

MINUTES OF THE BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
FEBRUARY 8, 1988
IRVINE VALLEY COLLEGE, DINING COMMONS

CLOSED SESSION

The board of trustees met in closed session from 6:30 p.m. until 7:00 p.m. to discuss personnel and negotiations. All trustees were present except Trustees Connolly and Moore.

CLOSED SESSION

REGULAR MEETING

The open session of the regular meeting of the board of trustees was called to order by President Gellatly at 7:00 p.m. President Gellatly led the pledge of allegiance, and Trustee Walther offered a moment of silence.

PRESENT

Members of the Board of Trustees

Shirley Gellatly, President
Iris Swanson, Vice President
Joan Hueter, Clerk
Marcia Milchiker, Member
Robert Moore, Member (Arrived late)
Harriett Walther, Member
Chris MacLean, Student Member

Excused Absence, per Military and Veterans Code,
Section 395.01

John Connolly, Member

Faculty Association

No representation

Intercollege Academic Senate

Mark McNeil

California School Employees Association

Matt Suarez

Classified Senate/Council

Jan Ward

President Gellatly removed Item 18, Award of Bid: Computer Equipment, Math/Science/Engineering Division, Saddleback College, from the agenda. Motion by Trustee Walther, seconded by Trustee Milchiker, to approve the agenda with item 18 removed. Motion carried with Trustees Connolly and Moore absent.

AGENDA
APPROVED

Motion by Trustee Walther, seconded by Trustee Hueter, to approve the minutes as revised. Motion carried with Trustees Connolly and Moore absent.

MINUTES
APPROVED

There were no actions from closed session read out.

ACTIONS

Dr. Sneed introduced David Brown, Superintendent, Irvine Unified School District, and Robert D. Loeffler, Director, College Operations, Irvine Valley College.

INTRODUCTIONS

Motion by Trustee Milchiker, seconded by Trustee Walther, to approve changes for the 1988-89 Saddleback College catalog. Motion carried with Trustees Connolly and Moore absent.

1988-89
CATALOG
CHANGES

Motion by Trustee Swanson, seconded by Trustee Walther, to approve the consent calendar. Motion carried with Trustees Connolly and Moore absent.

CONSENT
CALENDAR

Leo A. Daly of Leo A. Daly, Architects and Engineers, introduced members of his staff and presented information on the firm. Motion by Trustee Hueter, seconded by Trustee Walther, to authorize the hiring of Leo A. Daly, Architects and Engineers, to provide the necessary planning and design, and required management services required for construction of the Technology/Applied Science Building and Parking Lots 13 and 14, Saddleback College. President Gellatly stated that Parking Lot 14 might be deferred and the contract modified accordingly. Motion carried with Trustees Connolly and Moore absent.

ARCHITECT
APPROVALS

Roy F. Marshall and David Body of Parkin Architects were introduced and presented information on the firm. Motion by Trustee Hueter, seconded by Trustee Walther, to authorize the hiring of Parkin Architects to prepare the working drawings to be submitted to California Community Colleges Chancellor's Office for the Physical Education Facilities (Locker Room) and the Physical Education Facilities (Outdoor), Irvine Valley College. Motion carried with Trustees Connolly and Moore absent.

Motion by Trustee Milchiker seconded by Trustee Swanson, to authorize the hiring of Grillias, Pirc, Rosier, Alves, Architects, to prepare working drawings and construction management services for Parking Lot 5, Irvine Valley College. Motion carried with Trustees Connolly and Moore absent.

Board Policy Revisions, Sections 100, 1000, and 2000, were on the agenda for board review and study. The revisions will be presented for approval at the first

BOARD POLICY
REVISIONS

board meeting in March. Margaret Chidester, Parker and Covert, explained the revisions in Board Policy 5401, and answered questions of board members.

The board approved the Spanish Study Abroad Session, Santander, Spain, for Summer 1988 for Irvine Valley College.

STUDY ABROAD

The board approved the Irvine Valley College Cultural Arts Events, Spring 1988.

CULTURAL ARTS
EVENT

The board approved the granting of certificates of achievement of the listed students.

CERTIFICATES

The board approved the honorarium for payment to the orchestra member listed for the spring musical, "Gypsy."

HONORARIUM

Reports

There were no public comments concerning items not on the agenda.

PUBLIC
COMMENTS

Student Trustee MacLean presented Anne Marie Kivikangas, President, Associated Student Body, Saddleback College, who distributed the Associated Students Calendar of Events, and invitations to the Gaucho Gallop Benefit, February 28, 1988.

STUDENT
TRUSTEE
REPORT

Both college presidents submitted a written report for inclusion in the agenda distributed in advance of this meeting.

PRESIDENTS'
REPORTS

President Carroll stated that she is very proud of the new Saddleback College Foundation. President Carroll reported that enrollment continues to increase in WSCH.

President Kong reported on the Telesis Management Institute of the Pacific Bell Program.

