

MINUTES OF THE BOARD OF TRUSTEES  
SADDLEBACK COMMUNITY COLLEGE DISTRICT  
JUNE 1, 1992  
LIBRARY 105, SADDLEBACK COLLEGE

CLOSED SESSION

The Board of Trustees met in closed session from 7:00 p.m. to 7:30 p.m. to discuss personnel and negotiations. All trustees were present.

CLOSED SESSION

REGULAR MEETING

The open session of the regular meeting of the Board of Trustees was called to order by President Connolly at 7:30 p.m. Trustee Milchiker led the pledge of allegiance, and Trustee Walther offered words of inspiration and a moment of silence.

CALLED  
TO ORDER

Members of the Board of Trustees

John Connolly, President  
Harriett Walther, Vice President  
Shirley Gellatly, Clerk  
Joan Hueter, Member  
Marcia Milchiker, Member  
Robert Moore, Member  
Iris Swanson, Member  
Heather Love, Student Member

PRESENT

Administrative Officers

Richard Sneed, Chancellor  
Tony Carcamo, Vice Chancellor, Fiscal Services  
William Kelly, Vice Chancellor, Administrative Services  
Linda Kroner, Vice Chancellor, Human Resources  
Constance Carroll, President, Saddleback College  
Terry Burgess, Vice President, Irvine Valley College

Faculty Association

No representation

Academic Senate

Lee Haggerty  
Wendy Phillips

California School Employees Association

No representation

Classified Senate/Councils  
Matthew Breindel

Motion by Trustee Hueter, seconded by Trustee Gellatly, to approve the agenda as presented including replacement and/or additional pages to items 25a and 25b. Chancellor Sneed requested the removal of item 4 from the agenda. Motion by Trustee Hueter, seconded by Trustee Moore, to approve the agenda as presented excluding item 4 and including replacement and/or additional pages to items 25a and 25b. Motion carried unanimously. Student Trustee Love cast an affirmative advisory vote.

**APPROVAL  
OF AGENDA**

Motion by Trustee Hueter, seconded by Trustee Milchiker, to approve minutes of the May 11, 1992, meeting of the Board of Trustees. Motion carried unanimously. Student Trustee Love cast an affirmative advisory vote.

**APPROVAL  
OF MINUTES**

There were no actions from closed session.

**CLOSED SESSION**

President Connolly administered the oath of office to Heather Love who replaces Michael Starkenburg as Student Trustee for the 1992-1993 academic year.

**SWEARING IN  
OF STUDENT  
TRUSTEE**

Motion by Trustee Moore, seconded by Trustee Walther, to approve the consent calendar. Motion carried unanimously. Student Trustee Love cast an affirmative advisory vote.

**CONSENT  
CALENDAR**

Motion by Trustee Gellatly, seconded by Trustee Milchiker to accept for approve Board Policy 4210, Employee Outstanding Service Awards. Motion carried unanimously. Student Trustee Love cast an affirmative advisory vote.

**BOARD  
POLICIES**

Motion by Trustee Hueter, seconded by Trustee Walther, to accept for review and study Board Policy 5609, Matriculation. Motion carried unanimously. Student Trustee Love cast an affirmative advisory vote.

Motion by Trustee Walther, seconded by Trustee Gellatly, to accept for review and study the districtwide Library Automation Implementation Plan. Dr. Allan MacDougall, Director of Information Systems and Services, reviewed the plan for the board and answered questions. Dr. William Andrews, Director of Planning, Research, and Development, and Ms. Susan Corum, Dean of Learning Resources at Saddleback College, provided additional information. Motion carried unanimously. Student Trustee Love cast an affirmative advisory vote.

**LIBRARY  
AUTOMATION  
IMPLEMENTATION  
PLAN**

Motion by Trustee Swanson, seconded by Trustee Hueter, to accept for review and study the Telephone Registration Implementation Plan. Dr. MacDougall presented the plan and answered questions. Motion carried unanimously. Student Trustee Love cast an affirmative advisory vote.

**TELEPHONE  
REGISTRATION  
PLAN**

The board approved the Saddleback College Community Education programs in Sign Language and Stretch Dance as presented.

**COMMUNITY  
EDUCATION**

The board approved the contract with Killian Management Services, Inc., in the amount of \$3,000 for Mr. Rex Tyner's services for 1992-1993.

