

MINUTES OF THE BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
JUNE 11, 1990
SADDLEBACK COLLEGE, LIBRARY 105

CLOSED SESSION

The Board of Trustees met in closed session from 7:00 p.m. to 7:30 p.m. to discuss personnel and negotiations. Trustee Hueter was absent for the closed session with all other trustees present.

CLOSED SESSION

REGULAR MEETING

The open session of the regular meeting of the Board of Trustees was called to order by Vice President Milchiker at 7:30 p.m. Trustee Milchiker led the pledge of allegiance, and Trustee Moore offered words of inspiration.

CALLED TO
ORDER

Members of the Board of Trustees

Joan Hueter, President (Late arrival)
Marcia Milchiker, Vice President
Iris Swanson, Clerk
John Connolly, Member
Shirley Gellatly, Member
Robert Moore, Member
Harriett Walther, Member
Kymberly Pine, Student Member

PRESENT

Administrative Officers

Richard Sneed, Chancellor
Neil Yoneji, Vice Chancellor, Fiscal Services
William Kelly, Acting Vice Chancellor, Administrative Services
Walter Collins, Acting Vice Chancellor, Employee Relations and Personnel
Everett Brewer, Vice President, Saddleback College
Anna McFarlin, President, Irvine Valley College

Faculty Association

Lee Walker

Academic Senate

John Allen
Janice Horn

California School Employees Association
Tamara Carnine

Classified Senate/Council
Laura U'Ren

Motion by Trustee Walther, seconded by Trustee Swanson, to approve the agenda as presented including replacement and/or additional pages to items 39-a and 39-b. Motion carried unanimously.

APPROVAL OF
AGENDA

Motion by Trustee Walther, seconded by Trustee Connolly, to approve minutes of the May 14, 1990 meeting of the Board of Trustees. Motion carried unanimously.

APPROVAL OF
MINUTES

There were no actions from closed session.

CLOSED SESSION

Dr. Sneed introduced Coach Bill Otta who announced that Carl Hinds of the tennis team was honored as the Two-Year College Player of the Year in the United States by the Intercollegiate Tennis Coaches Association.

INTRODUCTION

Vice President Milchiker administered the oath of office to Kymberly Pine, student trustee, 1990-1991.

OATH OF
OFFICE

Mr. Frank Liberman presented Saddleback College with books donated by the Mission Viejo Lodge, B'nai B'rith.

DONATION

Motion by Trustee Swanson, seconded by Trustee Moore, to approve the resolution commending Elaine Rubenstein for her service as editor of the The Elephant ear. Motion approved with a roll call vote. Student Trustee Pine cast an affirmative advisory vote.

RESOLUTION

Consent Calendar

Motion by Trustee Walther, seconded by Trustee Connolly, to approve the consent calendar. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

CONSENT
CALENDAR

The board approved the grant proposal for the Dissemination of Model, Curricula/Programs (Chancellor's Office, California Community Colleges), Irvine Valley College. The purpose of this proposal is to provide colleges and the state with a central information service that will provide names, addresses, and college location for new programs as well as those being updated and modified, course outlines of new and innovative course work

GRANT
PROPOSALS

for these programs, and an up-to-date mailing list of community college vocational teachers available to California community colleges sponsoring activities.

The board approved the grant proposal for the Demonstration Solar Telescope (Optical Society of America), Irvine Valley College. Students in geometric optics courses (undergraduate) will design, document, and construct a simple telescope which will be mounted centrally on the Irvine Valley College campus to encourage students and casual observers in day viewing of the solar disk via projection. The device will also be used for instruction in the basics of telescope optics in astronomy classes.

The board approved the proposal for the Nursing In-Service Training Grant (California Community Colleges), Saddleback College. This project will provide in-service skills upgrading to a Saddleback College Master's trained nursing instructor. Saddleback Memorial Medical Center has agreed to provide 36 hours per week of bedside training for a five-week period in summer 1990 and a four-week period in summer 1991. This intensive-care and coronary-care nursing technology experience will enable the instructor to teach the critical care and medical surgical nursing courses with greater expertise.

The board ratified Saddleback College's participation in a Regional Transfer Center which is being proposed for funding by the California Community Colleges Chancellor's Office.

