

MINUTES OF THE BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
May 15, 1989
SADDLEBACK COLLEGE, LIBRARY 105

CLOSED SESSION

The board of trustees met in closed session from 7:00 p.m. to 7:30 p.m. to discuss personnel and negotiations. Trustee Moore was absent for the closed session with all other trustees present.

CLOSED
SESSION

REGULAR MEETING

The open session of the regular meeting of the board of trustees was called to order by President Swanson at 7:35 p.m. Trustee Gellatly led the pledge of allegiance, and Trustee Walther suggested a moment of silence for those who wished to meditate.

CALLED
TO ORDER

Members of the Board of Trustees

Iris Swanson, President
Marcia Milchiker, Vice President
Shirley Gellatly, Clerk
John Connolly, Member
Joan Hueter, Member
Robert Moore, Member (Late arrival.)
Harriett Walther, Member
John Hellriegel, Student Member 1988-1989
Lisa Lopez, Student Member 1989-1990

PRESENT

Administrative Officers

Richard Sneed, Chancellor
Neil Yoneji, Vice Chancellor, Fiscal Services
Anna McFarlin, Vice Chancellor, Administrative Services
Maria Sheehan, Vice Chancellor, Employee Relations and Personnel
Constance Carroll, President, Saddleback College
Ronald Kong, President, Irvine Valley College

Faculty Association

Lee Walker

Intercollege Academic Senate

Thomas Evans

California School Employees Association

Matt Suarez

Classified Senate/Council

Patsy Emmert

Motion by Trustee Connolly, seconded by Trustee Hueter, to approve the agenda as presented with removal of item 2 and the replacement/additional pages to items 27-a, 29, 34-a, and 34-b. Agenda item 20, Saddleback College Foundation, was moved to item 2. Motion carried unanimously. Student Trustee Hellriegel cast an affirmative advisory vote.

AGENDA
APPROVAL

Motion by Trustee Walther, seconded by Trustee Hueter, to approve minutes of the April 24, 1989 board of trustees meeting. Motion carried unanimously. Student Trustee Hellriegel cast an affirmative advisory vote.

MINUTES
APPROVAL

Trustee Gellatly read out the following action taken from closed session:

CLOSED
SESSION
ACTION

On May 3, 1989, the board of trustees, after careful consideration, denied the Classified grievance presented on that same day.

President Swanson administered oath of office to Lisa Lopez, student trustee, 1989-1990.

OATH OF
OFFICE

Trustees Gellatly read a resolution commending John Hellriegel for his service as student trustee during 1988-1989. President Swanson presented a commemorative plaque to Mr. Hellriegel. Motion by Trustee Gellatly, seconded by Trustee Hueter, to approve the resolution. Motion carried unanimously by a roll call vote.

RESOLUTION

Professors Robert Cosgrove, Craig Grossman, and Jack Swartzbaugh gave brief oral reports on their sabbatical leaves.

SABBATICAL
REPORTS

Trustee Moore arrived.

TRUSTEE ARRIVES

Recess was announced and cake was served to congratulate the new and past student trustees.

RECESS

Consent Calendar

Motion by Trustee Connolly, seconded by Trustee Gellatly, to approve the consent calendar. Trustees Walther and Milchiker were not present to vote. Motion carried unanimously. Student Trustee Lopez cast an affirmative advisory vote.

CONSENT
CALENDAR

Motion by Trustee Connolly, seconded by Trustee Gellatly, to approve the Saddleback College Foundation plan for a capital campaign to raise funds for a stadium at Saddleback College. Motion carried unanimously. Student Trustee Lopez cast an affirmative advisory vote.

SC FOUNDATION
FUND-RAISER

The board approved acceptance of the award of funds from the California Community College Chancellor's Office, and adopted the resolutions to amend the 1988-1989 General Fund Restricted budget in support of the Statewide Community College Instructional and Administrative Telecommunications Model Network project and the Professional Development and Program Improvement project.

AWARD OF FUNDS

Motion by Trustee Gellatly, seconded by Trustee Connolly, to approve Board Policy 4016, Drug-Free Workplace, implementing provisions of the Drug-Free Workplace Act of 1988 that requires federal grant recipients to provide a drug-free workplace. Motion carried unanimously. Student Trustee Lopez cast an affirmative advisory vote.

