

MINUTES OF THE BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
JUNE 13, 1988
SADDLEBACK COLLEGE, LIBRARY 105

CLOSED SESSION

The board of trustee met in closed session from 6:30 p.m. to 7:00 p.m. to discuss personnel and negotiations. All trustees were present.

CLOSED SESSION

REGULAR MEETING

The open session of the regular meeting of the board of trustees was called to order by President Gellatly at 7:10 p.m. Trustee Connolly led the pledge of allegiance, and Trustee Swanson offered an invocation.

CALLED TO ORDER

Members of the Board of Trustees

Shirley Gellatly, President
Iris Swanson, Vice President
Joan Hueter, Clerk
John Connolly, Member
Marcia Milchiker, Member
Harriett Walther, Member
John Hellriegel, Student Member

PRESENT

Absent

Robert Moore, Member

Administrative Officers

Richard Sneed, Chancellor
Neil Yoneji, Vice Chancellor, Fiscal Services
Anna McFarlin, Vice Chancellor, Administrative Services
Everett Brewer, Vice President, Instruction,
Saddleback College
Ronald Kong, President, Irvine Valley College

Faculty Association

Sharon MacMillan

Intercollege Academic Senate

Richard McCullough

California School Employees Association

Matt Suarez

Classified Senate/Council

Jan Ward

Motion by Trustee Hueter, seconded by Trustee Swanson, to approve the agenda as presented. Motion carried unanimously with Trustee Moore absent.

APPROVAL
OF AGENDA

Motion by Trustee Hueter, seconded by Trustee Walther, to approve minutes of the May 23, 1988 board of trustees meeting. Motion carried unanimously with Trustee Moore absent.

APPROVAL
OF MINUTES

Clerk Hueter read actions from closed session:

CLOSED SESSION
ACTIONS

The board of trustees authorized notification per Education Code Section 87741 for designated administrative employees.

President Kong introduced Ms. Noelia Vela, Vice President, Student Services, Irvine Valley College.

INTRODUCTION

Mr. Juel Lee, Director, Transfer Student Services, Office Relations with Schools and Colleges, University of California, Irvine reported on selected characteristics of Saddleback Community College District students enrolled at University of California, Irvine in the fall of 1987.

UCI STUDENT
ENROLLMENT
REPORT

Consent Calendar

Motion by Trustee Hueter, seconded by Trustee Connolly, to approve the consent calendar. Motion carried unanimously with Trustee Moore absent.

APPROVAL OF
CONSENT
CALENDAR

The board approved the Application to Provide Education Services Under SLIAG (State Legalization Impact Assistance Grants) at Saddleback College which would provide \$15,000 for recruitment and outreach, English as a Second Language instruction, and support services to students qualifying for legalization under the Immigration and Reform Act of 1987.

GRANT
APPLICATION

The board approved acceptance of a grant award for a project funded by the California Community College Chancellor's Office in the amount of \$125,000 which will provide for expansion of in-service education and relevant program improvement services for community college business education faculty, and a grant award funded by the California Community College Foundation which will provide for maintaining specialized staff and adaptive equipment for students with disabilities requiring assistance in utilizing computers in their academic and vocational programs. The total project, including matching funds, is \$59,128.25.

GRANTS
ACCEPTANCE

Motion by Trustee Connolly, seconded by Trustee Walther, to approve a revision to Board Policy 103, Membership of the Governing Board, which provides that a member of the board of trustees may be paid for the

BOARD POLICIES

first two meetings within any calendar year from which he/she is absent due to illness. Motion carried unanimously with Trustee Moore absent.

Motion by Trustee Walther, seconded by Trustee Connolly, to accept for review and study Board Policy 4012, Acquired Immune Deficiency Syndrome (AIDS), which was developed by an ad hoc committee appointed by the Chancellor. The purpose of this policy is for the Saddleback Community College District to provide a basis for guidelines in compliance with federal, state, and local regulations. Motion carried unanimously with Trustee Moore absent.

