

SADDLEBACK COMMUNITY COLLEGE DISTRICT  
28000 MARGUERITE PARKWAY  
MISSION VIEJO, CALIFORNIA 92692

MEETING OF THE BOARD OF TRUSTEES  
7:30 P.M. OCTOBER 23, 1989  
IRVINE VALLEY COLLEGE  
B 304, COMPUTER SCIENCES BUILDING

AGENDA

CLOSED SESSION - 7:00 P.M. - B 305, COMPUTER SCIENCES  
BUILDING

PLEDGE OF ALLEGIANCE

Led by Trustee Gellatly

INVOCATION

Led by Trustee Hueter

APPROVAL OF AGENDA

ACTION

MINUTES OF PREVIOUS MEETING

Regular Meeting of October 2, 1989

ACTIONS TAKEN IN CLOSED SESSION

ACTION

PRESENTATIONS AND INTRODUCTION OF GUESTS

INFORMATION

PRIORITY

1. NEW FACULTY POSITIONS

ACTION

The Chancellor recommends that the Board of Trustees approve new faculty positions and authorize recruitment, subject to available funding in the 1990-1991 budget at:

a. SADDLEBACK COLLEGE

b. IRVINE VALLEY COLLEGE

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CONSENT CALENDAR

2. CONSENT CALENDAR

ACTION

Designated items will be recommended for action as indicated.

GENERAL

3. SADDLEBACK COLLEGE: APPROVAL OF 1989-1990 VEA ALLOCATION

ACTION

It is recommended that the Board of Trustees approve allocation of Vocational Education Act funds.

4. SADDLEBACK COLLEGE: AWARD ACCEPTANCE AND BUDGET AMENDMENT, ARTICULATION 2+2+2, PHASE II

ACTION

The purpose of this grant is to increase and strengthen the articulation efforts among Saddleback College, Coastline Regional Occupational Program, and the University of California. It is recommended that the Board of Trustees accept the award of funds and adopt the resolution to amend the 1989-1990 General Fund Restricted budget, and to direct that these funds be appropriated to the accounts and in the amounts displayed.

INSTRUCTION AND STUDENT SERVICES

5. SADDLEBACK COLLEGE: CURRICULUM REPEATABILITY CHANGES

ACTION

The Chancellor recommends that the Board of Trustees approve Emeritus Institute curriculum changes.

6. SADDLEBACK COLLEGE: CONSULTANT AGREEMENT

ACTION

The Chancellor recommends that the Board of Trustees approve the Saddleback College Community Education program consultant agreement.

7. SADDLEBACK COLLEGE: GUEST SPEAKER HONORARIUM/  
HUMANITIES HOUR ACTION

The Chancellor recommends that the Board of Trustees approve the \$50 honorarium for the guest speaker listed in the agenda item for his presentation at the November 1 Saddleback College Humanities Hour.

8. SADDLEBACK COLLEGE: MUSIC HISTORY TOUR ACTION

It is recommended that the Board of Trustees approve the Study Abroad course, Music 127, and direct the administration to execute the Educational Tour/Field Study Travel Contractor Agreement with Mandrake Tours.

9. SADDLEBACK COLLEGE: 1989-1990 ADDITIONAL AND  
REVISED FEES ACTION

It is recommended that the Board of Trustees approve Saddleback College's additional and revised instructional fees for 1989-1990.

10. IRVINE VALLEY COLLEGE: PROFESSIONAL DEVELOPMENT  
PROJECT, PHASE II, EVENTS 1989-1990 ACTION

The Chancellor recommends that the Board of Trustees approve the workshops and expenditures for presenters.

#### FACILITIES

11. SUBSTITUTION OF SUBCONTRACTOR: TECHNOLOGY/  
APPLIED SCIENCE BUILDING: SADDLEBACK COLLEGE ACTION

The Chancellor recommends that the Board of Trustees approve substitution of the Technology/ Applied Science Building, Saddleback College.

