

SADDLEBACK COMMUNITY COLLEGE DISTRICT  
28000 Marguerite Parkway  
Mission Viejo, California 92692

MINUTES OF THE BOARD OF TRUSTEES  
January 13, 1986 - 8:00 P.M.  
Saddleback College - Library 105

The Regular Meeting of the Board of Trustees was called to order by Trustee Walther at 8:04 p.m. Trustee Gellatly led the audience in the Pledge of Allegiance, and Trustee Hueter offered an invocation.

CALL TO ORDER

Trustee Walther announced the additions and changes to the agenda, and thanked those contributing to the completion of it. Motion by Trustee Gellatly, seconded by Trustee Connolly, to approve the agenda with the additions and changes noted. Motion carried with Trustee Moore absent.

APPROVE AGENDA

Members of the Board of Trustees

PRESENT

Ms. Harriett Walther, President  
Ms. Shirley Gellatly, Vice President  
Ms. Iris Swanson, Clerk  
Mr. John Connolly, Member  
Ms. Joan Hueter, Member  
Ms. Marcia Milchiker, Member  
Mr. Brian Bell, Student Trustee

Administrative Officers

Mr. David Habura, Acting Chancellor/Vice  
Chancellor, Educational Services  
Mr. Tom Kimberling, Acting Vice Chancellor, Fiscal  
Services/Controller  
Dr. Maria Sheehan, Director, Employee  
Relations and Personnel  
Ms. Constance Carroll, President, Saddleback  
Community College  
Dr. Ed Hart, President, Irvine Valley College

Academic Senate

Mr. Terry Burgess

CSEA Representative

Mr. Matt Suarez

Faculty Association Representative

Mr. Thom Evans

Motion by Trustee Gellatly, seconded by Trustee Swanson, to approve minutes of previous meetings. Motion carried with Trustee Moore absent.

APPROVE MINUTES

Trustee Walther announced the actions from closed session meeting January 6, 1986, had been made public; that Dr. Larry P. Stevens' resignation was accepted, effective January 31, 1986; and the affirmation of Acting Chancellor David Habura.

ACTIONS TAKEN  
IN CLOSED  
SESSION (DR.  
STEVENS' RESIG-  
NATION ACCEPTED)

Acting Chancellor Habura invited President Carroll to introduce Resolution 86-04 commending the Saddleback College Football Team and Coaches for their outstanding accomplishments, and championship status.

RESOLUTION  
86-04, FOOTBALL  
TEAM AND COACHES  
RECOGNITION

Motion by Trustee Swanson, seconded by Trustee Gellatly, to approve Resolution 86-04 commending the Saddleback College Football Team and Coaches, which Resolution was read by Trustee Swanson. The motion was adopted with the following votes:

AYES: Trustees Connolly, Gellatly,  
Hueter, Milchiker, Swanson,  
Walther, and Student Trustee Bell  
NOES: None  
ABSENT: Trustee Moore  
ABSTENTIONS: None

Trustee Walther introduced guests, Professor and Mrs. Eugene McKnight, and invited them to come to the meetings as often as they can.

INTRODUCTIONS

Trustee Walther asked for public comments concerning items that were not on the agenda. There were none.

PUBLIC  
COMMENTS

Trustee Gellatly requested that the following item be removed from the Consent Calendar for separate consideration: Tab III, Item P, 1986-87 Nonresident Tuition Fees.

REMOVE ITEM  
FROM CONSENT  
CALENDAR

Motion by Trustee Gellatly, seconded by Trustee Hueter, to approve the Consent Calendar with the

APPROVE CONSENT  
CALENDAR

removal of the item enumerated above. Motion carried with Trustee Moore absent.

After discussion, motion by Trustee Gellatly, seconded by Trustee Swanson, to approve Tab III, Item P, 1986-87 Nonresident Tuition Fees, was made. Motion carried unanimously with Trustee Moore absent.

NON-RESIDENT  
TUITION FEES

Attendance at the conferences and meetings shown with actual and necessary expenses to be paid as shown on the exhibit which is made a part of these minutes was approved.

