

MINUTES OF THE BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
FEBRUARY 27, 1989
SADDLEBACK COLLEGE, LIBRARY 105

CLOSED SESSION

The board of trustees met in closed session from 7:00 p.m. to 8:00 p.m. to discuss personnel and negotiations. Trustee Connolly was absent for the closed session with all other trustees present.

CLOSED
SESSION

REGULAR MEETING

The open session of the regular meeting of the board of trustees was called to order by President Swanson at 8:00 p.m. Trustee Moore led the pledge of allegiance, and Trustee Hueter offered a few moments of silence. This meeting was videotaped.

CALLED TO
ORDER

Members of the Board of Trustees

Iris Swanson, President
Marcia Milchiker, Vice President
Shirley Gellatly, Clerk
Joan Hueter, Member
Robert Moore, Member
Harriett Walther, Member
John Hellriegel, Student Member

PRESENT

Absent

John Connolly, Member (Excused, attending ACCT
National Legislative Seminar)

Administrative Officers

Richard Sneed, Chancellor
Neil Yoneji, Vice Chancellor, Fiscal Services
Anna McFarlin, Vice Chancellor, Administrative Services
Maria Sheehan, Vice Chancellor, Employee Relations and
Personnel
Constance Carroll, President, Saddleback College
Ronald Kong, President, Irvine Valley College

Faculty Association

Carl Christensen

Intercollege Academic Senate

Thomas Evans

California School Employees Association

Matt Suarez

Classified Senate/Council

Patsy Emmert

Motion by Trustee Moore, seconded by Trustee Hueter, to approve the agenda as presented including replacement pages for agenda items 4 and 34-b. Motion carried unanimously. Student Trustee Hellriegel cast an affirmative advisory vote.

APPROVAL
OF AGENDA

Motion by Trustee Moore, seconded by Trustee Hueter, to approve minutes, including a replacement page, of the February 6, 1989 board of trustees meeting. Motion carried unanimously. Student Trustee Hellriegel cast an affirmative advisory vote.

APPROVAL
OF MINUTES

There were no actions from closed session.

CLOSED SESSION

Kenneth Ough, Seidler-Fitzgerald, explained a refinancing plan for Certificates of Participation (COPs). By refinancing the 1986 COPs issue at the current market rate of 6.5%, and extending the maturity of the issue to year 2019, the district can lower its debt retirement payments. Motion by Trustee Moore, seconded by Trustee Gellatly, to adopt the resolution to appoint an Underwriter and Special Legal Counsel, and to direct certain actions in connection with the proposed capital improvement financing project. Motion carried unanimously with a roll call vote. Student Trustee Hellriegel cast an affirmative advisory vote.

CERTIFICATES
OF
PARTICIPATION

Consent Calendar

Agenda items 21, 22, and 27 were removed from the consent calendar for separate discussion, and item 20 was added. Motion by Trustee Moore, seconded by Trustee Hueter, to approve the consent calendar as amended. Motion carried unanimously. Student Trustee Hellriegel cast an affirmative advisory vote.

CONSENT
CALENDAR

Margaret Chidester, Parker and Covert, answered questions on revisions to Board Policy, Section 4000, Personnel. President Swanson suggested Classified Leadership be addressed in section 4077.1. The board reviewed through section 4083 with remaining sections to be returned to the next meeting for review. Motion by Trustee Moore, seconded by Trustee Walther, to accept for review and study revisions to Board Policy, Section 4000. Motion carried unanimously. Student Trustee Hellriegel cast an affirmative advisory vote.

BOARD POLICY
REVISIONS

REPORTS

There were no public comments concerning items not on the agenda.

PUBLIC
COMMENTS

Trustee Milchiker reported on the CCCT Legislative Conference. Trustee Milchiker announced the March 25 hearing on AB 1725.

TRUSTEES'
REPORTS

Student Trustee Hellriegel reported on the CALSAC Conference which focused on AB 1725 and strengthening student participation on campus. Student Trustee Hellriegel announced the Saddleback College ground breaking ceremony for the Technology and Applied Science building, March 6, 1 p.m.

Trustee Walther announced her appointment to the State Chancellor's Advisory Committee on Affirmative Action and Staff Diversity.

Both college presidents submitted written reports for inclusion in the agenda distributed in advance of the meeting.

PRESIDENTS'
REPORTS

President Carroll reported on the Academic Senate faculty grants which awarded \$26,000 in grants and \$22,000 in conferences and travel. President Carroll reminded the board of Coretta Scott King's March 2 address, and the St. Patrick's Day and Swallows' Day Parades. President Carroll reported on the continuing enrollment increase with 8-week courses coming on line.

President Kong reported on the increase in Irvine Valley College's enrollment figures. President Kong also reported on activities planned for AIDS Awareness Week.

Professor Evans reported that the Intercollege Academic Senate was continuing on issues of AB 1725. Professor Evans also reported that the Senate was working on the survey on teaching credentials and a published criteria on the sabbatical leave process.

