

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 Marguerite Parkway
Mission Viejo, California 92692

MINUTES OF THE BOARD OF TRUSTEES
April 8, 1985 - 7:30 p.m.
North Campus - Room A311

REGULAR MEETING

The regular meeting of the Board of Trustees was called to order by Trustee Watts at 7:30 p.m. Trustee Connolly led the audience in the Pledge of Allegiance and Trustee Moore offered the invocation. CALL TO ORDER

Motion by Trustee Connolly, seconded by Trustee Walther, to approve the agenda. Motion carried. APPROVE AGENDA

Members of the Board of Trustees PRESENT

Mr. William Watts, President
Mr. Robert Moore, Vice President
Mrs. Shirley Gellatly, Clerk
Mr. John Connolly, Member
Prof. Eugene McKnight, Member
Mr. Robert Price, Member
Ms. Harriett Walther, Member
Mr. Stephen Schroeder, Student Trustee

Administrative Officers

Dr. Larry Stevens, Chancellor
Mr. David Habura, Vice Chancellor,
Educational Services
Mr. Tom Kimberling, Acting Vice Chancellor,
Fiscal Services/Controller
Dr. Maria Sheehan, Director, Employee
Relations and Personnel
Ms. Constance Carroll, President, South Campus
Dr. Edward Hart, President, North Campus

Faculty Association

Dr. Sharon MacMillan, President

Academic Senate

Mr. Al Brightbill, President

CSEA Representative

None

Motion by Trustee Moore, seconded by Trustee McKnight, that the minutes of the Regular Board Meeting of March 25, 1985, be approved as printed. Motion carried.	APPROVE MINUTES
Trustee Watts asked for public comments concerning items not on the agenda. There were none.	PUBLIC COMMENTS
Trustee McKnight asked that Item III, L of the Consent Calendar, Purchase Orders, be removed for separate consideration.	CONSENT CALENDAR
Motion by Trustee Moore, seconded by Trustee McKnight, to approve the Consent Calendar as shown with the exception of Item III, L as noted above. Motion carried.	
Attendance at the conferences and meetings shown with actual and necessary and/or minimal mileage to be paid as shown on the exhibit which is made a part of these minutes was approved.	CONFERENCES AND MEETINGS
Trustee requests for reimbursement for use of personal auto during the months of January, February, and March, 1985, were approved as shown on the exhibit which is made a part of these minutes.	USE OF PERSONAL AUTO APPROVED
The Board of Trustees approved the Certificated Personnel Actions listed in the exhibit on file with these minutes.	CERTIFICATED PERSONNEL ACTIONS
The Board of Trustees approved the Classified Personnel Actions listed in the exhibit on file with these minutes.	CLASSIFIED PERSONNEL ACTIONS
The Board of Trustees approved for payment the Guest Speaker Honorarium for a management course on North Campus in the amount of \$400.00 as shown in the exhibit on file with these minutes.	GUEST SPEAKER HONORARIUM NORTH CAMPUS
The Board of Trustees approved the granting of Certificates of Achievement to the students listed in the exhibit on file with these minutes for successful completion of South Campus occupational programs.	CERTIFICATES OF ACHIEVEMENT
The Board of Trustees approved the Summer, 1985, South Campus Community Services programs, presenters and compensation as shown in the exhibit on file with these minutes.	SOUTH CAMPUS SUMMER 1985 COMMUNITY SERVICES
The Board of Trustees approved the Summer, 1985, North Campus Community Services programs, presenters and com-	NORTH CAMPUS SUMMER 1985 COMMUNITY SERVICES

pensation as shown in the exhibit on file with these minutes.

The Board of Trustees ratified participation of the Saddleback Community College Forensics Team and its advisors in the Phi Rho Pi National Forensics Tournament as identified in the exhibit on file with these minutes. The Board also ratified expenditure of budgeted funds not to exceed \$2,800 for payment of entry fees, travel and subsistence for the participants.

RATIFY
FORENSICS
PARTICIPATION

The Board of Trustees approved the sale of surplus and lost and found property to the highest bidders as listed in the exhibit on file with these minutes. Authorization was also given to dispose of items for which no bids were received in conformance with the law and in the most prudent manner possible.

SALE OF
SURPLUS
PROPERTY

Warrants 105047 through 105449, totaling \$360,876.38 were approved by the Board of Trustees. A copy of the list is on file with these minutes.

WARRANTS

Following discussion there was a motion by Trustee McKnight, seconded by Trustee Moore, to approve Purchase Orders 082312 through 082277, totaling \$215,216.18. A copy of the list is on file with these minutes. Motion carried.