REGIONAL
TRANSFER
CENTER

Motion by Trustee Walther, seconded by Trustee Moore, to nominate Trustee Hueter to act as local representative of the district for the Legislative Advocacy Plan. The plan is designed to increase the California Community College Trustees association's ability to make state legislators aware of community college concerns by means of a mechanism to allow members of local boards to communicate directly with legislators. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

LEGISLATIVE
ADVOCACY
PLAN

Motion by Trustee Walther, seconded by Trustee Connolly, to approve the proposed revisions to Board Policy 6150, Study Abroad Programs. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

BOARD
POLICY 6150

The board approved the supplemental telecourse agreement with San Bernardino Valley College for use of the Real Estate Principles course.

TELECOURSE
AGREEMENT

The board approved the Saddleback College Community Education program, presenter, and compensation for summer 1990. COMMUNITY EDUCATION

The board approved the honoraria for payment to the Saddleback Company Theatre Artists and Craftsperson for summer 1990. HONORARIA

The board approved the changes in Saddleback College's 1990-1991 catalog and authorized publication of this document. CATALOG CHANGES

The board approved the curriculum changes for implementation in the 1990-1991 academic year and inclusion in the 1990-1991 Irvine Valley College Catalog of Courses.

The board approved the consulting agreement with Joseph Tinervia in an amount not to exceed \$2000 in support of the development of an International Trade Model Curriculum to conduct a survey of existing literature, develop and implement a state-wide business and industry needs assessment, evaluate the findings, and prepare a summary report. CONSULTANT AGREEMENTS

The board approved the consulting agreements with Leonard R. Inch in an amount not to exceed \$650 to assist with development of paramedic training services instructional and administrative materials necessary to provide information regarding ethical and legal issues as they pertain to pre-hospital care.

The board authorized honoraria payments to Roger Castellano, Suzi Carr George, and Geoffrey Goldfarb for participation in the Saddleback College Summer Theatre program at a total cost not to exceed \$8,142. GUEST ARTIST CONTRACT

The board approved the granting of certificates to the listed students at Saddleback College and Irvine Valley College. CERTIFICATES

Motion by Trustee Moore, seconded by Trustee Connolly, to approve the Irvine Valley College Academic Master Plan. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote. IVC ACADEMIC MASTER PLAN

The board approved the Education Services Agreement with the Irvine Unified School District in the amount of \$6313 for the teaching of two math classes totalling ten OSH. EDUCATIONAL SERVICES AGREEMENTS

The board approved the Educational Services Agreement with the Orange County Department of Education for a Spanish class on their site, and to direct that these funds be appropriated to the Irvine Valley College instructional restricted fund account.

The board approved the Educational Services Agreement with Sears Mortgage Corporation to perform instruction in Real Estate Principles, to amend the 1990-1991 General Fund Restricted budget in the amount of \$3000 per group, and to direct that these funds be appropriated to the accounts and in the amounts displayed.

The board approved hiring Michael Ward, emergency room technician, St. Joseph's Hospital, to conduct a three-hour class of CPR training for Irvine Valley College.

CONTRACTOR
AGREEMENT

The board approved the business partnership with IBM Corporation in which Irvine Valley College will receive an AWS/400 minicomputer with associated technical support and training, valued in excess of \$300,000.

IBM BUSINESS
PARTNERSHIP

The board approved the expenditure for the Irvine Valley College Professional Development Program, Phase II, presented by Elizabeth Whalley for the Asilomar Networking Conference, May 28-30, 1990.

PROFESSIONAL
DEVELOPMENT

The board approved the expenditure for the Irvine Valley College Professional Development Program, Phase II, presented by Barbara Knowdell and Claudia Quinn for additional responsibilities in conjunction with the May 4-5, 1990 PageMaker Workshop.

Motion by Trustee Walther, seconded by Trustee Connolly, to approve the design for the Child Development Center at Saddleback College, and authorize completion of the working drawings and bid documents. A representative with Taylor & Associates presented the design. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

CHILD
DEVELOPMENT
CENTER

The board approved final acceptance of the general construction of the Student Services Center, Saddleback College, and authorized the filing of the Notice of Completion with the County of Orange, and further authorized release of the retention bond thirty-five days after the date of filing.

STUDENT
SERVICES
CENTER

The board authorized award of Bid 837, Construction of Parking Lot 13, Saddleback College, to Southern California Builders for \$246,000.

