

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 Marguerite Parkway
Mission Viejo, California 92692

MINUTES OF THE BOARD OF TRUSTEES
April 5, 1986 - 1:00 P.M.
Saddleback College - Library Room 105

SPECIAL MEETING

The special meeting of the Board of Trustees was called to order at 1:05 p.m. by Trustee Walther.

CALL TO ORDER

Members of the Board of Trustees

Ms. Harriett Walther, President
Ms. Shirley Gellatly, Vice President
Ms. Iris Swanson, Clerk
Ms. Joan Hueter, Member
Ms. Marcia Milchiker, Member
Mr. Robert Moore, Member

PRESENT

Administrative Officers

Mr. David Habura, Acting Chancellor
Dr. Al Graftsky, Vice Chancellor,
Fiscal Services
Dr. Maria Sheehan, Director, Employee
Relations and Personnel
Ms. Constance Carroll, President,
Saddleback College
Dr. Ed Hart, President,
Irvine Valley College

Faculty Association

Mr. Thom Evans

California School Employees Association

Mr. Matt Suarez

Motion by Trustee Moore, seconded by Trustee Hueter, to approve the Agenda with an additional item (reading of action taken in closed session). Motion carried unanimously with Trustee John Connolly absent (as was Student Representative Brian Bell).

APPROVE AGENDA

Trustee Swanson read the action taken in closed session at the last meeting: The Board of Trustees on March 24, 1986, took action to approve a memorandum of understanding, dated February 28, 1986,

ACTION TAKEN IN
CLOSED SESSION

regarding sabbatical leave calculation, and further took action not to approve a provision contractual sabbatical leave replacement, and a provision for any form of unused sabbatical leave from the 1985-86 academic year to the 1986-87 academic year.

On March 24, 1986, the Board of Trustees approved Dr. Cal Nelson's request to be reassigned to teaching. The position description for the District Director/Research and Data Processing has, therefore, been modified at the Board of Trustees' suggestion, and as shown in the exhibit which is made a part of these Minutes. Trustee Gellatly stated that she preferred this position not be filled at this time, but that a study be done - not to determine what this department already does, but what it needs to do. Motion was made by Trustee Moore, seconded by Trustee Hueter, to approve this item, with modification (to wit: "The Acting Chancellor recommends that the Board of Trustees authorize the recruitment of an Acting District Director whose appointment will be considered by the Board of Trustees at the April 14, 1986, meeting. The recruitment of a continuing Director will be held subject to a study of functions and responsibilities of the position"). After discussion, a vote was taken and the motion carried unanimously.

Because Acting Chancellor Habura received no requests to modify the 1985-86 budget, and because there were no recommendations for the Board at this time on the 1985-86 Budget Revision, it was suggested to proceed to Agenda Item IV.

President Walther called for a recess at 3:00 p.m. The meeting reconvened at 3:20 p.m.

Trustee Walther stated that because it was the intent to keep budget cuts as far away from the classroom as possible, that any reductions in expenses would not damage recruitment, enrollment, retention, and service to students, and that, furthermore, the recommendations would, because of wanting to keep the cuts as far from the classroom as possible, begin at the District level, but reductions would not be limited to District functions; also that the colleges might have to take some cuts if that became necessary. President Walther asked that if any functions were recommended for elimination, that the recommendation be justified and a suggested alternative be provided.

RECRUITMENT OF
DISTRICT DIRECTOR
OF DATA
PROCESSING

1985-86 BUDGET
REVISION

RECESS/RECONVENE

1986-87 BUDGET
COMMITTEE AND
ADMINISTRATION
RECOMMENDATIONS

Presentation and handouts were provided by Dr. Graftsky, and are included as a part of these Minutes. Comments and discussions were held by Mr. Thom Evans, President Constance Carroll, Trustee Moore, Mr. Matt Suarez, Trustee Swanson, Ms. Kathie Hodge, Mr. Pete Espinosa, Ms. Donna Hatchett, Dr. Ed Hart, Trustee Gellatly, Acting Chancellor Habura, and others.

The meeting was adjourned to closed session at 4:50 p.m.

The next regularly scheduled meeting will be held April 14, 1986, at Irvine Valley College; closed session at 7:00 p.m., and open session at 8:00 p.m.

ADJOURNMENT TO
CLOSED SESSION

NEXT REGULARLY
SCHEDULED MEETING



David P. Habura
Secretary to the Board of Trustees

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