Dr. Peter Morrison presented the historical and projected county population and community college enrollments. Motion by Trustee Swanson, seconded by Trustee Hueter, to accept the District Demography report for review and study. Motion carried unanimously with Trustee Moore absent.

DISTRICT
DEMOGRAPHY

The board approved participation of four Forensics Team members in the Arizona Debate Institute.

FORENSICS
TEAM

The board approved the granting of certificates to the listed students.

CERTIFICATES

The board approved honoraria for payment to artists and craftspersons for the Saddleback Company Theatre.

HONORARIA

The board approved guest artists contracts with Musicians Choice Barbershop Quartet, Robert Friedman Presents for a performance of Les Ballet Jazz de Montreal, Ralph Pavone Productions for performances by Weslia Whitfield, South Coast Ballet for performances of "The Nutcracker Ballet," E.I.S. Presentations, Inc. for a performance of "Groucho: A Life in Revue," Foy Invenenterprises, Inc. to provide equipment and training for the flying sequences of "The Wizard of Oz," and Periwinkle Productions to coordinate the talent for the Preservation Hall Jazz Band.

GUEST ARTISTS
CONTRACTS

Reports

There were no public comments.

PUBLIC COMMENTS

Trustee Swanson reported on the Men's Tennis Banquet.

TRUSTEE REPORT

Both college presidents submitted written reports for inclusion in the agenda distributed in advance of this meeting.

PRESIDENTS'
REPORTS

Vice President Brewer commented on President Carroll's written report relative to high school student statistics and plans for fall in-service for faculty. Mr. Brewer reported on the administrative retreat.

President Kong reported that the Irvine Valley College Foundation had reached its goal of 250 participants for the IVC Foundation Awards Ceremony.

There was no report from the California School Employees Association.

CSEA REPORT

There was no report from the Intercollege Academic Senate.

ACADEMIC
SENATE REPORT

Ms. MacMillan reported her concerns with the state of negotiations.

FACULTY
ASSOCIATION

Ms. Ward stated that the Saddleback College Classified Senate had its second annual retreat. Ms. Ward announced the slate of 1988/89 Saddleback College Classified Senate officers: Ruth Higgins, President; Norma McClellan, Vice President; Penny Lewis, Secretary; Colleen McClellan, Treasurer; Ellie Hodge, Member-at-Large.

CLASSIFIED
SENATE/COUNCIL
REPORT

The Chancellor had no report.

CHANCELLOR'S
REPORT

President Gellatly announced a break at 8:40 p.m. to celebrate John Connolly's birthday.

BREAK

Vice President William Kelly and Director Rotzoll, Safety and Security, presented an agenda item relative to increasing parking meter fees to \$.25 per 1/2 hour for both Saddleback College and Irvine Valley College. After some discussion, Trustee Hueter made a motion, seconded by Trustee Walther, to postpone action until the June 27 board of trustees meeting which would include a report on parking revenues. Motion carried unanimously with Trustee Moore absent.

PARKING METER
FEES

The board approved the Educational Services Agreement with Silicon Systems, Inc. to perform on-site programs to provide training skills in English as a Second Language for the firm's employees.

EDUCATIONAL
SERVICES
AGREEMENT

The board approved the hiring of a contractor to provide documentation of the success of the Computer Aided Design (CAD) program at Irvine Valley College funded by Education Based Training funds.

HIRING OF
CONTRACTOR

Dr. Sneed stated that a full master plan represents projections of enrollments, programs, facilities, and budgets. The current academic master plan is a part, which focuses on curricula plans and their articulated relationships. Motion by Trustee Connolly, seconded by Trustee Hueter, to approve the Academic Master Plan Report, 1987-1988 which includes recommendations of the Academic Master Plan Committee. President Gellatly stated she felt the committee had become a district curriculum committee and that perhaps the committee should be redirected to broader issues or a different committee constituted for the long range plan. Motion carried unanimously with Trustee Moore absent.

ACADEMIC
MASTER PLAN
REPORT

The board awarded the bid for two relocatable buildings at Irvine Valley College for two years with an option to renew for one additional year to Modulaire Industries.