PURCHASE
ORDERS

Old Business

At its meeting of March 11, 1985, the Board of Trustees approved an Educational Services Agreement with Rock and Waterscape, Inc. in the amount of \$600 to develop and conduct a course in blueprint reading for the firm's employees.

EDUCATIONAL
SERVICES
AGREEMENTS
ROCK & WATER-
SCAPE AND
PARKER BERTEA

At its meeting of March 25, 1985, the Board of Trustees approved an Educational Services Agreement with Parker Berteia Aerospace in the amount of \$985 to provide training skills in interviewing for the firm's employees.

In order to account for the revenues and expenditures of funds under these contracts, the College's 1984-85 Operating Budget is required to be amended as shown in the exhibit which is on file with these minutes.

BUDGET
AMENDMENT

Motion by Trustee Walther, seconded by Trustee Connolly, to adopt Resolution 85-15. The motion carried with the following roll call vote:

RESOLUTION
85-15
ADOPTED

AYES: Trustees Connolly, Gellatly, McKnight,
Moore, Price, Walther, Watts
NOES: None
ABSENT: None
ABSTENTIONS: None

Chancellor Stevens called to attention of Trustees information which had been received from the Office of the Chancellor, California Community Colleges, since the publication of the agenda. This information reiterated the authority of the Board of Trustees to divide Saddleback College into two separate institutions subject to ratification by the California Community Colleges Board of Governors. Chancellor Stevens went on to say that he had been in touch with Chancellor Hayward in Sacramento who assured Dr. Stevens that when the Saddleback Board of Trustees adopted a formal resolution requesting the "college" designation for North Campus, he would, in turn, recommend ratification by the Board of Governors in Sacramento.

COLLEGE OR
CAMPUS
ISSUE

Trustee Watts said it had been recommended that this issue be acted upon in three parts: (1) Decision regarding campus or college; (2) Decision regarding implementation date; and (3) Including community input in the naming of the second college.

Motion by Trustee McKnight, seconded by Trustee Price, to postpone action on this item indefinitely.

MOTION TO
POSTPONE
INDEFINITELY

Trustee Moore pointed out that a "motion to table" does not permit discussion. The chair ruled that discussion could continue.

Trustee McKnight read a prepared statement in which he stated that California law was being circumvented in this matter. He said it was his opinion that the Board had no right to make this decision but rather it should be made by the California Community Colleges Board of Governors.

Chancellor Stevens stated that as far as the California Community Colleges Chancellor's Office is concerned, Saddleback College met all of the requirements when it made initial application for a campus in the north part of the District. He also reported that the California Postsecondary Education Commission (CPEC) is not interested in the internal management of the District and, therefore, need not be involved in this decision concerning what the Board wishes to call its units.

Chancellor Stevens said he felt the references cited by Trustee McKnight were applicable only when a District was forming a new "college".

Trustee Gellatly said she felt this subject was open to interpretation and that she agreed the District had been in compliance with regulations.

Trustee McKnight's motion on postponement was defeated on a 5-2 vote.

**MOTION
DEFEATED**

Motion by Trustee Walther, seconded by Trustee Moore to divide this decision into three issues: (1) the Board of Trustees of Saddleback Community College District designate its two campuses as discrete colleges; (2) a new and distinct name would be assigned to the North Campus with input from the total community with the Board of Trustees making the final decision; and (3) the change in designation from "campus" to "college" would take place on July 1, 1985, instead of January 1, 1986.

**DIVIDE
DECISION**

Yvonne Perches, student and student employee, spoke in support of the North Campus becoming a separate college.

Bruce Weisinberger, former student body president at North Campus, spoke in support of North Campus becoming a separate college.

Trustee Gellatly expressed concern about the expectations that will result from this decision and urged that a Board Study Session be held at an early date to talk about just exactly will take place when two colleges are formed.

Trustee Price expressed his opposition to forming a second college in the District as he felt it would accomplish nothing in the way of economy or efficiency. He said he was very proud of Saddleback College and of the District and he wished to see it remain economical and efficient.

Trustee Moore endorsed the idea of a study session when the time is appropriate.

Trustee Walther commended Mr. Price for his strong advocacy of local control but stated she felt strong independent local units would only strengthen the District.

Motion by Trustee Walther, seconded by Trustee Moore, to

approve Resolution 85-16 as proposed with the exception of Item 8 on Page 2 in Exhibit A and the final sentence on Page 3 of the same exhibit.

RESOLUTION
85-16
APPROVED

Trustee Gellatly expressed concern about the third item on Page 3 of Exhibit A referring to directing the Chancellor to develop for Board approval such policies and regulations as are necessary to achieve the above recommendations.

Chancellor Stevens pointed out that any policies and/or regulations developed would come back to the Board of Trustees for approval.

