

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 MARGUERITE PARKWAY
MISSION VIEJO, CALIFORNIA 92692

MEETING OF THE BOARD OF TRUSTEES
7:30 P.M. SEPTEMBER 24, 1990
SADDLEBACK COLLEGE
LIBRARY 105

AGENDA

CLOSED SESSION - 7:00 P.M.

PLEDGE OF ALLEGIANCE

Led by Trustee Swanson

INVOCATION

Led by Trustee Walther

APPROVAL OF AGENDA

ACTION

MINUTES OF PREVIOUS MEETING

ACTION

Regular Meeting of September 10, 1990

ACTIONS TAKEN IN CLOSED SESSION

ACTION

PRESENTATIONS AND INTRODUCTION OF GUESTS

INFORMATION

1. IRVINE VALLEY COLLEGE: HERITAGE PARK
CHILD CARE CENTER ACCREDITATION

INFORMATION

Irvine Valley College has been notified that its Child Care Center is among the first child care programs in the United States to be accredited by the National Academy of Early Childhood Programs.

CONSENT CALENDAR

2. CONSENT CALENDAR

ACTION

Designated items will be recommended for action as indicated.

GENERAL

3. GRANT PROPOSAL: SADDLEBACK COLLEGE ACTION

It is recommended that the board approve the grant proposal Model Alcohol and Drug Education and Prevention Program under the Fund for the Improvement of Postsecondary Education (FIPSE). This proposal would allow Saddleback College to develop a model Alcohol and Drug Education and Prevention Program and to establish a similar program in twelve selected California community colleges.

4. IRVINE VALLEY COLLEGE: EDUCATIONAL PROGRAMS FOR AMNESTY ELIGIBLE STUDENTS ACTION

It is recommended that the board accept the award of funds from California State Department of Education in support of the Immigration Reform and Control Act (IRCA) and the State Legalization Impact Assistance Grants (SLIAG) to amend the 1990-1991 General Fund Restricted budget in the amount of \$51,770, and to direct that these funds be appropriated to the account and in the amounts displayed.

5. SADDLEBACK COLLEGE: REGIONAL PERFORMING ARTS COMPLEX CONSULTANT CONTRACTS FOR NEA PROPOSAL ACTION

It is recommended that the board approve the consultant contracts as presented in the agenda item exhibits for a total sum not to exceed \$3000 payable by the Saddleback College Foundation, and authorize Saddleback College to proceed with preparation of the National Endowment for the Arts design competition grant for future review and approval by the Board of Trustees.

6. FALL 1990 FIRST CENSUS ENROLLMENT REPORT INFORMATION

The report presents first census summary information indicating that the Saddleback Community College District student headcount enrollment is 30,230 students.

INSTRUCTION AND STUDENT SERVICES

7. SADDLEBACK COLLEGE: CURRICULUM CHANGES ACTION

It is recommended that the board approve the Saddleback College curriculum changes.

8. SADDLEBACK COLLEGE: FALL 1990 COMMUNITY EDUCATION PROGRAM ACTION

It is recommended that the board approve the Saddleback College Community Education program, presenters, and compensation.

9. SADDLEBACK COLLEGE: MUSIC HISTORY TOUR ACTION

It is recommended that the board approve the Study Abroad course, Music 127, and authorize administration to execute the Educational Tour/Field Study Travel Contractor Agreement with Mandrake Tours.

10. SADDLEBACK COLLEGE: EDUCATIONAL SERVICES AGREEMENT ACTION

It is recommended that the board approve an Educational Services Agreement with Worldline International Nurses, Inc. in an amount not to exceed \$97,567.

11. SADDLEBACK COLLEGE: SUMMER STOCK HONORARIA ACTION

It is recommended that the board approve honoraria for payment to the Saddleback Company Theatre artists and craftspersons.

