

MINUTES OF THE BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
MAY 23, 1988
SADDLEBACK COLLEGE, LIBRARY 105

CLOSED SESSION

CLOSED SESSION

The board of trustees met in closed session from 6:30 p.m. to 7:00 p.m. to discuss personnel and negotiations. All trustees were present.

REGULAR MEETING

PRESENT

The open session of the regular meeting of the board of trustees was called to order by President Gellatly at 7:05 p.m. Trustee Walther led the pledge of allegiance, and Trustee Moore offered an invocation.

Members of the Board of Trustees

Shirley Gellatly, President
Iris Swanson, Vice President
Joan Hueter, Clerk
John Connolly, Member
Marcia Milchiker, Member
Robert Moore, Member
Harriett Walther, Member
John Hellriegel, Student Member

Administrative Officers

Richard Sneed, Chancellor
Neil Yoneji, Vice Chancellor, Fiscal Services
Anna McFarlin, Vice Chancellor, Administrative Services
Constance Carroll, President, Saddleback College
Ronald Kong, President, Irvine Valley College

Faculty Association

Carl Christensen

Intercollege Academic Senate

Mark McNeil

California School Employees Association

Matt Suarez

Classified Senate/Council

Jan Ward

Motion by Trustee Moore, seconded by Trustee Hueter, to approve the agenda as presented. Motion carried unanimously.

APPROVAL
OF AGENDA

Motion by Trustee Walther, seconded by Trustee Moore, to approve minutes of May 9, 1988 board of trustees meeting. Motion carried unanimously.

APPROVAL OF
MINUTES

There were no actions taken in closed session.

ACTIONS TAKEN

President Gellatly administered oath of office to John Hellriegel, Student Trustee, 1988-1989.

OATH OF OFFICE

Trustee Hueter read a resolution commending Chris MacLean for his service as student trustee during 1987-1988. Motion by Trustee Hueter, seconded by Trustee Moore, to approve the resolution. Motion carried unanimously by a roll call vote.

STUDENT
TRUSTEE

Professor Elaine Rubenstein presented the sixth issue of The Elephant Ear.

THE ELEPHANT
EAR

Trustee Hueter read a resolution honoring Carmen Cable as Outstanding Classified Employee of Saddleback Community College District, 1987-1988. Motion by Trustee Hueter, seconded by Trustee Moore, to approve the resolution. Motion carried unanimously with a roll call vote.

OUTSTANDING
EMPLOYEES

Trustee Hueter read a resolution honoring Ellie Hodge as Outstanding Classified Employee of Saddleback College, 1987-1988. Motion by Trustee Hueter, seconded by Trustee Swanson, to approve the resolution. Motion carried unanimously with a roll call vote.

Trustee Hueter read a resolution honoring Robert Dickerson as Outstanding Classified Employee of Irvine Valley College, 1987-1988. Motion by Trustee Hueter, seconded by Trustee Moore, to approve the resolution. Motion carried unanimously with a roll call vote.

Dr. Sneed introduced Mr. Juel Lee, Director, Community College Relations, University of California, Irvine.

INTRODUCTION

Recess was announced at 7:35 p.m. Cake was served to congratulate the recipients of the awards, and the new and past student trustees. The meeting was reconvened at 7:50 p.m.

RECESS

Consent Calendar

Motion by Trustee Moore, seconded by Trustee Connolly, to approve the consent calendar. Motion carried unanimously.

APPROVAL OF
CONSENT
CALENDAR

The board accepted award of funds from the California Community College Chancellor's office in support of

Statewide Community College Instructional and Administrative Telecommunications Model Network. The project will expand and enhance telecommunications instructional materials and in-service training for community college faculty as well as expand administrative uses of telecommunications.

INSTRUCTIONAL
AND
ADMINISTRATIVE
TELECOMMUNICATIONS
MODEL

The board approved Immigration Reform and Control Act (IRCA) State Legalization Impact Assistance Grants for Irvine Valley College. The college has identified a number of students who qualify for Federal funds under IRCA for services provided to immigrants recently legalized under the act and has written an application describing appropriate services offered at the college.

