

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 Marguerite Parkway
Mission Viejo, California 92692

MINUTES OF THE BOARD OF TRUSTEES
May 28, 1985 - 8:00 p.m.
South Campus - Library 105

CLOSED SESSION

The Board met in Closed Session from 7:00 p.m. to 7:30 p.m. for the purpose of discussing personnel matters.

CLOSED
SESSION
PERSONNEL

STUDY SESSION

The Board held a Study Session between 7:30 p.m. and 8:00 p.m. to consider the topics of Architect Services and Capital Project Funding.

STUDY SESSION

REGULAR MEETING

The regular meeting of the Board of Trustees was called to order by Trustee Moore at 8:16 p.m. Student Trustee Schroeder led the audience in the Pledge of Allegiance and Trustee McKnight requested a moment of silence for those who wished to meditate or offer a prayer.

CALL TO
ORDER

Motion by Trustee Walther, seconded by Trustee McKnight, to approve the agenda as printed. Motion carried with Trustees Connolly, Price and Watts absent.

APPROVE
AGENDA

Members of the Board of Trustees

Mr. Robert Moore, Vice President
Mrs. Shirley Gellatly, Clerk
Prof. Eugene McKnight, Member
Ms. Harriett Walther, Member
Mr. Stephen Schroeder, Student Trustee

PRESENT

Administrative Officers

Dr. Larry Stevens, Chancellor
Mrs. Annette Hayes, District Director,
Occupational Projects,
Dr. Al Grafsky, Vice Chancellor,
Fiscal Services and Operations
Mr. Tom Kimberling, Acting Vice Chancellor,
Fiscal Services and Operations/Controller
Dr. Maria Sheehan, Director, Employee
Relations and Personnel
Ms. Constance Carroll, President, South Campus
Dr. Edward Hart, President, North Campus

Faculty Association

No representative

Academic Senate

Mr. Al Brightbill, President

CSEA Representative

Mrs. Dorie Dent, President

Motion by Trustee McKnight, seconded by Trustee Gellatly, that the minutes of the Regular Board Meeting of May 13, 1985, be approved as printed. Motion carried with Trustees Connolly, Price and Watts absent.

APPROVE
MINUTES

Trustee Moore asked the Clerk to read into the minutes the action which had been taken in Closed Session earlier this evening. It was as follows:

READ INTO
MINUTES
ACTION FROM
CLOSED SESSION

"In Closed Session the Board of Trustees voted to approve James Pettengill as Acting Director of Institutional Advancement for the period May 29 through July 8, 1985. For these additional responsibilities, he is to be compensated in the amount of \$1,628 as a stipend to his base salary."

Chancellor Stevens asked President Hart to introduce Susan Cross, Editor of the North Campus ELEPHANT EAR magazine. Ms. Cross gave the background of the publication and described the process for selection of items to be printed in it. Copies of this magazine had been provided Trustees with the agenda.

INTRODUCTIONS

Chancellor Stevens asked President Carroll to introduce the Coach of the Saddleback College South Golf Team and the members of the team who were present. President Carroll introduced Coach Bill Cunerty who, in turn, introduced the members of the 1985 State Championship Team. Mr. Cunerty also presented the trophy to the Board of Trustees for safekeeping.

Trustee Gellatly read into the record Resolution 85-33 commending the Saddleback College South Golf Team. That Resolution is shown on the exhibit which is made a part of these minutes.

