

MINUTES OF THE BOARD OF TRUSTEES  
SADDLEBACK COMMUNITY COLLEGE DISTRICT  
JANUARY 17, 1989  
SADDLEBACK COLLEGE, LIBRARY 105

CLOSED SESSION

The board of trustees met in closed session from 7:00 p.m. to 7:45 p.m. to discuss personnel and negotiations. Trustee Hueter was absent for the closed session with all other trustees present.

CLOSED SESSION

REGULAR MEETING

The open session of the regular meeting of the board of trustees was called to order by President Swanson at 7:00 p.m. Trustee Milchiker led the pledge of allegiance, and Trustee Gellatly offered a few words of inspiration.

CALLED TO  
ORDER

Members of the Board of Trustees

Iris Swanson, President  
Marcia Milchiker, Vice President  
Shirley Gellatly, Clerk  
John Connolly, Member  
Robert Moore, Member  
Harriett Walther, Member  
John Hellriegel, Student Member

PRESENT

Absent

Joan Hueter, Member

Administrative Officers

Richard Sneed, Chancellor  
Neil Yoneji, Vice Chancellor, Fiscal Services  
Anna McFarlin, Vice Chancellor, Administrative Services  
Maria Sheehan, Vice Chancellor, Employee Relations and  
Personnel  
Constance Carroll, President, Saddleback College  
Ronald Kong, President, Irvine Valley College

Faculty Association

Curt McLendon

Intercollege Academic Senate

William Hewitt

California School Employees Association

Matt Suarez

Classified Senate/Council

Patsy Emmert

Dr. Sneed removed agenda item 28, Joint Development/ Long-Term Lease, Golf Driving Range, from the agenda. Motion by Trustee Moore, seconded by Trustee Gellatly, to approve the agenda as presented with elimination of item 28. Motion carried unanimously with Trustee Hueter absent.

APPROVAL  
OF AGENDA

Motion by Trustee Moore, seconded by Trustee Connolly, to approve minutes of the regular meeting and the annual organization meeting of December 5, 1988. Motion carried unanimously with Trustee Hueter absent.

APPROVAL  
OF MINUTES

There were no actions from closed session.

CLOSED SESSION

President Carroll introduced Carol Hilton, College Budget Manager, and Mike Sweeney, Lariat Editor. Dr. Sneed introduced Jean Vincenzi, Chancellor's Projects Coordinator, and commended her for being one of four instructors statewide to receive the Hayward Award for Excellence in Education from the Board of Governors of the California Community Colleges.

INTRODUCTIONS

President Kong reviewed the plan and criteria in determining specific full-time faculty positions needed at Irvine Valley College. The proposed plan is to add 30 positions over a three-year period; 10 in 1989-1990, 10 in 1990-1991, and 10 in 1991-1992. Trustee Moore requested a broader needs assessment plan as an agenda item at the next board meeting. Motion by Trustee Moore, seconded by Trustee Connolly, to approve IVC's plan for faculty additions, with authorization to recruit for the specified 10 faculty positions in 1989-1990, contingent upon the capability of the college's approved 1989-1990 budget and legislative funding of the full-time faculty provision in AB 1725. Motion carried with Trustee Hueter absent.

ADDITIONAL  
FULL-TIME  
FACULTY

Consent Calendar

Agenda items 6 and 13 were removed from the consent calendar for separate discussion. Motion by Trustee Moore, seconded by Trustee Connolly, to approve the consent calendar as amended. Motion carried unanimously with Trustee Hueter absent.

