

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 Marguerite Parkway
Mission Viejo, California 92692

MINUTES OF THE BOARD OF TRUSTEES
February 10, 1986 - 7:00 p.m.
Irvine Valley College Room A311

CLOSED SESSION

CLOSED SESSION

The Board of Trustees met in Closed Session from 7:00 to 8:00 p.m. regarding personnel matters. All Trustees were present except Trustee Connolly.

REGULAR MEETING

CALL TO ORDER

The regular meeting of the Board of Trustees was called to order by Trustee Walther at 8:00 p.m. Trustee Moore led the audience in the Pledge of Allegiance and Trustee Swanson offered an invocation.

Motion by Trustee Milchiker, seconded by Trustee Moore, to approve the agenda as printed. Motion carried with Mr. Connolly absent.

APPROVE AGENDA

Members of the Board of Trustees

PRESENT

Ms. Harriett Walther, President
Ms. Shirley Gellatly, Vice President
Ms. Iris Swanson, Clerk
Ms. Joan Hueter, Member
Ms. Marcia Milchiker, Member
Mr. Robert Moore, Member
Mr. Brian Bell, Student Trustee

Administrative Officers

Mr. David Habura, Acting Chancellor
Dr. Al Grafsky, Vice Chancellor, Fiscal Services
Dr. Maria Sheehan, Director, Employee Relations
and Personnel
Ms. Constance Carroll, President, Saddleback
College
Dr. Ed. Hart, President, Irvine Valley College

Faculty Association

Mr. Thom Evans

Academic Senate

Mr. Terry Burgess

California School Employees Association

Mr. Matt Suarez

Motion by Trustee Hueter, seconded by Trustee Milchiker, that the minutes of the Special Board Meeting of January 15, 1986, and the minutes of the Regular Board Meeting of January 27, 1986, be approved as printed. Motion carried with Mr. Connolly absent.

APPROVE MINUTES

Trustee Walther asked for public comments concerning items not on the agenda. Mr. Earl Carroway presented to the Board of Trustees statistics from the Registrar of Voters showing percentages of voter turnout for the 1981, 1983, and 1985 elections.

PUBLIC COMMENTS

Information and Reports

At the regular meeting of January 27, 1986, the Board of Trustees was presented with and accepted for review and study a list of capital outlay options. At the time of discussion of the options, the Trustees expressed a need for more precise information regarding the costs of short- and long-term financing.

LONG-TERM CAPITAL
FINANCE OPTIONS

Dr. Al Grafsky and Mr. Ken Ough, Vice President, Western Region, Municipal Finance Department, Merrill Lynch Capital Markets, Los Angeles, California, presented to the Board of Trustees information regarding long-term capital finance.

Motion by Trustee Moore, seconded by Trustee Swanson, to direct the Acting Chancellor, through his staff, to develop the appropriate contractual documents to bring back to the Board for approval. Motion carried with Mr. Connolly absent.

During the fall semester 1985, Dr. Jody Hoy conducted a class for Irvine Valley College students in Paris, France. Forty students paid their own expenses for a complete course of studies at the Sorbonne.

SEMESTER IN PARIS
PRESENTATION

Dr. Hoy and students spoke to the Board on the "Semester in Paris" experience. Trustee Moore suggested to Dr. Hoy that she put together the statements made by the students regarding their experience and take it out to the community.

Inter-College Academic Senate President Terry Burgess distributed a report to the Board on the Senate Recommendations Re Curriculum Differentiation. A copy of that report is on file with these minutes.

SENATE RECOM-
MENDATIONS,
CURRICULUM DIFFER-
ENTIATION REPORT

Both College Presidents submitted a written report for inclusion in the agenda distributed in advance of this meeting.

PRESIDENTS'
REPORTS

At 9:25 p.m., President Walther declared a recess.

RECESS

At 9:40 p.m., President Walther reconvened the meeting.

RECONVENE

There were no reports from the Faculty Association, Academic Senate, and Classified Employees Association.

Acting Chancellor Habura requested the Board's direction regarding the distribution of lottery funds. Since this item was not on the agenda, it was decided that a continuation meeting would be held.

CHANCELLOR'S
REPORT

Motion by Trustee Milchiker, seconded by Trustee Moore to suspend the rules and continue this meeting on Tuesday, February 11, 1986, at 3:30 p.m. in Library 105 at Saddleback College. Motion carried with Mr. Connolly absent.