RESOLUTION
85-33
GOLF TEAM

Motion by Trustee Gellatly, seconded by Trustee Walther to adopt Resolution 85-33 as read. The motion carried with the following roll call vote:

AYES: Trustees Gellatly, McKnight,
Moore, Walther
NOES: None
ABSENT: Trustees Connolly, Price, and Watts
ABSTENTIONS: None

Trustee Moore asked for public comments concerning items not on the agenda. There were none. PUBLIC COMMENTS

Trustee Walther asked that Item III, A of the Consent Calendar, "Trustee Request to Attend Conferences and Meetings," be removed for separate consideration. REMOVE ITEM FROM CONSENT CALENDAR

Motion by Trustee Walther, seconded by Trustee McKnight, to approve the Consent Calendar as shown with the exception of Item III, A as noted above. Motion carried with Trustees Connolly, Price and Watts absent. APPROVE CONSENT CALENDAR

Motion by Trustee Walther, seconded by Trustee Gellatly, to remove from consideration the last item of Exhibit A, regarding attendance at the May 30 and 31 Board of Governors Meeting in Sacramento. Motion carried with Trustees Connolly, Price and Watts absent. CONFERENCES AND MEETINGS

Attendance at the conferences and meetings shown with actual and necessary and/or minimal mileage to be paid as shown on the exhibit which is made a part of these minutes was approved.

The Board of Trustees approved the Certificated Personnel Actions listed in the exhibit on file with these minutes. CERTIFICATED PERSONNEL ACTIONS

The Board of Trustees approved the Classified Personnel Actions listed in the exhibit on file with these minutes. CLASSIFIED PERSONNEL ACTIONS

The Board of Trustees approved the awarding of Bid #33 for computer software services for library book cataloging to Online Computer Library Center, Inc., Claremont, for both campuses in an amount not to exceed \$23,000. AWARD BID #33 COMPUTER SOFTWARE

The Board of Trustees approved the Master Calendar and Facility Use Proposal as shown in the exhibit on file with these minutes.

MASTER
CALENDAR/
FACILITIES USE

The Board of Trustees aproved the granting of certificates of achievement to students in a variety of occupational programs as shown in the exhibit on file with these minutes.

CERTIFICATES
OF ACHIEVEMENT

The Board of Trustees approved finalization of arrangements with The Aliso Creek Inn for reserving a conference room and providing meal selections for the June 13 and 14, 1985, Executive Council Workshop and further authorized the individuals listed in the exhibit on file with these minutes to attend the workshop. Total cost of the workshop is not to exceed \$800.00.

EXECUTIVE
COUNCIL
WORKSHOP
JUNE 13/14

Purchase Orders 083310 through 083568, totaling \$162,702.16 were approved by the Board of Trustees. A copy of the list is on file with these minutes.

PURCHASE
ORDERS

Warrants 106448 through 106930, totaling \$1,005,789.05, were approved by the Board of Trustees. A copy of the list is on file with these minutes.

WARRANTS

The Board approved the monthly budget status reports shown in the exhibits on file with these minutes.

BUDGET STATUS
REPORTS

Old Business

At the meeting of April 8, 1985, the Board of Trustees adopted Resolution 85-13 authorizing the engagement of bond counsel and financial consultants to assist the District with the preparation of documents for issuance of 1985 tax and revenue anticipation notes. The chronology of events to accomplish the short-term borrowing next requires that the Board authorize the Official Statement for the issuance of the notes and pledge property tax revenue for the subsequent repayment of the notes and interest.

RESOLUTION
TAX AND
REVENUE
ANTICIPATION
NOTES

Business Services staff have met with the financial consultants and bond counsel and prepared the Official Statement for issuance of \$6,000,000 in 1985 tax and revenue anticipation notes. The proceeds from the sale of the notes will be deposited on behalf of the District with the County Treasurer on July 3, 1985. The notes and interest will be repaid from the collection of property taxes. The District is pledging \$2,000,000 in

property tax receipts from December, 1985, collections and \$4,000,000 together with an amount sufficient to pay the interest on the notes from April, 1985, property tax collections. The notes will mature on June 16, 1986. In order to affect the note issuance, it is necessary for the Board of Trustees to approve the Official Statement and pledge funds for repayment of the notes.

Motion by Trustee Walther, seconded by Trustee McKnight, to approve Resolution 85-32, adopting the Official Statement for issuance of \$6,000,000 in 1985 Tax and Revenue Anticipation Notes as shown in the exhibit on file with these minutes.