BOARD POLICIES

Motion by Trustee Hueter, seconded by Trustee Milchiker, to approve revisions to Board Policy 5000, Students, including minor changes suggested by the board. Motion carried unanimously. Student Trustee Lopez cast an affirmative advisory vote. Revisions to Board Policy 6000, Instruction, are to be returned to the June 5 meeting for board action.

The board discussed Administrative Regulations in support of Board Policy 4014, Smoking. The administrative regulations, effective fall semester 1989, state that smoking is prohibited inside all Saddleback Community College District buildings, with the exception of the Saddleback College Cafeteria. Current arrangements in the cafeteria remain in effect as long as the present building is being used as the cafeteria. Upon relocation of the cafeteria into the permanent building, BP 4014 is applied there as well.

The board approved granting of certificates to the listed students at Irvine Valley College and Saddleback College.

CERTIFICATES

The board approved the listed workshops and expenditures for presenters of the May-July 1989, Professional Development Projects and Events.

PROFESSIONAL DEVELOPMENT PROJECTS

The board accepted the Saddleback College and Irvine Valley College annual reports to the Western Association of Schools and Colleges Accrediting Commission for Community and Junior Colleges.

ANNUAL REPORTS

The board approved the Matriculation Policy changes for inclusion in the 1989-1990 Saddleback College catalog.

MATRICULATION POLICY CHANGES

The board approved the curriculum prerequisite changes for courses in the Nursing Program.	<u>CURRICULUM CHANGES</u>
The board approved compensation for the listed presenters and technicians for the 1989 Saddleback College Commencement.	<u>COMPENSATION</u>
The board approved honoraria to the Saddleback Company Theatre Artists and Craftspersons for Summer 1989.	<u>HONORARIA</u>
The board authorized a guest artist contract with Stanley Weinstein/Arts Management for one performance of "The Copasetics" at a cost not to exceed \$6,500.	<u>GUEST ARTIST CONTRACT</u>
The board approved consulting agreements with Leonard R. Inch in an amount not to exceed \$2000 for services of the Third-Party Evaluator of the Orange County paramedic training services, and with Kerri Acheson in the amount of \$10,000 for professional service associated within the International Trade Model Curriculum grant.	<u>CONSULTING AGREEMENT</u>
The board approved a contract with Orange County Department of Education Media Services Unit for materials and services in an amount not to exceed \$450 for the 1988-1989 fiscal year.	<u>CONTRACT</u>
The board authorized license agreements with Nobel Fields Realty and Investment Company for the period from May 15, 1989 through May 30, 1994, inclusive, at a cost of \$5 per enrolled student, plus a one time administrative charge of \$500, and with San Bernardino Community College District for the period from January 1, 1989 through August 30, 1989, inclusive, at a cost of \$5 per enrolled student plus a one time administrative charge of \$500.	<u>LICENSE AGREEMENTS</u>
The board approved Saddleback College's additional and revised instructional fees for 1989-1990.	<u>INSTRUCTIONAL FEES</u>
The board approved removal of repeatability restrictions for music courses Solo Repertoire and Large and Small Ensemble.	<u>MUSIC COURSES REPEATABILITY</u>
The board approved acceptance of the deferred maintenance project entitled Reroofing the Fine Arts Building, Saddleback College, and authorized filing of a Notice of Completion.	<u>DEFERRED MAINTENANCE PROJECT</u>
Motion by Trustee Gellatly, seconded by Trustee Moore, to ratify Change Order No. 2 to amend the contract with Construction Incorporated of Texas for construction of	<u>CHANGE ORDER</u>

the Technology/Applied Science Building, Saddleback College, by increasing the contract amount to \$4,655,162, and extending the time of completion to April 16, 1989. Motion carried unanimously. Student Trustee Lopez cast an affirmative advisory vote.

Motion by Trustee Gellatly, seconded by Trustee Hueter, to ratify Change Order No. 3 to amend the contract with Construction Incorporated of Texas for construction of the Technology/Applied Science Building, Saddleback College, by increasing the contract amount to \$4,727,160, and extending time of completion to May 30, 1989.

CHANGE ORDER

The board approved substitution of the subcontractor for the work as listed for construction of the Technology/Applied Science Building, Saddleback College, and substitution of subcontractor, The Insulators, Inc., for construction of the Student Services Center, Saddleback College.

SUBCONTRACTOR
SUBSTITUTION

Motion by Trustee Connolly, seconded by Trustee Walther, to adopt the resolution declaring the intent of the board of trustees to lease property (orange grove area at Irvine Valley College) and enter into an agricultural services agreement. Motion carried unanimously with a roll call vote. Student Trustee Lopez cast an affirmative advisory vote.

