

SADDLEBACK COMMUNITY COLLEGE DISTRICT  
28000 Marguerite Parkway  
Mission Viejo, California 92692

MINUTES OF THE BOARD OF TRUSTEES  
March 11, 1985 - 7:30 p.m.  
North Campus - A311

STUDY SESSION

STUDY  
SESSION

The Study Session of the Board of Trustees was called to order by Trustee Watts at 6:00 p.m.

Motion by Trustee Gellatly, seconded by Trustee Moore, to approve the agenda as published. Motion carried with Trustee Connolly absent.

APPROVE  
AGENDA

Note: Mr. Connolly was unable to be present for the Study Session.

Chancellor Stevens introduced John Moss of Computer Management Services, Inc., (CMSI) who, with the assistance of Art Kayser and visual aids, recapped for the Board the various options and alternatives contained in the Academic Support and Administrative Information Systems Strategic Plan.

CMSI

The following materials were distributed to Trustees as a part of the presentation: "Saddleback Community College District Growth Analysis", "Saddleback Community College District Information Systems Seven-Year Cost Analysis", "Saddleback Community College District Option and Service Level Analysis", and "Saddleback Community College Option and Service Level Analysis" (as presented to the Board in a Special Meeting on March 4, 1985).

Jean Vincenzi, South Campus Faculty Member, spoke to the Board both as a faculty member and as a community member. She expressed her concern that consultants from the State of Oregon were hired by the District when, in her opinion, the same services should have been available in Orange County or in the State of California. She also suggested that the very least the Board could have done in considering options proposed by CMSI was to go to bid for the various options. She also stated that she felt the money would better be spent on student services.

Trustee Moore moved that staff provide projected annual costs on two bases: (1) There will never be Options 3a, 3b, or 3c and (2) Undertaking Option 3a, 3b or whatever staff feels is appropriate. The motion died for lack of a second.

At 7:20 p.m. a ten-minute recess was called.

RECESS

REGULAR MEETING

CALL TO  
ORDER

The Regular Meeting of the Board of Trustees was called to order by Trustee Watts at 7:35 p.m. Trustee Moore led the audience in the Pledge of Allegiance and Trustee McKnight offered words of inspiration.

Members of the Board of Trustees

PRESENT

Mr. William Watts, President  
Mr. Robert Moore, Vice President  
Mrs. Shirley Gellatly, Clerk  
Mr. John Connolly, Member  
Prof. Eugene McKnight, Member  
Mr. Robert Price, Member (6:05 p.m.)  
Ms. Harriett Walther, Member  
Mr. Stephen Schroeder, Student Member

Administrative Officers

Dr. Larry Stevens, Chancellor  
Mr. David Habura, Vice Chancellor,  
Educational Services  
Dr. Al Grafsky, Vice Chancellor,  
Fiscal Services  
Mr. Tom Kimberling, Acting Vice Chancellor,  
Fiscal Services/Controller  
Dr. Maria Sheehan, Director, Employee  
Relations and Personnel  
Ms. Constance Carroll, President, South Campus  
Dr. Dale Larson, Dean of Instruction, North Campus  
(representing President Ed Hart)

Faculty Association

Dr. Sharon MacMillan, President

Academic Senate

Mr. Al Brightbill, President

CSEA Representative

None

There were no actions taken in closed session that required reading into the minutes.

Chancellor Stevens announced that President Hart's mother had passed away over the weekend and that he would be away from his office the remainder of the week. He also announced that the College would be represented at Memorial Services which would be held on Thursday, March 14.	ANNOUNCEMENT
Trustee Watts asked for public comments concerning items not on the agenda. There were none.	PUBLIC COMMENTS
Trustee Gellatly requested that the following item be removed from the Consent Calendar for separate consideration: Item D, District Contract Agreement: Audit Services.	REMOVE ITEMS FROM CONSENT CALENDAR
Trustee Price requested Item E, Saddleback College North, Spring Concerts, 1985, be removed for separate consideration.	
Motion by Trustee Moore, seconded by Trustee Connolly, to approve the Consent Calendar with the removal of the items enumerated above. Motion carried.	APPROVE CONSENT CALENDAR
Attendance at the conferences and meetings shown with actual and necessary expenses and/or minimal mileage to be paid as shown on the exhibit which is made a part of these minutes was approved.	CONFERENCES AND MEETINGS
The Board of Trustees approved the Certificated Personnel Actions listed in the exhibit on file with these minutes.	CERTIFICATED PERSONNEL ACTIONS
The Board of Trustees approved the Classified Personnel Actions listed in the exhibit on file with these minutes.	CLASSIFIED PERSONNEL ACTIONS
The Board of Trustees approved an Educational Services Agreement with Rock & Waterscape, Inc., Irvine, to develop the course content for a class in blueprint reading and drafting. The Agreement is shown in the exhibit on file with these minutes.	EDUCATIONAL SERVICES AGREEMENT ROCK & WATER-SCAPE INC.
Warrants 104146 through 104534, totaling \$614,242.37 were approved by the Board of Trustees. A copy of the list is on file with these minutes.	WARRANTS
Purchase Orders 081658 through 081952, totaling \$218,933.12 were approved by the Board of Trustees. A copy of the list is on file with these minutes.	PURCHASE ORDERS
Following discussion there was a motion by Trustee Gellatly, seconded by Trustee Price, that the Board of	

Trustees contract with Main Hurdman, Certified Public Accountants, as the District's auditors for the fiscal year 1984-85 for services to be performed in accordance with the Agreement shown in the exhibit on file with these minutes. Fee is not to exceed \$20,950. Motion carried.

