

MINUTES OF THE BOARD OF TRUSTEES  
SADDLEBACK COMMUNITY COLLEGE DISTRICT  
MAY 13, 1991  
IRVINE VALLEY COLLEGE, ROOM B209

CLOSED SESSION

The Board of Trustees met in closed session from 7:00 p.m. to 7:30 p.m. to discuss personnel and negotiations. All trustees were present.

CLOSED  
SESSION

REGULAR MEETING

The open session of the regular meeting of the Board of Trustees was called to order by President Milchiker at 7:30 p.m. Trustee Hueter led the pledge of allegiance, and Trustee Connolly offered words of inspiration.

CALLED  
TO ORDER

Members of the Board of Trustees

Marcia Milchiker, President  
Robert Moore, Vice President  
Joan Hueter, Clerk  
John Connolly, Member  
Shirley Gellatly, Member  
Iris Swanson, Member  
Harriett Walther, Member  
Kymberly Pine, Student Member

PRESENT

Administrative Officers

Richard Sneed, Chancellor  
Robert Matthew, Acting Vice Chancellor, Fiscal Services  
William Kelly, Vice Chancellor, Administrative Services  
Robert Lombardi, Acting Vice Chancellor, Employee Relations and Personnel  
Constance Carroll, President, Saddleback College  
Anna McFarlin, President, Irvine Valley College

Faculty Association

Lee Walker

Academic Senate

Lee Haggerty  
Gary Resnick

California School Employees Association  
No representation

Classified Senate/Council  
Helen Locke  
P.J. Schramel

Motion by Trustee Moore, seconded by Trustee Hueter, to approve the agenda as presented including replacement and/or additional pages to items 26a and 26b. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

APPROVAL  
OF AGENDA

Motion by Trustee Moore, seconded by Trustee Hueter, to approve minutes of the April 22, 1991, meeting of the Board of Trustees. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

APPROVAL  
OF MINUTES

There were no actions from closed session.

CLOSED SESSION

Motion by Trustee Hueter, seconded by Trustee Moore, to adopt the resolution commending Kymberly Pine for her service as student trustee during the 1990-1991 year. Student Trustee Pine thanked the board for their support throughout her term and President Milchiker presented her with a commemorative plaque. Motion carried by a roll call vote.

RESOLUTION

Agenda item 6 was removed from the Consent Calendar for separate discussion. Motion by Trustee Moore, seconded by Trustee Gellatly, to approve the Consent Calendar as amended. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

CONSENT  
CALENDAR

The board approved the following Saddleback College grant application: "Regional Health Occupations Resource Centers," Chancellor's Office, California Community Colleges.

GRANT  
APPLICATION

The board approved the necessary expenditures for the awards luncheon for Irvine Valley College, Saddleback College, and District employees participating in the AQMD ride-sharing program.

AQMD AWARDS  
LUNCHEON

President Milchiker declared that the public hearing be opened for comments on the initial proposal from the Saddleback Community College District California School Employees Association to Saddleback Community College District. There were no public comments. Motion by Trustee Moore, seconded by Trustee Hueter, to close the public hearing. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote. President Milchiker closed the public hearing.

CSEA INITIAL  
PROPOSAL -  
PUBLIC  
HEARING

Motion by Trustee Moore, seconded by Trustee Hueter, to accept the draft initial proposal regarding negotiations from Saddleback Community College District to Saddleback Community College District California School Employees Association for the purpose of making it a public document. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

SCCD INITIAL  
PROPOSAL TO  
CSEA

Chancellor Sneed briefly reviewed CCLC's information report on academic senate regulations and his recommendation that the district continue to seek in good faith to implement the existing regulations with statewide review in three years. Trustee Swanson requested amending the Chancellor's recommendation to read, "It is recommended that the district continue to seek in good faith to implement the existing regulations with statewide review in three years with the consultation process to include trustees." Motion by Trustee Swanson, seconded by Trustee Moore, to approve the recommendation as amended. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

TITLE V  
REGULATIONS

The board approved the policy and curriculum changes in Saddleback College's 1991-1992 catalog as presented in the exhibit and authorized publication of the document.