IRCA STATE
LEGALIZATION
IMPACT ASSISTANCE
GRANTS

Mr. Spencer Covert, Parker and Covert, presented and explained revisions to Board Policy, section 3000 (Business) and a new Board Policy 108 (Awarding of Honorary Degrees). Mr. Covert recommended a revision to BP-3401 to read:

BOARD POLICIES

the instructional use of animals or animals indigenous to the college grounds.

Motion by Trustee Milchiker, seconded by Trustee Walther, to approve BP-3000, including Mr. Covert's revision, and BP-108. Motion carried unanimously.

Motion by Trustee Moore, seconded by Trustee Hueter, to approve Board Policy 103 (Membership of the Governing Board) which provides that a member of the board of trustees may be paid for the first two meetings within any calendar year from which he/she is absent due to illness. Motion carried unanimously.

Motion by Trustee Hueter, seconded by Trustee Walther, to approve adoption of Proposition 71 which aims to modify the Gann limit. Motion carried unanimously with a roll call vote.

PROPOSITION 71

Reports

There were no public comments.

PUBLIC COMMENTS

Student Trustee John Hellriegel introduced the new Associated Student Government officers: Andrew McMahon, President; Michelle Dungay, Vice President; Sandee Oglevie, Secretary; Leslie Humphrey, Treasurer. Mr. McMahon reported on the Student Ambassador Program and the Student Training Program.

TRUSTEES'
REPORTS

Both college presidents submitted written reports for inclusion in the agenda distributed in advance of this meeting.

PRESIDENTS'
REPORTS

President Carroll stated that she was excited about new faculty and certificated appointments, and pleased with the Saddleback College commencement ceremonies. President Carroll announced that Saddleback College was tied for ninth place of 106 community colleges in the amount of transfer students to university campuses in the university system of California.

President Kong reported on Irvine Valley College commencement stating that the commencement speaker was dynamic. President Kong shared with trustees the newspaper Flight Jacket from El Toro Marine Base. He also indicated that he is in discussion with the Irvine Valley Unified School District curriculum coordinator relative to the Invent America program, and there is a possibility of doing that event in November, December or January. Trustee Moore stated that this is an outstanding event, and that everything possible should be done to encourage participation of as many districts as possible.

Professor McNeil stated that a great deal of work was concluded by the Intercollege Academic Senate: planning and building of facilities program, working on information systems, working on budget allocation process, reviewing master plan, clarifying and establishing hiring policies, addressing part-time versus full-time faculty ratio problem, working on matriculation process, establishing an honors program, and the taking place of faculty development programs.

INTERCOLLEGE
ACADEMIC SENATE
REPORT

There was no report from the California School Employees Association.

CSEA REPORT

Professor Christensen stated he hoped a contract settlement could be worked out next week.

FACULTY REPORT

There was no report from the Classified Senate/Council.

CLASSIFIED

Dr. Sneed stated that the Senate subcommittee on Budget Review and Fiscal matters has approved funding for Saddleback College and Irvine Valley College Student Centers by augmenting the Governor's budget. In order for legislature to vote, the Assembly has to approve also. Dr. Sneed reported that the projects are still on the list of projects that possibly will be funded. Dr. Sneed thanked students, faculty, administration,

CHANCELLOR'S
REPORT

staff, and members of the community who have written to legislators for support.

Motion by Trustee Hueter, seconded by Trustee Connolly, to approve the recommendations described for the governance plan at Irvine Valley College. Lengthy discussion followed relating to the recommendations. The meeting was called into closed session at 9:15 p.m. to discuss the recommendations. After returning to the regular meeting at 10:00 p.m., Trustee Walther made a motion to amend the previous motion that Dean of Vocational Education be redesignated as Dean of Business, Physical Science, Mathematics and Technologies, that Dean of Fine Arts be redesignated as Dean of Outreach and Community Relations, and that definition of redesignation would be simply the change of title with some change in the scope of duties of those two deans. Trustee Walther emphasized that the positions would not be considered new positions. There was no second to the amendment to the main motion. A vote was taken on the original motion to approve Irvine Valley College administrative organization plan. The motion carried with a negative vote from Trustee Walther.

IVC GOVERNANCE
PLAN

The board approved additional added, deleted, and revised courses, programs, and certificate programs as listed for the 1988-1989 Saddleback College catalog.

CATALOG
REVISIONS

The board approved honoraria to Saddleback Company Theatre professional artists and craftspersons for Summer 1988.