INTERCOLLEGE
ACADEMIC
SENATE

Professor Allen reported on the AB 1725 Staff Development fund allocation. Professor Allen stated that there were 42 requests for faculty conferences and 31 of those grants were awarded with 19 being non-conference grants. Professor Allen stated that the senate and administration are developing a Saddleback College Budget Committee to recommend budget allocations to the President's Council. Professor Allen reported on the State Chancellor's Hour, and the State Academic Senate survey.

SC ACADEMIC
SENATE

Professor Hewitt reported that the survey on how to implement AB 1725 had been completed by 42 faculty, and returned to the state. Professor Hewitt also reported

IVC ACADEMIC
SENATE

that a task force had been formed to study the Honors Program and would be convened by the Vice President of Instruction. Professor Hewitt stated that the IVC Academic Senate supports recommendations made by Dr. Sneed for Irvine Valley College in the Comprehensive Plan which includes development of an academic master plan for IVC, development and implementation of an independent A & R, and development of an athletics program with the financial and philosophical support of the board. Professor Hewitt further indicated that President Kong was developing an Athletics Task Force/Commission to expand on the preliminary report of the athletics programs, target sports, and staffing needs which will be composed of faculty, additional athletics directors, and administration.

Mr. Suarez asked the board for support of the classified reclassification study that is being presented at this meeting. Mr. Suarez reported that negotiations had reached an impasse.

CSEA REPORT

Professor Christensen stated that relative to the three-year Master Contract, three of four areas of dispute had been resolved. Professor Christensen stated that 6 of 13 districts in JPA had participated in the current unfair labor practice hearings.

FACULTY ASSOCIATION

Dr. Sneed noted that since JPA did not change carriers or benefits, legal counsel had advised that JPA was a district option. Nevertheless, he had consulted with a representative group, including college presidents, Academic Senate presidents, CSEA and CTA. All of the group voted to support joining JPA except one.

CHANCELLOR'S REPORT

Recess was called by President Swanson, and the meeting was reconvened at 9:35 p.m.

RECESS

A joint committee was appointed as a result of a board request to review effectiveness of decentralized services in Maintenance and Operations. Professor Calkins explained the committee's response to specific questions. The committee's report includes 18 recommendations. Dr. Sneed stated that his recommendation will be for the colleges and district to return with a multiyear plan to implement feasible recommendations. Motion by Trustee Moore, seconded by Trustee Hueter, to accept the Maintenance and Operations Committee report for review and study. Motion carried unanimously. Student Trustee Hellriegel cast an affirmative advisory vote.

MAINTENANCE AND OPERATIONS

The Saddleback Community College District 1989-1990 Comprehensive Plan is designed to coordinate comprehensive planning with budget development and represents a process that is based on board standards, assumptions, and goals. Dr. Sneed's recommendations include separate academic master plans for each college, a plan for instituting an independent Admissions and Records function at IVC, development of an intercollegiate athletics program at IVC, inclusion in the facilities plan of a preliminary plan for performing arts facilities at SC and IVC by 1991, development of a plan to upgrade admissions hardware, acquisition of land for a third campus, and the continuation of activities developing the CSUF satellite.

COMPREHENSIVE
PLAN

Professor Allen raised concerns regarding the admissions and records proposal for IVC. Professor Allen stated that Saddleback College had carved out of its existing budget various special programs and incurred developmental costs for the International Studies and Honors Programs, and asked at what point would Irvine Valley College become an independent operating unit. Professor Allen asked if Irvine Valley College will receive a small college allotment next year. Dr. Sneed stated that the proposed Irvine Valley College allocation was a reduction of the unallocated fund and that he is proposing to move ahead without penalizing either college. Motion by Trustee Moore, seconded by Trustee Hueter, to accept the 1989-1990 Comprehensive Plan for review and study. Motion carried unanimously. Student Trustee Hellriegel cast an affirmative advisory vote.

The board approved the listed course/instructional fees.

FEES

The board approved membership into, and authorized the Joint Powers Agreement with the Orange County Labor Market Consortium at a cost of \$1,500.

MEMBERSHIP

The board approved the listed 1988-1989 curriculum changes.

CURRICULUM
CHANGES

The board approved the contract with Orange County Department of Education Media Services Unit for materials and services in an amount not to exceed \$925 for 1988-1989 fiscal year.

MEDIA SERVICES

The board approved granting of certificates to listed students at Saddleback College and Irvine Valley College.

CERTIFICATES

The board approved an honorarium of \$100 to Phillis Grillo for a presentation on operating room techniques.

HONORARIUM

The board approved Saddleback College's participation in the project, Advancing the Humanities, co-sponsored by National Endowment for the Humanities and American Association of Community and Junior Colleges.

ADVANCING THE HUMANITIES

The board approved participation of 21 Administration of Justice Club members and one coach at ACJA-LAE National Competition, March 17-27, 1989.

ADMINISTRATION OF JUSTICE CLUB

The board approved workshops and expenditures for the listed presenters for Irvine Valley College Spring 1989 Professional Development Project and Events.

WORKSHOPS

The board approved Arts of Irvine Valley College Events, Spring, 1989.

ARTS OF IRVINE

The board approved hiring of a contractor who will document the success of the Computer Aided Design program for Irvine Valley College.

