

MINUTES OF THE BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
FEBRUARY 6, 1989
SADDLEBACK COLLEGE, LIBRARY 105

WORKSHOP

At 6:00 p.m., Dr. Larry Toy, President, Californians, gave an overview of AB 1725.

WORKSHOP

CLOSED SESSION

The board of trustees met in closed session from 7:30 p.m. to 8:00 p.m. to discuss personnel and negotiations. Trustee Moore, was absent for the closed session with all other trustees present.

CLOSED
SESSION

REGULAR MEETING

The open session of the regular meeting of the board of trustees was called to order by President Swanson at 8:20 p.m. Trustee Milchiker led the pledge of allegiance, and Student Trustee Hellriegel offered a few words of inspiration.

CALL TO
ORDER

Members of the Board of Trustees

Iris Swanson, President
Marcia Milchiker, Vice President
Shirley Gellatly, Clerk
John Connolly, Member
Joan Hueter, Member
Robert Moore, Member (Arrived late)
Harriett Walther, Member
John Hellriegel, Student Member

PRESENT

Administrative Officers

Richard Sneed, Chancellor
Neil Yoneji, Vice Chancellor, Fiscal Services
Anna McFarlin, Vice Chancellor, Administrative Services
Maria Sheehan, Vice Chancellor, Employee Relations and
Personnel
Constance Carroll, President, Saddleback College
Ronald Kong, President, Irvine Valley College

Faculty Association

Carl Christensen

Intercollege Academic Senate

Thomas Evans

California School Employees Association

Matt Suarez

Classified Senate/Council

Patsy Emmert

Motion by Trustee Hueter, seconded by Trustee Walther, to approve the agenda as presented including an additional page to agenda item 20, Transfer of Appropriations, replacement pages to agenda item 28-a, Employment and Status Change, and an added exhibit, Exhibit B, to agenda item 28-c. Motion carried unanimously with Trustee Moore absent. Student Trustee Hellriegel cast an affirmative advisory vote.

AGENDA
APPROVAL

Motion by Trustee Gellatly, seconded by Trustee Walther, to approve minutes of the January 17, 1989 board of trustees meeting. Motion carried unanimously with Trustee Moore absent. Student Trustee Hellriegel cast an affirmative advisory vote.

MINUTES
APPROVAL

There were no actions from closed session.

CLOSED SESSION

Motion by Trustee Gellatly, seconded by Trustee Walther, to approve a commendation resolution for Mary DeMoss who is retiring as Division secretary for the Physical Education and Athletics Division. Motion approved unanimously with a roll call vote and Trustee Moore absent. Student Trustee Hellriegel cast an affirmative advisory vote.

COMMENDATION
RESOLUTION

Consent Calendar

Agenda items 12, 13, 19, 20, and 25 were removed from the consent calendar for separate discussion. Motion by Trustee Gellatly, seconded by Trustee Hueter, to approve the consent calendar as amended. Motion carried unanimously with Trustee Moore absent. Student Trustee Hellriegel cast an affirmative advisory vote.

CONSENT
CALENDAR

At the December 5 meeting of the board of trustees, Saddleback College students made a public appeal to the district to initiate a full boycott of General Electric based on allegations that GE unduly influenced government policies and practices. In response, a letter was drafted urging President Bush to "monitor closely corporate activities as related to government contracts." A student, Robert Willis, spoke on behalf of a proposed Saddleback College club, Students' Alliance for Awareness, asking the letter include the packet of materials and signatures from the students, that the letter be modified to include the name of the corporation, and that the boycott of GE be on the next board agenda. Professor Pete Espinosa urged board support of the boycott. Dr. Sneed indicated that he would meet with the students. Dr. Sneed stated the matter will be returned to the board at the March meeting allowing staff sufficient time to conduct

GE BOYCOTT

further research. Motion by Trustee Milchiker, seconded by Trustee Hueter, to approve sending the letter to President Bush including the corporation's name in the letter, the student club's title, if the club is approved by the college, and the students' packet of materials. Motion carried unanimously with Trustee Moore absent. Student Trustee Hellriegel cast an affirmative advisory vote.

REPORTS

There were no public comments concerning items not on the agenda.

PUBLIC
COMMENTS

Trustee Walther commended Saddleback College for maintaining the spring semester AIDS class despite low enrollment. Trustee Walther reported on the Institute for Leadership Development conference, and commended President Carroll for her presentation.

TRUSTEES'
REPORTS

Trustee Milchiker reported on the CACC Commission on Legislation and Finance and the issues addressed; trailer legislation on AB 1725, funding for capital construction, Master Plan for Higher Education, SB 147, Proposition 98 funding and AB 98, and the newly organized Legislative Task Force studying Proposition 98.

Student Trustee Hellriegel reported on a survey by Associated Students that would study ways to better serve the evening student.

