

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 MARGUERITE PARKWAY
MISSION VIEJO, CALIFORNIA 92692

MEETING OF THE BOARD OF TRUSTEES
7:00 P.M. AUGUST 22, 1988
SADDLEBACK COLLEGE, LIBRARY 105

AGENDA

CLOSED SESSION - 6:30 P.M.

PLEDGE OF ALLEGIANCE

Led by Trustee Moore

INVOCATION

Led by Trustee Hueter

APPROVAL OF AGENDA

MINUTES OF PREVIOUS MEETING

Regular Meeting of July 25, 1988

ACTIONS TAKEN IN CLOSED SESSION

PRESENTATIONS AND INTRODUCTION OF GUESTS

ADJOURN TO PUBLIC HEARING

PUBLIC HEARING

1. RECOMMENDED 1988-89 FINAL BUDGET

PUBLIC
HEARING

It is recommended that the board of trustees conduct a public hearing on the recommended 1988-89 Final Budget pursuant to Education Code Section 85003.

RECONVENE TO REGULAR MEETING

PRIORITY

2. ADOPTION OF 1988-89 FINAL BUDGET

ACTION

It is recommended that the board of trustees adopt the proposed 1988-89 Final Budget.

CONSENT CALENDAR

3. CONSENT CALENDAR ACTION
- Designated items will be recommended for action as indicated.

GENERAL

4. BOARD POLICY REVISIONS: SECTION 5000, STUDENTS ACTION
- It is recommended that the board of trustees approve the revisions to the Board Policy Manual, Section 5000 (Students).

5. ACCEPTANCE OF AWARD AND BUDGET AMENDMENT: SADDLEBACK COLLEGE ACTION
- It is recommended that board of trustees accept the award of funds from the National Endowment for the Arts and the California Arts Council in support of the Dance Touring Initiative Program.

6. IRVINE VALLEY COLLEGE: ACCEPTANCE OF AWARD AND BUDGET AMENDMENTS: ACTION

a. COMPUTER NUMERICAL CONTROL

It is recommended that the board of trustees accept the award of funds from the California Community College Chancellor's Office in support of the Computer Numerical Control/Computer-Aided Manufacturing program.

b. AMNESTY I

It is recommended that the board of trustees accept reimbursement funding for the State Legalization Impact Assistance Grant for fiscal year 1987-88.

c. AMNESTY II

It is recommended that the board of trustees accept reimbursement funding for the State Legalization Impact Assistance Grant for fiscal year 1988-89.

7. REVISIONS TO OCMI AGREEMENT ACTION

It is recommended that the board of trustees approve amendments to the OCMI bylaws requesting two changes: an annual report to the Board of Supervisors, and a name change to Marine Institute in Dana Point Harbor.

INSTRUCTION AND STUDENT SERVICES

8. IRVINE VALLEY COLLEGE: ACCEPTANCE OF EDUCATIONAL SERVICES AGREEMENT AND BUDGET AMENDMENT ACTION

It is recommended that the board of trustees approve the Educational Services Agreement with Shearson Lehman Brothers to perform these programs in support of the Executive Writing in Business Communication training program and to amend the 1988-89 General Fund Restricted budget in the amount of \$1,600.

9. IRVINE VALLEY COLLEGE: AMNESTY PROJECT CONSULTANT/BILINGUAL ACTION

It is recommended that the board of trustees authorize an independent contract with Marco Octavio Iniguez for facilitating the Amnesty Education program services provided to immigrants recently legalized under IRCA, for the period August 12, 1988 to June 23, 1989. Cost not to exceed \$25,000.

10. SADDLEBACK COLLEGE: COMMUNITY COLLEGE ROLE IN NURSING SHORTAGE ACTION

It is recommended that the board of trustees approve the resolution opposing RCT licensure and authorize college and district staff to inform appropriate agencies and legislators of concerns and alternatives.

11. SADDLEBACK COLLEGE: MEMBERSHIP IN SATELLITE NETWORK ACTION

It is recommended that the board of trustees approve Saddleback College's annual membership in the Community College Satellite Network for 1988-89 at the membership rate of \$2,000.

