

SADDLEBACK COMMUNITY COLLEGE DISTRICT  
28000 MARGUERITE PARKWAY  
MISSION VIEJO, CALIFORNIA 92692

MEETING OF THE BOARD OF TRUSTEES  
7:30 P.M., NOVEMBER 16, 1992  
LIBRARY 105  
SADDLEBACK COLLEGE

AGENDA

CLOSED SESSION - 7:00 P.M.

PLEDGE OF ALLEGIANCE

Led by Trustee Hueter

INVOCATION

Led by Trustee Walther

APPROVAL OF AGENDA

ACTION

MINUTES OF PREVIOUS MEETING

ACTION

Regular Meeting of October 19, 1992

ACTIONS TAKEN IN CLOSED SESSION

PRESENTATIONS AND INTRODUCTION OF GUESTS

Resolutions of Commendation:      John C. Connolly  
                                                                 Shirley Gellatly  
                                                                 Robert L. Moore

PRIORITY

CONSENT CALENDAR

1. CONSENT CALENDAR

ACTION

Designated items will be recommended for action as indicated.

GENERAL

ADJOURN TO PUBLIC HEARING

2. C.S.E.A. PROPOSAL RESPONSE FOR PUBLIC INFORMATION

PUBLIC HEARING

It is recommended that the board conduct a public hearing on the initial proposal of the Saddleback Community College District California School Employees Association (C.S.E.A.).

RECONVENE TO REGULAR BOARD MEETING

3. DRAFT INITIAL PROPOSAL FROM SADDLEBACK COMMUNITY COLLEGE DISTRICT REGARDING C.S.E.A. NEGOTIATIONS

ACCEPTANCE

It is recommended that Exhibit A be received for the purpose of making it a public document.

4. SADDLEBACK COLLEGE: GRANT APPLICATION

ACTION

It is recommended that the board approve the grant proposal, "Computers in the Nursing Curriculum," Helene Fuld Health Trust, Saddleback College.

5. IRVINE VALLEY COLLEGE: DATE REVISION ON APPROVED GRANT

ACTION

It is recommended that the board approve the revised term of the contract for the Staff Development for Business Educators grant project to read Fall 1992 to May 30, 1994.

6. PROPOSED CHANGES TO ORANGE COUNTY SCHOOL BOARDS ASSOCIATION BYLAWS

ACTION

It is recommended that the board approve the proposed changes to the Orange County School Boards Association bylaws as indicated.

INSTRUCTION AND STUDENT SERVICES

7. COMMUNITY EDUCATION PROGRAMS ACTION

It is recommended that the board approve the programs, presenters, and compensation for:

- a. SADDLEBACK COLLEGE - SPRING 1993 COMMUNITY EDUCATION PROGRAM
- b. IRVINE VALLEY COLLEGE - WINTER 1993 COMMUNITY EDUCATION PROGRAM

8. SADDLEBACK COLLEGE: ENGLAND SEMESTER ABROAD, FALL 1993 ACTION

It is recommended that the board approve England Semester Abroad, Fall 1993, as described.

9. SADDLEBACK COLLEGE: GUEST ARTIST CONTRACTS ACTION

It is recommended that the board approve guest artist contracts with:

- a. SHELDON SOFFER MANAGEMENT, INC.

for a single performance of Les Ballets Trockadero de Monte Carlo on May 9, 1993, at a cost not to exceed \$7,000.

- b. PRODUCERS, INC.

for a single performance of "Yesterday (A Tribute to the Beatles)" on June 11, 1993, at a cost not to exceed \$4,000.

- c. TRADITIONAL ARTS SERVICES

for a single performance of Boys of the Lough on February 26, 1993, at a cost not to exceed \$6,000.

- d. JIM GAMBLE PUPPET PRODUCTIONS

for two performances of "Carnival of Animals" on January 9, 1993, at a cost not to exceed \$1,250.

10. SADDLEBACK COLLEGE: GUEST SPEAKER HONORARIUM ACTION

It is recommended that the board approve the honorarium of \$200 for Ms. Lillian Lesefko's presentation, "Chinese Face Reading and Its Implications for the Care of the Chronically Ill Patient," on November 20, 1992.

