

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 Marguerite Parkway
Mission Viejo, California 92692

MINUTES OF THE BOARD OF TRUSTEES
January 28, 1985 - 7:30 p.m.
South Campus - Library 105

The Regular Meeting of the Board of Trustees was called CALL TO
to order by Trustee Watts at 7:32 p.m. Trustee McKnight ORDER
led the audience in the Pledge of Allegiance and Trustee
Price gave the invocation.

Members of the Board of Trustees

PRESENT

Mr. William Watts, President
Mrs. Shirley Gellatly, Clerk
Mr. John Connolly, Member (8:20 p.m.)
Prof. Eugene McKnight, Member
Mr. Robert Price, Member
Ms. Harriett Walther, Member

Administrative Officers

Dr. Larry Stevens, Chancellor
Mr. David Habura, Vice Chancellor,
Educational Services
Mr. Tom Kimberling, Acting Vice Chancellor,
Fiscal Services/Controller
Dr. Maria Sheehan, Director, Employee
Relations and Personnel
Ms. Constance Carroll, President, South Campus
Dr. Edward Hart, President, North Campus

Faculty Association

Dr. Sharon MacMillan, President

Academic Senate

Mr. Al Brightbill, President

CSEA Representative

None

Motion by Trustee McKnight, seconded by Trustee Walther, APPROVE
to approve the agenda with the removal of Items E, F, AGENDA
H, and Q from the Consent Calendar for separate con-
sideration and the addition of the category "Other"
under Item V. New Business. Motion carried with Trustee
Connolly absent at the time of the vote.

Motion by Trustee Gellatly, seconded by Trustee Walther, APPROVE
to approve the minutes of the Regular Board Meeting of MINUTES

January 14, 1985, as written. Motion carried with Trustee Connolly absent at the time of the vote.

Trustee Gellatly read into the record the following actions which took place at the Special Board Meeting held January 18-19, 1985:

ACTIONS READ
INTO MINUTES
FROM SPECIAL
BOARD MEETING

- "1. Approved the Saddleback Community College District 1985-86 Legislative Agenda with modifications.
2. Directed that the Chancellor and administration enter into negotiations with the Irvine Company concerning property considerations at the North Campus.
3. Directed that the administration renew investigation of the options available for the lease or sale of potentially surplus property; further, that recommendations concerning such options be returned to the Board at the earliest possible date.
4. Directed that the Chancellor and the administration initiate a study of current District growth and expansion, future service needs, and recommended options to meet those expanding service needs. This report to be made to the Board at its June Planning and Evaluation Workshop.
5. Approved Five-Year Program Planning Guidelines (PPGs) at the submittal of that document to the State Chancellor's Office."

Motion by Trustee Walther, seconded by Trustee Price, to approve the minutes of the Special Board Meeting as shown above and read into the record. Motion carried with Trustee Connolly absent at the time of the vote.

APPROVE MINUTES
SPECIAL BOARD
MEETING

Chancellor Stevens introduced Dr. John Moss of Computer Management Services, Inc., (CMSI) who gave a second progress report with the assistance of Mr. Art Kayser and by way of visual as well as written aids.

SECOND
PROGRESS REPORT
CMSI

In response to a request by Trustee McKnight, Dr. Moss said he had available "hard copies" of the material presented in this progress report.

Trustee Watts asked for public comments concerning items not on the agenda.

PUBLIC COMMENTS
RE: ITEMS NOT
ON AGENDA

Mr. Brendon Jundanian, North Campus Political Science Instructor, presented a petition to the Board requesting the removal of Executive Assistant to the Chancellor William Schreiber. Trustee Price rose to a point of order reminding the Board of its policy prohibiting the sharing of any adversely critical material regarding staff at a public meeting.

Attendance at the conferences and meetings shown with actual and necessary expenses to be paid as shown on the exhibit which is made a part of these minutes was approved.

CONFERENCES
AND MEETINGS

The Board of Trustees approved the Certificated Personnel Actions listed in the exhibit on file with these minutes.

CERTIFICATED
PERSONNEL
ACTIONS

The Board of Trustees approved the Classified Personnel Actions listed in the exhibit on file with these minutes.

CLASSIFIED
PERSONNEL
ACTIONS

The Board of Trustees approved sabbatical leaves for those faculty members shown in the exhibit on file with these minutes. Such leaves are for the academic year 1985-86.

SABBATICAL
LEAVES
APPROVED

The Board of Trustees approved a Career Day Speakers Agreement between Saddleback College South and James Doti as shown on the exhibit on file with these minutes.

CAREER DAY
SPEAKERS
AGREEMENT

The Board of Trustees approved a consulting agreement between Saddleback College South and the Doyle McIntosh Center for the Disabled, Garden Grove, to act as a referral source for interpreter services as shown in the exhibit which is on file with these minutes.

