

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 MARGUERITE PARKWAY
MISSION VIEJO, CALIFORNIA 92692

MEETING OF THE BOARD OF TRUSTEES
7:30 P.M., DECEMBER 7, 1992
SADDLEBACK COLLEGE
LIBRARY 105

AGENDA

CLOSED SESSION - 7:00 P.M.

CALL TO ORDER OF REGULAR MEETING

PLEDGE OF ALLEGIANCE

Led by Trustee Milchiker

INVOCATION

Led by Trustee Hueter

ADMINISTRATION OF THE OATH OF OFFICE TO NEWLY
ELECTED TRUSTEES

ADJOURNMENT TO ANNUAL ORGANIZATIONAL MEETING
AND FACILITIES CORPORATION MEETING

APPROVAL OF AGENDA OF REGULAR MEETING

ACTION

MINUTES OF PREVIOUS MEETING

ACTION

Regular Meeting of November 16, 1992

ACTIONS TAKEN IN CLOSED SESSION

PRESENTATIONS AND INTRODUCTION OF GUESTS

PRIORITY

CONSENT CALENDAR

1. CONSENT CALENDAR

ACTION

Designated items will be recommended for action as
indicated.

GENERAL

ADJOURN TO PUBLIC HEARING

2. DRAFT INITIAL PROPOSAL FROM SADDLEBACK COMMUNITY COLLEGE DISTRICT REGARDING C.S.E.A. NEGOTIATIONS PUBLIC HEARING

It is recommended that the board conduct a public hearing on the initial proposal of the Saddleback Community College District to the California School Employees Association (C.S.E.A.), Chapter 586.

RECONVENE TO REGULAR BOARD MEETING

3. IRVINE VALLEY COLLEGE: GRANT APPLICATIONS ACTION

It is recommended that the board approve the grant proposals "Cooperative Agencies Resources for Education (CARE)," State Chancellor's Office; "Development of a Social Sciences Computer Lab," National Science Foundation; and "Student Support Service," U.S. Department of Education.

4. SADDLEBACK COMMUNITY COLLEGE DISTRICT: APPROVAL OF 1992-1993 VATEA APPLICATION ACTION

It is recommended that the board approve the 1992-1993 Vocational and Applied Technology Education Act application as shown.

5. IRVINE VALLEY COLLEGE: GRANT ACCEPTANCE ACTION

It is recommended that the board accept the award of the Funds for Instructional Improvement Loan from the California Community College Chancellor's Office in the amount of \$18,883.

INSTRUCTION AND STUDENT SERVICES

6. SADDLEBACK COLLEGE: PLAN FOR ADDITIONAL FACULTY POSITIONS ACTION

It is recommended that the board approve the Saddleback College plan for new faculty positions as described for 1993-94, 1994-95, and 1995-96.

7. SADDLEBACK COLLEGE: 1992-1993 VOCATIONAL EDUCATION PROGRAM ADVISORY COMMITTEE RESOURCE GUIDE INFORMATION

The 1992-1993 Vocational Education Program Advisory Committee Resource Guide is provided for the board's information.

8. SADDLEBACK COLLEGE: FINE ARTS AND COMMUNICATIONS DIVISION STAFF DEVELOPMENT RETREAT ACTION

It is recommended that the board approve the Fine Arts and Communications Division Retreat on January 6 at McKinney Theatre during Spring in-service, and Dr. Patricia Gainer as guest speaker and facilitator for a fee of \$500.

9. SADDLEBACK COLLEGE: KIDVENTION FAIR ACTION

It is recommended that the board approve the participation and cosponsorship of the Kidvention Fair by Saddleback College and the Division of Technology and Applied Science on February 27 at the Technology and Applied Science Building.

10. PRESENTERS/CONSULTANTS ACTION

It is recommended that the board approve the following:

- a. DR. RICHARD KEELING

for his presentation, "Straight Talk on AIDS: A Physician's Viewpoint," on January 5 during in-service for a fee of \$1,000 plus travel expenses to be shared equally by the colleges and the District.

- b. IRVINE VALLEY COLLEGE: STOP GAP AND FACULTY ASSOCIATION OF CALIFORNIA COMMUNITY COLLEGES, INC.

for Stop Gap's presentation of a drama on racial prejudice on January 5 during in-service for a fee of \$425; and a Faculty Internship Model Workshop on January 5 during in-service proposed by the Faculty Association of California Community Colleges, Inc. for a fee of \$450.

c. IRVINE VALLEY COLLEGE: MR. DAVID JAMES
CLARKE IV

for his presentations at the local area network workshops listed in agenda item as part of the Staff Development - Leadership Institute for Business Educators Project.

d. SADDLEBACK COLLEGE: CONSULTANT
AGREEMENTS

to secure the services of additional clinical evaluators, proctors, center assistants and resident actors as listed for the Regional Health Occupation Resource Center grant project.