11. CONSULTANT AGREEMENTS ACTION

It is recommended that the board approve consulting agreements for:

a. SADDLEBACK COLLEGE: REGIONAL HEALTH OCCUPATION RESOURCE CENTER GRANT PROJECT

with additional consultants as listed to serve as proctors, center assistants and resident actors for an amount not to exceed \$700.

b. IRVINE VALLEY COLLEGE: STUDENT LITERACY CORPS GRANT APPLICATION

with Mr. David Jones and Associates Education Consultants to submit a Student Literacy Corp grant application to obtain available grant funds for a one-time payment of \$500 and 6% of the funds awarded each year.

c. IRVINE VALLEY COLLEGE: STUDENT SUPPORT SERVICES PROGRAM PROPOSAL

with Mr. David Jones and Associates Education Consultants to submit a Student Support Services Program proposal to obtain available grant funds for a one-time payment of \$500 and 6% of the funds awarded each year.

12. IRVINE VALLEY COLLEGE: FUNDING OF STUDENT PARTICIPATION EOPS WORKSHOP ACTION

It is recommended that the board authorize approval for two students to attend the 1992-1993 EOPS Student Leadership Workshop to be held in San Diego on November 19-20, 1992, for a total expenditure of \$300 toward registration, incidentals and transportation.

13. STUDENT HEALTH FEE LEGISLATION ACTION

It is recommended that the board approve the recommended student health fee increase from \$7.50 to \$10.00 per semester, and \$7.00 for summer session, commencing Spring 1993.

14. IRVINE VALLEY COLLEGE: NEW FULL-TIME FACULTY POSITIONS, 1993-1996 ACTION

It is recommended that the board authorize the new full-time faculty positions, contingent on funding, listed on Attachment A, and approve the 1994-1996 priority list, contingent on funding, as indicated on Attachment B.

### FACILITIES

15. CHANGE ORDERS ACTION

It is recommended that the board approve the following change orders:

- a. SADDLEBACK COLLEGE: CHILD DEVELOPMENT CENTER

Change Order 6 to decrease the contract amount by \$309 to \$1,809,253.

- b. IRVINE VALLEY COLLEGE: CHILD DEVELOPMENT CENTER

Change Order 3 to increase the contract by \$2,416 to \$1,541,785.55.

16. IRVINE VALLEY COLLEGE: NOTICE OF COMPLETION ACTION

It is recommended that the board approve final acceptance of the following projects and authorize the filing of the Notice of Completion with the County of Orange and further authorize the release of the retention 35 days after the date of filing:

- a. ARCHITECTURAL BARRIER REMOVAL  
b. P.E. FACILITIES, PHASE I (SHOWER/LOCKER BUILDING)

17. IRVINE VALLEY COLLEGE: LEARNING RESOURCES CENTER ACTION

It is recommended that the board approve the following:

a. NOTICE OF INTENT TO ADOPT NEGATIVE DECLARATION

adoption of Resolution 92-62 and publication of the Notice of Intention to Adopt Negative Declaration.

b. HIRE ARCHITECT

contract with Stockton/Jellison Architects for the working drawings and other architectural services as described for a fee of \$226,700.

BUSINESS/FISCAL

18. AWARD OF BIDS ACTION

It is recommended that the board approve the following bid awards:

a. SADDLEBACK COMMUNITY COLLEGE DISTRICT: PARKING LOT LIGHTING IMPROVEMENTS

Bid 154 to Anderson & Howard Electric, Inc., for the amount of \$199,947.

b. SADDLEBACK COLLEGE: CHILD CARE CENTER/EQUIPMENT

Bid 901 to the nine vendors listed for a total amount of \$59,345.58 including State tax.

c. SADDLEBACK COMMUNITY COLLEGE DISTRICT: SOFTWARE MAINTENANCE CONTRACT

Bid 151 to Ross Systems for a total amount of \$20,000.

d. SADDLEBACK COMMUNITY COLLEGE DISTRICT: TWO UTILITY VANS

Bid 153 to Guaranty Chevrolet for \$14,791.04 and Tuttle-Click Ford for \$16,984.15 including State tax.

e. IRVINE VALLEY COLLEGE: LIBRARY REROOFING

Bid 172 to Sears Roofing Service for \$49,997.

f. IRVINE VALLEY COLLEGE: OPTICAL SCANNER

Bid 173 to Lodestar Systems, Inc., for the amount of \$22,950.