12. STUDENT CERTIFICATES OF ACHIEVEMENT ACTION

It is recommended that the board approve the granting of certificates to the listed students for:

- a. SADDLEBACK COLLEGE
- b. IRVINE VALLEY COLLEGE

13. IRVINE VALLEY COLLEGE: CONSULTING AGREEMENT ACTION
EARLY ALERT: A RESEARCH PILOT PROJECT

It is recommended that the board approve the hiring of Scott Thorne Consulting at a cost of \$8000 to develop an Early Alert Retention Management software system to provide support in helping students attain their education goals through early intervention in problems such as course withdrawal and student non-retention, and to involve faculty as referral sources and early alert advisors in accordance with the Consulting Agreement.

FACILITIES

14. CONTINUATION AND ADJUSTMENT TO ACTION
CONSTRUCTION INSPECTION SERVICES CONTRACT:
TECHNOLOGY/APPLIED SCIENCE BUILDING:
SADDLEBACK COLLEGE

It is recommended that the board approve the contract with John P. Brown as an independent contractor to perform inspector-of-record services for construction of the Technology and Applied Science Building and other projects at Saddleback College for a total amount not to exceed \$25,000, and authorize an increase of Mr. Brown's base rate from \$26.50 per hour to \$28 per hour as shown in the consulting agreement.

15. ADJUSTMENT TO CONSTRUCTION INSPECTION ACTION
SERVICES CONTRACT: HUB I SERVICES CENTER:
IRVINE VALLEY COLLEGE

It is recommended that the board approve an increase in base rate of pay from \$26.50 per hour to \$28 for Kenneth E. Mosholder to perform inspector-of-record services as shown in the consulting agreement.

16. CHANGE ORDERS: ACTION
a. NO. 1: HUB I STUDENT SERVICES CENTER:
IRVINE VALLEY COLLEGE

It is recommended that the board ratify Change Order No. 1 to amend the contract with Culp Construction Company by increasing the contract amount \$6,739 to \$5,709,739, and no extension of contract completion date.

b. NO. 1: PARKING LOT 13: SADDLEBACK COLLEGE

It is recommended that the board ratify Change Order No. 1 to amend the contract with Southern California Builders by increasing the contract amount \$20,667 to \$266,667, extend the contract completion date 74 days to December 15, 1990, and increase funding the project contingency account by \$10,000.

17. HIRE ENGINEER: LEGAL DESCRIPTION: P.E. OUTDOOR FACILITIES AND P.E. SHOWER/LOCKER ROOM BUILDING: IRVINE VALLEY COLLEGE ACTION

It is recommended that the board authorize JHH Consultants to prepare legal descriptions of project sites for the P.E. Outdoor Facilities and P.E. Shower/Locker Room Building at Irvine Valley College as required for site-lease agreements for a fee of \$1000.

18. CONSULTANT SERVICES AGREEMENT: WATERLINE AND VALVE LOCATIONS: SADDLEBACK COLLEGE ACTION

It is recommended that the board authorize an agreement with Burke Mechanical Engineering to provide professional services at an amount not to exceed \$2,5000.

19. ACCEPTANCE OF FEASIBILITY STUDY TO EVALUATE DECENTRALIZATION OF HOT WATER BOILERS: SADDLEBACK COLLEGE ACCEPTANCE FOR REVIEW AND STUDY

It is recommended that the board accept the Feasibility Study to Evaluate the Decentralization of the Hot Water Boilers at Saddleback College prepared by Moraes/Pham & Associates.

20. HIRE CONSULTANT: PREPARE CONSTRUCTION DOCUMENTS: DECENTRALIZATION OF HOT WATER BOILERS: SADDLEBACK COLLEGE ACTION

It is recommended that the board approve entering into a consultant agreement with Moraer/Pham & Associates to prepare construction documents and perform other professional services for decentralization of the hot water boilers at Saddleback College in accordance with its proposal at a fee not to exceed \$24,500.

21. NOTICES OF COMPLETION

ACTION

a. REPLACEMENT OF CHILLED WATER PIPING:
FINE ARTS COMPLEX: SADDLEBACK COLLEGE

It is recommended that the board accept the project to replace chilled water piping at the Fine Arts Complex, Saddleback College, as complete and further authorize the filing of a Notice of Completion.

b. SEAL COATING/RESTRIPING: PARKING LOTS:
SADDLEBACK AND IRVINE VALLEY COLLEGES

It is recommended that the board accept the project to seal coat and restripe the parking lots at Saddleback and Irvine Valley colleges as complete and further authorize the filing of a Notice of Completion.

