

MINUTES OF THE BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
MARCH 7, 1988
SADDLEBACK COLLEGE, LIBRARY 105

CLOSED SESSION

The board of trustees met in closed session from 6:30 p.m. to 7:00 p.m. to discuss personnel and negotiations. All trustees were present.

CLOSED SESSION

REGULAR MEETING

The open session of the regular meeting of the board of trustees was called to order by President Gellatly at 7:00 p.m. Trustee Hueter led the pledge of allegiance, and Trustee Connolly offered an invocation.

CALL TO ORDER

Members of the Board of Trustees

Shirley Gellatly, President
Iris Swanson, Vice President
Joan Hueter, Clerk
John Connolly, Member
Marcia Milchiker, Member
Robert Moore, Member
Harriett Walther, Member

PRESENT

Absent

Chris MacLean, Student Member

Administrative Officers

Neil Yoneji, Vice Chancellor, Fiscal Services
Anna McFarlin, Vice Chancellor, Administrative Services
Constance Carroll, President, Saddleback College
Ronald Kong, President, Irvine Valley College

Faculty Association

James Lane

Intercollege Academic Senate

No representation

California School Employees Association

Matt Suarez

Classified Senate/Council

Ruth Higgins

Motion by Trustee Hueter, seconded by Trustee Walther, to approve the agenda as presented. Motion carried unanimously.

AGENDA
APPROVAL

Motion by Trustee Walther, seconded by Trustee Hueter, to approve the minutes of the February 8, 1988 board of trustees meeting. Motion carried unanimously.

APPROVAL OF
MINUTES

There were no actions from closed session read out.

CLOSED SESSION

Consent Calendar

Items 10 and 15 were removed from the consent calendar for separate discussion. Motion by Trustee Connolly, seconded by Trustee Milchiker, to approve the consent calendar as amended. Motion carried unanimously.

CONSENT
CALENDAR

Motion by Trustee Walther, seconded by Trustee Connolly, to approve Board Policy Revisions, Sections 100, 1000, and 2000. Margaret Chidester, Parker and Covert, answered questions of board members. Motion by Trustee Moore, seconded by Trustee Connolly, amending the previous motion on the board policy. The motion changed the wording of the third paragraph of BP-102 under "Rules" to read, "At least once each year, the board of trustees shall determine whether a comprehensive review of the policy manual is required. The Chancellor shall provide an annual report and/or recommendation to the board on this matter". Motion did not carry with negative votes from Trustees Gellatly, Hueter, Swanson, and Walther. The vote on the original motion was carried unanimously.

BOARD POLICY
REVISIONS

Motion by Trustee Walther, seconded by Trustee Hueter, to accept for review and study Board Policy 5401 Revisions. Motion carried unanimously.

The board approved acceptance of the award for the Foster Parent Training Program grant to Saddleback College.

GRANT AWARD

The board approved grant applications for: Improving Reaching and Learning Through Classroom-Based Research - Irvine Valley College, Professional Development and Program Improvement, California Community College Business and Office Technology - Irvine Valley College, Statewide Community College Instructional and Administrative Telecommunications Model Network-Irvine Valley College, Peer Evaluation Pilot: An Analysis of Classroom Effectiveness - Irvine Valley College, and Peer Assistance Training Program-Saddleback College.

GRANT
APPLICATIONS

Dr. McFarlin, representative of the Schedule Committee, introduced committee members and outlined the committee's proposal of a separate schedule for each college. The board was in favor of separate schedules

CLASS SCHEDULE
REPORT

with the understanding that a comparative report on the effect on enrollment from separate schedules versus one combined schedule would be done for the board next year.

Motion by Trustee Moore, seconded by Trustee Hueter, to approve Saddleback College's proposal to recruit and hire two instructors in English; instructors in Mathematics, Spanish, Sociology and Chemistry; and three counselors in the 1988-89 academic year. Motion carried unanimously.

NEW FULL-TIME
FACULTY
POSITIONS

The board approved the granting of certificates to the listed Saddleback College students.

CERTIFICATES

The board approved the Saddleback College Community Services sound technician and compensation for a Community Services event.

COMMUNITY
SERVICES

Reports

There were no public comments concerning items not on the agenda.

PUBLIC
COMMENTS

Trustee Moore reported on his visit with the chancellor at Hines Junior College, Mississippi.

TRUSTEES'
REPORTS

Trustee Walther requested a board policy for honorary degrees. Trustee Walther also requested that plans be made as early as possible to use the celebration of Community College Month as a marketing opportunity. Trustee Walther stated that at the Orange County Community College Trustees' meeting, UCI and CSU had very favorable comments relative to transfer students.

Trustee Milchiker reported that because of three controversial bond issues; the K-12 Bond Issue, the Transportation Bond Issue, and the cap on Developer Fees, our Capital Construction Bond Issue was being held up.

Both college presidents submitted a written report for inclusion in the agenda distributed in advance of this meeting.

PRESIDENTS'
REPORTS

President Carroll reported on the Women's Conference held at Saddleback College with Congresswoman Pat Schroeder as one of the guest speakers. President Carroll announced that on March 31 Saddleback College will host the inauguration of the new Mission Viejo City Council.

President Kong announced the Irvine Valley College Foundation Dinner on March 16, the Open House/Ribbon Cutting Ceremony for the Physical Science and Technology Building on March 19, the accreditation visit March 21 through March 24, the Jeffrey Horn opening art exhibit reception on March 11, and Handel's Messiah on March 27.

