

SADDLEBACK COMMUNITY COLLEGE DISTRICT  
28000 MARGUERITE PARKWAY  
MISSION VIEJO, CALIFORNIA 92692

MEETING OF THE BOARD OF TRUSTEES  
6:30 P.M. SEPTEMBER 14, 1987  
SADDLEBACK COLLEGE, LIBRARY ROOM L105

AGENDA

CLOSED SESSION - 6:00 P.M.

PLEDGE OF ALLEGIANCE

Led by President Moore

INVOCATION

Led by Trustee Milchiker

APPROVAL OF AGENDA

ACTION

MINUTES OF PREVIOUS MEETING

ACTION

Regular Meeting of August 24, 1987

ACTIONS TAKEN IN CLOSED SESSION

PRESENTATIONS AND INTRODUCTION OF GUESTS

CONSENT CALENDAR

1. Designated items will be recommended for action as indicated.

ACTION

GENERAL

2. FOUNDATION REORGANIZATION AND FUNDING REQUEST

ACTION

It is recommended that the board of trustees approve the full implementation of the two college Foundation reorganization and to implement a permanent fund-raising structure.

3. SADDLEBACK COLLEGE: TELECOMMUNICATIONS PROJECT REPORT INFORMATION

It is recommended that the board of trustees accept the final report and evaluation of the "Statewide Community College Instructional and Administrative Telecommunications Network" project.

INSTRUCTION AND STUDENT SERVICES

4. PERFORMING ARTS EVENTS, FALL 1987 ACTION

It is recommended that the board of trustees authorize the expenditures for non-district personnel and expenditures for those events which are not a part of an approved class for Irvine Valley College Performing Arts Events, Fall 1987.

5. SADDLEBACK COLLEGE: GUEST ARTIST CONTRACT ACTION

It is recommended that the board of trustees ratify the contract for the musical group, The Klezmorim, to perform at Saddleback College.

6. SADDLEBACK COLLEGE: CONSULTANT AGREEMENT - COMPUTER SYSTEMS AND SERVICES ACTION

It is recommended that the board of trustees approve a consultant agreement with Priscilla Adams of Computer Systems and Services International to update the PRO/Search system in the Career Placement Center.

7. SADDLEBACK COLLEGE: ORANGE COUNTY DEPARTMENT OF EDUCATION MEDIA SERVICES CONTRACT ACTION

It is recommended that the board of trustees approve the 1987-88 Audio-Visual Services contract with the Orange County Department of Education Media Services Unit for materials and services.

FACILITIES

8. CHANGE ORDER: BUILDING A, IRVINE VALLEY COLLEGE ACTION
- It is recommended that the board of trustees ratify Change Order No. 4 to amend the contract with Nielsen Construction Company for the construction of the Physical Science Building A, Irvine Valley College, by increasing the contract amount to \$4,189,532 and extending the time of completion by three (3) calendar days to September 26, 1987.
9. AWARD OF BID FOR MAINTENANCE OF TELEPHONE SYSTEM ACTION
- It is recommended that the board of trustees award the on-going maintenance of the telephone systems for Irvine Valley College and Saddleback College/District Offices to Centel Communication Systems through June 30, 1988.
10. AGREEMENT TO PARTICIPATE IN 1987-88 DEFERRED MAINTENANCE PROGRAM ACTION
- It is recommended that the board of trustees authorize the agreement with the Board of Governors of the California Community Colleges to participate in the 1987-88 State Deferred Maintenance Program to proceed with the five submitted projects.
11. DISTRICT MIS FACILITY LEASE ACTION
- It is recommended that the board of trustees authorize the Vice Chancellor to seek bids and enter into a lease agreement for a modular facility to consolidate MIS personnel.
12. NOTICE OF INTENTION TO CONVEY EASEMENT - IRVINE VALLEY COLLEGE ACTION
- It is recommended that the board of trustees adopt a Resolution of Intention for conveyance to the Southern California Edison Company for a permanent right-of-way and easement in order to install and maintain electrical service to the Physical Science Building A, Cluster II at Irvine Valley College.

13. ADOPTION OF NEGATIVE DECLARATION: ACTION

a. IRVINE VALLEY COLLEGE, HUB I STUDENT CENTER

It is recommended that the board of trustees declare Hub I Student Center, Irvine Valley College, to have no significant affect upon the environment and adopt the resolution approving a Negative Declaration and filing Notice of Determination.

b. SADDLEBACK COLLEGE, STUDENT SERVICES CENTER

It is recommended that the board of trustees declare the Student Services Center, Saddleback College, to have no significant affect upon the environment and adopt the resolution approving a Negative Declaration and filing Notice of Determination.

