

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 MARGUERITE PARKWAY
MISSION VIEJO, CALIFORNIA 92692

MEETING OF THE BOARD OF TRUSTEES
7:30 P.M. OCTOBER 2, 1989
SADDLEBACK COLLEGE, LIBRARY 105

AGENDA

CLOSED SESSION - 7:00 P.M.

PLEDGE OF ALLEGIANCE

Led by Trustee Connolly

INVOCATION

Led by Trustee Gellatly

APPROVAL OF AGENDA

ACTION

MINUTES OF PREVIOUS MEETING

ACTION

Regular Meeting of September 18, 1989

ACTIONS TAKEN IN CLOSED SESSION

ACTION

PRESENTATIONS AND INTRODUCTION OF GUESTS

PRIORITY

1. IRVINE VALLEY COLLEGE: ASSOCIATED STUDENTS
OF IRVINE VALLEY COLLEGE, 1989-1990 BUDGET

ACTION

It is recommended that the Board of Trustees ratify the 1989-1990 budget of the Associated Students of Irvine Valley College.

2. SADDLEBACK COLLEGE: ASSOCIATED STUDENT
GOVERNMENT BUDGET, 1989-1990

ACTION

It is recommended that the Board of Trustees ratify the 1989-1990 budget for the Associated Student Government of Saddleback College.

10/02/89

Page 1

CONSENT CALENDAR

3. CONSENT CALENDAR

ACTION

Designated items will be recommended for action as indicated.

GENERAL

4. SADDLEBACK COLLEGE: GRANT ACCEPTANCE

ACTION

It is recommended that the Board of Trustees accept the California Humanities Project Regional Center grant award of \$2,000, and authorize staff to proceed with plans for the Regional Humanities Center projects that can be accomplished with these funds. As a Regional Center, Saddleback College will act as the central clearing house for humanities scholars, programs, and information in South Orange County, focusing on increasing partnerships between high school, community college, and college/university humanities faculty.

INSTRUCTION AND STUDENT SERVICES

5. SADDLEBACK COLLEGE: EDUCATIONAL SERVICES AGREEMENT - PACIFICOM

ACTION

It is recommended that the Board of Trustees approve the educational services agreement with PACIFICOM whereby the college will provide vocational assessment services to their current employees and new hires, and adopt the resolution amending the budget in the amount of \$624.

6. SADDLEBACK COLLEGE: GEOLOGY FIELD STUDY - BAJA CALIFORNIA

ACTION

It is recommended that the Board of Trustees approve the Geology Field study to Baja, California proposed for the 1990 spring semester.

7. SADDLEBACK COLLEGE: CHANGE IN ORGANIZATIONAL TITLE ACTION

It is recommended that the Board of Trustees approve Saddleback College's proposed change in a division title, from Division of Physical Education, Health, Recreation, and Athletics to Division of Physical Education and Athletics.

8. STUDENT CERTIFICATES OF ACHIEVEMENTS: ACTION

It is recommended that the Board of Trustees approve granting of certificates to the listed students at:

a. SADDLEBACK COLLEGE

b. IRVINE VALLEY COLLEGE

9. IRVINE VALLEY COLLEGE: PROFESSIONAL DEVELOPMENT PROJECTS: EVENTS, FALL 1989 ACTION

It is recommended that the Board of Trustees approve the workshops and expenditures for presentors of the fall semester, 1989 events.

10. IRVINE VALLEY COLLEGE: SPRING FINAL EXAMINATION SCHEDULE ACTION

It is recommended that the Board of Trustees approve Irvine Valley College's proposal to approve the Final Examination Schedule on Thursday, May 17 and end on Thursday, May 24.

11. IRVINE VALLEY COLLEGE: P.E. DEPARTMENT - CONSULTING AGREEMENT ACTION

It is recommended that the Board of Trustees approve for payment the consulting agreement with Dr. Michael C. McNally and Dr. Richard J. Haskell for the reading (interpretation) of student stress 12 lead ECG's.

FACILITIES

12. CHANGE ORDERS:

ACTION

a. STUDENT SERVICES CENTER: SADDLEBACK COLLEGE

It is recommended that the Board of Trustees ratify Change Order No. 6 to amend the contract with Culp Construction Company for construction of the Student Services Center, Saddleback College, by increasing the contract amount to \$6,955,546.93 and extending the completion date to April 7, 1990.

b. REMODELING OF BUILDINGS D H & M: SADDLEBACK COLLEGE: CALIFORNIA STATE UNIVERSITY, FULLERTON/MISSION VIEJO CAMPUS

It is recommended that the Board of Trustees ratify Change Order No. 1 to amend the contracts for the remodeling of Buildings D, H and M, Saddleback College, for a budget decrease of -\$947.

13. NOTICES OF COMPLETION

ACTION

It is recommended that the Board of Trustees approve final acceptance of the Remodeling of Buildings D, H and M, Saddleback College, and authorize the filing of the Notice of Completion and further direct the release of retention bonds be made 35 days after date of filing.

14. HIRE ARCHITECT TO PREPARE CHANGE ORDER, HUB I STUDENT CENTER: IRVINE VALLEY COLLEGE

ACTION

It is recommended that the Board of Trustees authorize The Blurock Partnership to prepare Change Order No. 1, for the Hub I Student Center, Irvine Valley College, for a fee not to exceed \$5,600.

15. AWARD OF BID: REROOFING OF GYM/PHYSICAL EDUCATION COMPLEX: SADDLEBACK COLLEGE ACTION

It is recommended that the Board of Trustees approve award of Bid No. 819, for reroofing of the Gym/Physical Education Complex at Saddleback College, to Strickler Roofing, Inc. in the amount of \$197,491 with the District's share in the amount of \$98,745.50.