PARKING
LOT 13

The board authorized a contract with South Coast Geologic Services, Inc. in the amount of \$9,321 in accordance with the proposal dated May 14, 1989 for soils testing and inspection services for construction of Parking Lot 13, Saddleback College.

The board cancelled the consulting agreement with Anderson Asphalt dated September 27, 1989.

CONTRACT
CANCELLATION

The board approved entering into a consulting agreement with BSI Consultants, Inc. to develop an Asphalt Pavement Management Plan at a cost of \$7200.

PAVEMENT
MANAGEMENT
PLAN

Reports

There were no reports from the public on items not on the agenda.

PUBLIC
COMMENTS

Trustee Swanson reported on the South Orange County Leadership Conference.

TRUSTEES'
REPORTS

Student Trustee Pine reported on the newly formed California Community College Student Trustees (CCCST) committee and distributed an outline of the committee structure and the minutes of the committee.

Trustee Walther announced that Trustee Gellatly would be receiving her Bachelor of Arts degree from University of California, Irvine on June 16.

Both college presidents submitted written reports for inclusion in the agenda distributed in advance of the meeting.

PRESIDENTS'
REPORTS

Vice President Brewer representing President Carroll, stated that Fall In-Service plans were currently being worked on. Vice President Brewer reported that enrollment for the first summer session is up approximately 23 percent as compared to last year's summer session.

President McFarlin reported that work has begun on Irvine Valley College's Student Services Center. President McFarlin stated that Fall In-Service was being planned.

Vice President Burgess reported enrollment for Irvine Valley College' first summer session is up about 36 percent compared to last year's summer session.

Professor Allen announced that an In-Service function, a staff picnic, would be held on August 20. Professor Allen stated that he and some other faculty would be attending an Instructional Skills Workshop and a Classroom Based Research Workshop.

ACADEMIC
SENATES'
REPORTS

Professor Horn had no report.

Ms. Carnine asked the Board of Trustees and Administration to promote a plan increasing employee awareness of safety and emergence procedures on the campuses and to ask the District Safety Committee to meet as needed.

CSEA
REPORT

Professor Walker referred to an L.A. Times newspaper article on self-esteem. Professor Walker recommended the reading of A Brief History of Time by Stephen Hawking.

FACULTY
ASSOCIATION
REPORT

There was no report from the Classified Senate/Council.

CLASSIFIED

Dr. Sneed stated that with the passing of Proposition 121, the following projects were funded: at Saddleback College, \$2.17 million for construction and equipment for the Child Care Center; \$485,000 for construction of a chemical storage building; \$576,000 for the main electrical service feeder construction; and at Irvine Valley College, \$84,000 for equipment for the Shower and Locker Room; \$3.89 million for construction and equipment for the Hart Gymnasium; \$2 million for the Child Care Center; \$158,000 for handicapped access construction; and \$163,000 for remodeling of Buildings A 200, and A 400. Dr. Sneed indicated that the 1990-1991 cap is 5.5% growth and that legislators will need to be pressed to provide funding over the cap if we are to provide for students. Dr. Sneed stated that an incomplete article appeared in the June 11 Orange County Register. He will be sending additional information in a letter to the Register.

CHANCELLOR'S
REPORT

Vice President Milchiker called for a short break.

Motion by Trustee Walther, seconded by Trustee Connolly, to approve entering into a consultant agreement with the firm of Moraes/Pham & Associates to study the feasibility and economics of decentralization of the central boiler plant at Saddleback College at a price not to exceed \$7500. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

DECENTRAL-
IZATION
OF CENTRAL
BOILER PLANT

Motion by Trustee Walther, seconded by Trustee Connolly, to adjourn the meeting of the Board of Trustees in order to call to order the Facilities Corporation. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote. FACILITIES CORPORATION

After a short meeting of the Facilities Corporation, the regular meeting of the Board of Trustees was called back to order.

The board amended the agreement dated April 10, 1989 with Service Master/American Food Management for food services at Saddleback College in accordance with the terms delineated in the agenda item exhibit. FOOD SERVICES CONTRACT

The board approved Addendum No. 2 to the Telephone System Maintenance agreement with GTEL/GTE dated July 14, 1988 authorized by the Board of Trustees on July 28, 1988. TELEPHONE SYSTEM MAINTENANCE

The board approved award of Bid 838 for printing of the "Lariat" to the Daily Sun Post for three years with the total amount for the 1990-1991 academic year not to exceed \$15,000. AWARD OF BIDS

The board approved award of Bid 110 for charter bus service for five years starting July 1, 1990 and ending June 30, 1995 to American West Stages, Inc.