Dr. Richard McCullough, President, Academic Senate, Saddleback College, stated that the Academic Senate for California Community Colleges will hold its southern region spring meeting at Saddleback College on March 4, and the spring conference on April 7. He stated that the Faculty Development Committee has submitted faculty development grant recommendations to the college president. Dr. McCullough announced a general faculty meeting, February 17. Dr. McCullough reported that the Academic Senate is involved in a letter writing campaign to the Governor and legislators concerning the request for funding for the student centers.

SADDLEBACK
COLLEGE
ACADEMIC
SENATE REPORT

There was no report from the California School Employees Association representative. CSEA

There was no representation from the Faculty Association. FACULTY ASSOCIATION

There was no report from the Classified Senate/Council representative. CLASSIFIED SENATE/COUNCIL

Dr. Sneed reported that a number of trustees had been in Sacramento speaking to legislators in an attempt to bring attention to the district and capital outlay needs. CHANCELLOR'S REPORT

President Gellatly called a break at 8:10 p.m. to celebrate Trustee Swanson's birthday. The meeting was reconvened at 8:25 p.m. BREAK

President Carroll stated that the Saddleback College Community Services program has achieved financial self-sufficiency complying with Board policy and timeline. President Carroll introduced Kathy Hodge, Acting Dean, Continuing Education and Community Services; Susan Gordon, head of the Community Service program; and Joyce Hanna who also works in the program. FINANCIAL STATUS

The board adopted the resolution to approve the grant of Access Driveway Easement from Southern California Edison Company to cross Irvine Valley College property at the appropriate location for installation of utilities and for the site of a future campus entryway. GRANT OF ACCESS EASEMENT

Vice Chancellor Yoneji reviewed the current capital outlay projects and their projected costs. Dr. Sneed reported on the bond issue that will be voted on later in the year and stated that there is a possibility the amount will be reduced. Dr. Sneed stated that a recommendation will be made to the board of trustees that resources for parking lot 6, Irvine Valley College, be applied at this time to parking lot 13 at Saddleback Colleg, with future parking fees to reimburse for parking lot 6. Another recommendation will be that if the Facilities Corporation authorizes the expenditure for the parking lighting at Saddleback College, the funds will be automatically reimbursed to the Facilities Corporation from parking fees. DISTRICT CAPITAL OUTLAY PROJECTS

The board accepted the quarterly budget status reports for review and study, and approved directing the administration to include these reports in the minutes of this meeting as required by Education Code Section 84043. BUDGET STATUS REPORTS

The board adopted the resolution to amend the General Fund to account for the receipt and utilization of actual and estimated materials fees. The funds will be used to replenish instructional supplies at both colleges. The board adopted the resolution to amend the 1987-88 General Fund - Restricted budget in order to properly account for the revenue and expenditure of state funds provided to categorical programs.

BUDGET
AMENDMENTS

The board granted to the Orange County Teachers Federal Credit Union a waiver of the collateralization requirement imposed under Government Code Section 53652, and authorized the Vice Chancellor, Fiscal Services and Operations, to execute the necessary documents to effect the waiver.

WAIVER OF
COLLATERALI-
ZATION

The board approved the request on Bid #66 to Irvine World News for additional class schedules.

CLASS
SCHEDULES

The board approved denial of the claim of Matthew M. Hartanov dated January 19, 1988.

CLAIM

The board approved trustees' requests for travel and/or mileage.

TRAVEL

The board approved warrants 128727 through 129101 totaling \$380,202.60 and credit card purchases paid through the revolving fund totaling \$6,276.25.

WARRANTS

The board approved purchase orders 100058 through 100321 totaling \$180,609.14.

PURCHASE
ORDERS

At 8:50 p.m. President Gellatly recessed the regular meeting for the meeting of the Saddleback College Community District Facilities Corporation. At 9:20 p.m. the Facilities Corporation was adjourned and the regular meeting reconvened.

FACILITIES
CORPORATION

Motion by Trustee Walther, seconded by Trustee Moore, to approve the certificated personnel actions with replacement pages. Motion carried with a nay vote from President Gellatly, and Trustee Connolly absent.

CERTIFICATED
PERSONNEL

Motion by Trustee Milchiker seconded by Trustee Moore, to approve the classified personnel actions with replacement pages. Motion carried with an abstention from President Gellatly, and Trustee Connolly absent.

CLASSIFIED
PERSONNEL

Motion by Trustee Hueter seconded by Trustee Moore, to accept the gifts listed on behalf of Saddleback College and Irvine Valley College.

GIFTS

Motion by Trustee Walther, seconded by Trustee Moore, MEETING
to cancel the second board meeting in February. Motion CANCELLED
carried with Trustee Connolly absent.

At 9:26 p.m. the meeting was adjourned to closed ADJOURNMENT
session.



Richard Sneed
Secretary
Board of Trustees