

SADDLEBACK COMMUNITY COLLEGE DISTRICT  
28000 Marguerite Parkway  
Mission Viejo, California 92692

MINUTES OF THE BOARD OF TRUSTEES  
March 25, 1985 - 7:30 p.m.  
South Campus - Library 105

REGULAR MEETING

CALL TO  
ORDER

The regular meeting of the Board of Trustees was called to order by Trustee Watts at 7:30 p.m. He led the audience in the Pledge of Allegiance and Trustee Price offered the invocation.

Motion by Trustee McKnight, seconded by Trustee Walther, to approve the agenda with the following change: Move Item V.A., Saddleback Community College District Selected Demographic Data Report, to Old Business and consider it just prior to Item IV. C., Joint Academic Masterplanning Committee: Phase III Report. Motion carried.

APPROVE  
AGENDA

Members of the Board of Trustees

PRESENT

Mr. William Watts, President  
Mr. Robert Moore, Vice President  
Mrs. Shirley Gellatly, Clerk  
Mr. John Connolly, Member  
Prof. Eugene McKnight, Member  
Mr. Robert Price, Member  
Ms. Harriett Walther, Member

Administrative Officers

Dr. Larry Stevens, Chancellor  
Mr. David Habura, Vice Chancellor,  
Educational Services  
Dr. Al Grafsky, Vice Chancellor,  
Fiscal Services  
Mr. Tom Kimberling, Acting Vice Chancellor,  
Fiscal Services/Controller  
Dr. Maria Sheehan, Director, Employee  
Relations and Personnel  
Ms. Constance Carroll, President, South Campus  
Dr. Edward Hart, President, North Campus

Faculty Association

Dr. Sharon MacMillan, President

Academic Senate

Mr. Al Brightbill, President

CSEA Representative

Mrs. Dorie Dent

Motion by Trustee McKnight, seconded by Trustee Connolly, that the minutes of the Special Board Meeting of March 4, 1985, be approved as written. Motion carried.

APPROVE  
MINUTES

Motion by Trustee McKnight, seconded by Trustee Connolly, that the minutes of the Regular Board Meeting of March 11, 1985, be approved with the following addition: On Page 5 under the item concerning Expansion of Parking Area #10, add the following: "Trustee McKnight explained his 'no' vote was because he considered it wise to wait until the aerial surveys, plot maps, and appraisal studies were completed before declaring the Board's intention." Motion carried.

Trustee Gellatly read the following excerpt from the closed session held March 11, 1985, into the minutes:

ACTIONS  
TAKEN IN  
CLOSED  
SESSION  
3/11/85

"The Board took action as follows: (1) to grant a one-year administrative leave of absence without pay; (2) to authorize notices to all chairs and coordinators in the District of possible release from assignment; (3) to authorize a change of assignment and (4) to authorize layoff.

"Roll call vote: All affirmative with the exception of Trustee Gellatly who voted 'no' and Trustee Price who was absent at the time of the vote.

"The decision was made to deny the request of a District retiree to change the terms of his consultant agreement. Trustee Price was absent at the time of the vote.

"The Board approved a consultant agreement with a Legislative Consultant for an amount not to exceed \$4,500, subject to approval by legal counsel. Trustees Walther and Gellatly voted 'no' and Trustee Price was absent at the time of the vote.

"There being no further business, President Watts adjourned the meeting at 11:25 p.m."