CONTRACT  
WITH MAIN  
HURDMAN, CPA,  
AUDITOR  
84-85

Motion by Trustee Gellatly, seconded by Trustee Walther, to recommend that the Board, as a policy matter, look into a review of companies with whom the District does business on an extended period of time basis. Motion carried.

REVIEW OF  
COMPANIES  
WITH WHOM  
DISTRICT DOES  
BUSINESS

Vice Chancellor Habura with the assistance of President Carroll presented the Joint Academic Masterplanning Committee Phase III Interim Report No. 2. A copy of that report is on file with these minutes.

JOINT  
ACADEMIC  
MASTERPLAN  
INTERIM REPORT

Following discussion Trustees were reminded that this Interim Report would be presented to the Chancellor on March 12 and an opportunity for additional discussion will be provided at the Board Meeting of March 25.

#### Old Business

Acting Vice Chancellor Kimberling presented a review of the Academic and Administrative Systems Study and gave the rationale for the recommendation before the Board at this meeting.

ACADEMIC AND  
ADMINISTRATIVE  
SYSTEMS STUDY

Motion by Trustee Moore to obtain more information on this matter before making a decision. The motion died for lack of a second.

Trustee Moore explained his preference for asking District staff to determine what such a system would really cost. He expressed the viewpoint that the projections from Computer Management Services Inc., (CMSI) were only one perception.

Motion by Trustee Walther, seconded by Trustee McKnight, to approve maintaining the College's existing system and configurations within existing budgets and improve the registration and associated processes by increasing the financial support for those processes in an amount necessary to achieve an orderly and expeditious registration cycle. Motion carried with Trustee Moore voting "no" and Trustee Price abstaining.

APPROVE  
MAINTAINING  
EXISTING  
SYSTEM AND  
CONFIGURATIONS

Motion by Trustee Moore, seconded by Trustee Walther, to direct the administration to look at alternatives to

DIRECT  
ADMINISTRATION

the existing plan over a longer period of time including further development of CMSI Options 1 and 2. Motion carried with Trustee Price abstaining.

Trustee Price explained that his abstentions were on the basis of a preference for written recommendations to be before the Board so that all would have a clear understanding of the details of the proposed motion.

Trustee Watts declared a ten-minute recess.

RECESS

Trustee Watts reconvened the meeting at 9:16 p.m.

RECONVENE

Vice Chancellor Grafsky presented to the Board the agenda item dealing with Lease of Property and Construction of Joint-Use Facilities. Several suggestions were made for the revision of Resolution 85-9 declaring the Board's intent to receive and consider proposals for joint occupancy of the Marguerite Parkway site.

LEASE OF  
PROPERTY  
AND  
CONSTRUCTION  
OF JOINT-USE  
FACILITIES

Note: Mr. Price left the meeting at 9:20 p.m.

Motion by Trustee Walther, seconded by Trustee Gellatly, to adopt Resolution 85-9 as revised during this meeting. The motion carried with the following roll call vote:

RESOLUTION  
85-9  
ADOPTED

AYES: Trustees Gellatly, Moore, Walther, Watts  
NOES: Trustees Connolly, McKnight  
ABSENT: Trustee Price  
ABSTENTIONS: None

The revised resolution is shown on an exhibit made a part of these minutes.

Following extensive discussion, there was a motion by Trustee Moore, seconded by Trustee Connolly, that the Board of Trustees retain The Blurock Partnership to perform those required services shown in the exhibit made a part of these minutes to expand Parking Area #10 at South Campus at a cost not to exceed \$30,000. Motion carried with Trustees Connolly and McKnight voting "no" and Trustee Price absent at the time of the vote.

RETAIN  
BLUROCK  
PARTNERSHIP  
TO EXPAND  
PARKING  
AREA #10

Trustee McKnight explained that his "no" vote was because he considered it wise to wait until the aerial surveys, plot maps, and appraisal studies were completed before declaring the Board's intention.

New Business

Due to the lateness of the hour Trustee McKnight suggested that the Board dispense with the remainder of the agenda which consisted of information items.

Trustee Gellatly read into the record the Gifts to the College. Motion by Trustee Connolly, seconded by Trustee Moore, to accept the gifts listed in the exhibit made a part of these minutes on behalf of Saddleback College. Motion carried with Mr. Price absent at the time of the vote.

GIFTS TO  
THE COLLEGE

Information and Reports

Mr. Brightbill expressed continued frustration with the collegial process especially as it related to scheduling.

ACADEMIC  
SENATE

Chancellor Stevens announced that this item will be brought to the Board as an information item on March 25.

Motion by Trustee McKnight, seconded by Trustee Moore, to adjourn to Closed Session. Motion carried with Trustee Price absent at the time of the vote.

ADJOURN TO  
CLOSED  
SESSION

The meeting was adjourned to Closed Session at 10:50 p.m.

The next regular meeting of the Board of Trustees will be held on March 25, 1985, at 7:30 p.m. at South Campus.

NEXT  
REGULAR  
MEETING

  
\_\_\_\_\_  
Larry P. Stevens  
Secretary to the Board of Trustees

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