CONSENT  
CALENDAR

Motion by Trustee Moore, seconded by Trustee Connolly, to approve the listed appointments of trustee representatives in order to comply with requirements of the Annual Organizational Meeting. Motion carried unanimously with Trustee Hueter absent. The following appointments were made:

TRUSTEE  
REPRESENTATIVES

Trustee Moore to the Nominating Committee to the Committee on School District Reorganization

Trustee Hueter to be the district's Political Action Representative to the Orange County School Boards Association

Trustee Swanson as Liaison to Orange County Community College Trustees Association

Trustees Hueter, Milchiker, and Walther as electors to California Association of Community Colleges

Trustee Gellatly to Orange County Community College Legislative Task Force

Mark Thomas, Peat Marwick Main and Company, Certificated Public Accountants, the firm who conducted the audit of all district funds for the 1987-1988 fiscal year, reviewed the summary of findings and recommendations of the audit report. Motion by Trustee Moore, seconded by Trustee Gellatly, to accept the 1987-1988 Audit Report. Motion carried unanimously with Trustee Hueter absent.

AUDIT REPORT

The revision to Board Policy 104 gives the student trustee an advisory vote on items on the board's public agenda. Motion by Trustee Connolly, seconded by Trustee Gellatly, to approve revision to BP 104. Motion carried unanimously with Trustee Hueter absent. This measure became effective immediately.

BOARD POLICY  
104

A resolution in opposition to proposed rules for a loan default reduction which redefines the default rate and the level of default acceptable to the Department of Education was discussed. The proposed rules for federal student aid would penalize colleges by losing their eligibility with a default rate in excess of 20 percent on loans secured through the Stafford Loan Program. Motion by Trustee Moore, seconded by Trustee Gellatly, to approve the resolution requesting the Secretary of Education to reevaluate the proposed rules for loan default reduction with amended wording reflecting the effect to future students. A roll call vote was taken. Motion carried unanimously with Trustee Hueter absent. Student Trustee Hellriegel cast an affirmative advisory vote.

LOAN DEFAULT  
REDUCTION



REPORTS

Maia Vasquez, a former student of Professor McNaughton, asked to speak on a personnel issue at the public comments portion of the meeting. President Swanson explained personnel issues were handled only during closed session portions of the meeting and adjourned the meeting to closed session at 8:50 p.m. The meeting was reconvened at 9:10 p.m. There were no actions taken during the closed session.

STUDENT  
COMMENTS

Trustee Walther reported that future Orange County School Boards meetings will have presentations from the CSBA and CCCT executive directors. Trustee Walther stated that John McKuen and Bonnie Slosson from CCCT had commended Dr. Sneed and the district for the efforts on eliminating the construction match. Trustee Walther also reported on the CCCT Legislative Conference and related the CCCT Board had approved a formula tied to COLA for changing dues. A letter written to CACC from district electors about a year ago received no response stated Trustee Walther. A CACC meeting is to be held in Orange County next week and the issue will be discussed.

TRUSTEES'  
REPORT

Both college presidents submitted written reports for inclusion in the agenda distributed in advance of the meeting.

PRESIDENTS'  
REPORT

President Carroll reported opening day enrollment at Saddleback College for the spring semester was up four percent over last spring, and that enrollment in all categories continues to increase. President Carroll distributed the Saddleback College Foundation fund-raising brochure.

President Kong reported spring semester enrollment was up 22.8 percent. President Kong announced that the Astounding Inventions event will take place at Irvine Valley College on January 21. President Kong welcomed William Hewitt, IVC Academic Senate President, and Patsy Emmert, Classified Senate/Council representative.

The Intercollege Academic Senate had no report.

ACADEMIC SENATE

There was no report from the Saddleback College Academic Senate.

Professor Hewitt, President, IVC Academic Senate, reported on the growth increase enrollment and the possibility of hiring new full-time faculty.

Mr. Suarez reported that negotiations were in process, and that he feels confident the reclassification study is a good system.

CSEA REPORT

Professor McLendon stated he had no formal report, but asked if the board was in receipt of information relative to next year's state COLA. Dr. Sneed stated he would provide Dr. McLendon with a copy of an outline of the information received from the Chancellor's Office which specified a 4.88 COLA. Dr. Sneed stated this is not the real figure because of formula applications, but the actual figure is probably somewhere between 4.7 and 4.88.