CONFERENCES  
AND MEETINGS

The Board of Trustees approved the Reimbursement Claims for Trustees' Use of Personal Automobile as listed in the exhibit on file with these minutes.

REIMBURSEMENT  
FOR USE OF  
PERSONAL AUTOS

The Board of Trustees approved the Certificated Personnel Actions listed in the exhibit on file with these minutes.

CERTIFICATED  
PERSONNEL  
ACTIONS

The Board of Trustees approved the Classified Personnel Actions listed in the exhibit on file with these minutes.

CLASSIFIED  
PERSONNEL  
ACTIONS

The Board of Trustees approved the Guest Speaker Honorarium listed in the exhibit on file with these minutes.

GUEST SPEAKER  
HONORARIUM

The Board of Trustees approved the Student Certificates of Achievement listed in the exhibit on file with these minutes.

STUDENT  
CERTIFICATES OF  
ACHIEVEMENT

The Board of Trustees approved the Consulting Agreement with Glenda Riddick in the amount of \$1500 for the Foster Parent Resource Guide as presented in Exhibit A on file with these minutes.

CONSULTANT  
AGREEMENT

The Board of Trustees approved the Consulting Agreement with Sharon Lombardo in the amount of \$160 for Foster Parent Program Liaison, as indicated in Exhibit A which is on file with these minutes.

CONSULTING  
AGREEMENT

The Board of Trustees approved the Consulting Agreement with Jane Boehringer in the amount of \$240 for Foster Parent Training Program, as presented in Exhibit A on file with these minutes.

CONSULTING  
AGREEMENT

The Board of Trustees approved the Guest Artist Contract with People Speaking for \$1200 as shown in Exhibit A which is on file with these minutes.

GUEST ARTIST  
AGREEMENT

The Board of Trustees approved the Guest Artist Contract, An Evening of Comedy, Magic, and Hypnosis, with the artists as mentioned in Exhibits A, B, C, D, E, F, G and H for a single performance for a total fee of \$2600.

GUEST ARTIST  
AGREEMENT

The Board of Trustees approved the Irvine Valley College Educational Services Agreement, with Parker Bertea Aerospace Group, Irvine, for a fee of \$3080, as indicated in Exhibit A which is on file with these minutes.

IVC EDUCATIONAL  
SERVICES  
AGREEMENT -  
PARKER-BERTEA

The Board of Trustees approved the Irvine Valley College Student Reimbursement for Newspaper Photographs at \$5 for each photograph published in the campus newspaper. The names of the students so paid will be submitted to the Board for approval periodically as payments are requested.

IVC STUDENT  
REIMBURSEMENT-  
NEWSPAPER  
PHOTOGRAPHS

The Board of Trustees approved the Additional Credit/Community Service Courses, extending the provision for community service enrollment in credit classes to all Emeritus Institute credit courses.

ADD'L CREDIT/  
COMMUNITY  
SERVICE COURSES

The Board of Trustees approved the Curriculum: Approval of Course Revisions, Deletions, and Additions, courses (for inclusion in the District Curriculum Course Bank) as listed in Exhibit A which is on file with these minutes.

CURRICULUM:  
APRVL OF COURSE  
REVS, DELS, &  
ADDNS

The Board of Trustees approved the Tax-Sheltered Annuity Payroll Authorization with Scudder Fund Distributors, Inc., authorized to receive voluntary payroll deductions from interested employees, and the District Payroll Office be authorized to process these deductions in accordance with the rules and procedures established by the Orange County Department of Education.

TAX-SHELTERED  
ANNUITY PAYROLL  
AUTH W/SCUDDER  
FUND DIST, INC

The Board of Trustees approved hiring an architect to perform the necessary architectural designs required for implementation of Saddleback College Interim Facilities Master Plan, with The Blurock

HIRE ARCHITECT  
INTERIM FAC  
MASTER PLAN -  
BLUROCK PARTNER-  
SHIP

Partnership, under the terms of the existing agreement between the District and The Blurock Partnership (dated October 18, 1976), except that the fee shall be set at a guaranteed maximum of \$16,750 for preliminary planning to be credited against a total 10% design fee for any actual construction costs incurred. All other conditions of the agreement are to remain in force for the completion of the work.