11. IRVINE VALLEY COLLEGE: IN-SERVICE EXPENDITURES ACTION

It is recommended that the board approve the expenditure of \$1,650 to cover the cost of breakfast and luncheon workshops and welcome-back receptions during in-service week, January 5-8, 1993.

12. IRVINE VALLEY COLLEGE: IVC FOUNDATION ANNUAL REPORT 1991-1992 INFORMATION

The Irvine Valley College Foundation Annual Report 1991-1992 is provided for the board's information.

13. IRVINE VALLEY COLLEGE: IVC FOUNDATION PLAN OF ACTIVITIES 1992-1993 ACTION

It is recommended that the board approve the plan of activities for 1992-1993 of the Irvine Valley College Foundation.

14. IRVINE VALLEY COLLEGE: 1992-1993 CURRICULUM REVISIONS ACTION

It is recommended that the board approve the curriculum revision for implementation as indicated.

15. IRVINE VALLEY COLLEGE: REFLECTIONS - "IMAGINE THAT . . ."

ACTION

It is recommended that the board approve the participation of the IVC Office of Community Relations in developing the REFLECTIONS program at IVC in conjunction with the National PTA Reflections Program (Irvine Council).

16. IRVINE VALLEY COLLEGE: CONCERT TOUR TO PARTICIPATE IN THE ELEVENTH ANNUAL WESTERN STATES WIND ENSEMBLE FESTIVAL

ACTION

It is recommended that the board approve the participation of members of the IVC Symphonic Wind Ensemble and the Music Director in the Eleventh Annual Western States Wind Ensemble Festival at a cost not to exceed \$250 per person.

17. IRVINE VALLEY COLLEGE: EDUCATIONAL SERVICES AGREEMENT EXTENSION

ACTION

It is recommended that the board approve the time extension to December 31, 1992, of the Educational Services Agreement with Baxter Healthcare Corporation to allow IVC to complete instruction in Blueprint Reading for Industry and Geometric Dimensioning and Tolerancing for the firm's employees.

18. IRVINE VALLEY COLLEGE: EDUCATIONAL SERVICES AGREEMENT

ACTION

It is recommended that the board approve the Educational Services Agreement with the Consolidated Fire Protection District of Los Angeles County for IVC to provide training in supervisory skills to their environmental hazardous materials supervisors for the amount of \$6,750.

19. STUDENT CERTIFICATES OF ACHIEVEMENT

ACTION

It is recommended that the board approve the granting of certificates to the students listed by:

- a. SADDLEBACK COLLEGE
- b. IRVINE VALLEY COLLEGE

FACILITIES

20. SADDLEBACK COMMUNITY COLLEGE DISTRICT: ORDER OF PRIORITY AND SCHEDULE OF FUNDS, FIVE YEAR CONSTRUCTION PLAN REVIEW/STUDY

It is recommended that the board accept for review and study the District's Order of Priority and Schedule of Funds for the 1994-1998 Five Year Construction Plan and the proposed list of Capital Outlay Budget Change Proposals.

21. COBCP DESIGN APPROVALS REVIEW/STUDY

It is recommended that the board accept for review and study the schematic designs and supplemental information for the following projects, with submission to the California Community Colleges Chancellor's Office after approval by the board at the January 25, 1993, meeting:

- a. SADDLEBACK COLLEGE: MARGUERITE PARKWAY ENTRANCE SAFETY IMPROVEMENT

as presented by RJM Design Group, Inc., Landscape Architects.

- b. IRVINE VALLEY COLLEGE: JEFFREY ROAD FIRE SAFETY EMERGENCY ACCESS

as presented by Taylor & Associates, Architects.

- c. TRANSITION PLAN AND ARCHITECTURAL BARRIER REMOVAL

as presented by Taylor & Associates, Architects.

BUSINESS/FISCAL

22. AWARD OF BIDS

ACTION

It is recommended that the board approve the following bid awards:

a. SADDLEBACK COMMUNITY COLLEGE DISTRICT:
FIVE YEAR CONTRACT FOR TRASH REMOVAL

Bid 155 to Dewey's Rubbish Service, Inc., for an amount not to exceed \$20,000 for the remainder of fiscal year 1992-1993 ending June 30, 1993.

b. SADDLEBACK COLLEGE: CHILD CARE CENTER
PLAYGROUND EQUIPMENT

Bid 903 to Detmers & Associates for a total amount of \$30,278.40, including State sales tax.

23. SADDLEBACK COLLEGE AND IRVINE VALLEY COLLEGE: ACTION
BUDGET AMENDMENT, DISABLED STUDENTS PROGRAM
AND SERVICES AND HIGH TECH CENTERS

It is recommended that the board adopt Resolution 92-66 to amend the 1992-1993 General Fund Restricted Budget in the amount of \$115,682 as indicated.

24. TRANSFER OF BUDGET APPROPRIATIONS

ACTION

It is recommended that the board approve/ratify transfers of appropriations as delineated.

25. PURCHASE ORDERS

ACTION

It is recommended that the board approve purchase orders 36692 through 37004 totaling \$411,477.30.