**CONTRACT FOR  
EMERITUS INSTITUT  
CONSULTANT**

The board approved consultant agreements with Mr. Rex Tyner for services rendered to Saddleback College in administering the Emeritus Program for the period from July 1, 1992, to June 30, 1993, inclusive, for a total cost not to exceed \$15,663; and with Mr. Joseph Tinervia for his services as a professional manuscript editor in developing a Curriculum Guide and Final Report of the International Trade Model Curriculum grant project at Saddleback College for an amount not to exceed \$2,500.

**CONSULTANT  
AGREEMENTS**

The board approved honoraria in the amounts and for those individuals listed for the production of summer stock by the Saddleback Company Theatre Performing Equity Artists and Saddleback Company Theatre Artists and Craftspersons.

**SUMMER STOCK  
HONORARIA**

The board approved the granting of certificates to the students listed by Saddleback College.

**CERTIFICATES OF  
ACHIEVEMENT**

The board approved Irvine Valley College's 1992-1993 program and curriculum revisions for implementation.

**PROGRAM/CURRICI  
LUM REVISIONS**

The board approved the sponsorship by the Irvine Valley College Foundation of the basketball fundraising event to be held on June 7, 1992.

**FUNDRAISING  
EVENT**

The board approved change order 6 to amend the contract with Pinner Construction Company by \$9,045.38 to \$2,129,829.08 for the IVC P.E. Facilities (shower/locker building) project; change order 2 to amend the contract with Culp Construction Company by \$7,426 to \$1,760,503 and add 10 days extension to the completion date of the Saddleback College Child Development Center project; and change order 5 to amend the contract with Culp Construction Company by \$15,606 to \$2,180,233 and add 3 days extension to the District Athletic Facility project.

**CHANGE  
ORDERS**

President Connolly adjourned the regular meeting to a public hearing for the purpose of receiving public comments on the Saddleback Community College District/Moulton Niguel Water District Water Reclamation Project. There were no public comments. Motion by Trustee Moore, seconded by Trustee Walther, to close the public hearing. Motion carried unanimously. Student Trustee Love cast an affirmative advisory vote.

**PUBLIC  
HEARING/WATER  
RECLAMATION  
PROJECT**

President Connolly reconvened the regular meeting.

The board approved awarding a two-year contract to Follet College Stores, with an option to renew for three additional years in one-year increments, for the operation of the Irvine Valley College Bookstore under the terms and conditions specified in the agreement.

**AWARD OF  
AGREEMENT**

The board approved the consulting agreement with Mr. Robert G. Bosanko for services rendered to the District from July 1, 1992, to December 31, 1992.

**CONSULTANT  
CONTRACT**

Motion by Trustee Walther, seconded by Trustee Hueter, to adopt Resolution 92-38 authorizing the County Department of Education to make necessary year-end budget transfers to permit payment of obligations of the District incurred during the 1991-1992 fiscal year and to balance cumulative expenditures with budgets. Motion carried unanimously by a roll-call vote.

**YEAR-END  
BUDGET  
TRANSFERS**

The board adopted Resolution 92-37, Disabled Students Program and Services, Saddleback College, to amend the 1991-1992 General Fund Restricted Budget by \$693, and Resolution 92-36, E.O.P.S, Irvine Valley College and Saddleback College, to amend the 1991-1992 General Fund Restricted Budget by \$1,210.

**BUDGET  
AMENDMENTS**

Motion by Trustee Hueter, seconded by Trustee Moore, to approve/ratify transfers of appropriations as delineated. Motion carried unanimously. Student Trustee Love cast an affirmative advisory vote.

**TRANSFERS OF  
APPROPRIATIONS**

The board approved purchase orders 32063 through 32711 totaling \$1,568,124.76.

**PURCHASE  
ORDERS**

The board approved checks 27501 through 28254 totaling \$1,854,316.86; credit card purchases totaling \$2,018.20; Saddleback College Community Education checks 2600 through 2647 totaling \$59,111.97; and Irvine Valley College Community Education checks 3082 through 3136 totaling \$326,487.19.

