:00 p.m. to discuss personnel and negotiations. Trustee Moore was absent for the closed session, with all other trustees present.

CLOSED SESSION

REGULAR MEETING

The open session of the regular meeting of the board of trustees was called to order by President Gellatly at 7:10 p.m. President Gellatly led the pledge of allegiance, and Trustee Walther offered a moment of silence.

CALL TO ORDER

Members of the Board of Trustees

Shirley Gellatly, President  
Iris Swanson, Vice President  
Joan Hueter, Clerk  
John Connolly, Member  
Marcia Milchiker, Member  
Harriett Walther, Member  
John Hellriegel, Student Member

PRESENT

Absent

Robert Moore, Member

Administrative Officers

Richard Sneed, Chancellor  
Neil Yoneji, Vice Chancellor, Fiscal Services  
Constance Carroll, President, Saddleback College  
Ronald Kong, President, Irvine Valley College

Faculty Association

Carl Christensen

Intercollege Academic Senate

Mark McNeil

California School Employees Association

No representation.

Classified Senate/Council

Jan Ward

Motion by Trustee Hueter, seconded by Trustee Connolly, to approve the agenda as presented. Motion carried unanimously with Trustee Moore absent.

APPROVAL  
OF AGENDA

Motion by Trustee Hueter, seconded by Trustee Connolly, to approve minutes of the June 13, 1988 board of trustees meeting. Motion carried unanimously with Trustee Moore absent.

APPROVAL  
OF MINUTES

There were no actions from closed session.

CLOSED SESSION  
ACTIONS

Consent Calendar

Agenda item 22 was removed from the consent calendar for separate discussion. Motion by Trustee Walther, seconded by Trustee Connolly, to approve the consent calendar as amended. Motion carried unanimously with Trustee Moore absent.

CONSENT  
CALENDAR

The board approved the 1988-1989 Dance Touring Initiative grant application. Funding is sought in order that Saddleback College may continue to produce ethnic programs during the 1988-1989 Performing Arts season, or programs which feature ethnic performers.

GRANT  
APPLICATION

Motion by Trustee Walther, seconded by Trustee Hueter, to accept Board Policy 4012, Acquired Immune Deficiency Syndrome, which has been developed by an ad hoc committee appointed by the chancellor. President Gellatly suggested the entire policy be included in the Board News which is distributed to staff. Motion carried unanimously with Trustee Moore absent.

BOARD POLICY  
4012

Allan MacDougall, Director, Information Systems and Services, reported on hardware, software and development options in response to a report on deficiencies in District Personnel, Payroll and Fiscal systems. Motion by Trustee Connolly, seconded by Trustee Walther, to approve recommended option, No. 4, Develop New System In-House Using Advanced Software. Motion carried unanimously with Trustee Moore absent.

COMPUTER  
SYSTEMS

The board approved arrangements for the Board of Trustees Retreat, August 2, 1988.

BOARD RETREAT

The board approved arrangements for the August 3, 1988 District Master Plan workshop.

DISTRICT MASTER  
PLAN WORKSHOP

The board approved a contract with Dr. Pamela J. Fisher for planning services for the August 3, 1988 District Master Plan workshop.

CONSULTANT

The board approved an independent contract with Shari Frank for brochure writing and marketing purposes for the Printed Circuit Institute.

CONTRACT

Reports

There were no public comments.

PUBLIC  
COMMENTS

Trustee Swanson commented on a newspaper article commending the Saddleback College Home Economics Professional Advisory Committee.

TRUSTEES'  
REPORTS

Trustee Walther commended Trustee Milchiker on her appointment to the CACC Legislation and Finance Commission. Trustee Walther reported that the President of CACC stated that the CACC board would discuss at their Summer Retreat the letter requesting additional involvement.

President Carroll announced that with the coincidence of Women's Advancement Week and Black History Week, a tentative acceptance was received from Coretta Scott King as keynote speaker on March 2.

PRESIDENTS'  
REPORTS

President Kong submitted a written report for inclusion in the agenda distributed in advance of this meeting. President Kong handed out the Fall In-Service Program and stated that the Accrediting Commission of Community and Junior Colleges, Western Association of Schools and Colleges (WASC), awarded accreditation to Irvine Valley College, June, 1988.

There was no report from the Intercollege Academic Senate.

ACADEMIC SENATE  
REPORT

There was no report from the California School Employees Association.

CSEA REPORT

Professor Christensen stated that he hoped negotiations could be reestablished in about a month.

FACULTY ASSOCIA-  
TION REPORT

There was no report from the Classified Senate/Council.

CLASSIFIED REPORT

Dr. Sneed stated that the Joint Conference Committee of the State Assembly and Senate approved the Student Services Centers for Saddleback College and Irvine Valley College. Dr. Sneed explained that the next step is approval of the centers by the entire legislature and with the Governor's approval, the centers will become part of the November ballot. Dr. Sneed expressed his appreciation for the many letters supporting the projects.