CONSULTING
AGREEMENT
INTERPRETERS
FOR DEAF

The Board of Trustees awarded a Bid (#698) for purchase of a lamination press with accessories to Pasadena Hydraulics, City of Industry, in the amount of \$23,532. including tax.

AWARD BID 698
LAMINATION
PRESS

The Board of Trustees approved the revision in Board Policy 3200, Purchasing, as shown in the exhibit on file with these minutes.

BOARD POLICY
REVISION 3200
PURCHASING

The Board of Trustees accepted the Maintenance Building on the North Campus for occupancy and authorized the filing of the Notice of Completion and directed the payment of the retention amount to be made 35 days after the date of filing the required Notice as shown in the exhibit which is on file with these minutes.

NOTICE OF
COMPLETION:
NORTH CAMPUS
MAINTENANCE
BUILDING

The Board of Trustees rejected the claim of Andrea Arguelles against the District and referred the matter to the District's insurance carrier. That claim is shown on an exhibit on file with these minutes.

CLAIM AGAINST
DISTRICT
REJECTED
(ARGUELLES)

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1-28-85

Motion by Trustee Walther, seconded by Trustee Gellatly, to approve the Consent Calendar with the removal for separate consideration of Items E, F, H, and Q. Motion carried with Trustee Connolly absent at the time of the vote.

APPROVE
CONSENT
CALENDAR

Warrants 103191 through 103548, totaling \$1,030,687.54 were approved by the Board of Trustees. A copy of the list is on file with these minutes. WARRANTS

Purchase Orders 080920 through 081131, totaling \$91,959.23 were approved by the Board of Trustees. A copy of the list is on file with these minutes. PURCHASE ORDERS

Trustee Gellatly stated that she would prefer curriculum matters be given separate consideration rather than placed on the Consent Calendar. Following discussion to clarify items contained in Item E of the Consent Calendar, Curriculum: Approval of New Courses, it was moved by Trustee Gellatly, seconded by Trustee Walther, to approve the new courses as shown on the exhibit which is on file with these minutes. Motion carried with Trustee Connolly absent at the time of the vote. CURRICULUM: APPROVAL OF NEW COURSES

NOTE: Trustee Connolly arrived at 8:20 p.m.

Following clarification of the fee to be charged for a Speed Reading Course at North Campus, it was moved by Trustee Gellatly, seconded by Trustee Price, to approve the additions to the Spring Non-Credit Community Services Schedule, list of presenters, and related compensation as shown in the exhibit which is on file with these minutes. Motion carried. NON-CREDIT COMMUNITY SERVICE PROGRAMS--NORTH CAMPUS--SPRING

Following clarifying discussion of the educational services agreement to provide services to the Marine Corps Air Bases Western Area, El Toro and Tustin as shown in the exhibit which is on file with these minutes, Trustee Walther moved approval of the agreement. Trustee McKnight seconded the motion and it was carried. EDUCATIONAL SERVICES AGREEMENT: MARINE CORPS AIR STATIONS

Motion by Trustee Gellatly, seconded by Trustee McKnight, to accept for information and review the Budget Status Summaries shown in the exhibit which is on file with these minutes. Motion carried. BUDGET STATUS SUMMARIES

Old Business

During considerable discussion of the Academic Master Plan Phase II: Operational Parameters, Trustee Price requested that minority comments on this subject be presented so that Trustees not actively participating in the Committee could see all sides of the picture. It was suggested that in the future it might be wise to have all members of the Committee sign the document indicating their approval. ACADEMIC MASTER PLAN PHASE II: OPERATIONAL PARAMETERS

Vice Chancellor Habura stated that while a signature page had not been included, he could verify that this submittal was a consensus opinion of the group.

Chancellor Stevens reported that as part of the February 11 Board Meeting at North Campus, there would be a Study Session on the college versus campus issue. That will be followed by additional consideration during the February 25 Board Meeting at South Campus with hope of a Board decision in this matter at the March 11 Board Meeting at North Campus.

Chancellor Stevens recommended that the Board approve Phases I through III of the Academic Master Plan and leave Part IV as part of the discussions to be held in February and March.

President Carroll stated that all campus constituencies recognize certain activities should be campus items and others should be centralized activities irrespective of whether there is one campus or two. She stated that no controversy exists on Phases I through III of the Academic Master Plan.

Motion by Trustee McKnight, seconded by Trustee Walther, to approve Phase II: Operational Parameters of the Academic Master Plan as shown in the Exhibit which is on file with these minutes with the understanding that no major changes would be made by administrative staff in Phases I and/or II without permission of the Board of Trustees.

Trustee Price in referring to the admissions element in the Student Support Services Area and in Maintenance and Operations under Planning and Operations stated that, in his judgment, final responsibility in these areas rested with the District indicating that in both cases, two asterisks (stars) should be shown rather than one on pages 3 and 4 of the Plan.

