

MINUTES OF THE BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
FEBRUARY 3, 1992
IRVINE VALLEY COLLEGE, SSC 240

CLOSED SESSION

The Board of Trustees met in closed session from 7:00 p.m. to 7:30 p.m. to discuss personnel and negotiations. All trustees were present.

CLOSED SESSION

REGULAR MEETING

The open session of the regular meeting of the Board of Trustees was called to order by President Connolly at 7:30 p.m. Trustee Walther led the pledge of allegiance, and Trustee Hueter offered a moment of silence.

CALLED
TO ORDER

Members of the Board of Trustees

John Connolly, President
Harriett Walther, Vice President
Shirley Gellatly, Clerk
Joan Hueter, Member
Marcia Milchiker, Member
Robert Moore, Member
Iris Swanson, Member
Michael Starkenburg, Student Member

PRESENT

Administrative Officers

Richard Sneed, Chancellor
Tony Carcamo, Vice Chancellor, Fiscal Services
William Kelly, Vice Chancellor, Administrative Services
Linda Kroner, Vice Chancellor, Human Resources
Constance Carroll, President, Saddleback College
Anna McFarlin, President, Irvine Valley College

Faculty Association

Bill Jay

Academic Senate

Lee Haggerty
Gary Resnick

California School Employees Association

Tamara Carnine

Classified Senate/Councils

Christina Ortiz

Tamara Carnine

Matthew Breindel

Motion by Trustee Walther, seconded by Trustee Milchiker, to approve the agenda as presented including replacement and/or additional pages to items 14 and 24b. Motion carried unanimously. Student Trustee Starkenburg cast an affirmative advisory vote.

**APPROVAL
OF AGENDA**

Motion by Trustee Swanson, seconded by Trustee Milchiker, to approve minutes of the January 22, 1992, meeting of the Board of Trustees. Motion carried unanimously. Student Trustee Starkenburg cast an affirmative advisory vote.

**APPROVAL
OF MINUTES**

There were no actions from closed session.

CLOSED SESSION

Agenda item 3 was removed from the consent calendar for separate discussion. Motion by Trustee Hueter, seconded by Trustee Walther, to approve the consent calendar as amended. Motion carried unanimously. Student Trustee Starkenburg cast an affirmative advisory vote.

**CONSENT
CALENDAR**

Vice Chancellor Carcamo reported on the effects of the Governor's proposed 1992-1993 budget to the District's budget allocation model and distributed a handout illustrating the changes.

PRESENTATION

Professors William Jay, Robert Kopfstein, Michael Merrifield, Thomas Morgan, and Lee Walker, and three students addressed the board on negotiations, the budget model, and cancellation of the first summer session. Mr. Delmar Curry, representing the Kool Kats Variety Band, addressed the board and reemphasized their discontent over the cancellation of their music class from the Emeritus Program.

PUBLIC COMMENTS

Student Trustee Starkenburg reported that many activities are scheduled at both campuses during February to celebrate Black History Month, and that during the second week in February both colleges will hold a club fair.

**TRUSTEES'
REPORTS**

President Carroll distributed a revised schedule for the Teach-In on Cultural Diversity to be held on February 11. She credited Ms. Joanna Joyce, Associated Student Government President, for the Teach-In idea and commended the Academic Senate for outstanding coordination of the event. She reminded the board that Dr. Mark Petracca will speak on multiculturalism at the college's Humanities Hour on February 5. She commented that although no one at the college wants to reduce academic opportunities for students, the cancellation of the first summer session was a necessary step in an effort to restrict the increase in the number of students served over cap.

**PRESIDENTS'
REPORTS**

President McFarlin indicated that IVC offered a single summer session the previous year and will do the same for summer 1992 because of the college's excessive growth and over-cap status. She reported that Astounding Inventions of the Future held at Irvine Valley College on February 1 was very successful and attended by over 1,200 people. She commended Dr. Don Rickner, Dean of IVC Community Relations, and his staff, and Dorothy Terman of Irvine Unified School District and her staff for their coordination of the event, and thanked Rockwell International for its award of savings bonds to students with winning entries.

Professor Haggerty stated that he had no report but encouraged the board to consider the statements of the professors and students who spoke earlier in the meeting.

**ACADEMIC
SENATES'
REPORTS**

Professor Resnick reported that as a part of its ongoing efforts to support cultural diversity, Irvine Valley College will hold a Chinese New Year celebration on February 5.

Professor Jay expressed concern over the cancellation of the first summer session and the resultant interruption to student's academic goals.

**FACULTY
ASSOCIATION
REPORT**

Ms. Ortiz reported that the first meeting of new Classified Senators will be held on February 28 and that a new Senator will be selected for every work unit per the revised Classified Senate bylaws.

