

MINUTES OF THE BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
MARCH 21, 1988
SADDLEBACK COLLEGE, LIBRARY 105

CLOSED SESSION

The board of trustee met in closed session from 6:30 p.m. to 7:00 p.m. to discuss personnel and negotiations. All trustees were present.

CLOSED SESSION

REGULAR MEETING

The open session of the regular meeting of the board of trustees was called to order by President Gellatly at 7:00 p.m. Trustee Milchiker led the pledge of allegiance, and Trustee Gellatly read a poem as an invocation.

CALL TO ORDER

Members of the Board of Trustees

Shirley Gellatly, President
Iris Swanson, Vice President
Joan Hueter, Clerk
John Connolly, Member
Marcia Milchiker, Member
Robert Moore, Member
Harriett Walther, Member
Chris MacLean, Student Member

PRESENT

Administrative Officers

Richard Sneed, Chancellor
Neil Yoneji, Vice Chancellor, Fiscal Services
Anna McFarlin, Vice Chancellor, Administrative Services
Constance Carroll, President, Saddleback College
Ronald Kong, President, Irvine Valley College

Faculty Association

No representation

Intercollege Academic Senate

Mark McNeil

California School Employees Association

Matt Suarez

Classified Senate/Council

Jan Ward

Motion by Trustee Hueter, seconded by Trustee Milchiker, to approve the agenda as presented. Motion carried unanimously.

APPROVAL
AGENDA

3/21/88

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Motion by Trustee Hueter, seconded by Trustee Connolly, to approve the minutes of the March 7, 1988 board of trustees meeting. Motion carried unanimously.

APPROVAL OF
MINUTES

Clerk Hueter read out the following action taken in closed session. "The board of trustees authorized notification per Education Code Section 87741 for designated administrative employees."

ACTIONS FROM
CLOSED SESSION

President Kong introduced members of the accreditation team visiting Irvine Valley College.

INTRODUCTION

Leo A. Daly of Leo A. Daly, Architects and Engineers, introduced members of his company and gave a slide presentation on the architectural design for the Technology/Applied Science Building, Saddleback College. Motion by Trustee Hueter, seconded by Trustee Walther, to approve the submitted architectural design plan and cost estimate for the building from the Daly company. Motion carried unanimously.

ARCHITECTURAL
DESIGN PLAN
APPROVAL

President Kong introduced and thanked individuals from Irvine Unified District, Coastline Regional Occupational Program (CROP), and Irvine Valley College for their efforts in the curriculum articulation agreements between Irvine Valley College and The Academy of Science and Technology (Irvine Unified School District), and Irvine Valley College and CROP. Motion by Trustee Moore, seconded by Trustee Hueter, to approve the curriculum articulation agreements. Motion carried unanimously.

CURRICULUM
ARTICULATION
AGREEMENTS

Consent Calendar

Items 9 and 15 were removed from the consent calendar for separate discussion. Motion by Trustee Hueter, seconded by Trustee Moore, to approve the revised consent calendar as amended. Motion carried unanimously.

CONSENT CALENDAR

Motion by Trustee Walther, seconded by Trustee Hueter, to approve the General Policy Statement and the revisions to Board Policy 5401. Motion approved unanimously.

BOARD POLICY 5/
REVISIONS

The board approved acceptance of awarded funds from the National Association for Foreign Student Affairs in support of the "Training and Preparation of Saddleback College Faculty and Students to Use the Resources of International Students in the Classroom": and adopted the resolution to amend the 1987-88 General Fund Restricted Budget in the amount of \$3,000.

GRANT
ACCEPTANCE

The board approved the revision of the regular meetings of the board of trustees for the month of April as follows: April 11, 1988.

REVISION OF
BOARD MEETINGS

The board instructed the chancellor as to its preferences for the ten trustees for whom it wished to cast a vote in the California Community College Trustees (CCCT) Association.

CCCT BALLOT

Professor Monte La Bonte explained the changes in music course repeatability and the effects of that change. Motion by Trustee Hueter, seconded by Trustee Milchiker, to adopt the resolution revising Title V regulations to exempt solo repertoire, large ensemble and small ensemble courses from the course repeatability regulations. A roll call vote was taken. Motion carried unanimously.

MUSIC COURSE
REPEATABILITY

Motion by Trustee Swanson, seconded by Trustee Hueter, to approve the added, deleted, and revised courses in the 1988-89 Saddleback College catalog and to include varsity soccer. Motion by Trustee Walther, seconded by Trustee Moore, to amend the previous motion to accept the motion as stated in the agenda item. Motion carried with a nay vote from Trustee Swanson.

SC CATALOG

Motion by Trustee Moore, seconded by Trustee Hueter, to approve the changes in the Irvine Valley College 1988-89 catalog, and to authorize publication of this document. The item was discussed and Trustee Walther modified the motion to approve the catalog changes with the exception of section 3 (Manual of Curriculum and Procedures), and to delete the final paragraph on page 9 of section 2 (College Policy Changes) on foreign students with the understanding that section 3 will be reviewed and acted upon at the next board meeting. Trustees Moore and Hueter consented to withdraw their previous motion. The modified motion carried with a nay vote from Trustee Gellatly.

IVC CATALOG

The board approved the granting of certificates of achievement to the listed students.

CERTIFICATES

The board approved the Study Abroad course, Music 127, and directed the administration to execute the Educational Tour/Field Study Travel Contractor Agreement with Mandrake Tours.

MUSIC TOUR

The board approved the production of a one-half hour program on the city of Mazatlan in Mexico as proposed by the Communication Arts Department of the Division of

ON-LOCATIO
FILMING

Fine Arts and Communications, Saddleback College, at no cost to the district.