SUSPEND RULES
CONTINUE 2/10/86
MEETING

Consent Calendar

Trustee Walther asked the audience if there were any items they wished to pull from the Consent Calendar for separate discussion. Mark McNeil from the Irvine Valley Senate, requested that Item I, Curriculum: Approval of Course Revisions, Deletions, and Additions, be pulled.

REMOVE ITEM I
FROM CONSENT
CALENDAR

Motion by Trustee Moore, seconded by Trustee Milchiker, to approve the Consent Calendar with the removal of Item I. Motion carried with Trustee Connolly absent.

CONSENT CALENDAR
APPROVED

After discussion, motion by Trustee Gellatly, seconded by Trustee Swanson, to approve Tab IV, Item I, Curriculum: Approval of Course Revisions, Deletions, and Additions. Motion carried with Trustee Moore voting no and Trustee Connolly absent.

ITEM I, CURRICULUM
APPROVED

The Board of Trustees approved Trustee Request to Attend Conferences and Meetings as shown in the exhibits which are on file with these minutes.

CONFERENCES
& MEETINGS

The Board of Trustees approved Certificated Personnel Actions as shown in the exhibits which are on file with these minutes.

CERTIFICATED
PERSONNEL ACTIONS

The Board of Trustees approved Classified Staff Personnel Actions as shown in the exhibits which are on file with these minutes.

CLASSIFIED
PERSONNEL ACTIONS

The Board of Trustees approved the Saddleback College Guest Artist Contract with Bella Lewitzky Dance Company in the amount of \$7,500, as shown in the exhibits which are on file with these minutes.

GUEST ARTIST
CONTRACT, BELLA
LEWITZKY

The Board of Trustees approved the Saddleback College Guest Artist Contract with Khadra International Folk Ballet Company in the amount of \$5,000, as shown in the exhibits which are on file with these minutes.

GUEST ARTIST
CONTRACT, KHADRA

The Board of Trustees approved for payment a Guest Speaker Honoraria for Guest Speakers at Irvine Valley College as shown in the exhibits which are on file with these minutes.

GUEST SPEAKER
HONORARIA, IVC

The Board of Trustees approved for payment the Performing Arts Events at Irvine Valley College for a fee not to exceed \$7,672, as shown in the exhibit on file with these minutes.

PERFORMING ARTS
EVENTS, IVC

The Board of Trustees approved Professors Rudmann and Thorpe as seminar presenters for the Classified Staff Professional Growth Program for an amount not to exceed \$500 as shown in the exhibit on file with these minutes.

CLASSIFIED STAFF
PROFESSIONAL
GROWTH PROGRAM
PRESENTERS

The Board of Trustees approved an Independent Contractor Agreement with Kenneth E. Mosholder, to perform inspector of record services for the Business/General Studies Building at Saddleback College and other construction projects within the District for a total amount not to exceed \$45,000, as shown in the exhibit on file with these minutes.

INDEPENDENT
CONTRACTOR AGREE-
MENT, KENNETH E.
MOSHOLDER

The Board of Trustees approved a Construction Agreement with Pierce Enterprises to repair the exterior plaster soffit ceiling under the terms of the negotiated Settlement Agreement, as shown in the exhibits which are on file with these minutes.

CONSTRUCTION
AGREEMENT
PIERCE ENTERPRISES

The Board of Trustees approved Award of Bid #27A to Turner Data Systems of Irvine, California for Digital 11/70 Computer System Surplus Property for a total price of \$8,000, as shown in the exhibit on file with these minutes.

AWARD OF BID #27A
TURNER DATA SYSTEMS

Warrants 112866 through 113199, totaling \$499,731.87 and credit card purchases paid through the revolving fund, totaling \$989.50, were approved by the Board of Trustees. A copy of the list is on file with these minutes.

WARRANTS APPROVED

Purchase Orders 88065 through 88332, totaling \$267,211.11, were approved by the Board of Trustees. A copy of the list is on file with these minutes.

PURCHASE ORDERS
APPROVED

Old Business

The California Education Code Section 85210 provides that the Board of Trustees by Resolution, and with the approval of the County Superintendent of Schools, may amend the District budget to provide for the expenditure of funds, the amount of which was unknown at the time of the adoption of the final budget.

CARL D. PERKINS
VOC. ED. ACT
1985-86 AUGMEN-
TATION

At its meeting on January 28, 1986, the Board of Trustees approved an allocation plan for a \$31,412 funding augmentation that has been awarded the college district under the Carl D. Perkins Vocational Education Act for the 1985-86 fiscal year.

In order to account for the revenues and expenditures of additional federal funds under the approved allocation plan, the 1985-86 General Fund Operating Budget is required to be amended in the amount of \$31,412.