HONORARIA

The board approved an agreement with Columbia Artists Festivals Corporation for a single performance of Hambro Quartet of Pianos.

CONTRACT
APPROVAL

The board approved honorarium for Dr. Joyce Earl to conduct the Classified Staff Stress Reduction Workshop.

HONORARIUM

The board approved Irvine Valley College curriculum additions, ESL 299 and ESL/Civics which will fulfill the civics component for the Immigration Reform and Control Act.

CURRICULUM
REVISIONS

The board approved two students of debate to attend Arizona Debate Institutes (ADI) offered by Arizona State University.

ARIZONA DEBATE
INSTITUTES

The board approved the consulting agreement with James M. Hendrickson, M.D. to perform services as Medical

CONSULTANT
AGREEMENT

Director for Saddleback College Paramedic Training Program.

The recommendations of the Academic Master Plan Committee in the Academic Master Plan Report, 1987-1988 were presented by Dr. Dale Larson. The recommendations are for implementation. Trustee Swanson requested that the program at the El Toro Marine Corp Air Base be expanded, and that Irvine Valley College coordinate with appropriate staff at Saddleback College to provide services to the base in the area of technical education.

ACADEMIC
MASTER PLAN

The board ratified Change Order No. 5 to amend the contract with Nielsen Construction Company for construction of Physical Sciences Building A, Irvine Valley College, by decreasing the contract amount to \$4,179,265.17, and extending time of completion by 40 days.

AMENDMENT
OF CONTRACT

The board approved final acceptance of Physical Sciences Building A, Irvine Valley College, authorized filing of Notice of Completion, and directed release of the retention bond be made 35 days after date of filing.

FINAL ACCEPTANCE

The board approved a contract with Soils International for field and laboratory testing, and field observations for construction of Parking Lot 5, Irvine Valley College.

APPROVAL OF
CONTRACT

The board approved award of bid for construction of Parking Lot 5, Irvine Valley College, including lights and landscaping, to Clayton Engineering, Inc.

AWARD OF BIDS

The board authorized award of bids for a five-year typewriter maintenance program to Pacific Typewriters, and a five-year bottled water and cooler repair program to Arrowhead Drinking Water.

The board adopted a resolution to amend the 1988-1989 Capital Outlay Fund budget.

BUDGET AMENDMENT

Motion by Trustee Walther, seconded by Trustee Moore, to adopt Budget Allocation Recommendations dated May 13, 1988 as guidelines governing distribution of projected resources to the colleges, district services, and allocated and unallocated reserves for 1988-1989. Trustee Swanson requested information on the allocation process of the operational budget for each college: 1. How are funds allocated to each division/school and other budget areas? 2. What are the criteria? 3. How

BUDGET ALLOCATION
RECOMMENDATIONS

does the committee arrive at the allocation for each division/school and other budget areas? 4. Who participates in the process?

Motion by Trustee Moore, seconded by Trustee Hueter, to authorize the Orange County Department of Education to file, on behalf of Saddleback Community College District, a lawsuit against the County of Orange for recovery of the district's share of penalties arising from delinquent taxes. Motion carried unanimously.

RECOVERY OF
PENALTIES
FROM TAXES

The board approved establishment of an appropriations limit of \$55,074,752 for fiscal year 1988-1989.

LIMIT OF
APPROPRIATIONS

The board approved warrants 131388 through 131690 totaling \$895,475.13 and credit card purchases totaling \$1,186.51.

WARRANTS

The board approved purchase orders 102031 through 102430 totaling \$186,950.72.

PURCHASE ORDERS

The board approved requests for travel and/or mileage.

TRAVEL REQUESTS

Motion by Trustee Moore, seconded by Trustee Walther, to approve submitted certificated and classified personnel actions including replacement pages. Motion carried unanimously.

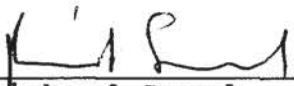
PERSONNEL ACTIONS

Motion by Trustee Connolly, seconded by Trustee Moore, to accept listed gifts on behalf of Saddleback College and Irvine Valley College. Motion carried unanimously.

GIFTS

The meeting was adjourned at 10:40 p.m.

ADJOURNMENT



Richard Sneed
Secretary, Board of Trustees

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