12. SADDLEBACK COLLEGE: STUDENT CERTIFICATES OF ACHIEVEMENT

ACTION

It is recommended that the board of trustees approve the granting of certificates to the students listed.

13. SADDLEBACK COLLEGE: HONORARIA

ACTION

a. GUEST SPEAKER

It is recommended that the board of trustees approve the honorarium for Mr. Mike McHargue of Foothill College as guest speaker during the faculty in-service program.

b. GUEST SPEAKERS

It is recommended that the board of trustees approve the honoraria for Dr. Tom Carey and Dr. Michele Marincovich as guest speakers for a faculty in-service and professional development program.

c. IN-SERVICE FACULTY LECTURES

It is recommended that the board of trustees approve the honoraria for faculty presenters, Howard Adams, Margaret Huang, Mike Merrifield, and Jim Thorpe.

d. SUMMER STOCK ARTISTS AND CRAFTSPERSONS

It is recommended that the board of trustees approve the honoraria for payment to the Saddleback Company Theatre Artists and Craftspersons as listed.

FACILITIES

14. CHANGE ORDER #3: COMPUTER SCIENCE BUILDING B: IRVINE VALLEY COLLEGE ACTION

It is recommended that the board of trustees ratify Change Order #3 to amend the contract with Weeger Brothers, Inc., for the construction of Computer Sciences Building B, Irvine Valley College, by increasing the contract by the amount of \$6,696.17 and extending the time of completion for a period of four calendar days.

15. NOTICE OF COMPLETION: DEMOLITION AND REMOVAL OF BUILDING CC-1 AND BOOKSTORE - SADDLEBACK COLLEGE ACTION

It is recommended that the board of trustees accept completion of the Demolition and Removal of Buildings CC-1 and Bookstore, Saddleback College and authorize filing of the Notice of Completion with the County of Orange, and release of security in the amount of \$24,000.

16. RELEASE OF BID: MORAN CONSTRUCTION COMPANY: STUDENT SERVICES CENTER: SADDLEBACK COLLEGE ACTION

It is recommended that the board of trustees approve a release of bid due to a substantial clerical error by Moran Construction Company.

17. AWARD OF BID: CONSTRUCTION CONTRACT: STUDENT SERVICES CENTER: SADDLEBACK COLLEGE ACTION

It is recommended that the board of trustees authorize the award of Bid #793, Construction of the Student Services Center, Saddleback College, to Culp Construction Company, for an amount not to exceed \$6,809,057.00.

18. INDEPENDENT CONTRACTOR AGREEMENT: CONSTRUCTION INSPECTOR: STUDENT SERVICES CENTER: SADDLEBACK COLLEGE ACTION

It is recommended that the board of trustees authorize a consulting agreement with John Vallee to perform inspector-of-record services for the construction of the Student Services Center, Saddleback College, at a total cost not to exceed \$50,000.00.

19. STUDENT SERVICES CENTER: MATERIALS TESTING AND INSPECTION SERVICES AGREEMENT: SADDLEBACK COLLEGE ACTION

It is recommended that the board of trustees approve a contract with Irvine Testing Laboratory, Inc., in an amount of \$33,566.00 for field and laboratory materials testing and inspections for the construction of the Student Services Center, Saddleback College.

20. STUDENT SERVICES CENTER: SADDLEBACK COLLEGE: SOILS TESTING AND INSPECTION SERVICES AGREEMENT ACTION

It is recommended that the board of trustees approve a contract with Soils International, Inc., in an amount not to exceed \$4,000.00 for soil testing and inspection in conjunction with the construction of the Student Services Center, Saddleback College.

BUSINESS/FISCAL

21. MEMBERSHIP CONTINUATION: AVENTURA SAILING ASSOCIATION: SADDLEBACK COLLEGE ACTION

It is recommended that the board of trustees authorize a continuation of the membership in the Aventura Sailing Association for the purpose of chartering vessels on an "as-needed" basis for the period from September 1, 1988 through September 1, 1989, inclusive.