Trustee Watts asked for public comments concerning items not on the agenda. There were none.	PUBLIC COMMENTS
Motion by Trustee Connolly, seconded by Trustee Moore, to approve the Consent Calendar as shown in the agenda. Motion carried.	APPROVE CONSENT CALENDAR
Attendance at the conferences and meetings shown with actual and necessary expenses and/or minimal mileage to be paid as shown on the exhibit which is made a part of these minutes was approved.	CONFERENCES AND MEETINGS
The Board of Trustees approved the Certificated Personnel Actions listed in the exhibit on file with these minutes.	CERTIFICATED PERSONNEL ACTIONS
The Board of Trustees approved the Classified Personnel Actions listed in the exhibit on file with these minutes.	CLASSIFIED PERSONNEL ACTIONS
The Board of Trustees approved for payment the honorarium for North Campus Classified Staff Professional Growth Presenters at an expenditure level not to exceed \$860 as shown in the exhibit on file with these minutes.	HONORARIUM PROFESSIONAL GROWTH PRESENTERS
The Board of Trustees approved for payment the North Campus Guest Speaker Honorarium as shown in the exhibit on file with these minutes.	HONORARIUM GUEST SPEAKER
The Board of Trustees approved the Educational Services Agreement with Parker Bertea Aerospace Group, Irvine, to perform programs and services as shown in the exhibit on file with these minutes.	PARKER BERTEA EDUCATIONAL SERVICES AGREEMENT
The Board of Trustees accepted an award in the amount of \$21,000 from the County of Orange Private Industry Council (PIC) and authorized the Chancellor to enter into the contracts necessary to implement the project as described in the exhibit on file with these minutes.	PRIVATE INDUSTRY COUNCIL GRANT AWARD
Warrants 104538 through 105043, totaling \$1,008,342.82 were approved by the Board of Trustees. A copy of the list is on file with these minutes.	WARRANTS
Purchase Orders 081953 through 082311, totaling \$143,254.81 were approved by the Board of Trustees. A copy of the list is on file with these minutes.	PURCHASE ORDERS
Monthly budget status reports were presented to the Board of Trustees for information and review. Copies are shown in the exhibit on file with these minutes.	BUDGET STATUS REPORTS

Old Business

For the past three years the College has conducted a highly successful nuclear technology training program for employees of Southern California Edison Company. The program for the 1984-85 academic year was originally budgeted at \$58,500, consisting of \$27,900 in the General Fund and \$30,600 in the Student Scholarship Fund.

SOUTHERN  
CALIFORNIA  
EDISON  
COMPANY  
BUDGET  
AMENDMENT

On November 29, 1984, the College was notified that Southern California Edison Company intended to cancel the program at the conclusion of the fall semester, 1984, as the company's trained manpower requirements had been met sooner than expected.

The College's South Campus Vocational Education Office has reviewed the program's budget for fiscal year 1984-85 and determined that \$32,600 of the sum originally budgeted will be unearned and unspent, and should thus be withdrawn from the budget. Of this amount, \$13,400 is to be removed from the General Fund and \$19,200 taken from the Student Scholarship Fund. In order to account for the reduction of revenues and expenditures resulting from the early cancellation of the Edison contract, the College's 1984-85 Operating Budget is required to be amended as indicated in Resolution 85-11 which is shown in the exhibit made a part of these minutes.

Motion by Trustee Connolly, seconded by Trustee McKnight, to adopt Resolution 85-11. The motion carried with the following roll call vote:

RESOLUTION  
85-11  
ADOPTED

AYES: Trustees Connolly, Gellatly, McKnight,  
Moore, Price, Walther, Watts  
NOES: None  
ABSENT: None  
ABSTENTIONS: None

At its meeting of February 25, 1985, the Board of Trustees approved educational service agreements with American Medical Optics and Tungsten Carbide Manufacturing to develop a needs assessment for English as a Second Language training programs for company employees for a combined consideration of \$1,770.

AMERICAN  
MEDICAL  
OPTICS AND  
TUNGSTEN  
CARBIDE  
BUDGET  
AMENDMENT

In order to account for the revenues and expenditures of funds under these contracts, Education Code Section 85210 requires that the College's 1984-85 Operating Budget be amended as shown on the exhibit made a part of these minutes.

Motion by Trustee Connolly, seconded by Trustee Gellatly, that Resolution 85-10 be adopted. The motion carried with the following roll call vote:

RESOLUTION  
85-10  
ADOPTED

AYES: Trustees Connolly, Gellatly, McKnight  
Moore, Price, Walther, Watts  
NOES: None  
ABSENT: None  
ABSTENTIONS: None

New Business

Vice Chancellor Habura presented The Saddleback Community College District Selected Demographic Data Report which had been distributed at the Board Meeting of March 11. He noted that Page 18 had been replaced with an addendum distributed this evening.