President Swanson reported on the OCCCT meeting. President Swanson also reported on the condition of Dr. Ed Hart, former president of Irvine Valley College.

Both college presidents submitted written reports for inclusion in the agenda distributed in advance of the meeting.

PRESIDENTS'
REPORTS

President Carroll stated that her written report contained first census figures for Saddleback College indicating enrollment continues to increase. President Carroll reported on the Institute for Leadership Development Conference, and commended Trustee Walther for her presentations on two panels.

President Kong reported on the enrollment increase at Irvine Valley College, with a 24 percent increase for spring 1989. President Kong also reported on the "Outstanding Inventions" function and thanked the board for their participation.

Professor Evans reported on the meeting with district staff regarding credentials.

INTERCOLLEGE
ACADEMIC SENATE

Professor Allen reported that the survey relative to AB 1725 is underway, the Faculty Development grants with approximately 15 proposals totaled around \$10,000, in-service presenter, Professor Yang, has been invited to return for a presentation, and the Academic Senate is developing a flyer to accompany materials sent to applicants for faculty positions.

SC ACADEMIC
SENATE

Professor Hewitt reported that the Needs Assessment Survey developed by Jerry Rudmann to survey local feeder schools was one of the examples used in the model from the State Chancellor's Office, "How to Conduct Community Needs Assessment," giving IVC recognition for the assessment tool developed and implemented.

IVC ACADEMIC
SENATE

Mr. Suarez stated that negotiators had encountered rough going, but that communication problems seemed to have been solved and that CSEA was looking for parity. Mr. Suarez thanked Irvine Valley College for raising two part-time positions to full-time.

CSEA

Professor Christensen announced the AB 1725 workshop, February 27, sponsored by the Faculty Association. Professor Christensen reported that the 12/10/88 JPA audit admonished JPA for "its poor financial condition" Professor Christensen also stated that contract clarification talks were continuing and there were several matters to resolve.

FACULTY
ASSOCIATION

Trustee Moore arrived.

TRUSTEE ARRIVAL

Dr. Sneed reported that he had met with Sacramento legislators to discuss local projects. Dr. Sneed also reported that the Orange County Legislative Task Force was focusing on meetings with Orange County legislators to press the Proposition 98 issue (the fair share for community colleges), elimination of the 10% construction match, and support for a list of remaining projects not in the Governor's budget.

CHANCELLOR'S
REPORT

The meeting was called back to order at 9:35 p.m. after a break to celebrate the birthday of President Swanson.

BREAK/RECONVENED

The board approved a grant application for the Special Needs Transition and Monitoring Center which would assist high risk and handicapped participants to pursue continuing education, entry level employment, and

GRANT
APPLICATIONS

successful transition from formal education to work and adult life.

The board approved a grant application for the Los Pinos JTPA Work Program which would enable Saddleback College to serve as a co-applicant with Los Pinos to provide in-service training and curriculum development assistance to high school faculty, and vocational assessment to high school student participants.

Motion by Trustee Moore, seconded by Trustee Hueter, to nominate Trustee Walther for membership on the CCCT Board of Directors. At present Trustee Walther is completing her two-year term on the board. Motion carried unanimously. Student Trustee Hellriegel cast an affirmative advisory vote.

CCCT BOARD
OF DIRECTORS

The board approved the Saddleback College Community Services agreement with International Foundation for Protection Officers to provide a course on security procedures for security officers working in the field.

SECURITY
PROCEDURES

The board approved granting of certificates of achievement to the listed students.

CERTIFICATES

The board authorized a guest artist contract with The Ballet Metropolitan, Inc. for a single performance at a cost not to exceed \$6,000.

CONTRACT

The board approved honorarium for Professor Yang Guang-Hua to give a presentation entitled "Minority Nationalities in China and Benefits of a Sister College Agreement," at a fee of \$150.

HONORARIA

The board approved honoraria to guest speakers for the 1989 Women's Conference at Saddleback College.

The board approved participation of fourteen forensics team members and three coaches at the National Junior College Speech Tournament, March 31 to April 8, 1989.

SPEECH
TOURNAMENT

The board authorized a contract, renewed annually, to provide media rentals from Orange County Audio-Visual Services at a reduced cost.

MEDIA
RENTALS

Motion by Trustee Moore, seconded by Trustee Hueter, to ratify Change Order No. 1 to amend the contract with Culp Construction Company for construction of the Student Services Center, Saddleback College, by increasing the contract amount to \$6,822,879.96 and extending time of completion to February 12, 1990.

CHANGE ORDER

Motion carried unanimously. Student Trustee Hellriegel cast an affirmative advisory vote.

Motion by Trustee Connolly, seconded by Trustee Moore, to approve a contract with The Blurock Partnership for \$750 to revise working drawings for handicapped parking and access for the Student Services Center, Saddleback College. Motion carried unanimously. Student Trustee Hellriegel cast an affirmative advisory vote.