CHANCELLOR'S  
REPORT

President Gellatly announced a break at 8:05 p.m. The meeting was reconvened at 8:20 p.m.

BREAK

Motion by Trustee Hueter, seconded by Trustee Walther, to authorize an agreement with the City of Irvine for operation of Heritage Park Child Care Center by Irvine Valley College. After some discussion to clarify questions relative to insurance, review of contract, and percentage of children enrolled of Irvine residents or employees, and of students enrolled at Irvine Valley College, the motion carried unanimously with Trustee Moore absent.

CHILD CARE  
CENTER

President Carroll stated that the information item regarding Saddleback College 1988-1989 Goals and Objectives reflect priorities of the board and priorities that are in the budget, and include an evaluation component.

GOALS AND  
OBJECTIVES

The board authorized honoraria payments to individuals delineated for participating in Saddleback College Summer Theatre Program.

HONORARIA

The board authorized a guest artist contract with North Carolina Dance Theater, Inc. for a single performance.

ARTIST  
CONTRACT

The board approved a consulting agreement with James M. Hendrickson, M.D., Inc. to continue to perform services as Medical Director for the Saddleback College Paramedic Training Program, with Rex Tyner for services rendered to Saddleback College as specified in the Saddleback College Emeritus Institute, with Killian Management Services, Inc. for services of Rex Tyner, and with Child Care Planning Associates, Consulting Division, for the Child Care Center planning and implementation services.

CONSULTING  
AGREEMENTS

The board approved honoraria for Norm Stein, guest speaker, to narrate promotion and information films for Emeritus and Matriculation Counseling programs, and listed Saddleback Company Theatre Artists and Craftspersons.

HONORARIA

The board approved Change Order #1 to extend the contract with Kincade Enterprises, dba, American Electric, for upgrading of parking lot lighting, Saddleback College, from 150 to 180 days.

PARKING LOT  
LIGHTING

The board accepted the Certificate of Substantial Completion for demolition and removal, off campus, of Building CC-1, Saddleback College.

CERTIFICATE  
OF COMPLETION

Motion by Trustee Hueter, seconded by Trustee Walther, to adopt 1988-1989 Tentative Budget as presented, and establish August 22, 1988 in Room 105 of the Saddleback

TENTATIVE  
BUDGET

College Library as time and place of the public hearing for the final 1988-1989 budget. Motion carried unanimously with Trustee Moore absent.

EAP AND WELLNESS  
REPORT REQUEST

Trustee Swanson requested a report on the Employee Assistance Program (EAP) and Wellness Program.

EAP AND WELLNESS  
REPORT REQUEST

Motion by Trustee Hueter, seconded by Trustee Connolly, to approve the increase in parking meter fees to \$.25 per one hour for both Saddleback College and Irvine Valley college effective Fall semester 1988. Motion carried with Trustee Moore absent and a negative vote from Trustee Gellatly.

PARKING METER  
FEES INCREASE

The board approved continuation of the existing contract between Saddleback Community College District and Campus Cuisine, Inc., for cafeteria and vending machine services at Saddleback College to June 30, 1989, inclusive.

CAMPUS  
CUISINE

The board approved an extension of agreement terms with Keenan and Associates to provide claims administration services.

CLAIMS  
ADMINISTRATION  
SERVICES

The board amended the contract with Turbo Data Systems, Inc. to secure fine collection services for Saddleback College and Irvine Valley College, authorized award of Bid #791 for purchase of Athletics and Physical Education departments' supplies to listed vendors, and ratified award of Bid #792 for procurement of a Banyon CNS network/file in exchange for identified equipment.

AWARD OF BIDS

Motion by Trustee Swanson, seconded by Trustee Hueter, to approve warrants 132232 through 133284 totaling \$9,670,309.66, and credit card purchases paid through the revolving fund totaling \$790.31. Motion carried unanimously with Trustee Moore absent.

WARRANTS

The board approved purchase orders 102579 through 102743 totaling \$391,388.29.

PURCHASE ORDERS

Motion by Trustee Walther, seconded by Trustee Hueter, to approve submitted certificated and classified personnel actions including replacement pages. Motion carried with Trustee Moore absent and a negative vote from Trustee Gellatly.

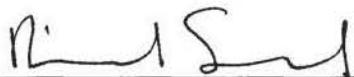
PERSONNEL ITEMS

Motion by Trustee Hueter, seconded by Trustee Walther, to accept listed gifts on behalf of Saddleback College and Irvine Valley College. Motion carried unanimously with Trustee Moore absent.

GIFTS

President Gellatly called the meeting into closed session at 9:20 p.m.

ADJOURNMENT



Richard Sneed, Secretary  
Board of Trustees

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