DEMOGRAPHIC  
DATA REPORT

Chancellor Stevens presented the Joint Academic Master-planning Committee Phase III Report. He stated that he wished to present two additional points to supplement the report distributed with the agenda as reflected in Tab IV, Item C. He referred to documentation and Education Code references regarding the Board's authority to consider this issue. He also stated that the Board Policies, regulations, and procedures are in place to effect an orderly transition from campus status to a college designation as follows: Academic Master Plan approved by the Board including the Academic Program Plan; Operational Parameters approved by the Board; Resource Allocation Model approved by the Board; Budget Development Process and Procedures and a Five-Year Capital Project Plan required by the California Community Colleges Board of Governors and approved by this Board of Trustees.

CAMPUS OR  
COLLEGE  
ISSUE  
DISCUSSION

During discussion it was suggested that the South Campus staff be given an evening to devote to the discussion of campus or college as was done when the Board met on the North Campus and heard public statements on this matter.

Trustee McKnight read a prepared statement and implored the Board to delay action on this item.

Michaelyn Mikolajczak, Counseling representative from South Campus, commended the groups who had been involved in this this "uptown process". She said she supported the recommendation of the Chancellor, approval of the South Campus Nine Conditions and returning the name of



Saddleback College to South Campus. She expressed concern about an implementation date of January, 1986, and requested that the Board consider implementation in July, 1985 instead.

Brian Manning, representing the Irvine Chamber of Commerce, read into the record a resolution adopted by the Chamber in support of "Irvine Community College." A copy of that resolution had been included with the agenda for this meeting under Correspondence (Item 3--Page 2) and is shown in the exhibit which is on file with these minutes.

Jim Thorpe, Saddleback College South Instructor, spoke to the Board suggesting that more information is needed and more alternatives should be studied before a decision is made.

Sharon MacMillan, on behalf of the Faculty Association Executive Council, said that in light of the budgetary problems being faced, the Association felt that insufficient research had been conducted and that it felt the Chancellor should provide the Board with a lot more alternatives for study.

Al Brightbill, on behalf of the Academic Senate, suggested that the nine conditions adopted by the Senate be attached to the recommendation so that all information would be in one place, expressed the hope that the Board would find the documentation from the Academic Senate regarding the consensus of the two faculties and stated that under Academic Senate on Page Two of Item IV. C in the agenda that the Senate would establish its own governance model.

Following considerable discussion, it was moved by Trustee Gellatly, seconded by Trustee Walther, that this item be returned to the Board at its meeting of April 8 as an action item. Motion carried.

RETURN TO  
AGENDA  
APRIL 8  
FOR ACTION

At 9:35 p.m. Trustee Watts declared a ten-minute recess.

RECESS

Trustee Watts reconvened the meeting at 9:45 p.m.

RECONVENE

Saddleback College South has developed an outstanding program of curriculum, community services activities, athletic events and theatre productions to serve the needs of students and members of the surrounding community. The ability to advertise these programs has been limited by the lack of a "Coming Events Marquee" at the Marguerite Parkway entrance to the campus.

COMING  
EVENTS  
MARQUEE

The Associated Students of Saddleback College South have established a fund for the construction, installation and financing of a "Coming Events Marquee" at the Marguerite Parkway entrance. Additionally, the South Campus Student Government has developed architectural plans, which have been reviewed and approved by the South Campus President's Council and the District Facilities Planning Administrator. The design will utilize the existing sign by placing over it a lighted marquee which will be visible to motorists from both directions. The estimated costs of approximately \$11,000 associated with this project will be funded by the South Campus Associated Students, the Foundation for Saddleback Community College and members of the South Campus administration.

Motion by Trustee Moore, seconded by Trustee Walther, that the Board of Trustees approve the design and installation of a "Coming Events Marquee" at the Marguerite Parkway entrance to the South Campus. Motion carried with Mrs. Gellatly absent at the time of the vote.

APPROVAL  
OF COMING  
EVENTS  
MARQUEE

Submitted with the agenda was a status report concerning the Marguerite Parkway Development Project. Vice Chancellor Grafsky offered to answer questions for the Board regarding this item. That report is on file with these minutes.