A division of the house was requested and the following votes were cast:

AYES: Trustees Connolly, Gellatly, McKnight,
Walther, Watts

NOES: Trustee Price

ABSENT: Trustee Moore

ABSTENTIONS: None

The motion carried.

During discussion of the Interim Report for Submittal to the Accrediting Commission for Schools and Colleges, it was suggested that Item 4. "Develop the necessary budget priorities and allocation process that will bring North Campus closer to the comprehensive campus it has been declared to be." include a cross reference to Appendix B, the July 18, 1983, letter from Chancellor Stevens to Dr. Robert Swenson on this subject.

Trustee Watts called a recess from 9:25 p.m. to 9:35 p.m.

RECESS

The meeting reconvened at 9:35 p.m.

RECONVENE

New Business

Motion by Trustee Walther, seconded by Trustee Gellatly, to adopt Resolution 85-4, Budget Amendment: Educational Services Contracts. That Resolution is shown in the exhibit which is on file with these minutes. The motion carried with the following roll call vote:

RESOLUTION 85-4,
BUDGET
AMENDMENT
ADOPTED

AYES: Trustees Connolly, Gellatly, McKnight, Price, Walther, Watts

NOES: None

ABSENT: Trustee Moore

ABSTENTIONS: None

Gifts to the College as shown on an exhibit which is on file with these minutes were read and publicly acknowledged by the Board of Trustees. Motion by Trustee Gellatly, seconded by Trustee McKnight, to accept the gifts to the College. Motion carried.

GIFTS TO THE
COLLEGE

Information and Reports

Both Campus Presidents submitted for inclusion in the agenda distributed in advance of this meeting a written report. Each President elaborated on certain portions of his or her report.

CAMPUS
PRESIDENTS'
REPORTS

Mr. Brightbill reported that Phase III of the Academic Master Plan charges the respective Senates with going to their constituencies to develop a position on the campus versus college issue. It is hoped this position will be brought to the February 8 meeting of the Inter-campus Senates to develop a consensus.

ACADEMIC
SENATE

Dr. MacMillan stated that the Faculty Association did not wish to comment this evening.

FACULTY
ASSOCIATION

Chancellor Stevens reported his attendance at a meeting of the California Association of Community Colleges Commission on Legislation and Finance the past week. He also described the Board of Governors Meeting which he attended and a meeting of selected Southern California Superintendents with Dr. Richard Richardson on the subject of Governance. He said more information would be forthcoming in written form to the Board concerning all of these activities.

CHANCELLOR'S
REPORT

Chancellor Stevens called to attention of Trustees the material contained in the agenda concerning the upcoming Board of Directors election for the California Community College Trustees Association for 1985. This will be an action item on the Board Agenda of February 11.

CCCT BOARD
OF DIRECTORS
ELECTION

Trustee McKnight suggested that Trustee Walther might wish to have her name placed in nomination. Trustee Walther asked for time to consider the matter before responding.

Chancellor Stevens asked that the report scheduled this evening on the subject of the California Postsecondary Education Commission (CPEC) Transfer Report be postponed since additional information had been received earlier today.

CPEC TRANSFER
REPORT

On the topic of Board Requests for Reports and Studies, it was noted that the topic "Relocation of District Offices" had been moved to the agenda of March, 1985. The white paper on the planned move of Nursing and Related Health Occupations Programs will hopefully be available at the Board Meeting of March 11, 1985.

Correspondence

The correspondence items were transmitted to the Board of Trustees for their review and comment.

CORRESPONDENCE

Chancellor Stevens called to the attention of those present the service of President Ed Hart on two State-level committees.

Trustee Gellatly invited interested Trustees to contact her about participation in a North Campus Variety Show.

Trustee Walther congratulated President Hart on achieving "grandfather status" earlier this day.

Trustee Price asked several questions of staff relating to using the value of land as part of the local matching funds required for capital projects, the finalization of the Joint Council on Educational Priorities (JCEP) documents and the accreditation report. He also extended congratulations to President Hart for his state-wide activities and commended the Chancellor and his staff for the status of enrollments at both campuses. Trustee Price also asked if the 1985-86 Legislative Agenda had been modified with the changes suggested at the Special Board Meeting of January 18-19, 1985.

In response, Vice Chancellor Habura stated he was working on the JCEP items to pull them into one final document. Chancellor Stevens stated that the revised Legislative Agenda would be provided Trustees soon.

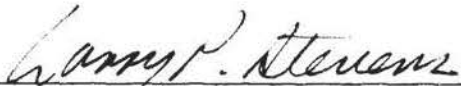
Trustee Watts commended those people who were in attendance at the Special Board Meeting of January 18 and 19, 1985 and expressed appreciation for the interaction of all who were involved.

Trustee Watts adjourned the meeting to Closed Session at 10:00 p.m.

ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on February 11, 1985, at 7:30 p.m. at North Campus.

NEXT REGULAR
BOARD MEETING



Larry P. Stevens
Secretary to the Board of Trustees

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