

MINUTES OF THE BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
JUNE 25, 1990
SADDLEBACK COLLEGE, LIBRARY 105

CONTINUED MEETING

A personnel hearing held June 25, 1990 (with continuation of discussion to be held 6 p.m., July 23, 1990) was continued to the regular board meeting of June 25, 1990.

CLOSED SESSION

The Board of Trustees met in closed session from 7:00 p.m. to 7:30 p.m. to discuss personnel and negotiations. All trustees were present.

CLOSED
SESSION

REGULAR MEETING

The open session of the regular meeting of the Board of Trustees was called to order by President Hueter at 7:30 p.m. Trustee Milchiker led the pledge of allegiance, and Trustee Moore offered words of inspiration.

CALLED
TO ORDER

Members of the Board of Trustees

Joan Hueter, President
Marcia Milchiker, Vice President
Iris Swanson, Clerk
John Connolly, Member
Shirley Gellatly, Member
Robert Moore, Member
Harriett Walther, Member
Kymberly Pine, Student Member

PRESENT

Administrative Officers

Richard Sneed, Chancellor
Neil Yoneji, Vice Chancellor, Fiscal Services
William Kelly, Acting Vice Chancellor, Administrative Services
Walter Collins, Acting Vice Chancellor, Employee Relations and Personnel
Constance Carroll, President, Saddleback College
Anna McFarlin, President, Irvine Valley College

Faculty Association

Lee Walker

Academic Senate

John Allen
Janice Horn

California School Employees Association

No representation

Classified Senate/Council

Laura U'Ren

Motion by Trustee Walther, seconded by Trustee Milchiker, to approve the agenda as presented including replacement and/or additional pages to item 22-a. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

APPROVAL OF
AGENDA

Motion by Trustee Walther, seconded by Trustee Gellatly, to approve minutes of the June 11, 1990 meeting of the Board of Trustees. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

APPROVAL OF
MINUTES

There were no actions from closed session.

CLOSED SESSION

Consent Calendar

Motion by Trustee Gellatly, seconded by Trustee Moore, to approve the consent calendar. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

CONSENT
CALENDAR

Trustees accepted for their information revisions to Title 5 regulations outlining minimum standards for student participation in governance as proposed to the Board of Governors for the California Community Colleges.

TITLE 5
REGULATIONS

Motion by Trustee Moore, seconded by Trustee Gellatly, to approve the guidelines for determining equivalent qualifications for hiring faculty. Professor Horn stated that the Senates developed a process in consultation with the Faculty Association, administration, the Office of Employee Relations and Personnel, and legal counsel, of determining equal qualifications to those qualifications adopted by the Board of Governors. A form was distributed that will be inserted into the application packet. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

EQUIVALENT
QUALIFICATION

The board approved the Saddleback College Community Education program consultant agreement with Carolyn Williams to provide

CONSULTANT
AGREEMENT

typesetting services to supply camera-ready copy for printing of the Saddleback College Community Education brochure.

The board approved honoraria for payment of Saddleback Company Theatre Artists and Craftspersons for summer 1990.

HONORARIA

The board approved the Saddleback College Professional Development retreat planned for August 16-17, 1990.

RETREAT

The board approved the instructional fee for an Irvine Valley College biology class.

FEE

The board ratified Change Order No. 9 to amend the contract with Construction Incorporated of Texas for construction of the Technology/Applied Science Building at Saddleback College increasing the contract amount by \$13,153.

CHANGE
ORDER

The board awarded the bid for seal coating, restriping, and curb painting of the parking lots at Saddleback College and Irvine Valley College to Schaefer's Parking Lot Service, A-1 Parking, and Pavement Coating at a total cost of \$71,059.

AWARD
OF BID

The board authorized purchase of books and related supplies provided by Midwest Library Service at a cost not to exceed \$23,000 for the Irvine Valley College Library.

LIBRARY
PURCHASE

The board awarded mailing services for the Fall, Spring, and Summer Saddleback College and Irvine Valley College Community Education brochures for five years covering the period from July 1, 1990 to June 30, 1995, inclusive, to Certified Mailing Services at a cost of \$12 per thousand for each of five years.

AWARD
OF BIDS

The board awarded the bid for Laser Electro-Optics Equipment at Irvine Valley College to the vendors listed in the agenda item exhibit at a total cost of \$79,184.

The board extended the terms of the agreement with Keenan & Associates to provide claims administration services for the period from July 1, 1990 to June 30, 1991, inclusive, at a total cost of \$.07 for each \$100 of audited payroll.

WORKERS'
COMPENSATION
CONTRACT
EXTENSION

The board adopted the resolution to amend the 1989-1990 General Fund Budget in the amount of \$60,000 for the lease of real property with L.A. Cellular, and directed that these funds be appropriated to the accounts and in the amounts displayed in the agenda item exhibit.