The board ratified a consultant agreement with Leonard R. Inch for consultant services in the preparation of the Paramedic Training Program Curriculum, approved a consulting agreement with S.B. Madsen for accreditation preparation in the paralegal program at Saddleback College, and approved a consulting agreement with Susan Ferrera for professional services associated with the consumer and family resources department which will be offering consumer education workshops on nutrition at Saddleback College.

CONSULTANT
AGREEMENTS

Reports

There were no public comments concerning items not on the agenda.

PUBLIC COMMENTS

Trustee Moore commented on the Irvine Valley College Invent America program. He requested the chancellor to investigate opportunities for continuing the program and asked that a report be made to the board.

TRUSTEES'
REPORTS

Trustee Walther stated that CCCT has selected director finalists. Trustee Walther stated that at the OCSBA directors' meeting, she asked and was granted the opportunity to make a regular report on CCCT. Trustee Walther encouraged CACC Electors to review the draft of her letter to CACC and notify her of concurrence or changes in that letter. Trustee Walther reported on the AGB conference.

Both college presidents submitted a written report for inclusion in the agenda distributed in advance of this meeting.

PRESIDENTS'
REPORTS

President Carroll stated that matriculation planning is going well. President Carroll reported that the college was in the process of hiring the faculty members for positions approved by the board. President Carroll announced the Three-Song Band would be held at the San Juan Capistrano Mission on March 26.

President Kong thanked the board members for their participation in the Invent America program. President Kong stated that the Irvine Valley College accreditation team reception would be March 22.

Professor McNeil, President, Intercollege Academic Senate, stated that the senate was currently reviewing Board Policy 5401 relative to plagiarism. Professor

INTERCOLLEGE
ACADEMIC SENATE
REPORT

McNeil announced that Thomas Evans was President-Elect, Intercollege Academic Senate.

Dr. Richard McCullough, Academic Senate, Saddleback College, stated that faculty grants totaled \$18,000 for the year. Dr. McCullough reported on the Great Teachers Seminar and the Academic Senate of California Community Colleges spring conference. He stated the Saddleback College Academic Senate is involved with letter writing relative to the Student Services building.

SADDLEBACK
COLLEGE ACADEMIC
SENATE

Professor Ray Chandos, Academic Senate, Irvine Valley College, announced that Professor William Hewitt was the senate president-elect.

IRVINE VALLEY
COLLEGE ACADEMIC
SENATE

Mr. Matt Suarez stated he was hopeful the reclassification attempt would be successful.

CSEA REPORT

There was no report from the Faculty Association.

FACULTY REPORT

There was no report from the Classified Senate/Council.

CLASSIFIED REPORT

Chancellor Sneed welcomed the accreditation team visiting Irvine Valley College.

CHANCELLOR'S
REPORT

President Gellatly called a break at 8:45 p.m. The meeting was reconvened at 9 p.m.

BREAK/RECONVENED

Motion by Trustee Swanson, seconded by Trustee Moore, to approve the Saddleback College Student Athlete Assistance Program which is intended to offer education and assistance to student athletes, both to prevent substance abuse problems and to provide help for any student suffering from such a problem.

ATHLETE ASSISTANCE
PROGRAM

The board approved the guest artist contracts with Ballet Pacifica and the St. Joseph Ballet School.

GUEST ARTIST
CONTRACTS

The board approved guest speakers to be utilized at various Orange County foster parent training facilities, and a guest speaker for the Horticulture and Landscape program presented by the Division of Technology and Applied Science, Saddleback College.

GUEST SPEAKERS

The board approved the architectural design and cost estimate of Parking Lot #5, Irvine Valley college, and authorized Grillias, Pirc, Rosier, Alves, Architects, to proceed with working drawings for construction.

PARKING LOT #5

The board approved a contract with Soils International for soil and material testing and specialized inspection services to be performed in conjunction with the construction of Parking Lot #5, Irvine Valley College.

PARKING LOT #5

Motion by Trustee Moore, seconded by Trustee Hueter, to authorize the award of Bid #789 for the purchase of equipment for the language lab system, Saddleback College, to Inland Networks, Inc. Motion carried unanimously.

AWARD OF BID

The board approved the College and Universities Experimental License Agreement with the American Society of Composers, Authors, and Publishers (ASCAP) for the term July 1, 1987, through June 30, 1992, and the Colleges/ Universities One Tier Agreement with Broadcast Music, Inc. (BMI) for the term July 1, 1987, through June 30, 1992.

AGREEMENTS

The board adopted the resolution to amend the 1987/88 General Fund - Restricted budget in the amount of \$13,250, and directed that these funds be appropriated to the proper accounts.

BUDGET AMENDMENT

The board approved purchase orders 100841 through 101158 totaling \$585,931.76.

PURCHASE ORDERS

The board approved warrants 129731 through 130221 totaling \$903,623.84 and credit card purchases totaling \$1,815.66.

WARRANTS

The board approved the trustees' requests for travel and/or mileage.

TRAVEL

Motion by Trustee Moore, seconded by Trustee Hueter, to approve the certificated and classified personnel actions as submitted. Motion carried unanimously.

PERSONNEL ITEMS

Motion by Trustee Moore, seconded by Trustee Swanson, to receive the Saddleback Community College District Faculty Association Initial Proposal for the purpose of making the document public. Motion carried unanimously.

PROPOSAL

Motion by Trustee Hueter, seconded by Trustee Moore, to accept the listed gifts on behalf of Saddleback College and Irvine Valley College.

GIFTS

At 9:10 p.m. the meeting was adjourned to closed ADJOURNMENT
session.



Richard Sneed
Secretary, Board of Trustees