BUSINESS/FISCAL

22. AWARD OF BID: STORES SUPPLIES: SADDLEBACK
COMMUNITY COLLEGE DISTRICT

ACTION

It is recommended that the board award Bid No. 116 to the seven vendors who provided the lowest bid as displayed in Exhibit B of the agenda item. All procurements in excess of \$21,000 will be presented to the Board of Trustees for approval prior to execution.

23. BUDGET AMENDMENT: FOUNDATION DONATION:
SADDLEBACK COLLEGE

ACTION

It is recommended that the board adopt Resolution 90-63 to amend the 1990-1991 Unrestricted General Fund Budget in the amount of \$15,000 as displayed in Exhibit A of the agenda item, and to direct that these funds be appropriated to the accounts and in the amounts displayed in Exhibit B of the agenda item.

24. TRANSFER OF APPROPRIATIONS

ACTION

It is recommended that the board approve/ratify transfers of appropriations.

25. PURCHASE ORDERS ACTION

It is recommended that the board approve purchase orders 18519 through 18868 totaling \$628,459.

26. PAYMENT OF BILLS ACTION

It is recommended that the board approve warrants 4161 through 4537 totaling \$1,037,821 and credit card purchases paid through the revolving fund totaling \$5,512.

27. CONSULTING AGREEMENT: COMPUTER ANALYSIS SERVICES FOR MANAGEMENT INFORMATION SYSTEMS (MIS): C & S SERVICES - SECOND YEAR ACTION

It is recommended that the board approve a consulting agreement with C & S services for computer analysis services to assist in MIS implementation covering the period September 25, 1990 to June 30, 1991 at a total cost not to exceed \$8,000.

28. GENERAL SYSTEMS: MIS CONSULTING AGREEMENT ACTION

It is recommended that the board approve a consulting agreement with General Systems to provide specialized technical assistance in implementation of the district's Management Information System covering the period September 25, 1990 through June 30, 1991 at a cost not to exceed \$10,000. Funds for this work will be allocated from within the Information Systems and Services budget.

29. TRUSTEE REQUEST TO ATTEND CONFERENCES AND MEETINGS ACTION

It is recommended that the board approve the requests for travel and/or mileage.

SPECIAL REPORTS

INFORMATION

30. REPORTS

- a. Public Comments Concerning Items Not on Agenda
- b. Board Members' Reports
- c. Saddleback College President's Report
- d. Irvine Valley College President's Report
- e. Academic Senate's Reports
 - 1. Saddleback College Academic Senate
 - 2. Irvine Valley College Academic Senate
- f. California School Employees Association Report
- g. Faculty Association Report
- h. Classified Senate/Council Report
 - 1. Saddleback College Classified Senate
 - 2. Irvine Valley College Classified Council
- i. Chancellor's Report

PERSONNEL

31. EMPLOYMENT AND STATUS CHANGE

ACTION

a. CERTIFICATED PERSONNEL

It is recommended that the submitted certificated personnel actions be approved.

b. CLASSIFIED PERSONNEL

It is recommended that the submitted classified personnel actions be approved.

c. IRVINE VALLEY COLLEGE: INDEPENDENT CONTRACTOR AGREEMENT

It is recommended that the board approve the Independent Contractor/Consultant Agreement with Gary Jarvis, Athletic Training Certified, for providing training services to Irvine Valley college student-athletes in the Soccer and Women's Softball Athletic Programs during the 1990-1991 academic year.

GIFTS TO THE DISTRICT

32. GIFTS

ACTION

It is recommended that the board accept the following gifts: Numerous articles relating to geologic topics to be used in the Geology Department, Saddleback College, donated by Alex and Russ Filer; \$15,000 to be utilized in the Radio/TV New Equipment account donated by the Saddleback College Foundation.

CORRESPONDENCE

33. CORRESPONDENCE

INFORMATION

CLOSED SESSION - IF REQUIRED

ADJOURNMENT

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