Motion by Trustee Gellatly, seconded by Trustee Hueter, to adopt Resolution 86-13 to amend the College budget in the amount of \$31,412. The motion was adopted on a roll call vote as follows:

RESOLUTION 86-13
ADOPTED, BUDGET
AMENDMENT

AYES: Trustees Gellatly, Hueter, Milchiker,
Moore, Swanson, and Walther
NOES: None
ABSENT: Trustee Connolly
ABSTENTIONS: None

A copy of Resolution 86-13 is shown in the exhibits on file with these minutes.

At its meeting of January 27, 1986, the Board of Trustees accepted a grant from the Chancellor's office of the California Community Colleges in the amount of \$45,203 to enable five faculty members from the Business Science division to enhance their vocational expertise through on-site internships with private industry. The source of funding for this program is Assembly Bill 3938, which was recently passed by the Legislature and enacted into law.

AB 3938 INSERVICE
TRAINING GRANT

In order to account for the revenues and expenditures of state funds under this grant award, the 1985-86 General fund Operating Budget is required to be amended in the amount of \$45,203.

Motion by Trustee Moore, seconded by Trustee Gellatly, to adopt Resolution 86-14 to amend the College budget in the amount of \$45,203. The motion was adopted on a roll call vote as follows:

RESOLUTION 86-14
ADOPTED, BUDGET
AMENDMENT

AYES: Trustees Gellatly, Hueter, Milchiker,
Moore, Swanson, and Walther
NOES: None
ABSENT: Trustee Connolly
ABSTENTIONS: None

A copy of Resolution 86-14 is shown in the exhibits on file with these minutes.

At its regular meeting of January 27, 1986, the Board of Trustees accepted for review and study a proposal to enter into a 5-year lease with a developer for the construction of a golf-driving range on the Saddleback College campus. The calendar of events that was a part of the materials presented to the Board indicated action at the February 10, 1986 meeting adopting a resolution of intent.

GOLF DRIVING
RANGE, LONG-TERM
LEASE PROPOSAL

The resolution of intent has been prepared in accordance with Education Code sections 81390 through 81400. Adoption of the resolution indicates the intent of the Board of Trustees to consider proposals for joint development. It does not make any commitment beyond that.

Motion by Trustee Moore, seconded by Trustee Gellatly, to adopt Resolution 86-12 declaring its intent to request and consider proposals for the joint development of a golf-driving range on approximately 16.5 acres on the Saddleback College campus. The motion was adopted on a roll call vote as follows:

RESOLUTION 86-12
ADOPTED

AYES: Trustees Gellatly, Hueter, Milchiker,
Moore, Swanson, and Walther
NOES: None
ABSENT: Trustee Connolly
ABSTENTIONS: None

A copy of Resolution 86-12 is shown in the exhibits on file with these minutes.

At its meeting of December 9, 1985, the Board of Trustees adopted Resolution 85-70, directing the implementation of the provision of Section 414 (h) (2) of the Internal Revenue Code as they apply to employee contributions to the State Teachers' Retirement System (STRS). Unfortunately, the action was premature in the eyes of the County Schools Office as the approval letter from the Internal Revenue had not been received.

STRS, TAX
DEFERMENT

The required approval letter from the Internal Revenue Service, dated December 26, 1985, has been received and we have been notified by the County Schools Office that we may proceed with implementation.

Motion by Trustee Moore, seconded by Trustee Gellatly, to rescind the action of December 9, 1985, adopting Resolution 85-70 and adopt Resolution 86-11 in its place, implementing the provision of Section 414 (h) (2) of the Internal Revenue Code. The motion was adopted on a roll call vote as follows:

RESOLUTION 85-70
RESCINDED
RESOLUTION 86-11
ADOPTED

AYES: Trustees Gellatly, Hueter, Milchiker,
Moore, Swanson, and Walther
NOES: None
ABSENT: Trustee Connolly
ABSTENTIONS: None

A copy of Resolution 86-11 is shown in the exhibits on file with these minutes.

At the January 27, 1986, meeting, the Board of Trustees authorized beginning a process which, following Board Approval, would result in budgeting for the employment of additional full-time faculty.

AUTHORIZATION TO
RECRUIT FULL-
TIME FACULTY
APPROVED

The process was to provide the Board of Trustees with specific recommendations as to the positions, the rationale for each position, and the costs for each position. It was agreed that vacancy announcements arising from Board approval to proceed would carry a statement that employment was subject to final budgetary approval by the Board of Trustees.