HANDICAPPED
PARKING

Motion by Trustee Moore, seconded by Trustee Hueter, to accept the offer from California State University, Fullerton in the amount not to exceed \$15,000 to provide for cost of architectural services in connection with remodeling of district facilities to be subsequently rented to the university for location of its proposed satellite educational center. Motion carried unanimously. Student Trustee Hellriegel cast an affirmative advisory vote.

CSUF

Motion by Trustee Moore, seconded by Trustee Walther, to approve a contract with Birtcher Company for construction management services including preparation of working drawings and design phase services required to remodel Saddleback College Buildings D, M and H for California State University, Fullerton. Motion carried with Trustee Connolly abstaining. Student Trustee Hellriegel cast an affirmative advisory vote.

The board approved the district's Five Year Deferred Maintenance Plan, and authorized the plan to be forwarded, during February 1989, to the Office of the Chancellor, California Community Colleges.

DEFERRED
MAINTENANCE
PLAN

Motion by Trustee Moore, seconded by Trustee Hueter, to approve the consulting agreement with Carolyn L. Charkey for a period of one year, February 7, 1989 to February 6, 1990, to assist Irvine Valley College in operating the college foundation, including fund-raising events and activities. Motion carried unanimously. Student Trustee Hellriegel cast an affirmative advisory vote.

FOUNDATION
CONSULTANT

The board approved the request for assignment, all rights, title, interest and payments on the lease/purchase agreement awarded pursuant to Bid #90 to the Ford Motor Credit Company.

FORD MOTOR
CREDIT COMPANY

Motion by Trustee Gellatly, seconded by Trustee Walther, to approve award of Bid #802 for the purchase of a two-color sheet fed offset press to Heidelberg

HEIDELBERG
PRESS

West, Inc. at the cost of \$108,000, and the five-year lease agreement to Security Pacific Leasing Corporation, Attorney-in-Fact for Security Pacific National Bank, Costa Mesa, at an interest rate of 8%. Motion carried unanimously. Student Trustee Hellriegel cast an affirmative advisory vote.

Motion by Trustee Moore, seconded by Trustee Hueter, to approve/ratify transfers of appropriations delineated in the exhibit with the inclusion of an added page. Motion carried unanimously. Student Trustee Hellriegel cast an affirmative advisory vote.

APPROPRIATIONS
TRANSFERS

The board approved adoption of the resolution providing for establishment of a Trust Account in the Union Bank in the amount of \$15,000 to facilitate settlement of claims arising out of the district's liability program.

TRUST ACCOUNT

The board accepted the late claim application, denied the claim, and directed staff to notify claimant, Rebecca Lee Boyd, of this action.

CLAIM DENIED

The board approved warrants 96-137969 through 96-138421 totaling \$1,187,322.94 and credit card purchases totaling \$1,160.77.

WARRANTS

The board approved purchase orders 6489 through 6853 totaling \$674,927.91.

PURCHASE
ORDERS

Motion by Trustee Walther, seconded by Trustee Connolly, to approve trustees' requests for travel and/or mileage with deletion of the third item. Motion carried unanimously. Student Trustee Hellriegel cast an affirmative advisory vote.

TRAVEL/MILEAGE

The board approved trustees' mileage claims for October, November, and December 1988.

MILEAGE
CLAIMS

Motion by Trustee Connolly, seconded by Trustee Walther, to approve the submitted certificated personnel actions including replacement pages. Motion carried unanimously. Student Trustee Hellriegel cast an affirmative advisory vote.

PERSONNEL

Motion by Trustee Connolly, seconded by Trustee Walther, to approve the submitted classified personnel actions. Motion carried unanimously. Student Trustee Hellriegel cast an affirmative advisory vote.

Motion by Trustee Connolly, seconded by Trustee Walther, to approve district administrative salary adjustments, Exhibit A. Motion carried with negative

vote from Trustee Gellatly. Student Trustee Hellriegel cast an affirmative advisory vote.

Motion by Trustee Connolly, seconded by Trustee Walther, to approve district administrative salary adjustments, Exhibit B. Motion carried unanimously. Student Trustee Hellriegel cast an affirmative advisory vote.

Motion by Trustee Gellatly, seconded by Trustee Moore, to accept the listed gifts on behalf of Saddleback College and Irvine Valley College. Motion carried unanimously. Student Trustee Hellriegel cast an affirmative advisory vote. GIFTS

The meeting was adjourned at 10:45 p.m. to closed session by President Swanson. ADJOURNMENT

The next regular board meeting will be held at the Saddleback College campus on February 27, 1989 at 7:30 p.m. NEXT MEETING



Richard Sneed
Secretary, Board of Trustees

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