

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 Marguerite Parkway
Mission Viejo, California 92692

MINUTES OF THE BOARD OF TRUSTEES
February 25, 1985 - 7:30 p.m.
South Campus - Library 105

The Regular Meeting of the Board of Trustees was called CALL TO
to order by Trustee Watts at 7:30 p.m. Trustee ORDER
McKnight led the audience in the Pledge of allegiance
and Trustee Gellatly gave an inspirational message.

Members of the Board of Trustees

PRESENT

Mr. William Watts, President
Mr. Robert Moore, Vice President (7:50 p.m.)
Mrs. Shirley Gellatly, Clerk
Prof. Eugene McKnight, Member
Mr. Robert Price, Member
Ms. Harriett Walther, Member
Mr. Stephen Schroeder, Student Member

Administrative Officers

Dr. Larry Stevens, Chancellor
Mr. David Habura, Vice Chancellor,
Educational Services
Dr. Al Grafsky, Vice Chancellor,
Fiscal Services
Mr. Tom Kimberling, Acting Vice Chancellor,
Fiscal Services/Controller
Dr. Maria Sheehan, Director, Employee
Relations and Personnel
Ms. Constance Carroll, President, South Campus
Dr. Edward Hart, President, North Campus

Faculty Association

Dr. Sharon MacMillan, President

Academic Senate

Mr. Al Brightbill, President

CSEA Representative

Mr. Virgil Moore

Trustee Watts announced that the following items would
be removed from the agenda: Computer Management

REMOVE ITEMS
FROM AGENDA

Services Inc., (CMSI) Interim Report No. 4, Special Meeting, Board of Trustees, Closed Session (III-M Consent Calendar) and Report on Counseling Services (V-B).

Motion by Trustee Walther, seconded by Trustee McKnight, to approve the agenda with the removal of the items indicated above. Motion carried with Trustees Connolly and Moore absent at the time of the vote.

APPROVE
AGENDA

Motion by Trustee McKnight, seconded by Trustee Walther, to approve the minutes of the Regular Board Meeting of February 11, 1985, as written. Motion carried with Trustees Connolly and Moore absent at the time of the vote.

APPROVE
MINUTES

Trustee Gellatly read into the record the following actions which took place in Closed Session on February 11, 1985:

ACTIONS FROM
CLOSED SESSION
READ INTO
MINUTES

"1. Trustee Walther moved and Trustee Gellatly seconded a motion to increase contract and exempt administrators salaries by 8.5% and to continue the present level of monthly mileage stipends. Motion passed unanimously (4-0). Trustees Moore, Connolly, and McKnight were absent at the time of the vote.

2. The Board wished it to be noted that it would consider contract extensions in June, 1985, for those administrators on two-year agreements."

There were no guests to be introduced.

Trustee Watts asked for public comments concerning items not on the agenda. Mary Ann Pacheco, President, Community College Association (CCA), an affiliate of California Teachers Association and National Education Association, and a staff member at Rio Hondo College, Whittier, spoke to the Board commending the professionalism of the teaching staff at Saddleback College.

PUBLIC
COMMENTS RE:
ITEMS NOT
ON AGENDA

James Lucas, Citizens for a Better Saddleback, spoke to the Board about progress being made in obtaining signatures in the effort to recall three Trustees.

Sharon MacMillan, President, Faculty Association, read a prepared statement in which she appealed to the Board to listen to the faculty concerns and restore the College to a peaceful learning environment.

Eric Remmen, North Campus Student Representative, spoke to the Board as a follow-up to presentations heard

February 11 by the Board on the issue of college or campus. He elaborated on the student support for a separate college and presented the Board with signed petitions from North Campus students. He urged the Board to consider the feelings of students when making a decision on this issue.

Trustee Moore arrived at this point (7:50 p.m.).

Trustee Price requested that the following items be removed from the Consent Calendar for separate consideration: Item E, Surplus Property Bid; Item H, South Campus: Career Day Speakers; Item I, Job Training Partnership Act (JTPA) 8% Grant Award, and Item N, Budget Status Summaries.

REMOVE ITEMS
FROM CONSENT
CALENDAR

Motion by Trustee Walther, seconded by Trustee Price, to approve the Consent Calendar with the removal of the items enumerated above. Motion carried with Trustee Connolly absent.

