

MINUTES OF THE BOARD OF TRUSTEES  
SADDLEBACK COMMUNITY COLLEGE DISTRICT  
APRIL 16, 1990  
SADDLEBACK COLLEGE, LIBRARY 105

CONTINUATION

The March 26, 1990 meeting of the Board of Trustees was continued to the April 16, 1990 meeting of the Board of Trustees.

CONTINUATION  
MEETING

CLOSED SESSION

The Board of Trustees met in closed session from 7:00 p.m. to 7:45 p.m. to discuss personnel and negotiations. All trustees were present.

CLOSED SESSION

REGULAR MEETING

The open session of the regular meeting of the Board of Trustees was called to order by President Hueter at 7:45 p.m. Trustee Gellatly led the pledge of allegiance, and Trustee Hueter offered a moment of silence.

CALLED TO ORDER

Members of the Board of Trustees

Joan Hueter, President  
Marcia Milchiker, Vice President  
Iris Swanson, Clerk  
John Connolly, Member  
Shirley Gellatly, Member  
Harriett Walther, Member  
Lisa Lopez, Student Member

PRESENT

Absent

Robert Moore, Member

Administrative Officers

Richard Sneed, Chancellor  
Neil Yoneji, Vice Chancellor, Fiscal Services  
William Kelly, Acting Vice Chancellor, Administrative Services  
Constance Carroll, President, Saddleback College  
Anna McFarlin, President, Irvine Valley College

Faculty Association

Lee Walker

Academic Senate

John Allen  
Janice Horn

California School Employees Association

Tamara Carnine

Classified Senate/Council

Ellie Hodge  
Laura U'Ren

Motion by Trustee Walther, seconded by Trustee Gellatly, to approve the agenda as presented including replacement and/or additional pages to items 35-a and 35-b. Motion carried unanimously. Student Trustee Lopez cast an affirmative advisory vote.

APPROVAL OF  
AGENDA

Motion by Trustee Connolly, seconded by Trustee Gellatly, to approve minutes of the March 26, 1990 meeting of the Board of Trustees. Motion carried unanimously. Student Trustee Lopez cast an affirmative advisory vote.

APPROVAL OF  
MINUTES

Trustee Swanson read out the following action:

On Tuesday, March 20, 1990, the Board of Trustees of Saddleback Community College District conducted a Level Four Grievance Hearing. After hearing and reviewing all evidence and testimony as presented by the grievant's and the district's representatives, the Board of Trustees denied the grievance on March 26, 1990.

READ OUT

Awards of Appreciation were presented as recognition of the special support for the Saddleback College Nursing Program by the Saddleback Community Hospital, Hoag Memorial Hospital, and Mission Hospital Regional Medical Center.

AWARDS OF  
APPRECIATION

Motion by Trustee Swanson, seconded by Trustee Gellatly, to adopt a resolution recognizing the contributions of classified employees and declaring the week of May 20-26 as Classified School Employees Week in the Saddleback Community College District. Motion carried unanimously with a roll call vote. Student Trustee Lopez cast an affirmative advisory vote.

RESOLUTIONS

Trustee Swanson read a resolution honoring Mary Ruelas as 1990 Outstanding Classified Employee of Saddleback Community College District. Motion by Trustee Swanson, seconded by Trustee Walther, to approve the resolution. Motion carried unanimously with a roll call vote. Student Trustee Lopez cast an affirmative advisory vote.

Trustee Swanson read a resolution honoring Emiko Suzukawa as 1990 Outstanding Classified Employee of Saddleback College. Motion by Trustee Swanson, seconded by Trustee Connolly, to approve the resolution. Motion carried unanimously with a roll call vote. Student Trustee Lopez cast an affirmative advisory vote.

Trustee Swanson read a resolution honoring Laura U'Ren as 1990 Outstanding Classified Employee of Irvine Valley College. Motion by Trustee Swanson, seconded by Trustee Walther, to approve the resolution. Motion carried unanimously with a roll call vote. Student Trustee Lopez cast an affirmative advisory vote.

Recess was announced at 8:15 p.m. Cake was served to congratulate the recipients of the awards, and to celebrate the birthday of Trustee Hueter and Student Trustee Lopez.

RECESS

Consent Calendar

Motion by Trustee Swanson, seconded by Trustee Gellatly, to approve the consent calendar with removal of item 26. Motion carried unanimously. Student Trustee Lopez cast an affirmative advisory vote.

