

MINUTES OF THE BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
MARCH 26, 1990
SADDLEBACK COLLEGE, LIBRARY 105

CONTINUED MEETING

The meeting of the Board of Trustees held March 26, 1990 was continued from a Grievance Hearing held March 20, 1990.

CONTINUED MEETING

CLOSED SESSION

The Board of Trustees met in closed session from 7:00 p.m. to 7:45 p.m. to discuss personnel and negotiations. Trustee Walther was absent for the closed session with all other trustees present.

CLOSED SESSION

REGULAR MEETING

The open session of the regular meeting of the Board of Trustees was called to order by President Hueter at 7:45 p.m. Trustee Connolly led the pledge of allegiance, and Trustee Gellatly offered words of inspiration.

CALLED TO ORDER

Members of the Board of Trustees

- Joan Hueter, President
- Marcia Milchiker, Vice President
- Iris Swanson, Clerk
- John Connolly, Member
- Shirley Gellatly, Member
- Robert Moore, Member
- Lisa Lopez, Student Member

PRESENT

Absent

- Harriett Walther, Member

Administrative Officers

- Richard Sneed, Chancellor
- Neil Yoneji, Vice Chancellor, Fiscal Services
- William Kelly, Acting Vice Chancellor, Administrative Services
- Walter Collins, Acting Vice Chancellor, Employee Relations and Personnel
- Constance Carroll, President, Saddleback College
- Anna McFarlin, President, Irvine Valley College

Faculty Association

- Lee Walker

Academic Senate

- John Allen
- Janice Horn

California School Employees Association
No representation

Classified Senate/Council
Marge Nielsen
Laura U'Ren

Motion by Trustee Connolly, seconded by Trustee Gellatly, to approve the agenda as presented including replacement and/or additional pages to items 19-a and 19-b. Motion carried unanimously. Student Trustee Lopez cast an affirmative advisory vote.

APPROVAL OF AGENDA

Motion by Trustee Swanson, seconded by Trustee Connolly, to approve minutes of the March 12, 1990 meeting of the Board of Trustees. Motion carried unanimously. Student Trustee Lopez cast an affirmative advisory vote.

APPROVAL OF MINUTES

Trustee Swanson read the following action taken at the March 26 closed session of the Board of Trustees:

CLOSED SESSION

The Board of Trustees approves an extension of the Interjurisdictional Exchange Agreement between Saddleback Community College District and the California Community Colleges pursuant to Government Code Section 19050.8, and that an extended leave of absence be approved for Dr. Maria C. Sheehan, Vice Chancellor, Employee Relations and Personnel, for temporary assignment to the Office of the Chancellor, California Community Colleges, effective September 1, 1990 through August 31, 1991.

Motion by Trustee Swanson, seconded by Trustee Gellatly, to approve the action taken in closed session. Motion carried unanimously.

Consent Calendar

CONSENT CALENDAR

Motion by Trustee Swanson, seconded by Trustee Gellatly, to approve the consent calendar as amended. Motion carried unanimously. Student Trustee Lopez cast an affirmative advisory vote.

The board approved the grant application for the development of course prediction models at Irvine Valley and Saddleback Colleges. This project's purpose is to develop profiles of student factors which predict success, failure, and withdrawal from courses. Objectives include: 1) multiple

measures to supplement the assessment and advisement component of matriculation, 2) understanding of the basic skill levels students must possess to succeed in entry level, general education courses, and 3) sophistication in stepwise, multiple logistics regression.

The board approved the grant application for the research pilot project at Irvine Valley College titled Early Alert. The purpose of this project is to design, implement, and evaluate an early alert program. Objectives include 1) early alert software development, 2) high level of faculty participation, 3) development of a tutoring pool, and 4) a thorough evaluation of the program and the effectiveness of early alert.

The board approved the grant application on the revision and standardization of the educational planning component of matriculation at Irvine Valley College. The purpose of this proposal represents an effort to improve an existing program within the college that addresses the educational planning component of matriculation to ensure that students successfully complete their education including certification programs, graduation, and transfer. The finished product of curriculum and handbook would be available to other community colleges in the state.

The board approved Irvine Valley College's additional and revised instruction fees for 1989-1990, effective summer 1990, as presented in the agenda item exhibit.

FEES

Professor Lee Haggerty, chair of the Saddleback College Curriculum Committee, and Vice President Everett Brewer commented on changes in Saddleback College's curriculum. Motion by Trustee Swanson, seconded by Trustee Milchiker, to approve the curriculum changes for the 1990-1992 Saddleback College catalog, and approved authorization for publication of this document. Motion carried unanimously. Student Trustee Lopez cast an affirmative advisory vote.

CURRICULUM
CHANGES

The board approved the Saddleback College Professional Development workshops titled Introduction to Macintosh Functions and Introduction to Word Processing.

WORKSHOPS

Motion by Trustee Moore, seconded by Trustee Connolly, to approve award of a change order to Transpec Fiver Optics & Telecommunications, Inc. Sherman Oaks, CA, for additional

CHANGE ORDERS

cabling for the Students Services Center at Saddleback College in the amount of \$5,177.50. Motion carried unanimously. Student Trustee Lopez cast an affirmative advisory vote.

Motion by Trustee Moore, seconded by Trustee Connolly, to ratify Change Order 8 to amend the contract with Culp Construction Company for construction of the Student Services Center by increasing the contract amount to \$6,979,375, and to extend the time of completion to April 10, 1990. Motion carried unanimously. Student Trustee Lopez cast an affirmative advisory vote.