The board approved award of Bid 128 to Burt C. Gentil Co., Inc. for library shelving at Irvine Valley College for the amount of \$32,396.

The 1990-1991 Preliminary General Fund/Unrestricted Budget report displays revised funding parameters which shall be incorporated in the Tentative Budget under preparation for the June 25, 1990 meeting of the Board of Trustees. Included as part of the changes are revised state COLA targets, changes in anticipated Dedicated Revenues, changes in the district ending balances, and changes in the anticipated lottery revenue for both fiscal 1989-1990 and 1990-1991. PRELIMINARY GENERAL BUDGET

The board approved the recalculation of the Gann Limit for fiscal years 1988-1989 and 1989-1990. GANN LIMIT RECALCULATION

The board established an appropriation limit of \$69,549,039 for fiscal year 1990-1991 by adopting resolution 90-50. APPROPRIATIONS LIMIT

The board adopted resolution 90-48 to amend the 1989-1990 Adopted Capital Outlay Budget in the amount of \$108,882, and directed that these funds be appropriated to the accounts and in the amounts displayed in the agenda item exhibit. BUDGET AMENDMENTS

The board adopted resolution 90-49 to amend the 1989-1990 Adopted Capital Outlay Budget in the amount of \$761,554, and directed that these funds be appropriated to the accounts and in the amounts displayed in the agenda item exhibit.

The board adopted resolution 90-46 to increase the 1989-1990 budget by \$2,724, and directed that these funds be appropriated to the accounts and in the amounts displayed in the agenda item exhibit.

The board adopted resolution 90-51 to increase the 1989-1990 budget by \$7,627, and directed that these funds be appropriated to the accounts and in the amounts displayed in the agenda item exhibit.

Motion by Trustee Connolly, seconded by Trustee Walther, to approve/ratify transfers of appropriations. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote. TRANSFERS OF APPROPRIATIONS

The board approved payment of warrants 151150 through 151398 and 001001 through 001734 totaling \$2,027,817 and credit card purchases totaling \$4075. WARRANTS

The board approved purchase orders 0166192 through 016718 totaling \$4,433,287. PURCHASE ORDERS

The board approved the requests for trustee travel and/or mileage. TRAVEL

The board approved the workshop planned for June 18, 1990, University of California, Irvine. WORKSHOP

The board approved the consulting agreement with Jack Schumaker Management Consultants, Inc. for Robert G. Bosanko's services to the district from December 1, 1990 to June 30, 1991. CONSULTING CONTRACTS

The board approved the consulting agreement with Robert G. Bosanko for services rendered to the district from July 1, 1990 to November 30, 1990.

The board ratified an agreement with Diverse Educational Resources covering the period from May 31, 1990 to December 31, 1990, inclusive, to secure the expertise necessary to coordinate the implementation of the CSUF Educational Center project, and district implementation of AB 1725 guidelines at a total cost not to exceed \$18,000, including travel and conference expenses.

Vice President Milchiker adjourned the meeting to closed session. President Hueter arrived.

Motion by Trustee Moore, seconded by Trustee Walther, to approve the submitted certificated personnel actions including replacement pages. Motion carried with a nay vote from Trustee Gellatly. PERSONNEL ACTIONS

Motion by Trustee Moore, seconded by Trustee Walther, to approve the submitted classified personnel actions including replacement pages. Trustee Walther stated that Gesine Connolly on the agenda item was related to Trustee Connolly. Motion carried unanimously with an abstention from Trustee Connolly.

Motion by Trustee Moore, seconded by Trustee Swanson, to approve the changes in the Saddleback College sabbatical leave replacement plan. Motion carried unanimously. SABBATICAL LEAVES

Motion by Trustee Moore, seconded by Trustee Swanson, to accept the following gifts: twenty-four books to be added to the Library collection/B'nai B'rith; quartz pseudomorph crystal form of barite mineral specimen to be displayed in Geology Department classes/Cornelia Parker; office furniture to furnish the Office of Instruction/Mission Viejo Company. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote. GIFTS

The meeting was adjourned at 10:20 p.m. to closed session.

ADJOURNMENT


Richard Sneed, Secretary to the
Board of Trustees

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