Trustee Price asked for clarification regarding Item IV, Board Policy Issues of the Academic Master Plan.

Vice Chancellor Habura responded that if the Board approved Item IV, B as presented in the agenda, it would, in fact be approving Item IV of the Academic Master Plan as well.

Student Trustee Schroeder expressed his support for a second "college" on the basis of improved student morale, possibilities of increased funding, decision-making retained at the Board level and attracting additional students.

Trustee Gellatly then read into the record the revised Resolution 85-16 as shown in the exhibit made a part of these minutes.

Resolution 85-16 was adopted with the following roll call vote:

AYES: Trustees Gellatly, Moore, Walther, Watts
NOES: Trustees Connolly, McKnight, Price
ABSENT: None
ABSTENTIONS: None

Motion by Trustee Walther, seconded by Trustee Moore, to amend the motion to include Item 8 of Exhibit A, Page 2 with the addition of the words "with community input" at the conclusion of the paragraph; on Page 3 the second to the last item change the word "develop" to "recommend" and in the last sentence change in designation to take place on July 1, 1985, except that summer session will take place under the current organization.

AMEND MOTION

The amendment was approved with a vote of five affirmative and two negative.

AMENDMENT
APPROVED

Trustee McKnight asked that the record reflect his no votes as being because he felt the statutes of the California Administrative Code Title V were not being complied with. Also, adequate supporting data and community surveys have not been made or submitted. Furthermore, alternate delivery systems had not been studied, considered, or submitted in his opinion.

Motion by Trustee Price, seconded by Trustee Walther, to incorporate the suggestion by Mr. Al Brightbill of the Academic Senate on Page 3, Paragraph 2 where a reference to preventing unnecessary duplication of programs, services and administration was made. Motion carried. **ELIMINATE UNNECESSARY DUPLICATION**

At 8:50 p.m. Trustee Watts declared a recess. **RECESS**

At 9:00 p.m. Trustee Watts reconvened the meeting. **RECONVENE**

New Business

Vice Chancellor introduced Presidents Carroll and Hart who, in turn, introduced Bob Jacobsen, Anna McFarlin and Carolann Messner who gave an information report on counseling services offered in the District. **COUNSELING SERVICES INFORMATION REPORT**

Vice Chancellor Habura stated that an information report on the Model for Scheduling Classes was contained in the agenda and that a legal opinion from Richard Hamilton would be forthcoming on certain portions of the model. **SCHEDULING MODEL**

Trustee Gellatly asked for clarification about the imposition of the 80%/20% model and the response was that the scheduling model would be as shown in the agenda for this meeting.

Chancellor Stevens stated that there were no "side letters" per se to the Faculty Association Agreement but that District management, the Board and the Faculty Association had reached agreement concerning issues of scheduling of classes as far as the faculty assignments are concerned.

Faculty Association President Sharon MacMillan stated that the Association position on this in reference to "side letters" to the collective bargaining agreement is that the side letters were to be printed. The fact that the side letters have not been printed is an issue with the Association and if they are not printed, the Association intends to file an unfair labor practice against the District.

Acting Vice Chancellor Kimberling reminded the Board that during 1983-84 approval had been given to two

Educational Service Agreements with Aeroscientific Corporation for training in printed circuit technology. Both contracts were to have expired at the conclusion of the 1983-84 academic year. However, as there were unused funds remaining at that time, the President of Aeroscientific requested that both contracts be extended through 1984-85.

EDUCATIONAL
SERVICE
AGREEMENTS
AEROSCIENTIFIC

The North Campus Office of Instruction/Vocational Education has determined that a total of \$5,905 is available for expenditures needed to complete the training program. In order to account for the revenues and expenditures of funds under these contract extensions, the College's 1984-85 Operating Budget is required to be amended as shown in the exhibit made a part of these minutes.

Motion by Trustee Price, seconded by Trustee Moore, to adopt Resolution 85-14 as shown in the exhibit made a part of these minutes. The Resolution was adopted with the following roll call vote:

RESOLUTION
85-14
BUDGET
AMENDMENT
APPROVED

AYES: Trustees Connolly, Gellatly, McKnight,
Moore, Price, Walther, Watts
NOES: None
ABSENT: None
ABSTENTIONS: None

Education Code Sections 53850-53858 allow local agencies to temporarily borrow monies through tax and revenue anticipation notes to meet short-term cash flow requirements.