12. RENEWAL OF CONSTRUCTION INSPECTION SERVICES CONTRACTS:

ACTION

a. TECHNOLOGY/APPLIED SCIENCE BUILDING: SADDLEBACK COLLEGE

The Chancellor recommends that the Board of Trustees increase the base rate per hour from \$25.00 per hour to \$26.50 per hour for Kenneth E. Mosholder for Inspector-of-Record services for construction of the Technology/Applied Science Building, Saddleback College, as shown on the Fee Schedule displayed in the agenda exhibit item.

b. STUDENT SERVICES CENTER: SADDLEBACK COLLEGE

The Chancellor recommends that the Board of Trustees increase the level of funding for construction inspection services for the Student Services Center, Saddleback College, by \$31,500 and increase Mr. Brown's base rate from \$25.00 per hour to \$26.50 per hour, under the terms and conditions of the Consulting Agreement and Fee Schedule displayed in the agenda exhibit item.

13. CONTRACT FOR ENGINEERING SERVICES: REPLACE HVAC COLD WATER PLUMBING: FINE ARTS COMPLEX: SADDLEBACK COLLEGE

ACTION

The Chancellor recommends that the Board of Trustees authorize a professional services agreement with Nack & Sunderland, Los Angeles, to prepare plans and specifications to replace the HVAC Chilled Water Lines at the Fine Arts Complex, Saddleback College, for the amount of \$10,750.



14. DESIGN APPROVAL: PHYSICAL EDUCATION FACILITIES, PHASE I (LOCKER ROOMS) & PHYSICAL EDUCATION FACILITIES (OUTDOOR): IRVINE VALLEY COLLEGE ACTION

The Chancellor recommends that the Board of Trustees approve the architectural designs and cost estimates for the P.E. Facilities, Phase I (Locker Rooms) and the P.E. Facilities (Outdoor), Irvine Valley College and authorize Parkin Architects to proceed with working drawings for construction.

15. HIRE ENGINEERING CONSULTANT: FEASIBILITY PLANNING GUIDE/5 YEAR CONSTRUCTION PLAN: RECLAIMED WATER IRRIGATION SYSTEM: SADDLEBACK COLLEGE ACTION

The Chancellor recommends that the Board of Trustees authorize Nolte and Associates, Engineers/Planners, Surveyors, Mission Viejo, to perform the engineering services for the feasibility study and preliminary planning guide required for the Reclaimed Water Irrigation System project, Saddleback College, for a fee not to exceed \$12,900.

16. AGREEMENT TO HARVEST ORANGE CROP AT IRVINE VALLEY COLLEGE ACTION

The Chancellor recommends that the Board of Trustees approve an agreement with Yorba Orange Growers Association for picking of oranges at Irvine Valley College.

BUSINESS/FISCAL

17. AWARD OF BID: COMMUNITY SERVICES BROCHURES:  
SPRING AND SUMMER 1990: SADDLEBACK AND IRVINE  
VALLEY COLLEGES ACTION

The Chancellor recommends that the Board of Trustees award Bid 105 for printing of Community Education brochures for Spring and Summer 1990 to South Coast Printing, Irvine, not to exceed \$90,000.

18. AWARD OF BID: SURPLUS PROPERTY ACTION

The Chancellor recommends that the Board of Trustees approve surplus as obsolete and lost and found property be awarded to the highest bidders as listed in the agenda item exhibit. Authorization is also requested to dispose of items for which no bids were received in conformance with the law and in the most prudent manner possible.

19. APPOINTMENT OF CHANCELLOR'S DESIGNEES AUTHORIZED  
TO APPROVE TRAVEL AND CONFERENCE REQUESTS ACTION

The Chancellor recommends that the Board of Trustees authorize the individuals listed in the agenda item exhibit to approve travel and conference requests when appropriate.

20. TRANSFERS OF APPROPRIATIONS ACTION

The Chancellor recommends that the Board of Trustees approve/ratify transfers of appropriations.