RELOCATABLE
BUILDINGS

The board authorized a consulting agreement with Engineer Alternatives to provide a water treatment service for Saddleback College.

WATER TREATMENT
SERVICE

The board authorized a contract with JHH Consultants to prepare a plat for the 100-acre Irvine Valley College campus.

CONTRACT FOR
PLAT

The board authorized the extension of the consulting agreement with Sullivan & Associates for construction inspection services for the Information Center, Saddleback College.

INFORMATION
CENTER
CONSULTANT

The board approved a consultant agreement with Boyle Engineering to provide testing services for the Art Center Patio Cover to assure compliance with requirements of the Office of the State Architect.

PATIO COVER
CONSULTANT
AGREEMENT

Motion by Trustee Hueter, seconded by Trustee Swanson, to approve the resolution authorizing the district to participate in a consortium of other districts interested in claiming allocations under the law as they relate to the Orange County Neighborhood Development and Preservation Project. A roll call vote was taken. Motion carried unanimously with Trustee Moore absent.

ORANGE COUNTY
NEIGHBORHOOD
DEVELOPMENT AND
PRESERVATION
PROJECT

The board approved awards of bid for the 1988-1989 Photocopier Preventative Maintenance Contract at Saddleback College and Irvine Valley College to Eastman Kodak Company and Custom Copy Services, Inc., for the 1988-1989 Access and Long-Distance Telephone Service to Allnet Communication Services, Inc., for Electronic

AWARDS OF BID

Pianos at Irvine Valley College to Charles Music, Inc., for the printing of the 1988-1989 Community Service Brochures at Saddleback College and Irvine Valley College to Rodgers and McDonald Graphics, and for the 1988-1989 Academic Catalog at Saddleback College to San Dieguito Publishers.

The board authorized the five-year lease purchase of a front line mower at Irvine Valley college to Pacific Equipment & Irrigation, Inc. and for the KSBR Radio Station Editing System at Saddleback College to Pro Video.

LEASE
PURCHASES

The board authorized the purchase of library books and related supplies and services from Midwest Library Service.

LIBRARY
MATERIALS

The board adopted the resolution to amend the 1987-1988 General Fund - Restricted budget for EOPS augmentation.

BUDGET
AMENDMENT

Mr. Yoneji gave a summarized presentation of the 1988-1989 Tentative Budget. Discussion followed. A number of questions were raised concerning processes and criteria for allocations to various priorities. Motion by Trustee Connolly, seconded by Trustee Walther, to accept for review and study the 1988-1989 Tentative Budget. Motion carried unanimously with Trustee Moore absent.

TENTATIVE
BUDGET

The board approved the 1988-1989 memberships and estimated dues for presented organizations.

MEMBERSHIPS
DUES

The board adopted the resolution authorizing payment to Trustee Marcia Milchiker absent from the special board meeting, March 22, 1988 due to illness.

COMPENSATION
FOR TRUSTEE
ABSENT

The board approved requests for travel and/or mileage.

TRAVEL

The board approved warrants 131691 through 13231 totaling \$492,013.15 and credit card purchases totaling \$930.86.

WARRANTS

The board approved purchase orders 102341 through 102578 totaling \$359,252.41.

PURCHASE ORDERS

Motion by Trustee Walther, seconded by Trustee Connolly, to approve submitted certificated and classified personnel actions including replacement pages. Motion carried unanimously with Trustee Moore absent.

PERSONNEL
ACTIONS

Motion by Trustee Hueter, seconded by Trustee Swanson, to accept listed gifts on behalf of Saddleback College and Irvine Valley College. Motion carried unanimously with Trustee Moore absent.

GIFTS

President Gellatly called the meeting into closed session at 10:40 p.m. After closed session, the meeting was called into public session and then continued to either June 23 or an alternate date to be announced for a hearing.

CLOSED SESSION/
ADJOURNMENT



Richard Sneed, Secretary
Board of Trustees

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