

MINUTES OF THE BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
APRIL 10, 1989
SADDLEBACK COLLEGE, LIBRARY 105

CLOSED SESSION

The board of trustees met in closed session from 7:00 p.m. to 7:30 p.m. to discuss personnel and negotiations. Trustee Moore was absent for the closed session with all other trustees present.

CLOSED
SESSION

REGULAR MEETING

The open session of the regular meeting of the board of trustees was called to order by President Swanson at 7:40 p.m. Trustee Walther led the pledge of allegiance, and Trustee Connolly offered a few words of inspiration.

CALLED
TO ORDER

Members of the Board of Trustees

Iris Swanson, President
Marcia Milchiker, Vice President
Shirley Gellatly, Clerk
John Connolly, Member
Joan Hueter, Member
Harriett Walther, Member
John Hellriegel, Student Member

PRESENT

Absent

Robert Moore, Member

Administrative Officers

Richard Sneed, Chancellor
Neil Yoneji, Vice Chancellor, Fiscal Services
Anna McFarlin, Vice Chancellor, Administrative Services
Maria Sheehan, Vice Chancellor, Employee Relations and Personnel
Constance Carroll, President, Saddleback College
Ronald Kong, President, Irvine Valley College

Faculty Association

Lee Walker

Intercollege Academic Senate

John Allen

California School Employees Association

Matt Suarez

Classified Senate/Council

Patsy Emmert

Motion by Trustee Hueter, seconded by Trustee Walther, to approve the agenda as presented including replacement/additional pages for items 4, 8, and 32-b. Motion carried unanimously. Student Trustee Hellriegel cast an affirmative advisory vote.

APPROVAL
OF AGENDA

Motion by Trustee Walther, seconded by Trustee Hueter, to approve minutes of the March 13, 1989 board of trustees meeting. Motion carried unanimously. Student Trustee Hellriegel cast an affirmative advisory vote.

APPROVAL
OF MINUTES

Trustee Gellatly read out the following board action:

READ OUT

On March 6, 1989 the board of trustees heard the grievance of a certificated employee. The grievance was denied.

Trustee Gellatly read a resolution honoring Velma Charsky as Outstanding Classified Employee of Saddleback Community College District, 1988-1989. Motion by Trustee Gellatly, seconded by Trustee Connolly, to approve the resolution. Motion carried unanimously. Student Trustee Hellriegel cast an affirmative advisory vote.

OUTSTANDING
CLASSIFIED
EMPLOYEE
RESOLUTIONS

Trustee Gellatly read a resolution honoring Patsy Emmert as Outstanding Classified Employee of Irvine Valley College, 1988-1989. Motion by Trustee Gellatly, seconded by Trustee Hueter, to approve the resolution. Motion carried unanimously. Student Trustee Hellriegel cast an affirmative advisory vote.

Trustee Gellatly read a resolution honoring Pat Lucus as Outstanding Classified Employee of Saddleback College, 1988-1989. Motion by Trustee Gellatly, seconded by Trustee Hueter. Motion carried unanimously. Student Trustee Hellriegel cast an affirmative advisory vote.

Recess was announced at 8:30 p.m. Cake was served to congratulate the recipients of the awards, and to celebrate the birthday of Trustee Hueter.

BREAK

Consent Calendar

Agenda items 16, 19, and 26 were removed from the consent calendar for separate discussion. Motion by Trustee Hueter, seconded by Trustee Connolly, to approve the consent calendar as amended. Motion carried unanimously. Student Trustee Hellriegel cast an affirmative advisory vote.

APPROVAL OF
CONSENT
CALENDAR

Motion by Trustee Gellatly, seconded by Trustee Connolly, to approve Resolution 89-26, Commitment to

AFFIRMATIVE
action

Affirmative Action. Motion carried unanimously with a roll call vote. Student Trustee Hellriegel cast an affirmative advisory vote.

Motion by Trustee Gellatly, seconded by Trustee Connolly, to cast votes for the CCCT Board of Directors for 1989 advising the Chancellor as to its choices for ten candidates. Motion carried unanimously.

CCCT BOARD
OF DIRECTORS

The board discussed revisions to Board Policy Manual, Section 4000. It was decided that wording in BP 4054, Parental Leave, and BP 4113, Political Activities, should be returned to the April 24 board meeting for action. Motion by Trustee Connolly, seconded by Trustee Hueter, to approve Revisions to Board Policy, Section 4000, including additional pages distributed prior to the meeting, with the exception of BP 4054 and BP 4113. Motion carried unanimously. Student Trustee Hellriegel cast an affirmative advisory vote.