RESOLUTION
85-32
ADOPTED

The motion carried with the following roll call vote:

AYES: Trustees Gellatly, McKnight, Moore,
Walther
NOES: None
ABSENT: Trustees Connolly, Price, Watts
ABSTENTIONS: None

New Business

In May of 1982, the State Chancellor's Office approved a Psychiatric Training Program option under Human Services. The Program has been extremely successful, with excellent student participation and equally good placement.

PSYCHIATRIC
TRAINING
PROGRAM

In 1976 Fairview State Hospital in Costa Mesa initiated an apprenticeship option in the area of psychiatric technician, and developed an agreement with community colleges in Orange County to rotate deliverers of service with the various community colleges offering the training. This year Saddleback College South has been asked to train 30 participants, to be hired by Fairview State Hospital upon their successful completion of the Program.

Funding for this program will come from the Apprenticeship Board (Montoya funds). Training will begin in the Fall Semester, 1985. There will be coordinated efforts between the Division of Health Science and Human Services and Fairview State Hospital. Program approval has been requested from the California Community Colleges State Chancellor's Office and will be forthcoming within the next thirty days.

Motion by Trustee Walther, seconded by Trustee Gellatly, to grant approval of the apprenticeship option of the Psychiatric Training Program. Motion carried with Trustees Connolly, Price and Watts absent.

Education Code Section 85201 provides that the Board of Trustees, by resolution, may authorize the County Superintendent of Schools to make transfers from contingency funds as are necessary to allow payment of obligations while maintaining a balance in each of the major objects of expenditures accounts.

At the end of each fiscal year, the Board of Trustees is asked to grant such authority.

Motion by Trustee McKnight, seconded by Trustee Walther, to approve Resolution 85-31 authorizing the County Superintendent of Schools to make necessary year-end transfers to permit payment of obligations of the District during the 1984-85 fiscal year. A copy of that Resolution is shown in the exhibit on file with these minutes.

RESOLUTION
85-31
YEAR-END
TRANSFERS
APPROVED

The motion carried with the following roll call vote:

AYES: Trustees Gellatly, McKnight, Moore,
Walther
NOES: None
ABSENT: Trustees Connolly, Price, Watts

The Orange County Marine Institute (OCMI) is attempting to reach agreement with BJW Enterprises for purchase of the brig, PILGRIM. Parker and Covert, District legal counsel, have recommended that the District, as a party to the Joint Powers Agreement, ask that "hold harmless" and "Exercise of Power" clauses be inserted into the Agreement before the OCMI Board of Directors concludes the purchase agreement. Such changes will serve primarily to increase this District's protection in the event of a liability claim arising out of OCMI's purchase of the PILGRIM and other activities.

AMENDMENT TO
OCMI JOINT
POWERS
AGREEMENT
PURCHASE OF
BRIG PILGRIM

Motion by Trustee Walther, seconded by Trustee Gellatly, to approve the proposed amendment to the Orange County Marine Institute (OCMI) Joint Powers Agreement as shown in the exhibit on file with these minutes. Motion carried with Trustees Connolly, Price and Watts absent.

Each fiscal year staff prepares the annual budget in accordance with legal requirements and the directives of the Board of Trustees. The budget is presented for preliminary Board of Trustees review at the second regular meeting in the month of May each year.

PRELIMINARY
BUDGET FOR
1985-86
ACCEPTED FOR
STUDY AND
REVIEW

The Preliminary Budget for the 1985-86 fiscal year has been prepared using available information regarding revenues and in accordance with the educational plan for 1985-86. The Tentative Budget will be developed from the Preliminary Budget and presented for Board adoption at its regular meeting of June 24, 1985.

Following a visual presentation by Vice Chancellor Grafsky, there was a motion by Trustee Walther, seconded by Trustee McKnight, to accept for review and study the 1985-86 Preliminary Budget. A copy of this Preliminary Budget is on file in the District Business Office. Motion carried with Trustees Connolly, Price and Watts absent.