FACULTY  
ASSOCIATION  
REPORT

There was no report from the Classified Senate/Council.

CLASSIFIED

Dr. Sneed announced the Orange County Community College Trustees meeting, January 30, with Legislative Advocate Arnold Bray speaking on the Governor's budget, Proposition 78 and 98, and AB 1725. Dr. Sneed stated that it is the Governor's plan to take Proposition 98 funds to community colleges to fund provisions of AB 1725. Dr. Sneed stated that it is not a question of whether, but a question of when, which has consequences for the hiring plan of each college.

CHANCELLOR'S  
REPORT

President Swanson commended Dr. Sneed for his leadership role in works to eliminate the facilities match.

COMMENDATION

The board accepted award of funds for the Articulation Project, Phase III grant, and the Articulated 2+2+2 Early Childhood Education grant, adopted the resolution to amend the 1988-1989 General Fund Restricted budget, and directed that these funds be appropriated to the accounts and in the amounts displayed.

AWARD OF  
GRANT FUNDS

President Carroll introduced members of the Saddleback College Honors Program. Professor McLendon explained the structure, format, goals and basic academic content of the program. The college plans to publicize the program during the spring semester 1989, and to implement the program in the fall semester 1989. Motion by Trustee Moore, seconded by Trustee Walther, to approve the Honors Program. Motion carried with Trustee Hueter absent. Student Trustee Hellriegel cast an affirmative advisory vote.

HONORS  
PROGRAM

The board approved the Saddleback College Study Abroad Courses, Art 120 and Music 127, and authorized administration to execute the Educational Tour/Field Study Travel Contractor Agreement with Mandrake Tours.

STUDY ABROAD  
COURSES



The board approved a Saddleback College institutional membership with National Association of Student Financial Aid Administrators (NASFAA).

MEMBERSHIP

The board approved the consultant agreement with Loucine Huckabay in the amount of \$600 to act as consultant to the faculty to convert all health sciences courses to the Roy Adaptation Model.

CONSULTANT

The board approved honoraria for Mary Huson as guest speaker for an American Government class, and for Linda Leveloff to narrate a film on the Articulation Program.

HONORARIA

Trustee Moore voiced his appreciation to the Mission Viejo Company and Mission Viejo Business Properties for funds (\$8,750) for the performance of the Preservation Hall Jazz Band scheduled in June. Motion by Trustee Moore, seconded by Trustee Connolly, to approve the contract with Stephen Barey Productions for a performance by the Preservation Hall Jazz Band. Motion carried unanimously with Trustee Hueter absent. Student Trustee Hellriegel cast an affirmative advisory vote.

PRESERVATION  
HALL JAZZ  
BAND

President Swanson called a recess at 9:55 p.m. The meeting was reconvened at 10:05 p.m. The board approved the 1989-1990 Academic Calendar.

RECESS/  
RECONVENED

The board approved workshops and expenditures for presenters in the Professional Development Program at Irvine Valley College for the month of January.

PROFESSIONAL  
DEVELOPMENT  
PROGRAM

The board ratified the Irvine Valley College membership into the IBM Higher Education Software Consortium at a one-time membership fee of \$2,000.

IBM CONSORTIUM

Motion by Trustee Moore, seconded by Trustee Connolly, to approve the Higher Education Act Title III Grant consulting agreement with Western Research and Development Ctr., Ltd., for the period from January 18, 1989 to August 31, 1992, inclusive. Motion carried with a negative vote from Trustee Gellatly and Trustee Hueter absent. Student Trustee Hellriegel cast an affirmative advisory vote.

HIGHER EDUCATION  
ACT GRANT

The board approved listed faculty members including a replacement page for sabbatical leaves during academic year 1989-1990.