MARGUERITE  
PARKWAY  
DEVELOPMENT  
PROJECT

#### Information and Reports

Both Campus Presidents submitted for inclusion in the agenda distributed in advance of this meeting a written report. In addition, President Hart reported his pleasure at greeting early decision makers on the North Campus on a recent Saturday. President Carroll highlighted for the Board items contained in her report.

PRESIDENTS'  
REPORTS

Mr. Brightbill expressed concern with the July 1, 1986, implementation date for the college or campus matter. He felt it should take place at the beginning of an academic year.

ACADEMIC  
SENATE

Ms. MacMillan stated that the Board Members had copies of signed forms from approximately 150 instructors requesting a meeting of the faculty as a whole with the Chancellor. The Chancellor has received the forms and will take the matter under advisement.

FACULTY  
ASSOCIATION

Pete Espinosa distributed a copy of "Legislative Update" dated March 25, 1985, and gave a summary of the proposed bills. His report is shown in the exhibit made a part of these minutes. This item will also be returned to the agenda of the April 8 Board Meeting for approval.

LEGISLATIVE  
UPDATE

Chancellor Stevens reported that Item VI, F-2, Board Requests for Reports and Studies, would be updated and returned to the Board on April 8.

REQUESTS FOR  
REPORTS AND  
STUDIES

Trustee Walther reminded staff that Trustees would still like to make a tour of both on- and off-site data processing facilities.

TRUSTEE  
COMMENTS

Trustee Walther reminded her colleagues that the dates for the Semi-Annual Board Evaluation Workshop usually held in June should be confirmed. Trustee Moore stated he would be unavailable June 28 and 29 and Trustee Watts stated he would not be available after July 1.

Correspondence/Comments/Action

Trustee Gellatly commended Vern Hodge and the student body for the well-planned Friday Concert. She said it was evident that everyone had a good time. She also expressed the opinion that the College should take part in more events like the St. Patrick's Day Parade in Mission Viejo.

Trustee Gellatly asked for clarification about the process of a Board Member placing an item on the Board Agenda. She expressed disappointment that a member of the administration had not responded to let her know that her request for an agenda item on scheduling was being postponed until a complete report could be provided.

Chancellor Stevens said it was his wish to present a complete report including a statement of philosophy, guidelines and standards related to scheduling. He also stated that his understanding of the planning for this meeting tonight was to keep the agenda as brief as possible in order to provide sufficient time for the discussion of the campus or college issue. Placing the scheduling matter on this same agenda might not have allowed sufficient time for complete discussion of both fairly complex issues.

William Schreiber reminded the Board of the Saddleback Community College Foundation Fundraiser to be held Wednesday, April 3, at the Ritz-Carlton Hotel.

REMINDER OF  
FUNDRAISER



Trustee Walther thanked the staff for the flyer prepared announcing her candidacy for membership on the Board of Directors, California Community College Trustees. She also reported that Beverly Hills High School charges an annual parking fee of \$240.

Motion by Trustee McKnight to cast a unanimous ballot for the individuals recommended by Trustee Walther to serve on the Board of Directors, California Community College Trustees Association. The motion died for lack of a second.

MOTION  
DEFEATED  
BALLOT  
CCCT

Motion by Trustee Price, seconded by Trustee Moore, to continue the past practice wherein each Board Member would submit a list of those for whom a ballot should be cast with the guideline that only those individuals receiving at least four votes be nominated. Motion carried with Trustee Gellatly voting "no". Trustees were requested to submit their ballots to the Board Secretary who would tabulate the results.

CONTINUE  
PAST PRACTICE  
NOMINATIONS  
FOR  
CCCT BOARD  
OF DIRECTORS

Trustee Price reminded everyone of the Leadership Saddleback Seminar to be held April 27. He also commended staff members Lee McGrew and Susan Gordon for their assistance and support.

LEADERSHIP  
SADDLEBACK

Chancellor Stevens announced there would be no Closed Session this evening.

The meeting was adjourned at 10:40 p.m.

ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on April 8, 1985, at 7:30 p.m. at North Campus.

NEXT  
MEETING

  
\_\_\_\_\_  
Larry P. Stevens  
Secretary to the Board of Trustees

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