**PAYMENT  
OF BILLS**

Motion by Trustee Moore, seconded by Trustee Milchiker to review the proposed policy and guidelines for a student equity plan and comment for transmittal to the Board of Governors and the CCLC Board and Executive Director. Chancellor Sneed indicated that the policy originates from AB 1725 and was developed to assist underrepresented students in reaching their goals through counseling and curriculum. Vice President Andrews stated that the Chief Student Services Officers worked closely with the State Chancellor's Office and CCLC in developing the regulations to ensure sufficient local board and college control in determining specific programs and implementing the regulations. He stated the CSSO has concerns about the availability of funding to support the activities, significant research demands on the colleges, availability of the State Chancellor's staff, and the necessity of total college ownership of the plans. Student Trustee Love and Academic Senate Presidents Phillips and Haggerty stated that the student body and Senates support the plan, but with similar concerns. Motion passed unanimously. Student Trustee Love cast an affirmative advisory vote.

**PROPOSED  
STUDENT EQUITY  
POLICY**

There were no public comments.

**PUBLIC COMMENTS**

Trustee Walther reported that she attended the Annual CCCT Conference May 22 through May 24. She stated that she found the panel discussion led by Dr. William Banach on capitalizing on change, and the roundtable discussion on implementing affirmative action regulations led by Dr. Maria Sheehan to be particularly valuable.

**TRUSTEES'  
REPORTS**

Trustee Gellatly referenced item 16 on the agenda, the award of a two-year contract for the operation of the Irvine Valley College bookstore, and suggested that the colleges research owning their own bookstore operations. President Carroll and Vice President Hodge responded that a range of options is currently being compiled for review by the board.

Student Trustee Love reported that both ASG and ASIVC are currently working on their budgets. She stated that ASIVC's planning retreat will take place June 3 - 5 and that ASG is finalizing the details for their retreat to be held in August.

President Carroll reported on the progress in landscaping the Saddleback College quad area. She added that she was very pleased with Saddleback College's commencement ceremony and noted the graduating class was the largest in the college's history. She commended Dean Susan Corum and her staff for the excellent videotape of the ceremony.

**PRESIDENTS'  
REPORTS**

Vice President Burgess, representing President McFarlin, distributed Irvine Valley College's 1992-1993 catalog.

Professor Haggerty expressed appreciation for the board's participation in commencement and welcomed Professor Wendy Phillips, newly elected President, Irvine Valley College Academic Senate.

**ACADEMIC  
SENATES'  
REPORTS**

Professor Phillips reported that spring semester ended with the faculty hiring committee's selection of nine candidates for faculty positions at Irvine Valley College, two of whom are included in the personnel actions for approval on the current agenda. She added that the IVC fall in-service schedule has been produced and commented on the success of IVC's commencement and awards banquet.

Motion by Trustee Moore, seconded by Trustee Hueter, to approve the submitted academic and classified personnel actions including replacement pages. Motion carried unanimously.


**PERSONNEL  
ACTIONS**

Motion by Trustee Gellatly, seconded by Trustee Moore, to accept the following gifts: hardback and paperback books and video cassettes to be added to the library collection, donated by those listed in Attachment 1 to Saddleback College; 400 each of fabric books, wallcovering books and carpet sample books and miscellaneous samples of tile, wood and laminates to be used by students in the Interior Design Program, donated by Bobbie Stearn Interior Design Firm, to Saddleback College; three desert scene oil paintings to be used to decorate the Financial Aid Office, donated by Nancy Penney and Margaret Pofahl to Saddleback College; one oil painting named "Saddleback" by Louise Leyden to be used as part of the college's permanent art collection to be exhibited in a prominent area of the campus, donated by Phil Salisbury to Saddleback College; one Macintosh 512K computer, keyboard and manuals to be used by students in the advanced Electronics classes, donated by Judy Alldredge to Saddleback College; six HP #1740 oscilloscopes to be used to enhance the basic Electronic Laboratory, donated by Hewlett Packard Company to Saddleback College; one IBM PC-XT, two 5-1/4 drives, twenty MB cards, one COMPAC 286, forty MB HD (no monitor) to be used by students in the computer repair lab, donated by Melles Griot to Irvine Valley College; automated assembly line to be used by the Computer Integrated Manufacturing Program staff and students, donated by IBM to Irvine Valley College.

GIFTS

The board meeting was adjourned at 9:00 p.m. to closed session.

ADJOURNMENT



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Richard Sneed, Secretary