APPROVE
CONSENT
CALENDAR

Attendance at the conferences and meetings shown with actual and necessary expenses to be paid as shown on the exhibit which is made a part of these minutes was approved.

CONFERENCES
AND MEETINGS

The Board of Trustees approved the Certificated Personnel Actions listed in the exhibit on file with these minutes.

CERTIFICATED
PERSONNEL
ACTIONS

The Board of Trustees approved the Classified Personnel Actions listed in the exhibit on file with these minutes.

CLASSIFIED
PERSONNEL
ACTIONS

The Board of Trustees approved the Classified Salary Schedule in accordance with the Classification System implementation effective March 1, 1985, as shown in the exhibit on file with these minutes.

CLASSIFIED
SALARY
SCHEDULE
APPROVED

The Board of Trustees approved an educational services agreement with American Medical Optics, Santa Ana, for a training program at Saddleback College North as shown in the exhibit on file with these minutes.

EDUCATIONAL
SERVICES
AGREEMENT
MED. OPTICS

The Board of Trustees approved an educational services agreement with Tungsten Carbide Manufacturing, Tustin, for a training program at Saddleback College North as shown in the exhibit on file with these minutes.

EDUCATIONAL
SERVICES
AGREEMENT
TUNGSTEN
CARBIDE

The Board of Trustees approved consulting agreements in an amount not to exceed \$2,000 with William Bornhorst and Michael Estes to update the chemistry instructional

CONSULTING
AGREEMENTS
BORNHORST/
ESTES

program at Saddleback College South as shown in the exhibit on file with these minutes.

Purchase Orders 081399 through 081657, totaling \$126,27.38, were approved by the Board of Trustees. A copy of the list is on file with these minutes.

PURCHASE
ORDERS

Warrants 103919 through 104142, totaling \$547,669.29, were approved by the Board of Trustees. A copy of the list is on file with these minutes.

WARRANTS

Motion by Trustee Price, seconded by Trustee Walther, to approve surplus, obsolete and lost and found items for sale to the highest bidders. Authorization was also granted to dispose of items for which no bids are received in the most reasonable manner consistent with the condition of the items. A copy of the list of these items is shown in the exhibit on file with these minutes. Motion carried with Trustee Connolly absent.

SURPLUS
PROPERTY
DECLARED
FOR SALE

Motion by Trustee Price, seconded by Trustee Walther, to authorize Tom Saries, General Manager, Fluor Corporation, and Grace King, Labor Market Analyst, to serve as guest speakers at Saddleback College South on March 13, 1985. Motion carried with Trustee Connolly absent.

SOUTH CAMPUS
GUEST SPEAKERS
AUTHORIZED

Motion by Trustee Price, seconded by Trustee Walther, to approve acceptance of an increase in the Job Training Partnership Act Grant Account in the amount of \$70,000 and to authorize additional contract negotiations with County officials. Motion carried with Trustee Connolly absent.

ACCEPT
INCREASE JTPA
GRANT AWARD

Old Business

Chancellor Stevens introduced Vice Chancellor David Habura who gave a progress report from the Joint Academic Masterplanning Committee concerning the College or Campus issue. Mr. Habura distributed two documents as a part of his report: "Campus/College Working Paper 1, February 21, 1985, Campus Provisions and Considerations to be Incorporated if a Two-College Model is Instituted" and "Campus/College Working Paper 2, February 21, 1985, Summary of Education Code and Accreditation Requirements Associated with College Status."

PROGRESS
REPORT
ACADEMIC
MASTERPLANNING
COMMITTEE
CAMPUS OR
COLLEGE

Motion by Trustee Gellatly, seconded by Trustee Walther, to set aside a definite time when recommendations from the Chancellor and his staff could be

RECOMMENDATIONS
FROM STAFF
REQUESTED

received and considered and a discussion held among the Board of Trustees on this issue. Motion carried with Trustee Connolly absent.

Trustee Walther suggested that March 11 at 2 p.m. might not be the best time for a Board Forum and suggested her colleagues give consideration to this matter.

BOARD
FORUM

Vice Chancellor Habura introduced Dr. Ronald Steinke, Acting District Director, Educational Services, who gave an overview of the process of curriculum development for the Board.

CURRICULUM
DEVELOPMENT
REPORT

Following extensive discussion there was a motion by Trustee Moore, seconded by Trustee McKnight, to approve those courses shown in the exhibit on file with these minutes for inclusion in the College District Curriculum Course Book.