The Board of Trustees approved Change Order No. 4, and authorized payment in the amount of \$19,292 for a revised contract amount of \$8,305,903, in contract with Shirley Brothers, Inc., Pasadena, for the Saddleback College General Classroom Building, as shown in Exhibit A which is on file with these minutes.

REVISED CHANGE  
ORDER #4,  
SHIRLEY BROS,  
INC.

The Board of Trustees approved Award of Bid: College Catalog 1986-87, Bid #51, for typesetting, pasteup, printing and binding of the 1986-87 College Catalog to Moore Data Management Services of Long Beach for an amount not to exceed \$40,000, as indicated in Exhibit A which is on file with these minutes.

COLLEGE CATALOG  
BID #51 AWARDED  
TO MOORE DATA  
MGT SVCS

The Board of Trustees approved Award of Bid: Computer Information System Hardware and Operating Software Maintenance Services on the PDP 11/84, the VAX 785, and the related hardware and software to Digital Equipment Corporation as originally quoted in Bid #708 for the remainder of the fiscal year at a cost not to exceed \$35,000.

CIS HARDWARE  
AND OP SOFTWARE  
MTCE SVCS AWARD  
TO DIGITAL  
EQUIP CORP

The Board of Trustees approved Award of Bid: Telephone System Installation Saddleback College Business/Liberal Arts Center, Bid #722, awarded to Centel. Business Systems as displayed in Exhibit A in the amount of \$46,594.64, for installation of telephone service in the Business/Liberal Arts Center.

TELEPHONE SYS  
INSTALLATION  
AWARDED TO  
CENTEL BUSINESS  
SYSTEMS

Warrants 111742 through 112441, totaling \$1,403,504.16, were approved by the Board of Trustees. A copy of the list is on file with these minutes.

WARRANTS  
APPROVED

Purchase Orders 87379 through 87776, totaling \$206,489.46, were approved by the Board of

PURCHASE  
ORDERS APPROVED

Trustees. A copy of the list is on file with these minutes.

Old Business

Title 5 of the California Education Code authorizes community colleges to offer both the Associate in Arts and the Associate in Science degrees.

ASSOCIATE IN  
SCIENCE  
DEGREE

Motion by Trustee Gellatly, seconded by Trustee Swanson, to approve Proposed New Degree: Associate in Science. Motion carried with Trustee Moore absent.

There was no motion for the Board of Trustees Agenda Format approval, but after discussions, it was determined that the Board would try various ways of formatting the agenda to see which works best. Trustee Walther directed the Acting Chancellor to prepare the agenda as suggested at this meeting.

AGENDA FORMAT  
SUGGESTIONS

It was suggested that Information and Reports, Tab VI, be placed before Tab III, Consent Calendar; and, that the Board would hear from the audience before Board business was discussed.

Trustee Gellatly recommended that more items be included in the Consent Calendar, and that the audience be able to pull any Consent Calendar item from the agenda for discussion. It was further suggested that a statement be added to the agenda at the Consent Calendar indicating that the audience may request item(s) be removed for discussion.

Trustee Gellatly suggested a statement be placed by each item stating how the approval of this particular item will benefit the students.

Trustee Gellatly requested that the invocation be removed from the agenda. After discussion, it was agreed that the invocation would remain a part of the agenda, with emphasis on unity of effort and not a particular religiosity, but exercising sensitivity toward others.

On October 28, 1985, the Board of Trustees adopted Resolution 85-54 which consolidated the Saddleback

RESOLUTION  
85-54 RESCINDED  
(ELECTIONS)

Community College District's general Board of Trustees' elections with the statewide general elections.

Motion by Trustee Gellatly, seconded by Trustee Hueter, to approve rescinding the previous Resolution 85-54, and returning to status quo. The motion was adopted with the following votes:

AYES: Trustees Gellatly, Hueter,  
Milchiker, and Swanson  
NOES: Trustees Connolly and Walther  
ABSENT: Trustee Moore  
ABSTENTIONS: None

#### New Business

Following a thorough analysis of the merit of various program assignments through a participatory process involving health sciences program faculty and district-wide hearings, the Academic Master Plan Committee made the recommendations which appear in Exhibit A and are on file with these minutes. The Committee's recommendation was accepted by the Chancellor and presented to the Board of Trustees for review and study at the June 24, 1985, meeting.