COMPUTER AIDED DESIGN

Motion by Trustee Walther, seconded by Trustee Hueter, to approve solicitation of bids from authorized bidders to upgrade admissions, registration, student records computer hardware, and appropriate software licenses. Motion carried unanimously. Student Trustee Hellriegel cast an affirmative advisory vote.

COMPUTER HARDWARE

The District Capital Outlay Projects item was deferred to the next board of trustees meeting.

CAPITAL OUTLAY PROJECTS

Motion by Trustee Moore, seconded by Trustee Hueter, to ratify Change Order No. 2 to amend the contract with Culp Construction Company for construction of the Student Services Center, Saddleback College, by increasing the contract amount to \$6,849,403.89. Motion carried unanimously. Student Trustee Hellriegel cast an affirmative advisory vote.

STUDENT SERVICES CENTER

The board ratified a contract with South Coast Geologic Services, Inc. in the amount of \$11,406 in accordance with the January 30, 1989 proposal for soils testing and inspection services in conjunction with construction of the Technology and Applied Science Building, Saddleback College, and the Consulting Agreement.

SOUTH COAST GEOLOGIC SERVICES

Motion by Trustee Moore, seconded by Trustee Hueter, to approve the revised design and increase the construction budget for Hub I Student Services Center by \$44,300 to \$5,085,460, and authorize revision of

STUDENT SERVICES CENTER

working drawings for submittal to the Office of State Architect and California Community Colleges. Motion carried unanimously. Student Trustee Hellriegel cast an affirmative advisory vote.

Motion by Trustee Gellatly, seconded by Trustee Moore, to approve adoption of resolutions, and direct publication of Notices of Intention to Adopt Negative Declaration for Child Development Facilities at Irvine Valley College and Saddleback College. Motion carried unanimously with a roll call vote. Student Trustee Hellriegel cast an affirmative advisory vote.

NEGATIVE
DECLARATIONS

The board approved award of Bid No. C-8714-F to Apple Computer, Inc. for purchase of the listed equipment in the amount of \$66,603.30, plus shipping and insurance.

AWARD OF BIDS

The board approved award of Bid No. 808 for audio visual equipment to the listed vendors for a total amount of \$30,116.62.

The board authorized agreement with Peat Marwick Main and Company to perform the district's audit for fiscal years 1988-1989 to 1990-1991, inclusive, with an option to extend these services for one additional year at the listed costs.

AUDIT

Motion by Trustee Moore, seconded by Trustee Walther, to accept the quarterly budget status report for review and study, and direct administration to include these reports in the minutes of this meeting as required by Education Code Section 84043. Motion carried unanimously. Student Trustee Hellriegel cast an affirmative advisory vote.

BUDGET STATUS

The board adopted the resolution amending the 1988-1989 Capital Outlay Fund Budget in the amount of \$15,000.

AMENDMENT
TO BUDGET

Motion by Trustee Gellatly, seconded by Trustee Moore, to approve/ratify listed transfers of appropriations. Motion carried unanimously. Student Trustee Hellriegel cast an affirmative advisory vote.

TRANSFERS OF
APPROPRIATIONS

The Parking Program Status Report was deferred to the next board meeting.

PARKING PROGRAM

The board approved warrants 138422 through 138973 totaling \$1,039,478.44 and credit card purchases totaling \$682.71.

WARRANTS

The board approved purchase orders 6854 through 7282 totaling \$4,910,820.42.

PURCHASE ORDERS

The board adopted the resolution authorizing payment to Trustee Joan Hueter absent from the January 17, 1989 board of trustees meeting due to illness.

TRUSTEE ABSENCE

The board approved requests for travel and/or mileage.

TRAVEL

Motion by Trustee Moore, seconded by Trustee Hueter, to approve submitted certificated personnel actions. Motion carried unanimously. Student Trustee Hellriegel abstained.

PERSONNEL

Motion by Trustee Moore, seconded by Trustee Hueter, to approve replacement pages for classified personnel actions. Motion carried unanimously. Student Trustee Hellriegel abstained.

Motion by Trustee Moore, seconded by Trustee Hueter, to accept the study of Ralph Andersen and Associates dated January 15, 1989, as amended by the consultant on February 23, 1989. Motion carried unanimously. Student Trustee Hellriegel cast an affirmative advisory vote.

ANDERSEN STUDY

Motion by Trustee Moore, seconded by Trustee Hueter, to adopt a budget plan for additional full-time faculty for purposes of announcement and budget planning purposes. Motion carried unanimously. Student Trustee Hellriegel cast an affirmative advisory vote.

ADDITIONAL
FACULTY

Motion by Trustee Gellatly, seconded by Trustee Hueter, to accept listed gifts by the board of trustees on behalf of Saddleback College and Irvine Valley College. Motion carried unanimously. Student Trustee Hellriegel cast an affirmative advisory vote.


GIFTS

The Saddleback Community College District Facilities Corporation item was deferred to the next board meeting.

SCC DISTRICT FACILITIES
CORPORATION

President Swanson thanked the camera crew for videotaping the meeting, and adjourned the meeting at 11:20 to closed session.

ADJOURNMENT


Richard Sneed, Secretary
Board of Trustees