At its meeting of January 18, 1985, the Board of Trustees directed the administration to negotiate an extension of the lease/purchase option held with The Irvine Company for the final twenty acres of the North Campus.

EXTENSION OF
LEASE/PUR-
CHASE OPTION
WITH IRVINE
COMPANY FOR
NORTH CAMPUS
TWENTY ACRES

The Vice Chancellor, Fiscal Services and Operations, met with representatives of The Irvine Company on March 6, 1985. A report concerning that meeting was prepared and sent to the Chancellor and the Board of Trustees indicating that the two Irvine Company representatives stated they would recommend an extension of the option but only under certain conditions. A "Solicitation of Offer" has been received from The Irvine Company. It indicates a willingness to grant the extension with the following conditions: (1) The purchase must be completed before October 1, 1986; (2) The price will escalate at a rate equal to one percent per month until purchase is completed; and (3) If the District does not complete the purchase by October 1, 1986, it agrees to a land swap which will result in a "squaring off" of the remaining 80-acre site.

Motion by Trustee Walther, seconded by Trustee McKnight, to accept the conditions offered by The Irvine Company for the extension of the lease/purchase option on Parcel #4 of the North Campus. Motion carried with Trustees Connolly, Price and Watts absent.

Trustee Gellatly read the Gifts to the District.

GIFTS TO
DISTRICT

Motion by Trustee Gellatly, seconded by Trustee Walther, to accept on behalf of Saddleback College the gifts shown in the exhibit made a part of these minutes. Motion carried with Trustees Connolly, Price and Watts absent.

Information and Reports

Both Campus Presidents submitted for inclusion in the agenda distributed in advance of this meeting a written report.

PRESIDENTS'
REPORTS

Al Brightbill, on behalf of the Academic Senate, asked when the recommendation concerning the Health Technologies White Paper would be presented to the Board. (Subsequently, it was agreed this report would be presented at the Board Meeting of June 24, 1985.)

ACADEMIC
SENATE

Mr. Brightbill said that because of teaching commitments, he had been unable to accept the Chancellor's invitation to meet with the Executive Council each Tuesday. He asked if he or a representative of the Academic Senate would be permitted to attend the June 13 and 14, 1985, Executive Council Retreat. Chancellor Stevens responded that a representative of the Senate would be included in the Retreat.

Mr. Brightbill reiterated the Senate's disappointment in the response given by the Board of Trustees to his communication of April 23 concerning the April 22 Closed Session with the Board. He stated that the Senate felt the response was inadequate in that it did not address the five items discussed in the April 22 Closed Session. He requested a more complete response from the Board.

Trustee Gellatly expressed concern about the response sent to the Senate by the Board President and requested, with the concurrence of the remainder of the Board, that this item be reconsidered during a closed session to be held in the near future. It was agreed this would be done.

Mr. Brightbill announced that the LOS ANGELES TIMES would be sending a reviewer to the June 9 concert to be

held in Tustin and that a critic would be doing an interview which would result in a feature article in the TIMES next week.

There were no reports from the Classified Employees or Faculty Associations.

CSEA/
FACULTY ASSN.

Special Assistant to the Chancellor Pete Espinosa distributed to Trustees a Legislative Update and elaborated upon the material provided. A copy of that summary is shown in the exhibit on file with these minutes.

LEGISLATIVE
REPORT

Motion by Trustee Walther, seconded by Trustee McKnight, that staff, in the name of the Board Members individually and collectively, contact as quickly as possible members of the Saddleback College delegation urging them to go before the Conference Committee to support the one hundred million dollar augmentation to California community colleges. Motion carried with Student Trustee Schroeder supporting the motion and with Trustees Connolly, Price and Watts absent.