BUSINESS/FISCAL

14. RESOLUTION: REVOLVING CASH FUND ACTION

It is recommended that the board of trustees adopt a resolution appointing Neil Yoneji, Vice Chancellor for Fiscal Services and Operations, as custodian of the revolving cash fund and authorize the signature of same on all claims for the replenishment of this fund.

15. CAPITAL PROJECTS FUND APPORTIONMENT OF INTEREST INCOME ACTION

It is recommended that the board of trustees adopt a resolution authorizing the Orange County Treasurer to apportion interest earned on cash balances in the Capital Outlay Fund to the credit of that fund.

16. INDEPENDENT CONTRACTOR AGREEMENTS HOLD HARMLESS, 1987-88 FISCAL YEAR ACTION

It is recommended that the board of trustees adopt a resolution to indemnify and hold harmless the Orange County Board of Education and the Orange County Superintendent of Schools from any claims arising from any determination that an employment relationship exists for any contract the district enters into with any independent contractor during the 1987-88 fiscal year.

17. APPOINTMENT OF CHANCELLOR'S DESIGNEES AUTHORIZED TO APPROVE TRAVEL ACTION

It is recommended that the board of trustees authorize the listed individuals to approve travel and conference requests when appropriate.

18. ACCEPTANCE OF GRANT FUNDS - SADDLEBACK COLLEGE ACTION

It is recommended that the board of trustees accept the Alcohol and Drug Education, and Prevention Program grant award, a two-year program which will include the development and implementation of an Alcohol and Drug Education, and Prevention curriculum and program within a community college.

19. LIBRARY PURCHASE AMENDMENT FOR IRVINE VALLEY COLLEGE ACTION

It is recommended that the board of trustees amend a purchase agreement with Midwest Library Services authorized on July 17, 1987 by increasing the amount of books and related library supplies to be purchased on behalf of Irvine Valley College from \$23,000 to \$30,000.

20. AMENDMENT TO PURCHASE ORDER ACTION

It is recommended that the board of trustees amend Purchase Order No. 96322 authorized on June 22, 1987 to include the determination as required by the Orange County Superintendent of Schools that said transaction is a sole source procurement.

21. COMPUTER EQUIPMENT - BID #774 ACTION

It is recommended that the board of trustees approve the award of Bid #774 for computer equipment to the listed vendors for the Computer Science Department at Saddleback College.

22. RECOMMENDATION: SALE OF SURPLUS PROPERTY ACTION

It is recommended that the board of trustees declare the watercraft called the "Sea Mentor" as surplus and authorize its sale to the highest responsible bidder.

23. RETIREMENT CONSULTANT CONTRACT AGREEMENT: JOHN MCKINLEY ACTION
- It is recommended that the board of trustees approve the consulting agreement with John McKinley to provide employees with Public Employee Retirement System and State Teachers Retirement System information.
24. CONSULTANT AGREEMENT: WORKSHOP ON PRINCIPLES AND BUDGETING FOR COMMUNITY COLLEGES ACTION
- It is recommended that the board of trustees approve a consulting agreement with Richard Goff for services in conjunction with the workshop on principles and budgeting for community colleges.
25. APPOINTMENT TO ORANGE COUNTY MARINE INSTITUTE BOARD ACTION
- It is recommended that the board of trustees appoint the chancellor or designee as the Saddleback Community College District representative on the Orange County Marine Institute (OCMI) Board of Directors.
26. TRUSTEE REQUEST TO ATTEND CONFERENCES AND MEETINGS ACTION
- It is recommended that the board of trustees approve the requests for travel and/or mileage of trustees.
27. PURCHASE ORDERS ACTION
- It is recommended that the board of trustees approve the purchase orders numbered 97571 through 97878 totaling \$3,378,742.72.
28. WARRANTS ACTION
- It is recommended that the board of trustees approve for payment warrants 125780 through 126192 totaling \$885,148.15 and credit card purchases totaling \$2,114.79.

SPECIAL REPORTS

29. REPORTS

- a. Public Comments Concerning Items Not on Agenda
- b. Board Members' Reports
- c. Saddleback College President's Report
- d. Irvine Valley College President's Report
- e. Academic Senate Report (Intercollege Senate President)
  - 1. Saddleback College Academic Senate
  - 2. Irvine Valley College Academic Senate
- f. California School Employees Association Report
- g. Faculty Association Report
- h. Chancellor's Report

PERSONNEL

30. EMPLOYMENT AND STATUS CHANGE

ACTION

- a. It is recommended that the submitted certificated personnel actions be approved.
- b. It is recommended that the submitted classified personnel actions be approved.

CORRESPONDENCE

31. Correspondence

INFORMATION

CLOSED SESSION - IF REQUIRED

ADJOURNMENT

bw3.14