CATALOG  
CHANGES

Motion by Trustee Walther, seconded by Trustee Moore, to approve the expenditure of funds for the reimbursement of travel related expenses to the American Bar Association accreditation site visitors as presented. President Carroll stated that many improvements have been made to Saddleback College's legal assisting program, including adding two full-time faculty positions, revamping curriculum, and establishing a law library, in an effort to gain accreditation by the ABA. She added that she is confident that accreditation of the legal assisting program will be on the ABA's agenda in August and that she will be able to bring a positive outcome back to the board. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

LEGAL  
ASSISTING  
PROGRAM



<p>The board approved the Irvine Valley College Faculty/Administrators Retreat planned for August 20 and 21, 1991, at La Jolla Village Inn.</p>	<p>IVC FACULTY/ ADMINISTRATORS RETREAT</p>
<p>The board approved the hiring of Mary Auvil as Consultant in the preparation of Irvine Valley College's final report of the Dissemination of Model Curricula/Programs Project at a fee of \$500.</p>	<p>CONSULTANT</p>
<p>The board approved the following Irvine Valley College events: twenty-four performances by Theatrefaire for Children of "The Further Adventures of Harriet Handelman" and "Tom Sawyer" to be presented in July; and IVC Women's Opportunity Center co-sponsorship of the forum entitled "The Battle Over Abortion: Seeking Common Ground in a Divided Nation," to be co-sponsored with the National Issues Forum of Orange County and UCI Women's Resource Center on May 19, 1991.</p>	<p>IVC EVENT APPROVAL</p>
<p>The board approved Irvine Valley College's expenditure for food and decorations for the "Theatrefaire Dinner Theatre" on July 24, and the "President's Marine Corps Education Luncheon" on July 10, 1991.</p>	<p>IVC EVENT EXPENDITURE</p>
<p>The board authorized beneficial occupancy on May 15, 1991, of the Technology and Applied Science Building, Saddleback College, under the conditions of "Occupancy," Article 12 of the General Conditions of the construction contract.</p>	<p>BENEFICIAL OCCUPANCY</p>
<p>The board approved the award of Bid 13, Construction Contract for Library Secondary Effects, to Tibs Construction in the amount of \$39,246, and the Construction Inspection Services Contract to Bruce Gaffney to perform inspector-of-record services for the construction of the Library Secondary Effects and other projects at Irvine Valley College for an amount not to exceed \$1,500.</p>	<p>IVC LIBRARY SECONDARY EFFECTS</p>
<p>The board approved Change Orders 9 and 10, Irvine Valley College Hub I Student Services Center, as described in the exhibit to amend the contract with Culp Construction Company by increasing the contract amount by a total of \$13,896 to \$5,836,788 and twenty days extension of contract completion date.</p>	<p>CHANGE ORDERS</p>
<p>The board approved the proposed District Services Staff Development Advisory Committee spring retreat on June 7, 1991, at the Wind and Sea Restaurant at a cost not to exceed \$500.</p>	<p>DISTRICT COMMITTEE RETREAT</p>

<p>The board approved a contracted services agreement with TRG Corporation for project management of the logical design of the student system covering the period of May 30, 1991, to July 31, 1992, at a cost not to exceed \$25,000.</p>	<p>STUDENT SYSTEM LOGICAL DESIGN</p>
<p>The board approved the continuation of the technical services agreement with Ralph Andersen &amp; Associates to maintain the original classification study, update training and review class specifications on an as-needed basis.</p>	<p>TECHNICAL SERVICES AGREEMENT</p>
<p>The board approved the award of Bid 859 for automotive equipment and supplies for the Technology/ Applied Science Building, Saddleback College, to the vendors shown in the exhibit for the amount of \$51,067.37; Bid 861 for office and classroom furniture for the Student Services and Technology/ Applied Science Building, Saddleback College, to the vendors shown in the amount of \$22,283.44; and Bid 141 for the leasing of four used relocatable classroom, Irvine Valley College, for a grand total over a three year period of \$73,308.76.</p>	<p>AWARD OF BIDS</p>
<p>The board approved the adoption of Resolution 91-34, Issuance of 1991 Tax and Revenue Anticipation Notes and Approval of the Official Statement, authorizing the issuance of \$6,500,000 in 1991 Tax and Revenue Anticipation Notes, pledging property tax revenues for repayment and making certain tax covenants required by law.</p>	<p>ISSUANCE OF TRAN</p>
<p>The board approved the adoption of Resolution 91-33, Irvine Valley College/ Saddleback College Budget Amendment - Disabled Students Program and Services, to amend the General Fund Restricted Budget in the amount of \$8,500.</p>	<p>BUDGET AMENDMENT</p>
<p>Motion by Trustee Hueter, seconded by Trustee Gellatly, to approve/ratify transfers of appropriations delineated in the exhibit. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.</p>	<p>TRANSFER OF APPROPRIATION</p>
<p>The board approved purchase orders 23421 through 23919 totaling \$671,689.84 as listed.</p>	<p>PURCHASE ORDERS</p>
<p>The board approved checks 16114 through 16823 totaling \$1,141,976.22; credit card purchases totaling \$2,684.53; IVC Community Education checks 1715 through 1812 totaling \$48,202.64; and SC Community Education checks 1306 through 1384 totaling \$225,327.65.</p>	<p>PAYMENT OF BILLS</p>



There were no public comments concerning items not on the agenda.