16. 1990-1991 DEFERRED MAINTENANCE PROJECTS ACTION

It is recommended that the Board of Trustees approve the 1990-1991 Project Planning Submittal for submission to the Office of the State Chancellor, California Community Colleges, as part of the 1990-1991 Saddleback Community College District's Deferred Maintenance Plan.

17. PARKING PROGRAM STATUS REPORT INFORMATION

The Parking Program Report includes all revised financial information as of September 21, 1989, following the period of fee collections from July 1, 1989 to September 15, 1989, inclusive. The colleges have been requested to prepare budget adjustments to reflect differences with the 1989-1990 adopted budget with revised projections arising from the latest fee collection report. These budget adjustments will be presented to the board for action upon receipt of the college determinations.

BUSINESS/FISCAL

18. RATIFICATION OF AGREEMENT: ARBITRAGE AND REBATE CALCULATION ACTION

It is recommended that the Board of Trustees ratify the agreement with Jones, Hall, Hill & White to perform the district's computation for rebate of excess investment earnings for bond years 1989-1990 to 1993-1994, inclusive.

19. CONTRACT: ACTUARIAL STUDY: DISTRICT'S SELF-INSURED PROGRAMS ACTION

It is recommended that the Board of Trustees authorize the agreement with The Wyatt Company to perform an actuarial study on the district's workers' compensation and property/liability programs at a cost not to exceed \$10,500.

20. AWARD OF FINANCING LEASE/PURCHASES ACTION

It is recommended that the Board of Trustees approve the additional financing on an as-needed basis to Security Pacific National Bank of San Francisco, not to exceed \$500,000.

21. BUDGET AMENDMENTS: ACTION

It is recommended that the Board of Trustees adopt resolutions to amend the 1989-1990 budget by the amounts displayed, and to direct that these funds be appropriated to the accounts and in the amounts displayed:

a. 1989-1990 DEFERRED MAINTENANCE PROJECT 3-19: REPLACE WATER LINES - FINE ARTS BUILDING: SADDLEBACK COLLEGE

by \$39,500

b. MATRICULATION: SADDLEBACK COLLEGE AND IRVINE VALLEY COLLEGE

by \$21,631

c. HEALTH SERVICES FEES: IRVINE VALLEY COLLEGE

by \$15,049

d. FINANCIAL AID ADMINISTRATIVE ALLOWANCE: SADDLEBACK COLLEGE

by \$2,570.

22. TRANSFERS OF APPROPRIATIONS ACTION

It is recommended that the Board of Trustees approve/ratify transfers of appropriations.

23. PAYMENT OF BILLS ACTION
It is recommended that the Board of Trustees approve warrants 144263 through 144634 totaling \$903,010.12 and credit card purchases totaling \$2,162.81.
24. PURCHASE ORDERS ACTION
It is recommended that the Board of Trustees approve purchase orders 011110 through 011400 totaling \$486,948.28.
25. CONSULTANT CONTRACT: KARL KERR, R.P.T., KEENAN AND ASSOCIATES ACTION
It is recommended that the Board of Trustees authorize a contract with Karl Kerr, R.P.T. of Keenan and Associates, to conduct a Back Injury Prevention Program on November 1, 1989 at a fee of \$800.
26. PAYMENT TO TRUSTEE ABSENT FROM BOARD MEETING DUE TO ILLNESS ACTION
It is recommended that the Board of Trustees adopt the resolution authorizing payment to Trustee Shirley Gellatly absent from the September 18, 1989 Board of Trustees' meeting due to illness.
27. CONSULTING AGREEMENT: COMPUTER ANALYSIS SERVICES FOR MANAGEMENT INFORMATION SYSTEMS (MIS): C & S SERVICES ACTION
It is recommended that the Board of Trustees approve a consulting agreement with C & S Services for computer analysis services to assist in MIS implementation covering the period October 3, 1989 to June 30, 1990 at a total cost not to exceed \$28,000.

28. REVISION TO CONSULTING AGREEMENTS: IN-SERVICE ACTION

It is recommended that the Board of Trustees approve a revision to the recommendation for the consulting contracts with: Ron Heitzinger, Karen Sue Grosz, Mirian Rosenthal and Peter Landsberger for services rendered on August 21, 1989, at a cost of \$300 per person plus expenses.

SPECIAL REPORTS

INFORMATION

29. REPORTS

- a. Public Comments Concerning Items Not on Agenda
- b. Board Members' Reports
- c. Saddleback College President's Report
- d. Irvine Valley College President's Report
- e. Academic Senate's Reports
 - 1. Saddleback College Academic Senate
 - 2. Irvine Valley College Academic Senate
- f. California School Employees Association Reports
- g. Faculty Association Report
- h. Classified Senate/Council Report
 - 1. Saddleback College Classified Senate
 - 2. Irvine Valley College Classified Council
- i. Chancellor's Report

PERSONNEL

30. EMPLOYMENT AND STATUS CHANGE

ACTION

a. CERTIFICATED PERSONNEL

It is recommended that the submitted certificated personnel actions be approved.

b. CLASSIFIED PERSONNEL

It is recommended that the submitted classified personnel actions be approved.

GIFTS TO THE DISTRICT

31. GIFTS TO THE DISTRICT

ACTION

It is recommended that the gifts listed be accepted by the Board of Trustees on behalf of Saddleback College and Irvine Valley College.

CORRESPONDENCE

32. CORRESPONDENCE

INFORMATION

CLOSED SESSION - IF REQUIRED

ADJOURNMENT

AGE10-02