TAX AND
REVENUE
ANTICIPATION
NOTES

The Business Office Staff has performed a cash flow analysis for the 1985-86 fiscal year which projects a six million to eight million dollar cash flow deficit during the period of November, 1985, through April, 1986. The deficit will result primarily from the projected expenditures for salaries, benefits and capital expenditures for equipping the new classroom building occurring on a more cyclic basis than State apportionments and local property tax revenues are deposited with the County Treasurer on behalf of the District. Also, the heavy use of the District's beginning funds balance to support capital projects activities further compounds this situation. Temporary borrowing of monies is routinely practiced by a number of community colleges and local agencies. To accomplish the issuance of tax and revenue anticipation notes, the District requires the services of bond counsel and financial consultants. Rutan and Tucker, attorneys at law, and Merrill Lynch

Capital Markets have proposed to assist the District with the issuance, sale and delivery of tax and revenue anticipation notes.

Motion by Trustee Moore, seconded by Trustee Price, to adopt Resolution 85-13 authorizing the engagement of Rutan and Tucker and Merrill Lynch Capital Markets as bond counsel and financial consultant respectively for the issuance of 1985-86 Tax and Revenue Anticipation Notes for a total cost not to exceed \$12,000 which will be included in the 1985-86 budget.

RESOLUTION
85-13
ENGAGEMENT
OF BOND
COUNSEL
APPROVED

Resolution 85-13 was adopted with the following roll call vote:

AYES: Trustees Connolly, Gellatly, Moore,
Price, Walther, Watts
NOES: None
ABSENT: None
ABSTENTIONS: Trustee McKnight

Audit Reports for the General Operations and Financial Funds for 1983-84 were presented to Trustees for information.

AUDIT
REPORTS

Trustee Gellatly read into the minutes the Gift to the District Item.

GIFT TO
DISTRICT

Motion by Trustee Connolly, seconded by Trustee Moore, that the Board of Trustees on behalf of the College accept the gift described in the exhibit which is made a part of these minutes. Motion carried.

Information and Reports

Both Campus Presidents submitted for inclusion in the agenda distributed in advance of this meeting a written report.

PRESIDENTS'
REPORTS

Mr. Brightbill asked for clarification of the 80%/20% issue as it relates to class scheduling. Trustee Gellatly reiterated that the scheduling guidelines were those distributed with this agenda. Mr. Brightbill said that in looking at the North Campus standards for scheduling and in discussing them with faculty, there were no opportunities for a two meeting per week class on Monday-Wednesday or Wednesday-Friday. He said he felt even if a student opted not to do so, the opportunity should be there for scheduling such a class. He also expressed concern with maintaining the college hour from 12:00 noon to 1:00 p.m. and said this would seem to

ACADEMIC
SENATE

be an imposition on an hour where no classes could be offered. He said this would be a departure from past practice and would seem to be contrary to the collective bargaining agreement.

President Hart, in response, stated he felt there were ample opportunities for one and one-half hour classes on Monday-Wednesday/Wednesday-Friday. He also reminded Mr. Brightbill that the College Hour on North Campus was changed from 11:00 a.m. to begin at 12:00 noon with input from the faculty. This change was made to allow students to schedule three classes on Tuesday and Thursday mornings.

Mr. Brightbill reminded Trustees that he had not received a reply from the communication addressed to them concerning the recently-published Board Bulletins. He read an excerpt from California Education Code Title V Section 52303 regarding the Powers of the Academic Senate and requested that the Board reply to a request for a meeting with the Senate representatives on this subject.

Trustee Watts replied that a response would be forthcoming.

Under Board Requests for Reports and Studies, Trustee Walther inquired about the reason for not including the requested tour of the data processing facilities. Chancellor Stevens responded that arrangements for such a tour would be made.

**TOUR OF
DATA PROCESSING
FACILITIES**

Special Assistant to the Chancellor Pete Espinosa presented to the Board recommendations for Trustee positions on certain pieces of proposed legislation as shown in the exhibit which is made a part of these minutes.

**LEGISLATIVE
REPORT**

Motion by Trustee Moore, seconded by Trustee Walther, to support and/or oppose the legislation listed in the exhibit with the exception of AB 3, Matriculation. Motion carried.

**SUPPORT OR
OPPOSE
LEGISLATION**

It was suggested that the comments made by Trustee Price in opposition to AB 3 be prepared and forwarded to members of the Legislature.

**MATRICULATION
BILL TO BE
SUPPORTED**

Motion by Trustee Walther, seconded by Trustee Moore, to support AB 3, Matriculation. Motion carried with a vote of four affirmative and three negative.

**Page 10 of 11
4/8/85**

Correspondence/Comments/Action

Due to the lateness of the hour, Trustees deferred their comments.

The meeting was adjourned to Closed Session at 10:50 p.m.

ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on April 22, 1985, at 7:30 p.m. at South Campus.

**NEXT
MEETING**



Larry P. Stevens
Secretary to the Board of Trustees

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