IVC PROPERTY
LEASE/
AGRICULTURAL
SERVICES
AGREEMENT

The board approved award of Bid No. 816 for purchase of Media Production equipment to replace equipment water damaged at Saddleback College to the listed vendors at a cost of \$122,691.82, Bid No. 812 for purchase of computerized stenograph writers to Rapidtext, Inc. in the amount of \$30,707, Bid No. 814 for purchase of a Pinnacle Video Work Station and software to Hoffman Video Systems in the amount of \$23,320, and Bid No. 813 to San Dieguito Publishers in the amount of \$15,775 for printing and binding of the Saddleback College catalog.

AWARD OF
BIDS

The board adopted resolutions for the student health fees to reduce the 1988-1989 budget by \$31,046, for the Employer Based Training at Irvine Valley College to reduce the 1988-1989 budget by \$3,126, and for Saddleback College's Extended Opportunity Programs and Services augmentation to increase the 1988-1989 budget by \$5,000.

BUDGET
AMENDMENTS

Motion by Trustee Connolly, seconded by Trustee Hueter, to approve/ratify transfers of appropriations. Motion carried unanimously. Student Trustee Lopez cast an affirmative advisory vote.

TRANSFERS
OF
APPROPRIATIONS

Motion by Trustee Moore, seconded by Trustee Walther, to accept the resolution approving the Official Statement, authorizing issuance of \$3,700,000 in 1989 Tax and Revenue Anticipation Notes, pledging property tax revenues for repayment, and making certain tax covenants required by law. Motion carried unanimously with a roll call vote. Student Trustee Lopez cast an affirmative advisory vote.

TAX AND
REVENUE
ANTICIPATION
NOTES

The board approved payment of warrants 140628 through 141262 totaling \$939,414.82 and credit card purchases totaling \$3,379.15.

WARRANTS

The board adopted purchase orders 8507 through 8959 totaling \$1,035,798.92.

PURCHASE
ORDERS

The board approved requests for trustees' travel and/or mileage.

TRAVEL

Reports

There were no public comments concerning items not on the agenda.

PUBLIC
COMMENTS

There were no board members' reports.

BOARD MEMBERS

Both college presidents submitted written reports for inclusion in the agenda distributed in advance of the meeting.

PRESIDENTS'
REPORTS

President Carroll stated that the commencement speaker for Saddleback College was Assemblymember John Vasconcellos. President Carroll reported on the Scholarship Awards Banquet and the Faculty Olympics.

President Kong reported that Irvine Valley College was one of six colleges in the nation recognized by IBM as a regional training center and that IBM will be donating an industrial computer to IVC.

There was no report from the Intercollege Academic Senate.

INTERCOLLEGE
ACADEMIC SENATE

Professor Allen commended Professor William Heffernan for his Fulbright Scholar Award to the University of Nairobi, Kenya, Professor Thomas Meyer for receiving a League of Innovation Award for his computer science programs, and Professor John Minch for his series of articles that were presented at a symposium. Professor Allen stated that the Senate is actively pursuing AB 1725 In-Service Programs.

SC ACADEMIC
SENATE

There was no report from the Irvine Valley College Academic Senate.

IVC ACADEMIC
SENATE

Mr. Suarez stated CSEA could not accept the response from the board on the grievance held the prior week, and the matter is to be presented to arbitration.

CSEA

Professor Walker, Faculty Association President 1989-1990, commended Professor Christensen for his work as past president.

FACULTY

There was no report from the Classified Senate/Council.

CLASSIFIED

There was no report from the Chancellor.

CHANCELLOR

Motion by Trustee Gellatly, seconded by Trustee Walther, to approve the certificated and classified personnel actions including replacement and additional pages, and to approve those faculty members for sabbatical leaves during the academic year 1989-1990 as indicated in the exhibit. Motion carried unanimously.

PERSONNEL
ACTIONS AND
SABBATICAL
LEAVES

Motion by Trustee Gellatly, seconded by Trustee Walther, to approve the gifts listed on behalf of Saddleback College and Irvine Valley College. Motion carried unanimously. Student Trustee Lopez cast an affirmative advisory vote.

GIFTS

At 9:15, President Swanson adjourned the meeting to closed session.

ADJOURNMENT


Richard Sneed, Secretary
Board of Trustees

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