CONSENT  
CALENDAR

The agenda item on the Telephone Registration Task Force Progress Report was inadvertently omitted at the meeting. The report will be presented at the next board meeting.

TELEPHONE  
REPORT

The board approved the Saddleback College and Irvine Valley College Community Education programs, presenters, and compensation for summer 1990 as outlined in the agenda item exhibit.

COMMUNITY  
EDUCATION

The board approved Chinese, Hebrew, and Japanese options in Saddleback College's Foreign Language Instructional Program.

INSTRUCTIONAL  
PROGRAMS

Motion by Trustee Walther, seconded by Trustee Gellatly, to approve the revised agreement between Saddleback College

YUNNAN  
AGREEMENT

and the Yunnan Institute of Finance and Trade. Motion carried unanimously. Student Trustee Lopez cast an affirmative advisory vote.

The board approved the contract with Killian Management Services, Inc. to continue services to the Saddleback College Emeritus Institute in the amount of \$10,713 for Rex Tyner's services for 1990-1991.

CONTRACTS

The board approved the consultant agreement with Rex Tyner for coordination services in the Emeritus Institute for a total cost not to exceed \$7,950 for services rendered to Saddleback College in administering the duties as specified in the agenda item exhibit for the period from July 11, 1990 to June 30, 1991, inclusive.

The board approved consulting agreements for professional services with Lina Perez and Martha Olivas for \$1000 and \$400, respectively, associated with the VEA Sub-Part III grant to provide nutrition and food preparation instruction for individuals on limited budgets.

The board approved compensation for presenters and technicians for the 1990 Saddleback College Commencement.

COMMENCEMENT

The board approved the honoraria for payment to the Saddleback Company Theatre Artists and Craftspersons for Summer Stock.

HONORARIA

The board authorized a guest artist contract with Capoeira Foundation for a single performance of the dance company DanceBrazil at a cost not to exceed \$7000.

GUEST ARTISTS  
CONTRACTS

The board authorized a guest artist contract with Lisa Booth Management, Inc. for a single performance of the dance company Jazzdance at a cost not to exceed \$6000.

The board authorized a guest artist contract with Gary Lindsey Artist Services for a single performance of the Ottawa Ballet at a cost not to exceed \$5000.

The board authorized a guest artist contract with Sheldon Soffer Management, Inc., for a single performance of the dance company MOMIX at a cost not to exceed \$4500.

The board approved the granting of certificates to the students listed in the agenda item exhibit.

STUDENT  
CERTIFICATES

The board approved the \$400 grant from the Academic Senate for the ESL panel.

ESL PANEL

The board approved Irvine Valley College's Classified Council's staff development workshop on May 3, 1990.

WORKSHOP

The board ratified Change Order No. 9 to amend the contract with Culp Construction Company for construction of the Student Services Center, Saddleback College, by increasing the contract amount to \$6,988,555 and extending time of completion to April 17, 1990.

STUDENT  
SERVICES  
CENTER

The board authorized the beneficial occupancy of the Student Services Center, Saddleback College, under the conditions of "Occupancy," Article 12 of the General Conditions of the construction contract.

Motion by Trustee Walther, seconded by Trustee Connolly, to approve the Master Plan and proposed site plan landscape design for Phase I of the site development for the Student Activities Quad at Saddleback College with the provision that a row of trees be added parallel to the front of the Student Services building by June, 1991. Motion carried unanimously. Student Trustee Lopez cast an affirmative advisory vote.

STUDENT  
ACTIVITIES QUAD

The board approved the contract with John P. Brown as an independent contractor to perform inspector-of-record services for construction of the Technology/Applied Science building at Saddleback College at a total cost not to exceed \$25,000 subject to approval by the State Chancellor's Office, to award the construction contract and release of state funds for Hub I Student Services Center, Irvine Valley College.

TECHNOLOGY/  
APPLIED SCIENCE  
BUILDING

The board ratified Change Order No. 8 to amend the contract with Construction Incorporated of Texas for construction of the Technology/Applied Science Building, Saddleback College, by increasing the contract amount by \$107,299.

Motion by Trustee Gellatly, seconded by Trustee Connolly, to authorize award of Bid No. 125, Construction of Hub I Student Services Center, Irvine Valley College, to Culp

HUB I, STUDENT  
SERVICES  
CENTER

Construction Company, as shown in the Agreement in the amount of \$5,703,000 subject to approval by the State Chancellor's Office and release of state funds. Motion carried unanimously. Student Trustee Lopez cast an affirmative advisory vote.