19. SADDLEBACK COMMUNITY COLLEGE DISTRICT: ACTION  
REJECTION OF BID/AUTHORIZATION TO REBID

It is recommended that the board reject Bid 152 for upgrading the HVAC chillers controls due to the amount bid by vendor exceeding available funds and authorize rebidding with modifications.

20. IRVINE VALLEY COLLEGE: RESCIND AND REAWARD ACTION  
OF BID

It is recommended that the board rescind the action to award Bid 171 for a high-speed duplicator to a vendor incorrectly listed as the lowest bidder, and properly award Bid 171 to Eastman Kodak for a total amount of \$105,234 including trade-in and a monthly maintenance contract of \$615 through June 30, 1993.

21. SADDLEBACK COLLEGE: AGREEMENT FOR THE WATER ACTION  
RECLAMATION PROJECT, MOULTON NIGUEL WATER DISTRICT

It is recommended that the board approve the draft of the agreement and authorize the Chancellor, or the Vice Chancellor for Fiscal Services and Operations to execute the final draft of the agreement.

22. ACCEPTANCE OF 1991-1992 DISTRICT AUDIT REPORT REVIEW/STUDY

It is recommended that the board accept for review and study the general purpose financial statements with accompanying audit report for the 1991-1992 fiscal year as prepared by Vicenti, Lloyd & Stutzman, Certified Public Accountants.

23. QUARTERLY FINANCIAL STATUS REPORT REVIEW/STUDY

It is recommended that the board accept the quarterly budget status report for review and study as displayed and direct the administration to include these reports in the minutes of the meeting as required by Title 5, California Code of Regulations, Section 58310.

24. BUDGET AMENDMENTS ACTION

It is recommended that the board adopt the following resolutions to amend the 1992-1993 General Fund Restricted Budget:

a. IRVINE VALLEY COLLEGE/SADDLEBACK COLLEGE:  
MATRICULATION

Resolution 92-60 to amend the budget in the amount of \$43,597.

b. IRVINE VALLEY COLLEGE: CHILD CARE SERVICES

Resolution 92-61 to amend the budget in the amount of \$52,042.

25. TRANSFER OF BUDGET APPROPRIATIONS ACTION

It is recommended that the board approve/ratify transfers of appropriations as delineated.

26. CONSULTING AGREEMENT: FACULTY IN-SERVICE PRESENTER ACTION

It is recommended that the board approve the consulting agreement with Mr. Rusty Kennedy for his faculty in-service presentation on January 5, 1993, for a fee not to exceed \$600.

27. CONSULTANT CONTRACT: JACK SCHUMAKER MANAGEMENT CONSULTANTS, INC. ACTION

It is recommended that the board approve the consulting agreement with Jack Schumaker Management Consultants, Inc., for services rendered to the District by Robert G. Bosanko from January 1, 1992, to June 30, 1993, as specified.



28. TRUSTEE REQUEST TO ATTEND CONFERENCES AND MEETINGS ACTION

It is recommended that the board approve the requests for travel and/or mileage as shown.

29. PURCHASE ORDERS ACTION

It is recommended that the board approve purchase orders 36089 through 36691 totaling \$4,280,426.25.

30. PAYMENT OF BILLS ACTION

It is recommended that the board approve checks 32247 through 33267 totaling \$1,812,878.06; credit card purchases totaling \$3,913.96; Saddleback College Community Education checks 3175 through 3315 totaling \$44,812.58; and Irvine Valley College Community Education checks 3652 through 3754 totaling \$33,954.18.