**CLASSIFIED
SENATE/COUNCILS
REPORTS**

Chancellor Sneed reported that he had reviewed census data with Dr. Allan McDougall, Director of Information Systems and Services, and the projection is that the district will be over cap by roughly 1500 students, for which the district has expended funds but will not be reimbursed by the State. He stated that the choice the colleges have to make is whether the funds should be spent in the summer or in the winter but either way the demand cannot be met under the present state budget. He indicated that there had been some confusion concerning his statement in the article in *The Third Floor* that referenced staff reductions in other districts. He stated that he had not been referring to faculty layoffs exclusively but rather job eliminations in general. He quoted statistics compiled by Dr. Bill Andrews, Director of Planning, Research and Development, reflecting reductions of both part-time and full-time staff in several districts.

**CHANCELLOR'S
REPORT**

Mr. John Foley, General Director, Mr. Jim Smith, Director of Operations, and Mr. Carlo Habash, Director of Engineering, Moulton Niguel Water District, presented the proposed plans for a joint water reclamation project at Saddleback College and answered the board's questions. Motion by Trustee Moore, seconded by Trustee Hueter, to accept for review and study the proposed plans for Phase I and Phase II of the water reclamation project as presented by MNWD personnel, and that the Chancellor or his designee be allowed to conduct the necessary contract negotiations to allow construction on this project to be undertaken upon completion of such negotiations. Motion carried unanimously. Student Trustee Starckenburg cast an affirmative advisory vote.

**RECLAIMED WATER
IRRIGATION
PROJECT**

The board approved Irvine Valley College's proposal for the grant, "Child Care Services," from the California Department of Education, Child Development Division.

**GRANT
APPLICATION**

Motion by Trustee Gellatly, seconded by Trustee Swanson, to approve acceptance of the grants "State Preschool Program" from the California State Department of Education's Child Development Program for a contract to provide an afternoon preschool at the Child Care Center, Saddleback College; "Local Area Network Curriculum Development and Teacher Training" from the California Community Colleges' Chancellor's Office in support of further development of the Local Area Network Curriculum Development and Teacher Training Project, Irvine Valley College; and "Staff Development - Leadership Institute for Business Educators" from the California Community Colleges' Chancellor's Office in support of continuing to provide the Staff Development - Leadership Institute for Business Educators Project, Irvine Valley College. Motion carried unanimously. Student Trustee Starkenburg cast an affirmative advisory vote.

**GRANT
ACCEPTANCES**

The board approved the successor collective bargaining agreement with C.S.E.A., Chapter 586, for the term from July 1, 1991, to June 30, 1994, and authorized the Chancellor or his designees to execute the collective bargaining agreement on behalf of the board.

**C.S.E.A.
TENTATIVE
AGREEMENT**

The board approved rescheduling the March 2, 1992, board meeting to March 9, 1992.

**MEETING DATE
CHANGE**

Vice President Brewer presented the curriculum adjustments for Saddleback College's 1992-1993 catalog and answered questions. Motion by Trustee Hueter, seconded by Trustee Walther, to approve the curriculum changes as presented and to authorize publication of the 1992-1993 catalog. Motion carried unanimously. Student Trustee Starkenburg cast an affirmative advisory vote.

**CURRICULUM
CHANGES**

Vice President Burgess presented Irvine Valley College's curriculum changes for implementation in the 1992-1993 catalog. Motion by Trustee Moore, seconded by Trustee Hueter, to approve the curriculum changes for implementation and publication. Motion carried. Student Trustee Starkenburg cast an affirmative advisory vote.

The board approved the attendance of Saddleback College representatives to the United States Student Association Conference in Washington, D.C., on March 6, 7, 8 and 9, 1992.

**USSA
CONFERENCE**

The board approved honoraria in the amount of \$200 for Ms. Lillian Lesefko's presentation on Chinese Face Reading during the Saddleback College Nursing Program's Professional Issues Forum on February 19, 1992, and \$75 for Dr. Mark Petracca's presentation entitled "Is There A Place in the Constitution for Multiculturalism?" at Saddleback College's monthly Humanities Hour on February 5, 1992.

HONORARIA

The board approved a consultant agreement for Saddleback College with Ms. Dorothy McLaughlin-Hausch at a fee of \$800 for the production and distribution of two education and prevention newsletters for the Orange County Consortium and other California community colleges as provided in the Alcohol and Drug Prevention Education grant; with Ms. Mary Auvil, Barbara Freitas, and Margene Stevens at \$1,200 each to develop instructional materials for the Integrating Business Graphics and Desktop Publishing into Multimedia - Curriculum Development and Training Project at Irvine Valley College; and with Mr. Charles Hughes at \$25 per hour for up to 50 hours (an amount not to exceed \$1,250) beginning February 4 and ending March 31, 1992, to develop a comprehensive computerized office system in the Office of Economic Development at Irvine Valley College.