SUPPORT FOR
\$100 MILLION
AUGMENTATION
TO COMMUNITY
COLLEGES

By consensus, it was agreed that in the future each Board Agenda should contain an item entitled "Legislative Report" and under the recommendation column it should be noted "Information/Possible Action." In this way the Board will have the flexibility needed to take action (if it so desires) in a timely manner on legislative matters.

STANDARD
AGENDA ITEM
LEGISLATIVE
REPORT

Motion by Trustee Walther, seconded by Trustee Gellatly, to suspend the rules in order to take action on the Legislative Report presented this evening. Motion carried with Trustees Connolly, Price and Watts absent.

SUSPEND
RULES TO
PERMIT ACTION

Motion by Trustee Gellatly, seconded by Trustee Walther, to follow the recommendations given by staff regarding the items listed in the Legislative Update of May 28 and indicated by an asterisk (SB 1308, Watson: Payment of State Teachers Retirement System Mandate; AB 430, O'Connell: Tax Incentives Equipment; SB 572, Lockyer: Fremont-Newark Elections; SB 711, Watson: Child Care Facilities; AB 1177, Hayden: Community Colleges Child Care Facilities; and AB 966, Morgan: Materials Fees). Motion carried with Trustees Connolly, Price and Watts absent.

FOLLOW
RECOMMENDATIONS
LEGISLATIVE
REPORT

Motion by Trustee Walther, seconded by Trustee Gellatly, to send a letter on behalf of the Board to Assembly

Member Morgan regarding AB 966, Materials Fee. Motion carried with Trustees Connolly, Price and Watts absent. Trustee Walther further requested staff to contact her as she had prepared suggested wording for such a letter.

MATERIALS
FEE

Under Board Requests for Reports and Studies, Chancellor Stevens requested that the item entitled Program Review Model be reworded to state "Curriculum and Program Review Model" and that this item be considered at the Regular Board Meeting on June 10, 1985. He also announced that the Health Technologies White Paper Report and recommendations would be forthcoming at the Regular Board Meeting of June 24, 1985. In addition, he requested that the College Foundation Annual Report be moved to September, 1985. Trustees concurred with these changes.

REQUEST FOR
REPORTS AND
STUDIES

Correspondence/Comments/Action

CORRESPONDENCE

Correspondence was submitted to the Board of Trustees for review and comment.

Trustee McKnight asked that a recent letter from Kathie Hodge, President, Saddleback College South Academic Senate, be considered by Trustees for reply. He also commended Associate Dean Lee McGrew and her staff for their excellent work on the Master Calendar and Facilities Use Procedures Handbook.

RESPONSE TO
ACADEMIC
SENATE AND
COMMENDATIONS

Trustee Walther elaborated upon the two Trustee Conferences she had the pleasure of attending during the last ten days in the State of Washington and in San Francisco. She reiterated her positive impressions of the May 8 "Day in Sacramento" and commended staff members Lee Haggerty and Pete Espinosa and the several students from both campuses who were involved.

CONFERENCE
ATTENDANCE

Trustee Walther announced that the opportunity to appear on Channel 6 television, Leisure World, was still available and urged her colleagues to take advantage of this after each Board Meeting.

CHANNEL 6
TELEVISION

Trustee Walther expressed regret at the retirement of Mrs. Gerline Hall, Secretary to President Carroll, effective July 5, 1985. Chancellor Stevens responded that Trustees would have the opportunity to honor several retirees through resolution at the Board Meeting of June 24, 1985.

REGRET AT
RETIREMENT

HONOR
RETIREES

Motion by Trustee McKnight, seconded by Trustee Gellatly, to commend staff and visitors in attendance at this meeting and to adjourn. Motion carried with Trustees Connolly, Price and Watts absent.

COMMEND STAFF
AND VISITORS

The meeting was adjourned at 10:05 p.m.

ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on June 10, 1985, at 7:30 p.m. at North Campus.

NEXT
MEETING

Larry P. Stevens
Secretary to the Board of Trustees

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