During discussion Trustee Moore rescinded his motion and urged the Board to vote "no" on the basis the process is backward in his point of view. He suggested that programs should be brought to the Board for approval before courses are developed.

Trustee Price moved to amend the motion by deleting from this approval the Clinical Laboratory Assistant Courses which should be returned at a future date for separate Board consideration. Trustee Moore seconded the amendment.

The amendment was adopted 6-0 with Trustee Connolly absent. The main motion as amended was adopted 6-0 with Trustee Connolly absent.

APPROVE
CURRICULUM

Trustee Moore requested procedures for developing curriculum be brought to the Board at a future date in that he feels existing procedures are cumbersome, time-consuming and expensive.

REQUEST FOR
ADDITIONAL
INFORMATION

At 9:00 p.m. Trustee Watts called for a ten-minute recess.

RECESS

At 9:15 p.m. Trustee Watts reconvened the meeting.

RECONVENE

Chancellor Stevens introduced Special Assistant Peter Espinosa and asked him to review for the Board the revised Affirmative Action Plan, Goals and Timetables which had been distributed with the agenda.

AFFIRMATIVE
ACTION PLAN

Motion by Trustee Moore, seconded by Trustee Price, to

approve the revised 1985 Affirmative Action Plan, Institutional Goals and Timetables as shown in the exhibit which is on file with these minutes.

New Business

President Hart explained that Ms. Carol Muench was unable to stay for the entire meeting but he was pleased to share with the Board her report of Health Services Activities at North Campus.

HEALTH
SERVICES
ACTIVITIES
NORTH CAMPUS

President Carroll also explained briefly a similar program on the South Campus.

Chancellor Stevens introduced Vice Chancellor Al Grafsky who presented the 1985-86 Resource Allocation Model which had been distributed with the agenda.

1985-86
RESOURCE
ALLOCATION
MODEL

On behalf of the Academic Senate, Al Brightbill stated that the Senate requested that instructional programs be given greater funding and that the Senate applauded the Resolution proposed for adoption later in this agenda.

Jim Thorpe, Saddleback College South instructor, spoke to the Board regarding his concerns over inability of the District to provide appropriate maintenance to facilities and the difficulty instructors face when there are not enough computers in the classroom for their students. He expressed the opinion that Saddleback College graduates are not prepared to compete with students who are presently using state of the art computer stations. He urged Trustees to be more responsive to the student delivery system and to put more dollars back into the classroom.

During discussion Chancellor Stevens stated his intention to work with the Presidents, Vice Chancellors and the Senates to develop a series of proposed budget cuts that would as much as possible avoid programs. Such a proposal would be presented to the Board for its consideration.

Motion by Trustee Moore, seconded by Trustee McKnight, to approve the 1985-86 Resource Allocation Model as shown in the exhibit made a part of these minutes.

APPROVE
RESOURCE
ALLOCATION
MODEL

Motion by Trustee McKnight to change this item from approval to information and ask the administration to consider the questions and observations made during this meeting. The motion died for lack of second.

Motion by Trustee Gellatly, seconded by Trustee Walther, to amend the motion to incorporate suggestions made by Student Trustee Schroeder that the District administration be directed to report to the Board potential budget cuts that might be made in District management to provide increased budget allocations at the campus level.

The amendment tied with the following vote:

AYES: Trustees Gellatly, McKnight, Walther
NOES: Trustees Moore, Price, Watts
ABSENT: Trustee Connolly

Trustee McKnight withdrew his second to the main motion.

Trustee Price seconded the main motion.

The main motion was adopted with the following vote:

AYES: Trustees Gellatly, Moore, Price, Watts
NOES: Trustees McKnight, Walther
ABSENT: Trustee Connolly

Motion by Trustee Walther, seconded by Trustee Gellatly, to suspend the rules to allow the meeting to run to 11:30 p.m. Motion carried with Trustee Connolly absent.

SUSPEND
RULES TO
ALLOW MEETING
TO CONTINUE

Motion by Trustee Gellatly, seconded by Trustee Walther, to authorize entering into an agreement with San Diego Gas and Electric Company for recognition and compensation to the Saddleback Community College District for its installation of an ice thermal storage unit. Motion carried with Trustee Connolly absent.