Both Saddleback College and Irvine Valley College have been working to arrive at recommendations. Saddleback College has made a recommendation to begin recruitment procedures for six positions: Mathematics (1), Mathematics/Computer Sciences (1), English (2), Psychology (1), and Speech (1). The budgetary requirement for the six positions is an augmentation/restoration of \$180,000.

President Carroll introduced four staff members, Robert Cosgrove, Lynn Wells, Bob Olsen, and Rich McCullough, who each gave a short report as to why the Board of Trustees should approve recruitment of six full-time faculty.

Student Trustee Brian Bell commended the faculty and staff on their proposal.

Motion by Trustee Moore, seconded by Trustee Hueter, to authorize recruitment procedures for the six full-time faculty positions recommended by Saddleback College, with the caveat that employment is subject to final budgetary approval by the Board of Trustees. The motion was carried on a roll call vote as follows:

AYES: Trustees Hueter, Milchiker, Moore,
Swanson, and Walther
NOES: Trustee Gellatly
ABSENT: Trustee Connolly
ABSTENTIONS: None

New Business

The staff at Irvine Valley College has been approached by officers of the Voyager Church, which is about to commence construction on a parcel of land immediately southeast and adjacent to the college. They are inquiring as to the availability of parking spaces on Sunday mornings to supplement their own parking facilities.

RESOLUTION OF
INTEREST TO LEASE
REAL PROPERTY

The District's legal counsel has determined that there is no violation of the principle of church and state separation, provided the proper process is followed. The process is to offer for public bid the leasing of a defined number of parking spaces which are designated as surplus property on Sunday mornings, between the hours of 9 a.m. and 12 noon. All members of the public have the right to bid for these facilities. There is a stated minimum dollar amount which is equal to the fair market value. The process is initiated by a resolution of the Board offering parking spaces as surplus property on Sunday mornings. Following the adoption of the resolution, the intention to lease real property is advertised and bids are accepted and read to the Board which then may enter into a lease with the highest bidder.

Motion by Trustee Moore, seconded by Trustee Hueter, to adopt Resolution 86-16 declaring its intention to lease real property not needed for classroom purposes. The motion was adopted on a roll call vote as follows:

RESOLUTION 86-16
ADOPTED

AYES: Trustees Gellatly, Hueter, Milchiker,
Moore, Swanson, and Walther
NOES: None
ABSENT: Trustee Connolly
ABSTENTIONS: None

A copy of Resolution 86-16 is shown in the exhibits on file with these minutes.

The California Education Code Section 85210 provides that the Board of Trustees by Resolution, and with the approval of the County Superintendent of Schools, may amend the District budget to provide for the expenditure of funds, the amount of which was unknown at the time of the adoption of the final budget.

EDUCATIONAL
SERVICES AGREEMENT
BUDGET AMENDMENT,
IRVINE VALLEY

At its meeting of January 27, 1986, the Board of Trustees approved an Educational Services Agreement with Parker Bertea Aerospace Group, Inc., to provide training in blueprint reading skills for company employees for a consideration of \$3,080.

At its meeting of January 27, 1986, the Board of Trustees approved an Educational Services Agreement with Tropitone, Inc., to provide supervisory training for company employees for a consideration of \$875.

In order to account for the revenues and expenditures associated with these agreements, the 1985-86 General Fund Operating Budget is required to be amended.

Motion by Trustee Moore, seconded by Trustee Hueter, to adopt Resolution 86-10 to amend the College budget in the amount of \$3,955. The motion was adopted on a roll call vote as follows:

RESOLUTION 86-10
ADOPTED, BUDGET
AMENDMENT

AYES: Trustees Gellatly, Hueter, Milchiker,
Moore, Swanson, and Walther
NOES: None
ABSENT: Trustee Connolly
ABSTENTIONS: None

A copy of Resolution 86-10 is shown in the exhibits on file with these minutes.

At its meeting of January 16, 1986, the Southern California Community College Purchasing Association, representing Los Angeles, Riverside, San Bernardino, Orange, and San Diego counties, approved a cooperative purchasing agreement providing opportunities for the represented districts to purchase from bids awarded by districts within the Association.

COOPERATIVE
PURCHASING
AUTHORIZATION

There is no cost to the District to participate in this arrangement. In order to enter into such an agreement, the County Superintendent of Schools requires the Board of Trustees to adopt the cooperative purchasing resolution.