**CONSULTANT
AGREEMENTS**

The board approved the agreement with the North Orange Coast Community College District for Irvine Valley College to perform training in LAN to Fullerton College's School of Business faculty members for a sum of \$1,200.

**EDUCATIONAL
SERVICES
AGREEMENT**

The board approved Change Order 1 to amend the contract with Allied Construction for the IVC Library Secondary Effect project by decreasing the contract to \$50,175 with no change to the contract completion date; Change Order 2 to amend the contract with Pinner Construction Company for the IVC P.E. Facilities project by increasing the contract amount by \$5,473.69 to \$2,111,143.34 with 6 days extension to project completion date; and Change Order 2 to amend the contract with Culp Construction Company by increasing the contract amount by \$54,766 to \$2,149,534 with 14 days extension to the project completion date.

**CHANGE
ORDERS**

The board accepted the project to repair the elevator in the Library at Saddleback College as complete and authorized the filing of a Notice of Completion with the County of Orange.

**NOTICE OF
COMPLETION**

The board approved the revised 1991-1992 district institutional membership requests and estimated organizational dues.

**INSTITUTIONAL
MEMBERSHIPS**

The board adopted Resolution 92-05 authorizing the engagement of Jones, Hall, Hill & White as bond counsel and Seidler-Fitzgerald Public Finance as financial consultant for the issuance of 1992 Tax and Revenue Anticipation Notes, approved contracts with Jones, Hall, Hill & White and with Seidler-Fitzgerald Public Finance, and authorized the Vice Chancellor, Fiscal Services and Operations, to execute the contracts and related documents.

**TAX AND REVENUE
ANTICIPATION
NOTES (TRANS)**

The board adopted Resolution 92-07 electing to receive incremental property tax revenues as provided by section 33676 of the California Health and Safety Code as a result of the City of Mission Viejo Community Redevelopment Project.

**PROPERTY TAX
REVENUES/
REDEVELOPMENT
PROJECT**

The board adopted Resolution 92-06, Irvine Valley College Dedicated Revenue, to amend the 1991-1992 Unrestricted General Fund Budget in the amount of \$7,332.

**BUDGET
AMENDMENT**

Motion by Trustee Hueter, seconded by Trustee Moore, to approve/ratify transfers of appropriations as delineated. Motion carried. Student Trustee Starckenburg cast an affirmative advisory vote.

**TRANSFERS OF
APPROPRIATIONS**

The board approved purchase orders 29477 through 29770 totaling \$238,274.52.

**PURCHASE
ORDERS**

The board approved checks 24106 through 24508 totaling \$860,845.86; credit card purchases totaling \$2,480.54; Saddleback College Community Education checks 2204 through 2232 totaling \$6,988.35; and Irvine Valley College Community Education checks 2762 through 2787 totaling \$18,273.67.

**PAYMENT
OF BILLS**

The board approved expenditures for the District's 25th anniversary celebration in the amount of \$3,500 to cover the cost of refreshments and the services of Mr. John Brady, percussionist, and Ms. Sue Cross, bass player, in accompanying the Irvine Valley Jazz Singers, and \$65 per hour plus \$15 per roll including processing and profit sheets, cost not to exceed \$300, for the photography services of Ms. Laurel Hungerford during the Anniversary Celebration.

**ANNIVERSARY
CELEBRATION
EXPENDITURES**

The board adopted Resolution 92-08 authorizing payment to Trustee Hueter absent from the January 22, 1992, Board of Trustees meeting due to illness.

**COMPENSATION
FOR ABSENT
TRUSTEE**

Motion by Trustee Moore, seconded by Trustee Milchiker, to approve the submitted academic and classified personnel actions including replacement pages. Motion carried.

**PERSONNEL
ACTIONS**

Motion by Trustee Gellatly, seconded by Trustee Moore, to accept the following gifts: motors, heads and transmissions for Honda, Mitsubishi, Mazda, Nissan, Opel and Subaru automobiles to be used in the Automotive Technology Department, donated by ATK North America to Saddleback College; approximately 90 pieces of application software, multiple diskettes, power cables and protectors as shown in attachment to agenda item to be used by Business Science Division, donated anonymously to Saddleback College; one IBM personal computer Model 5150, one Princeton Graphic Systems Monitor, one Transtar 130 printer, one APC Power Supply Model 200SL, and associated software to be utilized in the Learning Resources office, donated by Philip R. Taylor to Irvine Valley College. Motion carried unanimously.

GIFTS

The board meeting was adjourned to closed session at 10:30 p.m.

ADJOURNMENT



Richard Sneed, Secretary