SABBATICALS

Motion by Trustee Connolly, seconded by Trustee Milchiker, to approve revised schematic designs for the

LEARNING  
RESOURCES  
CENTER, IVC

Learning Resources Center, Irvine Valley College. The board rejected the initial design at the January 17 meeting. David Body, Parkin Architects, reviewed the first proposal and presented sketches of alternatives. Following the presentation by Parkin Architects, the board discussed feasibility of the two recommended designs, and Trustees Connolly and Milchiker withdrew their original motions for approval of the alternative design, Exhibit C. Motion by Trustee Moore, seconded by Trustee Gellatly, to approve Exhibit C (the original design) as presented by Parkin Architects, and the revised budget outline for submittal to California Community Colleges Chancellor's Office. Motion carried with negative votes from Trustee Walther and Swanson, and Trustee Hueter absent. Student Trustee Hellriegel cast an affirmative advisory vote.

The board approved the schematic design and supplemental information for the Saddleback College Health Sciences and Human Services building, Liberal Arts building, Math/Science addition, Chemical Storage building, Learning Resources Center/secondary effects, the 12KV main electrical service feeder, and the District Management and Computer Services Center as presented by Leo A. Daly on December 5, 1988, and the revised budget outline for submittal to the California Community Colleges Chancellor's Office.

SCHEMATIC  
DESIGN  
APPROVALS

The board adopted the resolution and approved for submittal to the California Community Colleges Chancellor's Office the District Order of Priority and Schedule of Funds and Project Planning Guides 1990-1991 through 1994-1995 with 1990-1991 as the first funding year.

ORDER OF  
PRIORITY/  
SCHEDULE  
OF FUNDS

Vice Chancellor Yoneji presented the Capital Outlay Projects report, reviewed the COPs funds and explained the deferred compensation of services and the initiation of study for a new financial plan.

CAPITAL  
OUTLAY  
PROJECTS

The board ratified the contract with J.P. Brown, Inspector, as an independent contract, to perform inspector-of-record services for construction of the Student Services Center, and other construction projects within the district as directed in accordance with terms and conditions of the Consulting Agreement and Fee Schedule for a total amount not to exceed \$50,000.

CONTRACTOR

The board approved the contract with Kenneth E. Mosholder, as an independent contractor, to perform inspector-of-record services for construction of the

CONTRACTOR



Technology/Applied Science Building at Saddleback College, and other construction projects within the district as directed in accordance with the terms and conditions of the Consulting Agreement and Fee Schedule, for a total amount not to exceed \$55,718.

The board approved final acceptance of the construction of the Computer Sciences Building B, Irvine Valley College, and authorized filing of the Notice of Completion with the County of Orange, and further authorized release of the retention bond be made 35 days after date of filing.

NOTICE OF  
COMPLETION

The board approved extending terms of the agreement with Waste Management Industries/Modulaire relative to the Irvine Valley College Cafeteria Commons for the period from July 1, 1989 to August 1, 1990, inclusive, at a cost of \$12,295.50.

WASTE  
MANAGEMENT  
INDUSTRIES

The board approved extending terms of the agreement with Action Mobile Office Rental, Ind., relative to the Maintenance and Operations, and Campus Safety at Irvine Valley College, for the period from July 1, 1989 to August 1, 1990, inclusive, at a cost of \$7,280, plus a dismantling charge of \$500.

ACTION MOBILE  
OFFICE RENTAL

The board approved extending terms of the agreement with Waste Management Industries/Modulaire relative to the District Computer Center (Bid 74) for the period from July 1, 1989 to August 1, 1990, inclusive, at a cost of \$10,343.48 plus a dismantling charge of \$1,700.

WASTE  
MANAGEMENT  
INDUSTRIES

The board approved extending terms of the agreement with Waste Management Industries/Modulaire relative to the District Computer Center (Bid R-98236) for the period from July 1, 1989 to August 1, 1990, inclusive, at a cost of \$7,784 plus a dismantling charge of \$1,600.

The board approved assignment of all rights, title, interests and payment pursuant to Bid #90, originally awarded to Digital Equipment Corporation, to PacificCorp Capital, Inc.