PUBLIC  
COMMENTS

Trustee Walther complimented IVC on its production of "Our Town" and urged everyone to attend. She thanked the board and staff from both colleges for their support in helping with arrangements for the forum to be held May 19. She added that she presented the resolution of commendation to Dr. Maria Sheehan, former Vice Chancellor of Employee Relations and Personnel for the District, and that Dr. Sheehan was very moved and grateful for the recognition.

TRUSTEE'S  
REPORTS

Trustee Connolly commended Saddleback College's Arts Department for several outstanding productions and stated that he was particularly impressed with "Dansation."

Trustee Swanson asked Professor Haggerty to report on the Legislative Task Force meeting. Professor Haggerty stated that the recent meeting with Senator Frank Hill was interesting but that it appeared Senator Hill felt that even if Proposition 98 is not suspended, the community colleges will still experience a budget reduction next year.

President Milchiker reported that she enjoyed the Women's Conference at IVC and is looking forward to attending future Women's Conferences.

Trustee Hueter commended the Irvine Valley College Chorale's recent performance of Mozart's Requiem.

President Carroll reported that Orange County Supervisor Gaddi Vasquez will speak at Saddleback College's commencement ceremonies on May 24, and that Kymberly Pine was selected as student speaker.

PRESIDENTS'  
REPORTS

President McFarlin thanked the trustees for acknowledging several IVC programs and commended many staff members associated with those programs.

Professor Haggerty reported that he will continue as President of Saddleback College's Academic Senate for the next academic year with Gary Luke continuing to serve as Secretary/Treasurer, and Patricia Boutelle as Vice President. He stated that as a Legislative Task Force activity, he and Kymberly Pine as well as staff from Coast Community College District met with Senator Marian Bergeson and that the Senator indicated she felt strongly that legislators will repeal the Maddy Bill (SB2557) which will result in substantial savings to the the community college districts.

ACADEMIC  
SENATE  
REPORTS

Professor Resnick thanked the board members who participated in the scholarship awards ceremony.on behalf of the faculty

Professor Walker passed out information on the June 5 Lobby Day in Sacramento, an NEA publication called "Thought in Action," and a copy of the faculty association newsletter which he noted was highly commended at the state level as being a model association newsletter. He reported that at the recent Community College Association meeting, he was elected as one of 14 state directors, and Sherry Miller-White of Saddleback College was elected Minority Director At Large. He stated that the new Faculty Association President would attend future board meetings and thanked the board for their consideration during his term as President.

FACULTY  
ASSOCIATION  
REPORT

Mr. Schramel reported that elections were held for new Classified Senate members and the new members are Michael Estes, Christina Ortiz, and Yvonne Price. He stated their actual positions will be determined at a later date.

CLASSIFIED  
SENATE/  
COUNCIL  
REPORTS

There was no report from Ms. Locke.

Chancellor Sneed announced that Paul Brand from Information Services had been elected as President of the District Classified Council. As an addition to Professor Haggerty's report on the visit with Senator Hill, he noted that the Senator currently serves on the joint conference committee for the budget and believes that the budget will be completed by July 1.

CHANCELLOR'S  
REPORT

Motion by Trustee Moore, seconded by Trustee Hueter, to approve the submitted academic and classified personnel actions including replacement pages. Motion carried unanimously.

PERSONNEL  
ACTIONS

The board approved payment of expenses by the district for final interviews for the positions of Vice Chancellor, Fiscal Services, and Vice Chancellor, Human Resources.

PAYMENT  
AUTHORIZATIO

Motion by Trustee Hueter, seconded by Trustee Moore, to accept the following gifts: one Spirometer to be used in the Sports Medicine Lab, donated to the IVC Foundation by Marshall Grossman, M.D.; one Apple II Computer and Monitor, two disk drives, one Olivetti Printer and Software to be used by Humanities Center staff and students, donated to the IVC Foundation by Steve Haag; one Commodore Computer to be used by students in the Television studio, donated to Saddleback College by Carol Reilly.

GIFTS

The board meeting was adjourned to closed session at 8:30 p.m.

ADJOURNMENT



Richard Sneed, Secretary  
Board of Trustees