The board approved the contract with South Coast Geologic Services, Inc. in the amount of \$19,266 in accordance with the proposal dated May 22, 1990 for soil testing and inspection for construction of the Hub I Student Services Center, Irvine Valley College, subject to approval of the State Chancellor's Office and release of state funds.

The board approved the contract with Irvine Consulting Group, Inc. in the amount of \$34,925 in accordance with the proposal dated April 2, 1990 for field and laboratory materials testing and inspection for construction of the Hub I, Student Service Center, Irvine Valley College, subject to approval of the State Chancellor's Office and release of state funds.

The board reassigned Kenneth Mosholder as inspector-of-record for the Technology/Applied Science Building to perform inspector-of-record services for construction of the Hub I Student Services Center, Irvine Valley College, at a total cost of \$73,430 subject to approval by the State Chancellor's Office to award the construction contract and release of state funds.

The board approved a consulting agreement between Frederick Brown Associates and the district in an amount not to exceed \$10,000 to study the lighting level of the parking lots at Irvine Valley College in accordance with the parameters delineated in the agenda item exhibit.

PARKING LOT  
LIGHT LEVELS

The board accepted the Deferred Maintenance Project, Place HVAC Units, Various Buildings, Lower Campus, Saddleback College, as complete and authorized filing of a Notice of Completion.

DEFERRED  
MAINTENANCE  
PROJECT

The board approved extending the performance period to September 30, 1990 of the consulting agreement with Nack & Sunderland at no additional compensation for services including preparation of construction documents, attendance at meetings, and construction inspection of the Deferred Maintenance Project to replace the chilled water piping at the Fine Arts Complex, Saddleback College.

EXTENSION OF  
AGREEMENT

The board approved Bid No. 835 and entered into a contract with L.A. Cellular to lease real property for the amount of \$60,000 plus nineteen yearly payments of \$6,000 each, as adjusted on an annual basis.

LEASE REAL  
PROPERTY

The board exercised the one-year option for renewal of Bid No. 813 for printing of the Saddleback College catalog to San Dieguito Publishers for the amount of \$15,775.

AWARD OF BIDS

The board approved the additional amount of \$47,697 to the La Salle Paper Company to replenish store supplies stock as required.

The board approved award of Bid No. 833 for automotive equipment for the Technology/Applied Science Building, Saddleback College, at a total cost of \$157,919.

The board awarded Bid No. 108 for production of the Fall 1990, Spring 1991, and Summer 1991 Schedules of Classes for both Irvine Valley College and Saddleback College to Trend Offset Printing for the base amount of \$269,515 with an option to extend the award for one additional year at the same rate. Total cost for the 1990-1991 fiscal year shall not exceed \$280,000.

The board authorized the amendment to the loan agreement with International Business Machines (IBM) for services and equipment delineated in the amendment and to extend the period of the agreement to January 3, 1993.

IBM AGREEMENT

The board approved the continuation of the existing contract between Saddleback Community College District and Campus Services, Inc. for bookstore services at Saddleback College through June 30, 1991.

BOOKSTORE  
SERVICES

Motion by Trustee Connolly, seconded by Trustee Walther, to approve the 1990-1991 memberships and estimated dues for organizations represented in the agenda item exhibit. Some errors on the list were noted. A corrected list will be forthcoming. Motion carried unanimously. Student Trustee Lopez cast an affirmative advisory vote.

MEMBERSHIPS

The board adopted Resolution 90-29 for the California Humanities Project Regional Center to increase the 1989-1990 budget by \$2000 as displayed in Exhibit A of the agenda item, and directed that these funds be appropriated to the accounts and in the amounts displayed in Exhibit B of the agenda item.

BUDGET  
AMENDMENTS

The board adopted Resolution 90-30 for the Capital Outlay Fund, Technology/Applied Science Building, Saddleback College in the amount of \$107,229.

In his presentation of the 1990-1991 budget development parameters and planning allocations, Vice Chancellor Yoneji reported on findings of staff review of current year projections which established a revised planning allocation for operating units as well as a projected funding level for the 1990-1991 General Fund/Unrestricted budget.

