

SADDLEBACK COMMUNITY COLLEGE DISTRICT  
28000 MARGUERITE PARKWAY  
MISSION VIEJO, CALIFORNIA 92692

MEETING OF THE BOARD OF TRUSTEES  
7:30 P.M., OCTOBER 19, 1992  
LIBRARY 105  
SADDLEBACK COLLEGE

AGENDA

CLOSED SESSION - 7:00 P.M.

PLEDGE OF ALLEGIANCE

Led by Trustee Gellatly

INVOCATION

Led by Trustee Swanson

APPROVAL OF AGENDA

ACTION

MINUTES OF PREVIOUS MEETING

ACTION

Regular Meeting of October 5, 1992

ACTIONS TAKEN IN CLOSED SESSION

PRESENTATIONS AND INTRODUCTION OF GUESTS

PRIORITY

CONSENT CALENDAR

1. CONSENT CALENDAR

ACTION

Designated items will be recommended for action as indicated.

## GENERAL

2. SADDLEBACK COLLEGE: GRANT APPLICATION ACTION

It is recommended that the board approve the proposal for the grant, "Articulation and Transfer of Alcohol and Drug Studies Programs in Community Colleges to Four-Year State Universities," Chancellor's Office, California Community Colleges.

3. IRVINE VALLEY COLLEGE: GRANT ACCEPTANCE ACTION

It is recommended that the board accept the award of funds to Irvine Valley College in the amount of \$52,042 from the California Department of Education/Child Development Division, Agreement Number CD-1644, and that the District Vice Chancellor of Fiscal Services and Operations be the authorized signatory for accepting these funds.

## INSTRUCTION AND STUDENT SERVICES

4. SADDLEBACK COLLEGE: REGIONAL HEALTH OCCUPATION RESOURCE CENTER GRANT PROJECT ACTION

It is recommended that the board approve the following:

- a. WORKSHOPS AND GUEST SPEAKER HONORARIA

workshops as required by the grant on October 30, November 7, and December 18, with presenters and associated expenses as listed in exhibit.

- b. CONSULTANT AGREEMENTS

addition of four consultants to serve as proctors, center assistants, and resident actors for an amount not to exceed \$700, and extension of existing consultant agreements to February 28, 1993, as shown.

5. IRVINE VALLEY COLLEGE: 1992/1993 CURRICULUM REVISION ACTION

It is recommended that the board approve the curriculum revision for implementation as listed.

6. IRVINE VALLEY COLLEGE: PRESENTERS ACTION

It is recommended that the board approve presenters for:

- a. STAFF DEVELOPMENT - LEADERSHIP INSTITUTE  
FOR BUSINESS EDUCATORS PROJECT  
CONFERENCES

presenters and amounts as listed for conferences on  
October 25-28, and October 29-30 and November 2-3.

- b. LOCAL AREA NETWORKING WORKSHOPS

Mr. James Rotundo for thirteen sessions of training in  
Local Area Networking (LAN) in the amount of \$500  
each.

7. IRVINE VALLEY COLLEGE: DSP&S REGION VIII MEETING ACTION

It is recommended that the board approve the expenditures  
for refreshments in an amount not to exceed \$100 for the  
Disabled Students Programs and Services (DSP&S) Region  
VIII Meeting on October 30.

8. IRVINE VALLEY COLLEGE: EDUCATIONAL SERVICES AGREEMENT EXTENSION ACTION

It is recommended that the board approve the extension of  
the Educational Services Agreement until December 31, 1992,  
with Baxter Healthcare Corporation for Irvine Valley College  
to complete instruction in blueprint reading, and geometric  
dimensioning and tolerancing for the firm's employees.

9. CERTIFICATES OF ACHIEVEMENT ACTION

It is recommended that the board approve certificates of  
achievement for students listed by:

- a. SADDLEBACK COLLEGE  
b. IRVINE VALLEY COLLEGE

FACILITIES

10. IRVINE VALLEY COLLEGE: GRANT OF EASEMENT TO SOUTHERN CALIFORNIA EDISON ACTION

It is recommended that the board adopt Resolution 92-57 to grant an easement to Southern California Edison to install and maintain electrical service to the Life Fitness Center at Irvine Valley College.

11. IRVINE VALLEY COLLEGE: NOTICE OF COMPLETION, P.E. OUTDOOR FACILITIES (PLAYING FIELDS) ACTION

It is recommended that the board approve final acceptance of the general construction of the P.E. Outdoor Facilities (playing fields) and authorize the filing of the Notice of Completion with the County of Orange, and further authorize the release of the retention 35 days after the date of filing.

12. IRVINE VALLEY COLLEGE: P.E. FACILITIES, PHASE II, HART GYMNASIUM ACTION

It is recommended that the board approve the following:

- a. AWARD OF CONSTRUCTION CONTRACT

award of Bid 170 and delegate the Vice chancellor for Fiscal Services and Operations the authority to officially execute the contract with NEKO Corporation in the amount of \$3,326,000, conditional upon approval of release of funding by the California Community Colleges Chancellor's Office.