ACADEMIC  
MASTER PLAN,  
PHASE IV  
APPROVED

Motion by Trustee Gellatly, seconded by Trustee Swanson, to approve the Academic Master Plan - Phase IV: Health Sciences Programs. Motion carried with Trustee Moore absent.

On August 29, 1985, the District received from California School Employees Association a notice of intent to exercise its option to negotiate a new contract as provided for in Article 17.1 of the C.S.E.A. Contract. The C.S.E.A. initial proposal was submitted to the District on December 9, 1985, for the purpose of sunshining at a public meeting in accordance with Government Code 3547.

INITIAL DISTRICT  
PROPOSAL FOR  
CSEA CONTRACT  
APPROVED

Motion by Trustee Connolly, seconded by Trustee Gellatly, to approve the Initial District Proposal for C.S.E.A. Contract. Motion carried with Trustee Moore absent.

The Saddleback Community College District and Saddleback Community College District Faculty Association are reopening negotiations in

INITIAL DISTRICT  
PROPOSAL FOR  
CTA CONTRACT  
APPROVED

accordance with Article XXII of the Certificated Master Agreement 1984-87. The Rodda Act requires that both parties make public or sunshine their initial proposals prior to the start of negotiations.

Motion by Trustee Swanson, seconded by Trustee Connolly, to approve the Initial District Proposal for C.T.A. Contract. Motion carried with Trustee Gellatly abstaining and Trustee Moore absent.

At the May 23, 1985, meeting, the Board of Trustees accepted the conditions of The Irvine Company for the granting of an extension of the Lease/Purchase Option agreement between the District and The Irvine Company for Parcel #4 of the Irvine Valley College campus.

AMENDMENT TO  
LEASE/PURCHASE  
OPTION, IVC  
PARCEL #4  
APPROVED

Motion by Trustee Gellatly, seconded by Trustee Swanson, to approve the Amendment to Lease/Purchase Option, Irvine Valley College Parcel #4. Trustee Milchiker requested a study session whereby clarification of alternatives would be discussed. Motion carried with Trustee Moore absent.

The City of Irvine has sought proposals for the operation of a City-constructed child care center to be located at Heritage Park, which is close by Irvine Valley College. The Irvine Valley College proposal combines the use of college resources, Vocational Education Act Grant money, and user fees for funding an operation. The value of this project to the college would be the availability of child care services for students.

CITY OF IRVINE  
CHILD CARE  
PROJECT

Motion by Trustee Hueter, seconded by Trustee Swanson, to approve City of Irvine Child Care Project. Motion carried with Trustee Gellatly voting no and Trustee Moore absent.

At 9:45 p.m., Trustee Walther called for a 5-minute recess.

RECESS

At 9:55 p.m., Trustee Walther reconvened the meeting.

RECONVENE

Chapter 8, Article 4, commencing with Section 85230 of the California Education Code, requires

AUTHORIZATION  
OF SIGNATURES



that the Board of Trustees file with the County Superintendent of Schools the verified signature of each Board member and each person authorized to sign orders in its name. A new filing is required each time a new member is seated on the Board.

Motion by Trustee Gellatly, seconded by Trustee Swanson, to approve Authorization of Signatures. Motion adopted with the following votes:

AYES: Trustees Connolly, Gellatly,  
Hueter, Milchiker, Swanson, and  
Walther  
NOES: None  
ABSENT: Trustee Moore  
ABSTENTIONS: None

The California Education Code, Section 85210, provides that the Board of Trustees by Resolution, and with the approval of the County Superintendent of Schools, may amend the District budget to provide for the expenditure of funds, the amount of which was unknown at the time of the adoption of the final budget.