#### CONSULTATION ON STATEWIDE ISSUES

#### SPECIAL REPORTS

31. REPORTS INFORMATION
- a. Public Comments Concerning Items Not on Agenda
  - b. Board Members' Reports
  - c. Saddleback College President's Report
  - d. Irvine Valley College President's Report
  - e. Academic Senate's Reports
    - 1. Saddleback College Academic Senate
    - 2. Irvine Valley College Academic Senate
  - f. California School Employees Association Report
  - g. Faculty Association Report
  - h. Classified Senate/Councils' Report

1. Saddleback College Classified Senate
  2. Irvine Valley College Classified Council
  3. District Classified Council
- i. Chancellor's Report

PERSONNEL

32. EMPLOYMENT AND STATUS CHANGE ACTION

a. ACADEMIC PERSONNEL

It is recommended that the submitted academic personnel actions be approved.

b. CLASSIFIED PERSONNEL

It is recommended that the submitted classified personnel actions be approved.

33. BENEFIT COVERAGE, MEMBERS OF THE BOARD OF TRUSTEES OF THE SADDLEBACK COMMUNITY COLLEGE DISTRICT ACTION

It is recommended that the board provide for continuation of health and welfare benefits of former board members and their spouse and dependents, who are eligible for retirement and who elect to retire subsequent to this action, and/or for former board members who have served in office for not less than twelve years after January 1, 1981, in accordance with Government Code Sections 53201, 53205, and 53205.1. Further, it is recommended that existing benefits limitation applicable to Administrators, Classified Managers, Supervisors, Exempt, and Confidential Employees of the District also apply to the benefits provided to board members under this action.

## GIFTS TO THE DISTRICT

### 34. GIFTS

ACTION

It is recommended that the board accept the following gifts: assorted sizes and lengths of construction lumber to be used by students during lab periods in Construction Technology classes, donated by William Doyle to Saddleback College; MAC Plus computer, 800k disk drive, and printer to be used as a faculty work station, donated by Patricia Lynne Boutelle, to Saddleback College; discarded 16mm films from the Orange County Audio-Visual Services Center as display on attachment to be used to enhance classroom activity in various diciplines, donated by Orange County Department of Education to Saddleback College; redwood trees to be planted on the Saddleback College campus at various locations, donated by Berit Austin to Saddleback College; Panasonic laser disk player to used in course work, donated by Dr. Jane Aloï to Saddleback College; assorted sizes and colors of tile, bricks, block and other masonry supplies to be used by students during lab and also for instructor demonstrations in Construction Tech classes, donated by Daniel Shultis to Saddleback College; four formal dresses and one pair of shoes to be used in productions and acting classes, donated by Marjorie D. Miller to Saddleback College; a Luci-Grafic unit to be used in several Graphic classes for image tracing, donated by Roger Boggio to Saddleback College; assorted sizes and types of masonry tile to be used by students during lab and for instructor demonstration in Construction Tech classes, donated by Karen Cabael to Saddleback College; nine desks, one work table, one folding table, two free-standing partitions, donated by Work Station Technologies to Irvine Valley College; NEC lap-top computer and accessories as listed to be used by the IVC College faculty, donated by Cadam Education Fellow, Elliot J. Actor, to Irvine Valley College; two whirlpools, two hydrocollator units and pads, one treatment table to used in the treatment of athletic injuries, donated by anonymous donor to Irvine Valley College; Dokorder 4 track reel to reel tape deck, TEAC model 2 mixer, realistic eq, cables, amplifier to be used for instructional purposes for various music courses, donated by Brian Folkes to Irvine Valley College; two track TEAC tape deck with Dolby unit, one box tapes and cables to be used for instructional purposes in various music classes and to be added to the Library's

recording facility, donated by Dr. Alfred Bleir to Irvine Valley College; and 269 record albums, 20 cassette tapes, 16 CD singles, one Sony turntable to be used in the Music Lab and various music courses, donated by Dan Siegel to Irvine Valley College.

CORRESPONDENCE

35. CORRESPONDENCE

INFORMATION

CLOSED SESSION - IF REQUIRED

ADJOURNMENT

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