The board ratified Change Order 7 to amend the contract with Construction Incorporated of Texas for construction of the Technology/Applied Science Building at Saddleback College by increasing the contract amount by \$131,217.

The board ratified the assignment of proceeds from the contract with Construction Incorporated of Texas to Golden Eagle Insurance Company and entered into the agreement with Golden Eagle Insurance Company for the Technology/Applied Science Building at Saddleback College.

ASSIGNMENT OF
CONTRACT
PROCEEDS

Motion by Trustee Gellatly, seconded by Trustee Moore, to approve a consultant agreement with LeRoy Crandall and Associates to provide soils tests on parking lot 7A for a thermal energy storage tank at a cost not to exceed \$3,500. Motion carried unanimously. Student Trustee Lopez cast an affirmative advisory vote.

PERFORM SOILS
TEST

The board approved an extension of the contract with Kenneth E. Mosholder as an independent contractor to continue performing inspector-of-record services for construction of the Technology/Applied Science Building at Saddleback College for an amount not to exceed \$30,000.

EXTENSION OF
CONTRACT

Motion by Trustee Gellatly, seconded by Trustee Moore, to ratify the telecourse license agreement with Evergreen Valley College for use of the Saddleback College telecourse, "Principles of Real Estate," during the spring semester 1990. Motion carried unanimously. Student Trustee Lopez cast an affirmative advisory vote.

TELECOURSE
LICENSE

The board amended the consulting agreement with Mike Meyerson, effective March 26, 1990, to provide payment for personnel systems analysis services on a bi-weekly basis as

PERSONNEL
SYSTEM ANALYSIS

approved by the District Director, Information Systems and Services, effective March 26, 1990. All other terms and conditions of the consulting agreement remain unchanged.

The board approved the award of Bid 832 for equipment for the Technology/Applied Science Building at a total cost of \$85,472.26.

EQUIPMENT BID

The board adopted Resolution 90-26 to amend the 1989-1990 Adopted Capital Outlay Budget for the Saddleback College Technology/Applied Science Building in the amount of \$131,217 as displayed in Exhibit A of the agenda item, and directed that these funds be appropriated in the amounts displayed in Exhibit B of the agenda item.

CAPITAL OUTLAY
FUND
AMENDMENTS

The board adopted Resolution 90-27 to amend the 1989-1990 Adopted Capital Outlay Budget for the Saddleback College Student Services Building in the amount of \$83,630 as displayed in Exhibit A of the agenda, item, and directed that these funds be appropriated in the amounts displayed in Exhibit B of the agenda item.

Motion by Trustee Moore, seconded by Trustee Gellatly, to approve/ratify transfers of appropriations. Motion carried unanimously. Student Trustee Lopez cast an affirmative advisory vote.

TRANSFERS OF
APPROPRIATIONS

The board approved purchase orders 14584 through 14967 totaling \$387,760.81.

PURCHASE ORDERS

The board approved payment of warrants 149099 through 149621 totaling \$926,628.09 and credit card purchases \$4,580.93.

WARRANTS

The board approved trustees' requests for travel and/or mileage.

TRAVEL
REQUESTS

Reports

There were no reports from the public on items not on the agenda.

PUBLIC
COMMENTS

Trustee Swanson reported on the recent San Juan Capistrano Swallows' Day Parade.

TRUSTEES'
REPORTS

Both college presidents submitted written reports for inclusion in the agenda distributed in advance of the meeting.

PRESIDENTS'
REPORTS

President Carroll reported that Saddleback College had participated in the San Juan Capistrano Swallows' Day Parade and had received a first-place award for the performance of Saddleback College's three-song band.

President Carroll reported on the work of the Regional Performing Arts Complex Committee.

President McFarlin distributed copies of Irvine Valley College's new intercollegiate athletics brochure and commended Project Director Jan Simmons, Athletics Director Phil Stanly, and the physical education faculty for their work on the publication. President McFarlin announced that Mark P. Petracca of UCI's Department of Politics and Society has been selected as Irvine Valley College's commencement speaker. Professor John Lowe and ASIVC President Nita Tiwari have also been asked to speak at commencement.

Professor Allen reported that the Saddleback College In-Service Committee has drafted tentative plans for Fall In-Service and is in the process of coordinating those plans with Irvine Valley College and District Services. Professor Allen reported on an InfoNet Meeting, a computerized network system providing for electronic communication among community colleges which is a sub-committee of the Statewide Academic Senate Executive Committee.

ACADEMIC
SENATE REPORTS

Professor Horn reported that the Irvine Valley College Academic Senate has begun work on the Fall In-Service. Professor Horn stated that the Academic Affairs Committee is working on an administrative retreat rights proposal and that senate members are currently revising the hiring policy to meet AB 1725 guidelines.

There was no report from CSEA.

CSEA REPORT

Professor Walker's report focused on the ratio of full-time to part-time faculty.

FACULTY ASSOCIA-
TION REPORT

There was no report from the Classified Senate/Council.

CLASSIFIED
REPORT

The Chancellor had no report.

CHANCELLOR'S
REPORT

Motion by Trustee Gellatly, seconded by Trustee Moore, to approve certificated and classified personnel actions including replacement pages with removal of the action on Helen Baxter and Donald Zimbalist. Motion carried unanimously.

PERSONNEL
ACTION

Motion by Trustee Swanson, seconded by Trustee Moore, to accept the gift of a computer from Connie Ramberg and David Franey/Jobtrak. Motion carried unanimously. Student Trustee Lopez cast an affirmative advisory vote.

GIFTS

The meeting was adjourned to closed session at 8:40 p.m.

ADJOURNMENT



Richard Sneed
Secretary, Board of Trustees

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