BUDGET AMEND-  
MENT - SADDLE-  
BACK COLLEGE  
EOPS

Motion by Trustee Gellatly, seconded by Trustee Connolly, to approve Budget Amendment: Saddleback College Extended Opportunity Programs and Services (EOPS). Motion adopted with the following votes:

AYES: Trustees Connolly, Gellatly,  
Hueter, Milchiker, Swanson and  
Walther  
NOES: None  
ABSENT: Trustee Moore  
ABSTENTIONS: None

The California Education Code, Section 85210, provides that the Board of Trustees by Resolution, and with the approval of the County Superintendent of Schools, may amend the District budget to provide for the expenditure of funds, the amount of which was unknown at the time of the adoption of the final budget.

BUDGET AMENDMENT  
SADDLEBACK & IVC  
STUDENT HEALTH  
CENTERS

Motion by Trustee Gellatly, seconded by Trustee Hueter, to approve Budget Amendment: Saddleback College and Irvine Valley College Student Health Centers. Motion adopted with the following votes:

AYES: Trustees Connolly, Gellatly,  
Hueter, Milchiker, Swanson and  
Walther  
NOES: None  
ABSENT: Trustee Moore  
ABSTENTIONS: None

The California Education Code, Section 85210, provides that the Board of Trustees by Resolution, and with the approval of the County Superintendent of Schools, may amend the District budget to provide for the expenditure of funds, the amount of which was unknown at the time of the adoption of the final budget.

BUDGET AMEND-  
MENT, GENERAL  
FUND OPERATING

Motion by Trustee Gellatly, seconded by Trustee Connolly, to approve Budget Amendment: General Fund Operating. Motion adopted with the following votes:

AYES: Trustees Connolly, Gellatly,  
Hueter, Milchiker, Swanson and  
Walther  
NOES: None  
ABSENT: Trustee Moore  
ABSTENTIONS: None

Trustee Swanson read into the minutes the Gifts to the District Item.

GIFTS TO THE  
DISTRICT

Motion by Trustee Swanson, seconded by Trustee Gellatly, that the Board of Trustees, on behalf of the College, accept the gifts described in the exhibit which is made a part of these minutes. Motion carried with Trustee Moore absent.

For the past several years, Irvine Valley College has been teaching Computer Aided Design/Drafting (CADD) on Apple IIe computers. During the past few months, College staff have been exploring ways to upgrade the CADD program. The College has combined vocational education and instructional equipment budgets and prepared a request for proposal to acquire state-of-the-art three dimensional CADD systems that operate IBM PC/XT computers.

IVC THREE-  
DIMENSIONAL  
CADD EQUIPMENT  
AWARDED TO  
SYSTEMS  
CONNECTIONS OF  
SAN JUAN  
CAPISTRANO

Motion by Trustee Gellatly, seconded by Trustee

Connolly, to approve Award of Bid: Irvine Valley Three Dimensional Computer Aided Design/Drafting Equipment. Motion carried with Trustee Gellatly abstaining, and Trustee Moore absent.

Information and Reports

President Carroll mentioned on behalf of the Saddleback College the gratitude for the gifts made. She also expressed her pleasure about the Associate of Science degree.

PRESIDENTS'  
REPORT

Terry Burgess expressed pleasure on behalf of the Academic Senate toward continuing working with Acting Chancellor Habura, and working together.

Matt Suarez expressed on behalf of the C.S.E.A. appreciation for the proposals and contracts.

Thom Evans expressed on behalf of the Faculty Association a vote of confidence in the Board of Trustees.

Acting Chancellor Habura explained the Board Policy Manual Project Proposal, and stated the proposal would be brought to the Board for the January 27, 1986, regular meeting.

BOARD POLICY  
MANUAL PROJECT  
TO RETURN TO  
1/27/86 MEETING

It was determined that the review of Parcel #4 would return as a Study Session.

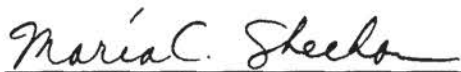
STUDY SESSION

The meeting adjourned at 10:20 p.m.

ADJOURNMENT

The next regular meeting of the Board of Trustees will be held January 27, 1986, at 8:00 p.m. at the Saddleback College Library 105.

NEXT REGULAR  
MEETING 1/27/86



Maria C. Sheehan  
Assistant Secretary to the Board  
of Trustees

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