BUDGET
AMENDMENTS

The board adopted the resolution to amend the 1989-1990 General Fund Budget in the amount of \$31,526 to be used for 1989-1990 teacher salary payments in the Health Science and Human Services Division, and directed that these funds be appropriated to the accounts and in the amounts displayed in the agenda item exhibit.

The board adopted the resolution to amend the 1989-1990 General Fund Budget in the amount of -\$1,496, and directed that these funds be appropriated to the accounts and in the amounts displayed in the agenda item exhibit.

The board accepted the award of funds from the California State Department of Education in support of the Immigration Reform and Control Act and the State Legalization Impact Assistance Grants to amend the 1989-1990 General Fund Restricted budget in the amount of \$127,500, and directed that these funds be appropriated to the accounts and in the amounts displayed in the agenda item exhibit.

The board approved an addendum to the existing consulting agreement with Mike Meyerson for implementation of the Payroll System and establishment of encumbrances within the accounting system covering the period July 1, 1990 through October 30, 1990 at a cost not to exceed \$20,000.

CONSULTING
AGREEMENT

Motion by Trustee Moore, seconded by Trustee Connolly, to adopt the 1990-1991 Tentative Budget as presented in Exhibit A of the agenda item, and to establish August 20, 1990, at the Irvine Valley College campus, as the time and place of the public hearing for the final 1990-1991 budget. Vice Chancellor Yoneji presented the tentative budget including total funds available for appropriation, budget development computations, and budgets by operating locations, plus the budget development assumptions and anticipated changes for the publication budget. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

1990-1991
TENTATIVE
BUDGET

The board approved the retreat planned for June 29, 1990, University of California, Irvine, and June 30, 1990, Irvine Valley College.	<u>BOARD RETREAT</u>
Motion by Trustees Moore, seconded by Trustee Walther, to approve/ratify transfers of appropriations. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.	<u>TRANSFER OF APPROPRIA- TIONS</u>
The board approved warrants 1735 through 2384 totaling \$5,483,219 and credit card purchases totaling \$2,475.	<u>WARRANTS</u>
The board approved purchase orders 16719 through 16896 totaling \$5,987,718.	<u>PURCHASE ORDERS</u>
The board approved trustee requests for travel and/or mileage.	<u>MILEAGE</u>
<u>Reports</u> There were no reports from the public on items not on the agenda.	<u>PUBLIC COMMENTS</u>
Trustee Walther stated she will distribute the minutes of the CCCT meeting.	<u>TRUSTEES' REPORTS</u>
Student Trustee Pine reported on the Council Student Body Governments (CSBG) and said that a statewide newspaper was being developed which will be produced at Saddleback College. Student Trustee Pine stated that the California Community Colleges Student Trustees plus CalSACC (California Student Association of Community Colleges) has concerns with student representation to the Community College League of California. Trustee Walther suggested a letter listing those concerns be presented to California Community College Trustees (CCCT).	
Both college presidents submitted written reports for inclusion in the agenda distributed in advance of the meeting.	<u>PRESIDENTS' REPORTS</u>
President Carroll reported on the relocation of several Saddleback College programs and services to the first floor of the Library. President Carroll also indicated that the cafeteria is now open and that the Technology and Applied Science building is nearing completion. President Carroll announced that Saddleback College will hold its annual fund-raiser on October 13, 1990, at the Mission Viejo Mall.	
President McFarlin thanked Robert Deegan for his work this last year as Acting Vice President of Student Services. President McFarlin	

reported that the ground work has been completed for the Irvine Valley College Student Services Center. Dr. McFarlin announced that board members would be receiving invitations to the annual Marine Corps luncheon to be held on July 18.

Professor Allen stated that the Saddleback College Academic Senate was finalizing plans for the In-Service program.. Professor Allen reported on the Instructional Skills and the Classroom Based Research Workshops. ACADEMIC SENATES' REPORTS

Professor Horn stated that the Irvine Valley College Academic Senate was finalizing plans for the In-Service program. Professor Horn reported on Lobby Day in Sacramento.

There was no report from CSEA. CSEA REPORT

Professor Walker distributed copies of the CCA/CTA Advocate and reported on items covered in that publication. FACULTY ASSOCIATION

There was no report from the Saddleback College Classified Senate. CLASSIFIED

Ms. U'Ren reported that on June 27 the first Classified Council Consortium with 10 colleges being represented would be held at the Irvine Valley College campus.

Dr. Sneed had no report. CHANCELLOR'S REPORT

Motion by Trustee Moore, seconded by Trustee Gellatly, to approve the certificated and classified personnel actions including replacement pages. Motion carried unanimously. PERSONNEL ACTIONS

Motion by Trustee Swanson, seconded by Trustee Walther, to accept the gift of \$31,526 donated by local hospitals to the Saddleback College Foundation to defray the cost of part-time instructional salaries in Health Sciences and Human Services. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote. GIFT

The meeting was adjourned at 8:45 p.m. to closed session and subsequently adjourned to the June 29-30, 1990 meeting. ADJOURNMENT



Richard Sneed, Secretary to the Board of Trustees