26. PAYMENT OF BILLS ACTION

It is recommended that the board approve checks 33268 through 33706 totaling \$887,047.98; credit card purchases totaling \$1,489.62; Saddleback College Community Education checks 3319 through 3351 totaling \$7,746.07; and Irvine Valley College Community Education checks 3758 through 3818 totaling \$49,603.05.

27. CFIER INTEREST-BASED BARGAINING TRAINING ACTION

It is recommended that the board approve the additional 32-hour CFIER Interest-Based Bargaining Training with the first follow-up training scheduled for December 10, 1992.

28. SCCD REPRESENTATIVES TO ORANGE COUNTY LEGISLATIVE TASK FORCE - APPROVAL TO ATTEND EVENTS ACTION

It is recommended that the board ratify the attendance of Ms. Rowene Medina and Mr. Matthew Breindel at the dinner meeting on November 30, 1992, and approve their attendance at the ACCA Reception and dinner meeting in Sacramento on January 13, 1993.

29. TRUSTEE REQUEST TO ATTEND CONFERENCES AND MEETINGS ACTION

It is recommended that the board approve the requests for travel and/or mileage as shown.

CONSULTATION ON STATEWIDE ISSUES

SPECIAL REPORTS

30. REPORTS INFORMATION

- a. Public Comments Concerning Items Not on Agenda
- b. Board Members' Reports
- c. Saddleback College President's Report

- d. Irvine Valley College President's Report
- e. Academic Senate's Reports
 - 1. Saddleback College Academic Senate
 - 2. Irvine Valley College Academic Senate
- f. California School Employees Association Report
- g. Faculty Association Report
- h. Classified Senate/Councils' Report
 - 1. Saddleback College Classified Senate
 - 2. Irvine Valley College Classified Council
 - 3. District Classified Council
- i. Chancellor's Report

PERSONNEL

- 31. EMPLOYMENT AND STATUS CHANGE ACTION
 - a. ACADEMIC PERSONNEL

It is recommended that the submitted academic personnel actions be approved.
 - b. CLASSIFIED PERSONNEL

It is recommended that the submitted classified personnel actions be approved.

GIFTS TO THE DISTRICT

- 32. GIFTS ACTION

It is recommended that the board accept the following gifts: Griffin motorized etching and lithographic conversion press, lithographic stones, large rollers, hydraulic lift, paper storage cabinets, printing supplies (inks, etches), print paper, small brayers and rosin box to be used by students in Printmaking

Program classes, donated by David J. Schnabel to Saddleback College; portable storage facility to be used as a timing shed and score keeping office and to be located at the northwest corner of the 50m pool, donated by Capistrano Valley High School to Saddleback College; personal computer - XT Turbo, 20 Mb hard disk, 5-1/4 disk drive and monitor to be used in the Information Mgmt. Center for instructional programs, donated by Martha Bloomberg to Saddleback College; a \$600 check to be used to purchase instructional equipment in the Art Department, donated by Lawrence Jones to Saddleback College; miscellaneous small, used hand tools to be used in Construction Technology lab periods, donated by Steve Logan to Saddleback College; an Eclipse lightweight wheelchair to be used in wheelchair sports classes and programs, donated by John G. Box, Colours 'N Motion, to Saddleback College; \$2,500 cash to be used by the Dance Troupe, anonymous donation to Saddleback College; design magazines, Interior Design, Professional Builder, Architectural Lighting, Metropolitan Home, and Architectural Digest to be used by students for research, donated by Roseanne Lujan, Lujan & Associates, to Saddleback College; various computer manuals to be used for computer classes, donated by John D. Northrup to Irvine Valley College.

CORRESPONDENCE

33. CORRESPONDENCE

INFORMATION

CLOSED SESSION - IF REQUIRED

ADJOURNMENT

dm

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 MARGUERITE PARKWAY
MISSION VIEJO, CALIFORNIA 92692

ANNUAL ORGANIZATIONAL MEETING OF THE BOARD OF TRUSTEES
7:30 P.M. DECEMBER 7, 1992
SADDLEBACK COLLEGE, LIBRARY 105

AGENDA

CALL TO ORDER OF ANNUAL ORGANIZATIONAL MEETING

APPROVAL OF AGENDA

ACTION

1. ANNUAL ORGANIZATIONAL MEETING

It is recommended that those actions outlined (EXHIBIT A) be taken in order to comply with requirements of the Annual Organizational Meeting. ACTION

EXHIBIT B. Adoption of Rules and Procedures ACTION

EXHIBIT B. Election of Officers ACTION

EXHIBIT C. Appointment of Secretary and Assistant Secretary ACTION

EXHIBIT D. Establishment of Regular Meeting Dates and Time ACTION

EXHIBIT E. Approval of Agenda Format ACTION

EXHIBIT F. Appointments of Trustee Representatives ACTION

EXHIBIT G. Planning Agenda ACTION

ADJOURNMENT TO SADDLEBACK COMMUNITY COLLEGE DISTRICT FACILITIES CORPORATION MEETING