- b. HIRE ARCHITECT

hire Parkin Architects to provide architectural services during the construction phase in the amount of \$50,860.80, contingent upon the award of the contract for construction, and to delegate the Vice Chancellor of Fiscal Services and Operations the authority to officially execute the contract.

c. INSPECTION SERVICES CONTRACT

assign Mr. Bruce Gaffney as inspector-of-record services for the construction at a total cost of \$79,000, contingent upon the award of the contract for construction.

d. MATERIALS TESTING AND INSPECTION SERVICES

contract with Wyman Testing Laboratories in accordance with the proposal dated September 14, 1992, in the amount of \$36,158 for field and laboratory materials testing and inspections for the construction, contingent upon award of the contract for construction.

e. SOILS TESTING AND INSPECTION AGREEMENT

contract with PSI, Professional Service Industries, Inc., in accordance with the proposal dated March 2, 1992, for soils testing and inspection services for the construction, contingent upon the award of the contract for construction.

BUSINESS/FISCAL

13. AWARD OF BIDS

ACTION

It is recommended that the board approve the following:

a. SADDLEBACK COLLEGE/IRVINE VALLEY COLLEGE:  
PAVEMENT REHABILITATION

Bid 148 to IPS Services for the amount of \$158,667.50.

b. IRVINE VALLEY COLLEGE: HIGH SPEED  
DUPLICATOR WITH TRADE-IN

Bid 171 to Xerox Corporation for \$108,231, with a maintenance cost of approximately \$529 based on copy usage.

14. BUDGET AMENDMENTS

ACTION

It is recommended that the board adopt the following resolutions to amend the 1992/1993 General Fund Restricted Budget:

- a. RESOLUTION 92-54, IRVINE VALLEY COLLEGE - TECH-PREP EDUCATIONAL PROGRAMS

to amend the budget by \$30,000.

- b. RESOLUTION 92-55, IRVINE VALLEY COLLEGE - CAFE CURRICULUM DEVELOPMENT

to amend the budget by \$30,000.

- c. RESOLUTION 92-56, IRVINE VALLEY COLLEGE - ENVIRONMENTAL HAZARDOUS MATERIALS TECHNOLOGY PROGRAM

to amend the budget by \$11,000.

- d. RESOLUTION 92-58, SADDLEBACK COLLEGE - NURSING INSTRUCTORS IN-SERVICE TRAINING

to amend the budget by \$52,057.

15. TRANSFER OF BUDGET APPROPRIATIONS

ACTION

It is recommended that the board approve/ratify transfers of appropriations as delineated.

16. PURCHASE ORDERS

ACTION

It is recommended that the board approve purchase orders 35629 through 36088 totaling \$1,43,452.08.

17. PAYMENT OF BILLS

ACTION

It is recommended that the board approve checks 31855 through 32247 totaling \$1,027,006.74; credit card purchases totaling \$1,083.63; Saddleback College Community Education checks 3133 through 3173 totaling \$8,555.98; and Irvine Valley College Community Education checks 3611 through 3648.

18. CLAIM AGAINST THE DISTRICT: SARENA KAHN ACTION

It is recommended that the board reject the claim of Sarena Kahn dated September 22, 1992, and notify claimant of this action.

19. CFIER INTEREST-BASED BARGAINING TRAINING ACTION

It is recommended that the board approve the CFIER Interest-Based Bargaining Training on November 4, 5, and 6, 1992, at the Holiday Inn, Laguna Hills, as shown.

20. TRUSTEE REQUEST TO ATTEND CONFERENCES AND MEETINGS ACTION

It is recommended that the board approve the requests for travel and/or mileage as shown.

#### CONSULTATION ON STATEWIDE ISSUES

#### SPECIAL REPORTS

21. REPORTS INFORMATION

- a. Public Comments Concerning Items Not on Agenda
- b. Board Members' Reports
- c. Saddleback College President's Report
- d. Irvine Valley College President's Report
- e. Academic Senate's Reports
  - 1. Saddleback College Academic Senate
  - 2. Irvine Valley College Academic Senate
- f. California School Employees Association Report
- g. Faculty Association Report

- h. Classified Senate/Councils' Report
  - 1. Saddleback College Classified Senate
  - 2. Irvine Valley College Classified Council
  - 3. District Classified Council
- i. Chancellor's Report

PERSONNEL

22. EMPLOYMENT AND STATUS CHANGE ACTION

a. ACADEMIC PERSONNEL

It is recommended that the submitted academic personnel actions be approved.

b. CLASSIFIED PERSONNEL

It is recommended that the submitted classified personnel actions be approved.

GIFTS TO THE DISTRICT

23. GIFTS ACTION

It is recommended that the board accept the following gifts: new ceramic molds and kiln thermostat to be used by the Emeritus Institute students, donated by Mr. Micky Kisling, Owner, Capistrano Property Self Storage, to Saddleback College; computer modem, Universal Data Systems, Model 201BC/AS to be held and used in the future if the Math Science, Engineering Division decides to connect with an external computer network, donated by Mitch Haeri to Saddleback College; ninety to one hundred 3M floppy disks to be used in the course of instruction for many different Math, Science, Engineering Division classes, donated by Dr. Anthony Huntley to Saddleback College; composite catalog of oil field equipment and services, 395h revision in 2 volumes, to be used by Math, Science, Engineering students for a better appreciation for the kind of work involved with this industry, donated by Darrell Gallear to Saddleback College; various items of apparel and furniture listed in attachment to



be used by productions and acting classes, donated by Elizabeth G. Rolapp to Saddleback College; and computer equipment and vector photo-plotter for circuit board design layouts to be used Cad/Cam classes, donated by Albert G. Murrietta, dba Murietta Design Circuits, to Irvine Valley College.

CORRESPONDENCE

24. CORRESPONDENCE

INFORMATION

CLOSED SESSION - IF REQUIRED

ADJOURNMENT

dm