PACIFICORP  
CAPITAL

The board ratified the loan agreement with International Business Machines (IBM) for services and equipment for a period from December 15, 1988 to January 1, 1990, inclusive.

IBM LOAN  
AGREEMENT

The board approved extending terms of the agreement between the district and Follett/United Bookstores, Incorporated, for bookstore services at Irvine Valley

FOLLETT/  
UNITED  
BOOKSTORES



College for the period from July 1, 1989 to June 30, 1992, inclusive.

The board adopted the resolution to amend the 1988-1989 General Fund - Unrestricted budget in the amount of \$9,768 for the Learning Resources Center at Saddleback College.

BUDGET  
AMENDMENT

The board adopted the resolution to amend the 1988-1989 General Fund Unrestricted Budget in the amount of \$2,975 for Irvine Valley College.

The board adopted a nonresident tuition rate for the 1989-1990 year of \$94 per semester unit based upon statewide average cost.

TUITION RATE

The board approved a contract with A. Bray & Associates for district services provided on January 30, 1989 at a cost not to exceed \$150 plus flight and hotel expenses, a contract with Larry Toy for consulting services provided on February 6, 1989 at a cost not to exceed \$300 plus expenses, and a contract with Ralph Andersen and Associates effective January 19, 1989 for review of six bargaining unit positions with a cost not to exceed \$2,300 to be completed by January 31, 1989.

A. BRAY &  
ASSOCIATES/  
LARRY TOY

The board approved warrants 137034 through 137967 totaling \$1,568,245.82 and credit card purchases totaling \$1,513.19.

WARRANTS

The board approved purchase orders 005972 through 006488 totaling \$604,093.69.

PURCHASE  
ORDERS

The board approved requests for trustee travel and/or mileage.

TRAVEL

Motion by Trustee Moore, seconded by Trustee Connolly, to approve the certificated personnel actions including replacement pages. Motion carried unanimously with Trustee Hueter absent. Student Trustee Hellriegel voted affirmative with an advisory vote.

CERTIFICATED  
PERSONNEL

Motion by Trustee Moore, seconded by Trustee Connolly, to approve the classified personnel actions including replacement pages. Motion carried unanimously with Trustee Hueter absent. Student Trustee Hellriegel voted affirmative with an advisory vote.

CLASSIFIED  
PERSONNEL

Motion by Trustee Moore, seconded by Trustee Connolly, to adopt salary schedules for the Classified Leadership Staff effective July 1, 1988. Motion carried unanimously with Trustee Hueter absent. Student

CLASSIFIED  
LEADERSHIP

Trustee Hellriegel voted affirmative with an advisory vote.

Motion by Trustee Gellatly, seconded by Trustee Moore, to accept on behalf of Saddleback College and Irvine Valley College the gifts listed. Motion carried unanimously with Trustee Hueter absent. Student Trustee Hellriegel voted affirmative with an advisory vote.

GIFTS

At 11:30 p.m. the regular meeting was adjourned to the Saddleback Community College District Facilities Corporation meeting. The board of directors elected as officers of the corporation: Iris Swanson, President; Marcia Milchiker, Vice President; Shirley Gellatly, Secretary; Harriett Walther, Treasurer. The term of office extends to the date of the next annual organization meeting as specified in the Bylaws. All other directors were elected to the same term of office.

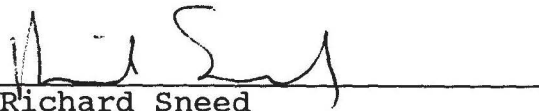
FACILITIES  
CORPORATION

The meeting was adjourned at 11:35 p.m. to closed session by President Swanson.

ADJOURNMENT

The next regular board meeting will be held at the Irvine Valley College campus on February 6, 1989 at 8:00 p.m.

NEXT MEETING

  
Richard Sneed  
Secretary, Board of Trustees

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