AGREEMENT
SAN DIEGO GAS
& ELECTRIC
ICE THERMAL
STORAGE

Motion by Trustee Walther, seconded by Trustee Price, to adopt Resolution 85-7, Budget Amendment: Job Training Partnership Act (JTPA) Grant, as shown in the exhibit which is made a part of these minutes. The motion carried with the following roll call vote:

RESOLUTION
85-7, BUDGET
AMENDMENT
JTPA GRANT

AYES: Trustees Gellatly, McKnight, Moore,
Price, Walther, Watts
NOES: None
ABSENT: Trustee Connolly
ABSTENTIONS: None

Motion by Trustee Walther, seconded by Trustee Price,

to adopt Resolution 85-6, Budget Amendment: South Campus Lifestyles Grant, as shown in the exhibit which is made a part of these minutes. The motion carried with the following roll call vote:

RESOLUTION
85-6, CAMPUS
LIFESTYLES
GRANT BUDGET
AMENDMENT

AYES: Trustees Gellatly, McKnight, Moore,
Price, Walther, Watts
NOES: None
ABSENT: Trustee Connolly
ABSTENTIONS: None

Due to the lateness of the hour, by consensus the reading of the gifts to the College was waived.

GIFTS TO
COLLEGE

Motion by Trustee Price, seconded by Trustee Walther, to accept the gifts listed in the exhibit made a part of these minutes. Motion carried with Trustee Connolly absent.

Resolution 85-8, Budget Strategy, was read into the record by Trustee Gellatly.

RESOLUTION
85-8, BUDGET
STRATEGY

Motion by Trustee Walther, seconded by Trustee Gellatly, to adopt Resolution 85-8 as shown in the exhibit which is made a part of these minutes. The motion carried with the following roll call vote:

AYES: Trustees Gellatly, McKnight, Moore
Price, Walther, Watts
NOES: None
ABSENT: Trustee Connolly
ABSTENTIONS: None

Information and Reports

Both Campus Presidents submitted for inclusion in the agenda distributed in advance of this meeting a written report. In addition, President Hart reported his attendance at an outstanding conference sponsored by the Irvine Chamber of Commerce. He also reported the very successful Southwest Regional Forensics Tournament hosted by Saddleback College on February 24 with participants from as far away as Pennsylvania State University.

CAMPUS
PRESIDENTS'
REPORTS

President Carroll reminded the Board of a written report of several weeks ago which described the budget process at Saddleback College South. She stated that the process was just about complete and that goals and objectives had been forwarded to the Academic Master-planning Committee. She reported that many steps were

being taken to increase average daily attendance (ADA) from within the pool of existing head count and that the five-year construction plan was proceeding. President Carroll stated her satisfaction with a Conference at Asilomar and reported that the three individuals from the District who had participated with her had learned a great deal on topics from budget to planning.

Mr. Brightbill called attention to a memorandum he had distributed earlier in the evening to the Board of Trustees concerning presentation of Associate in Arts Degrees at Commencement.

ACADEMIC
SENATE

He also reported some trouble with the ad hoc committee on scheduling as it relates to language contained in the District guidelines.

Trustee Walther thanked staff for the recent tour of South Campus facilities and requested that the Board take a similar tour of Data Processing facilities both on and off-site. The Board was unanimous in endorsing this request.

REQUEST TOUR
OF DATA
PROCESSING
FACILITIES

Chancellor Stevens reported to the Board the need for a Special Board Meeting to be held, if possible, on Monday, March 4, 1985. By consensus, it was agreed this meeting should be held beginning at 7:00 a.m. in Library 105, South Campus. Topics to be covered may include: Computer Management Services Inc. (CMSI) Project Team Report (45-60 minutes) and a closed session with attorneys and architects regarding the alternative uses of surplus properties.

SPECIAL
BOARD MEETING
REQUESTED

Motion by Trustee Moore, seconded by Trustee Gellatly, to adjourn the meeting to closed session. Motion carried with Trustee Connolly absent.

ADJOURN TO
CLOSED SESSION

Due to the lateness of the hour, Chancellor Stevens announced he would hold the items scheduled for closed session until the next meeting.

The meeting was adjourned at 11:35 p.m.

ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on March 11, 1985, at 7:30 p.m. at North Campus.

NEXT REGULAR
MEETING



Larry P. Stevens
Secretary to the Board of Trustees

PaGE 9 of 9
2/25/85

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