BP 4000

Motion by Trustee Connolly, seconded by Trustee Milchiker, to accept for review and study revisions to the Board Policy Manual - Introduction, 5000, and 6000 Sections. Motion carried unanimously. Student Trustee Hellriegel cast an affirmative advisory vote.

BP INTRODUCTION,
5000, and 6000

Reports

There were no public comments concerning items not on the agenda.

PUBLIC
COMMENTS

Trustee Walther reported on the AACJC Annual Convention.

TRUSTEES'
REPORTS

Student Trustee Hellriegel introduced candidates for the 1989-1990 Student Trustee position; Parviz Tashnizi, Lisa Lopez, and Fatemeh Haghighi. Also introduced were Don Mineo, ASG President candidate for 1989-1990, Audrey Morgan, Lariat writer and Andy McMahon, current ASG President.

President Carroll reported on matriculation and statistics of students processed through the new matriculation system based upon enrollment in the fall semester of the 1988-1989 academic year. President Carroll also reported on the high level performance of Saddleback College transfer students at the University of California, Irvine.

PRESIDENTS'
REPORTS

President Kong reported that the Irvine Valley College Administration of Justice Fraternal Organization, Chi Tau Epsilon, placed second nationally in the American

Criminal Justice Association National Competition in March.

Professor Allen reported on the State Academic Senate meeting; specifically, ESL is now recognized as a separate discipline, the two levels of discipline for the math division were debated and one was agreed upon.

INTERCOLLEGE
ACADEMIC
SENATE

Professor Allen also reported on the Liberal Arts presentation of a Spring Colloquium and the Humanities Hour. He also reported that the Saddleback College Academic Senate approved a transfer of core curriculum. A brochure created by the Saddleback College Academic Senate that is included in packets of materials sent to candidates for full-time faculty positions was distributed by Professor Allen.

SC ACADEMIC
SENATE

Professor Hewitt reported on the State Academic Senate meeting commenting on the lack of participatory government at some districts, and the positive support from our administration and board. Professor Hewitt reported on the status of hiring new full-time faculty positions at Irvine Valley College. Professor Hewitt announced that Richard Zucker would be the speaker at Irvine Valley College commencement.

IVC ACADEMIC
SENATE

There was no report from the California School Employees Association.

CSEA

Professor Walker stated that the Faculty Association had approved the 1988-1989 Master Contract. Professor Walker reminded the board of the Christopher Columbus exhibit in the library.

FACULTY
ASSOCIATION

There was no report from the Classified Senate/Council.

CLASSIFIED

Dr. Sneed stated that he was postponing to April 24 a statement on the GE Boycott.

CHANCELLOR

The board approved a grant application, California Academic Partnership Program, that will enable Irvine Valley College to work with UCI and Tustin High School to develop a proposal to form a powerful intersegmental partnership to increase self-esteem and access to higher education of the at-risk student through interdisciplinary process of arts and writing.

GRANT
APPLICATIONS

The board approved a grant application, Comprehensive College Development Project, which will strengthen college offerings and services by; 1) increasing staff

productivity and effectiveness utilizing computer technology and planning techniques, 2) addressing multi-cultural student body needs, 3) offering comprehensive lower-division programs, and 4) establishing assessment and tracking systems.

Motion by Trustee Walther, seconded by Trustee Hueter, to approve changes in Saddleback College's 1989-1990 catalog, and to authorize publication of this document. Motion carried unanimously. Student Trustee Hellriegel cast an affirmative advisory vote.

CATALOG
CHANGES

The board approved changes in Irvine Valley College's 1989-1990 catalog including replacement pages, and authorized publication of this document.

The board approved Community Services programs, presenters, and compensation for Saddleback College and Irvine Valley College.

COMMUNITY
SERVICES

Motion by Trustee Connolly, seconded by Trustee Hueter, to approve the International Education Cooperation Agreement between Saddleback College and Yunnan Institute of Finance and Trade, Kunming, Republic of China, and authorized administration to execute that agreement. Motion carried unanimously. Student Trustee Hellriegel cast an affirmative advisory vote.

INTERNATIONAL
EDUCATION
COOPERATION
AGREEMENT

Dean Bishopp reported on the Division of Fine Arts and Communications' report and evaluation of KSBR-FM.

KSBR-FM

The board approved granting of certificates to the listed students.

CERTIFICATES

The board approved a consulting agreement with Margarita Cordoves in the amount of \$1000 for professional services associated with the VEA Part III grant.