BUDGET  
DEVELOPMENT  
PARAMETERS

Motion by Trustee Gellatly, seconded by Trustee Connolly, to approve/ratify transfers of appropriations with the exception of the salary obligations for Jean Vincenzi and Jo Ann Alford reflected on page 2 of the agenda item exhibit. Motion carried unanimously. Student Trustee Lopez cast an affirmative advisory vote.

TRANSFERS OF  
APPROPRIATIONS

Motion by Trustee Connolly, seconded by Trustee Walther, to accept the California Community Colleges Quarterly Financial Status Report as of March 31, 1990, and to direct the administration to include these reports in the minutes of this meeting as required by Education Code Section 84043. Motion carried unanimously. Student Trustee Lopez cast an affirmative advisory vote.

BUDGET STATUS  
SUMMARY

The board approved purchase orders 14968 through 15404 totaling \$494,194.

PURCHASE  
ORDERS

The board approved payment of warrants 149622 through 150049 totaling \$1,106,281 and credit card purchases totaling \$4,273.

WARRANTS



The board approved trustees' requests for travel and/or mileage.

TRAVEL

Reports

There were no reports from the public on items not on the agenda.

PUBLIC  
COMMENTS

Trustee Walther reported on the April 27 Honors Program function at Saddleback College, a program held April 28 titled Day Care Dilemma sponsored jointly by IVC, UCI, and the City of Irvine, the April 19 National Issues Forum program on environment issues on KOCE, and a ballot in the April 20 issue of the Orange County Times conveying responses to legislators of the April 19 NIF program.

TRUSTEES'  
REPORT

Both college presidents submitted written reports for inclusion in the agenda distributed in advance of the meeting.

PRESIDENTS'  
REPORTS

President Carroll reported on the increase in enrollment, head count up 5.8% and WSCH up 11.2%.

Dr. McFarlin distributed the Irvine Valley College summer schedule of classes and thanked Elaine Rubenstein, Jan Simmons, Terry Burgess, and the entire instructional staff for their work on the schedule.

Professor Allen reported on the State Academic Senate meeting and stated that officers were elected, endorsed the approval of the accreditation standards, and adopted a variety of resolutions. Professor Allen stated that the Saddleback College Academic Senate has recommended changes in the procedural of the Prior Learning Program, and has revised the Senate constitution.

ACADEMIC  
SENATE  
REPORTS

Professor Horn urged support of SB 507 (Hart). Professor Horn stated that at the State Academic Senate meeting, other districts brought and shared models of AB 1725 and Title V issues. Professor Horn stated that both Professor Allen and herself support the resolution, Profile of a Strong Senate.

Ms. Carnine thanked the board for honoring the three recipients of the Outstanding Service Awards and the resolution honoring Classified Employees. Ms. Carnine

CSEA REPORT

stated that CSEA supports elimination of the 50% payroll position and establishment of the full-time payroll position.

Professor Walker stated the Faculty Association supports the salary adjustments addressed on the agenda and hopes the board will continue their support by appropriating adequate salaries.

Dr. Sneed had no report.

Motion by Trustee Walther, seconded by Trustee Gellatly, to approve certificated and classified personnel actions including replacement pages. Motion carried unanimously.

The board approved the Temporary Retirement Incentive Plan for the Saddleback Community College District Faculty Association, CSEA Chapter 586, and Administrators/Classified Leadership.

Motion by Trustee Walther, seconded by Trustee Connolly, to approve the 1990-1991 cost of living adjustment for the Chancellor and District Executive staff, Administrative staff, and Classified Leadership staff at the rate equal to the statewide cost of living adjustment plus 1.5%, effective July 1, 1990, subject to ratification by said Board of Trustees of the appropriate salary schedules that will be established upon implementation of the 1990-1991 state budget containing a statewide cost of living adjustment for community colleges. Motion carried unanimously.

Motion by Trustee Swanson, seconded by Trustee Gellatly, to approve the gift of gemstones donated by Mrs. John Vogelzaings. Motion carried unanimously. Student Trustee Lopez cast an affirmative advisory vote.

The meeting was adjourned to closed session.



Richard Sneed  
Secretary, Board of Trustees

bw

FACULTY  
ASSOCIATION  
REPORT

CHANCELLOR'S  
REPORT

PERSONNEL  
ACTION

TEMPORARY  
RETIREMENT  
PLAN

SALARY  
ADJUSTMENTS

GIFTS

ADJOURNMENT