Motion by Trustee Moore, seconded by Trustee Hueter, to adopt Resolution 86-09, authorizing the District to enter into a cooperative purchasing agreement with other participating community college districts. The motion was adopted on a roll call vote as follows:

RESOLUTION 86-09
ADOPTED

AYES: Trustees Gellatly, Hueter, Milchiker,
Moore, Swanson, and Walther
NOES: None
ABSENT: Trustee Moore
ABSTENTIONS: None

A copy of Resolution 86-09 is shown in the exhibits on file with these minutes.

The Board of Trustees is currently considering the advisability of using short- and long-term tax exempt financing for various capital projects. Under existing law, the revenues from tax exempt instruments may be invested and the full interest earned from those investments used to make payments to retire the instruments. Proposed Federal legislation, to be retroactively effective to January 1, 1986, would limit the rate of interest earned to not more than the rate being paid by the borrowing local agency.

TAX EXEMPT
CAPITAL
FINANCING

Indications are that the effective date of the tax legislation will be changed to January 1, 1987. If this change takes place, agencies which have indicated their intent to utilize tax exempt financing before the legislation is changed to move the effective date back to January 1, 1987, will be covered by the old provision.

Motion by Trustee Moore, seconded by Trustee Milchiker, to adopt Resolution 86-15 declaring its intent to use tax exempt financing for capital outlay purposes if such financing is judged to be economically feasible and effective. The motion was adopted on a roll call vote as follows:

RESOLUTION 86-15
ADOPTED

AYES: Trustees Gellatly, Hueter, Milchiker,
Moore, Swanson, and Walther
NOES: None
ABSENT: Trustee Connolly
ABSTENTIONS: None

A copy of Resolution 86-15 is shown in the exhibits on file with these minutes.

President Carroll announced that Dean Kelly just returned from the Mission Viejo Municipal Advisory Committee meeting and the Regis Homes proposal for the Marguerite Parkway Development was approved by a vote of four to two.

President Carroll expressed her gratitude to Dean Kelly for the many hours spent preparing this proposal.

The California Community College organization has prepared a report entitled, "Toward Excellence in California's Community Colleges". The report was presented on January 21 to the members of the Commission to Review the Master Plan for Higher Education.

CEO/CCCT REPORT
ACCEPTED FOR
REVIEW AND STUDY

The California Community College Trustees (CCCT) and the Chief Executive Officers (CEO) have endorsed the report and are requesting that local governing boards do so as well.

Motion by Trustee Moore, seconded by Trustee Milchiker, to accept the CEO/CCCT report entitled "Toward Excellence in California's Community Colleges" for review and study and bring back to the February 24, 1986 Board Meeting. Motion carried with Mr. Connolly absent.

Trustee Gellatly read into the record the gifts being donated to the District.

GIFTS TO DISTRICT

Motion by Trustee Gellatly, seconded by Trustee Milchiker, to accept on behalf of the Saddleback Community College District the gifts shown in the exhibit on file with these minutes. Motion carried with Mr. Connolly absent.

Correspondence/Comments/Action

CORRESPONDENCE/
COMMENTS/ACTION

Correspondence was submitted to the Board of Trustees for review and comment.

President Walther read a portion of a letter from former Saddleback College student, Bruce Weissenberger, in which he donated a \$50.00 check to the Robin Brandley memorial fund.

The meeting was adjourned to Closed Session at 10:40 p.m.

ADJOURNMENT TO
CLOSED SESSION

President Walther reconvened the February 10, 1986, Regular Meeting on Tuesday, February 11, 1986, at 3:40 p.m., in Library 105 at Saddleback College with the following Trustees present: Trustees Hueter, Swanson, Milchiker, and Walther.

2/10/86 MEETING
RECONVENED ON
2/11/86

Chancellor Habura distributed a draft report on the allocation of lottery funds to the Board of Trustees; and Presidents Carroll and Hart made a brief presentation to the Board on the recommendations made by the Executive Council.

ALLOCATION OF
LOTTERY FUNDS
DISCUSSED

After discussion of the alternatives presented, the consensus of the Board was to apply the allocation model by distributing the anticipated additional revenue of \$217,500 as follows:

\$169,541	Saddleback College
\$ 47,958	Irvine Valley College


The final allocation will be presented to the Board of Trustees at their next regular meeting on February 24, 1986.

The meeting was adjourned at 4:12 p.m.

ADJOURNED

The next regular meeting of the Board of Trustees will be held on Monday, February 24, 1986, at 8:00 p.m. in Library 105 at Saddleback College.

NEXT MEETING



David Habura
Secretary to the Board of Trustees

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