CONSULTING
AGREEMENT

The board approved honoraria/contracts to Dr. Susan Hard to speak at a workshop on "Balancing Your Priorities" for an honorarium of \$150, to Sheldon Soffer Management, Incorporated for a performance of MOMIX at a cost not to exceed \$6000, to Mainstage Management International, Incorporated for a performance of "Storm Reading" at a cost not to exceed \$3,500, to Theatre Works/USA for two performances of "The Secret Garden" at a cost not to exceed \$2,000, to the National Artists Management Company for a performance of The ALCHEMEDIANS at a cost not to exceed \$4,500, to Kids Entertainment for two performances of "Just So Stories" at a cost not to exceed \$3,000, to

HONORARIA/
CONTRACTS

Gary Sanderson for an address to the advanced class on Professional and Entertainment Interpreting for an honorarium of \$125, and to a guest speaker for an address to the Introduction to Archaeology class.

The board approved a substitution of subcontractor for site work for construction of the Technology and Applied Science Building, Saddleback College.

SITE WORK

Motion by Trustee Milchiker, seconded by Trustee Hueter, to ratify Change Order No. 1 amending the contract with B & P Services, Incorporated, to add air conditioning and ventilation for PCT Lab, Physical Sciences Building, Irvine Valley College, by extending the contract completion date to June 3, 1989. Motion carried unanimously. Student Trustee Hellriegel cast an affirmative advisory vote.

CHANGE ORDER

The board approved contracts with South Coast Geologic Services, Incorporated, in accordance with proposals dated February 10, 1989 for soils testing and inspection services in conjunction with preparation of working drawings for Physical Education Facility Phase I (Shower/Locker Rooms), Irvine Valley College, in the amount of \$4,150 and Consulting Agreement, and the Physical Education Outdoor Facilities, Irvine Valley College, in the amount of \$4,750 and Consulting Agreement.

SOILS TESTING
& INSPECTION
SERVICES

Motion by Trustee Connolly, seconded by Trustee Hueter, to authorize the lease/purchase for computer hardware and software to Digital Equipment Corporation, and to authorize the Vice Chancellor, Fiscal Services and Operations, to execute all documents including reassignment of the lease to a yet unnamed leasing company at no change in procurement cost. The reassignment will occur at time of acceptance of the computer system and will be presented to the board for ratification within 60 days of transaction. Motion carried unanimously. Student Trustee Hellriegel cast an affirmative advisory vote.

LEASE/
PURCHASE

Motion by Trustee Gellatly, seconded by Trustee Connolly, to authorize award of Bid #94 for a mailing management system to Pitney Bowes of Irvine at a cost of \$25,873.54, award of Bid #96 for bond paper to the listed vendors in the amount of \$67,076.27, award of Bid #806 for purchase of Graphic Arts equipment to Linotype Company at a cost of \$38,042.23 and to Varsityper of Anaheim at a cost of \$91,322.51, award of bid for Astronomy & Physics instructional equipment to the listed vendors for a total amount of \$23,649.50,

AWARD OF BIDS

and award of Bid #809 for 1989-1990 and 1990-1991 fiscal year contracts with an option to cancel at the end of the first year for cosmetology and manicurist instructional services to each of the 3 private agencies listed at a cost to the district equal to the rate of \$1.75 per hour, per student. Motion carried unanimously. Student Trustee Hellriegel cast an affirmative advisory vote.

The board approved extension of terms of its agreement with Campus Services, Incorporated, for the period from July 1, 1989 to June 30, 1990, inclusive; all other terms of the agreement shall remain unchanged.

CAMPUS SERVICES

The board approved the proposal, including a five year contract, between Saddleback Community College District and American Food Management for cafeteria and vending machine services at Saddleback College for the period covering July 1, 1989 through June 30, 1994, inclusive.

AMERICAN
FOOD
MANAGEMENT

The board approved the American Cancer Society, Orange County Unit's Mammography Screening Program subject to execution of the Hold Harmless Agreement.

AMERICAN
CANCER SOCIETY

The board approved adoption of a resolution for AB 1725 Staff Diversity Funds to amend the 1988-1989 General Fund Unrestricted budget in the amount of \$16,708, and to direct that these funds be appropriated to the accounts and in the amounts displayed.

BUDGET
AMENDMENTS

The board approved adoption of a resolution for Disabled Student Programs and Services (DSP&S), Saddleback College and Irvine Valley College, to reduce the 1988-1989 budget by \$6,629.

The board approved adoption of a resolution for the EOPS Programs at Saddleback College and Irvine Valley college amending the 1988-1989 General Fund budget in the amount of \$6357, and directed that these funds be appropriated to the accounts and in the amounts displayed.

The board approved adoption of a resolution for the AB 1725 Staff Development Funds amending the 1988-1989 general budget in the amount of \$90,999, and directed that these funds be appropriated to the accounts and in the amounts displayed.

The board approved adoption of a resolution for the Adjustment of Alcohol and Drug Education and Prevention Program amending the 1988-1989 general fund budget in the amount of 12,674.