21. BUDGET AMENDMENTS:

ACTION

The Chancellor recommends that the Board of Trustees adopt resolutions to amend the 1989-1990 budget by the following amounts, and to direct that these funds be appropriated to the accounts and in the amounts displayed in the agenda item exhibit:

a. SADDLEBACK COMMUNITY COLLEGE DISTRICT  
AB 1725 STAFF DIVERSITY

by \$573

b. SADDLEBACK COLLEGE LEARNING DISABLED PROJECT

by \$17,400

c. CAPITAL OUTLAY: DEFERRED MAINTENANCE CARRY-OVER

by \$77,377

22. CLAIM AGAINST THE DISTRICT

ACTION

The Chancellor recommends that the Board of Trustees deny the claim of the Ballet Conservatory of Mission Viejo and direct staff to notify claimant of this action.

23. PAYMENT OF BILLS

ACTION

The Chancellor recommends that the Board of Trustees approve payment of warrants 144635 through 145283 totaling \$2,080,554.37 and credit card purchases totaling \$3,668.23.

24. PURCHASE ORDERS

ACTION

The Chancellor recommends that the Board of Trustees approve purchase orders 011401 through 011954 totaling \$568,460.01.

25. CONSULTANT CONTRACT: BILL BROOKS, THE BROOKS GROUPS ACTION

The Chancellor recommends that the Board of Trustees authorize a contract with Bill Brooks, The Brooks Group, to conduct a staff development program for district staff on November 13, 1989, at a fee of \$1,350.

26. BOARD RETREAT ACTION

The Chancellor recommends that the Board of Trustees approve the retreat planned for November 6, 1989, University of California, Irvine.

27. REIMBURSEMENT CLAIMS FOR TRUSTEES' USE OF PERSONAL AUTO ACTION

It is recommended that the Board of Trustees approve the request for reimbursement for use of personal auto.

28. TRUSTEE REQUEST TO ATTEND CONFERENCES AND MEETINGS ACTION

It is recommended that the Board of Trustees approve the requests for travel and/or mileage.



SPECIAL REPORTS

29. REPORTS

INFORMATION

- a. Public Comments Concerning Items Not on Agenda
- b. Board Members' Reports
- c. Saddleback College President's Report
- d. Irvine Valley College President's Report
- e. Academic Senate's Reports
  - 1. Saddleback College Academic Senate
  - 2. Irvine Valley College Academic Senate
- f. California School Employees Association Reports
- g. Faculty Association Report
- h. Classified Senate/Council Report
  - 1. Saddleback College Classified Senate
  - 2. Irvine Valley College Classified Council
- i. Chancellor's Report

PERSONNEL

30. EMPLOYMENT AND STATUS CHANGE

ACTION

a. CERTIFICATED PERSONNEL

It is recommended that the submitted certificated personnel actions be approved.

b. CLASSIFIED PERSONNEL

It is recommended that the submitted classified personnel actions be approved.

c. CONSULTANT AGREEMENT: PROFESSIONAL PERSONNEL LEASING, INC.: ACTING DEAN, ADMISSIONS, RECORDS AND OUTREACH, SADDLEBACK COLLEGE

It is recommended that the Board of Trustees authorize the district to enter into a consultant contract with Professional Personnel Leasing, Inc. to provide a consultant (Mr. David Hafiz) commencing November 1, 1989 and concluding on or before January 31, 1990. Professional Personnel Leasing, Inc. shall be paid a fee at a rate comparable to the daily cost of salary and benefits of the incumbent, Dean of Admissions, Records and Outreach, Saddleback College.

GIFTS TO THE DISTRICT

31. GIFTS TO THE DISTRICT

ACTION

It is recommended that the gifts listed be accepted by the Board of Trustees on behalf of Saddleback College and Irvine Valley College.

CORRESPONDENCE

32. CORRESPONDENCE

INFORMATION

CLOSED SESSION - IF REQUIRED

ADJOURNMENT

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