Dr. Richard McCullough, President, Academic Senate, Saddleback College, stated that Saddleback College hosted the Academic Senate for California Community Colleges Southern Region Spring Meeting with 25 colleges attending. Dr. McCullough stated that the Academic Senate has reported concerns to the Budget Committee. Dr. McCullough reported that the botanical garden has been completed and thanked the Associated Student Government for their help.

ACADEMIC
SENATE REPORT

There was no report from the California School Employees Association representative.

CSEA REPORT

Professor James Lane reported that the Faculty Association is currently involved with the Initiative Petition drive and that a resolution to support the drive will be submitted as a board agenda item for the next meeting. Professor Lane stated the Faculty Association is strongly in favor of the new Saddleback College faculty positions, but stated there is some concern as to the number of administrative and classified staff with an increase of faculty. Professor Lane reported that the Faculty Association has submitted their initial contract proposal which will be submitted as a board agenda item for the next meeting. Professor Lane stated that redwood trees are available for purchase.

FACULTY
ASSOCIATION
REPORT

There was no report from the Classified Senate/Council representative.

CLASSIFIED
SENATE/COUNCIL

President Gellatly called a break at 8:30 p.m.. The meeting was reconvened at 8:50 p.m.

BREAK/
RECONVENED

Motion by Trustee Moore, seconded by Trustee Walther, to approve consultant agreements with Mary Stringfield as training consultant in the Group Home Training Grant, with James Hendrickson as medical director of the Paramedic program, with Virginia Gilmore as a guest speaker and consultant to the Foster Parent Training program, and with Loni Ronneberg for special services for recruiting and marketing in Computer-Aided Design, Printed Circuit Technology, and Mortgage Lending programs.

CONSULTANT
AGREEMENTS

The board approved honoraria for Farid Elashmawi, Tony Delap, and Jerilyn Chuman as guest speakers.

HONORARIA

President Kong presented the Irvine Valley College Community Service Financial Report and stated that the program has achieved financial self-sufficiency.

COMMUNITY
SERVICE FINANCIAL
REPORT

The board approved consulting agreements with JHH Consultants to prepare a topographic survey for the Campus Hub I Student Center at Irvine Valley College, with Norris-Repke, Inc. to prepare a topographical and land survey for the Parking Lot 5 project at Irvine Valley College, and with Norris-Repke, Inc. to prepare a topographical and land survey for Parking Lot 13 and 14 and the Technology/Applied Science Building projects at Saddleback College.

CONSULTING
AGREEMENTS

The board declared remodeling of Buildings A and N, Saddleback College, to have no significant effect upon the environment and authorized the chancellor to proceed with the filing of a Notice of Categorical Exemption.

NOTICE OF
CATEGORICAL
EXEMPTION

Motion by Trustee Moore, seconded by Trustee Hueter, to adopt the resolutions and direct the publication of the Notices of Intention to Adopt Negative Declaration for Parking Lots 13 and 14 at Saddleback College, and for Parking Lots 5 and 6 at Irvine Valley College.

NOTICES OF
INTENTION TO
ADOPT NEGATIVE
DECLARATION

The board authorized the award of Bid #97 for the purchase of Employee-Based Training Equipment to IBM, Corporation, Bid #8788-17 for the Capistrano Unified School District to purchase Apple Computer Products by the Saddleback Community College District, and Bid #100 for the purchase of thirty-six microscopes to E & L Microscope and Balance Company.

AWARD OF BIDS

The board approved extension of the contract with Keenan and Associates to June 30, 1988.

CONTRACT
EXTENSION

The board adopted the resolution to amend the 1987-88 General Fund - Unrestricted budget in the amount of \$14,143 for the Saddleback College and Irvine Valley College Learning Disabled Students, the resolution to amend the 1987-88 General Fund - Restricted budget in the amount of \$46,380 for the Irvine Valley College Pacific Bell Grant, the resolution to amend the General Fund - Restricted budget in the amount of \$38,003 for the Carl D. Perkins Vocational Education Act 1987-88 Regular Allocation, the resolution to amend the 1987-88 General Fund - Restricted budget in the amount of

AMENDMENTS
TO BUDGET

\$24,449 for the Fine Arts Division at Saddleback College, and the resolution to amend the 1987-88 Capital Outlay Fund budget in the amount of \$54,997 for the Capital Outlay Fund.

The board approved warrants 129104 through 129730 totaling \$1,102,689.73 and credit card purchases totaling \$1,626.99.

WARRANTS

The board approved purchase orders 100322 through 100840 totaling \$512,620.42.

PURCHASE
ORDERS

The board approved the requests for trustee travel and/or mileage.

TRAVEL
REQUESTS

Motion by Trustee Moore, seconded by Trustee Walther, to approve the certificated and classified personnel actions as submitted. Motion carried unanimously.

CSEA INITIAL
PROPOSAL

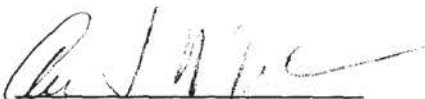
Motion by Trustee Moore, seconded by Trustee Swanson, to receive the CSEA Chapter 586 initial proposal for the purpose of making it a public document.

GIFTS

Motion by Trustee Hueter, seconded by Trustee Moore, to accept the gifts listed on behalf of Saddleback College and Irvine Valley College.

ADJOURNMENT

At 9:10 p.m. the meeting was adjourned to closed session.



Anna McFarlin
Assistant Secretary
Board of Trustees