22. LEGAL SERVICES RATE FEES: PARKER AND COVERT LAW OFFICES ACTION

It is recommended that the board of trustees authorize the payment for legal services arising from its agreement with Parker and Covert dated November 13, 1979.

23. SUBSCRIBER SERVICE AGREEMENT: TRW INFORMATION SYSTEMS GROUP ACTION

It is recommended that the board of trustees ratify District membership with TRW Information Services and authorize an agreement with TRW, Inc.

24. LEASE/PURCHASE AND FULL PURCHASE: LAWN MOWERS: SADDLEBACK COLLEGE ACTION
- It is recommended that the board of trustees authorize award of Bid 796 for the lease/purchase of one rider mower and purchase of one rider mower, with the total cost of the equipment not to exceed \$30,829.04.
25. AWARD OF BIDS: ACTION
- a. PARKING LOT SWEEPER: IRVINE VALLEY COLLEGE
- It is recommended that the board of trustees authorize a five-year lease/purchase of a diesel sweeper.
- b. APPLE COMPUTERS
- It is recommended that the board of trustees authorize the award of Bid #C-8714-F issued by the Long Beach Community College District.
26. CONSULTING AGREEMENTS: FISCAL, PERSONNEL AND PAYROLL COMPUTER SYSTEMS ACTION
- It is recommended that the board of trustees approve consulting agreements with Deloitte Haskins & Sells; Cognos Corporation; and Digital Equipment Corporation.
27. ORANGE COUNTY DEVELOPMENT AGENCY: REDEVELOPMENT PROJECT AGREEMENT ACTION
- It is recommended that the board of trustees ratify the agreement with Orange County Development Agency.
28. IBM EDUCATION PRODUCTS COORDINATOR AGREEMENT ACTION
- It is recommended that the board of trustees approve the IBM Education Product Coordinator Agreement.

29. APPLE COMPUTER HIGHER EDUCATION PURCHASING PLAN ACTION

It is recommended that the board of trustees approve the Apple Computers Higher Education Purchasing Plan II Agreement.

30. RESOLUTION OF INTENTION TO CONVEY ASSESSMENT TO IRWD ACTION

It is recommended that the board of trustees adopt Resolution 88-41 declaring its intent to convey an easement to the Irvine Ranch Water District, including entering into agreement with the Irvine Ranch Water District for connection fees and future services in accordance with terms.

31. TRUSTEE REQUEST TO ATTEND CONFERENCES AND MEETINGS ACTION

It is recommended that the board of trustees approve the requests for travel and/or mileage as listed.

32. PAYMENT OF BILLS ACTION

It is recommended that the board of trustees approve warrants 133287 through 134405 totaling \$2,863,809.75 and credit card purchases paid through the revolving fund totaling \$2,108.89.

33. PURCHASE ORDERS ACTION

It is recommended that the board of trustees approve purchase orders 3339 through 3953 totaling \$1,168,968.04.

SPECIAL REPORTS

34. REPORTS INFORMATION

- a. Public Comments Concerning Items Not on Agenda
- b. Board Members' Reports
- c. Saddleback College President's Report
- d. Irvine Valley College President's Report

- e. Academic Senate Report (Intercollege Senate President)
 - 1. Saddleback College Academic Senate
 - 2. Irvine Valley College Academic Senate
- f. California School Employees Association Report
- g. Faculty Association Report
- h. Classified Senate/Council Report
- i. Chancellor's Report

PERSONNEL

- 35. INTERIM AGREEMENT BETWEEN DISTRICT AND C.S.E.A. CHAPTER 586 ACTION

It is recommended that the board of trustees ratify the tentative agreement dated July 27, 1988 between the District and C.S.E.A., Chapter 586.
- 36. INTERIM SALARY SCHEDULE AGREEMENT BETWEEN DISTRICT AND CERTIFICATED FACULTY ASSOCIATION: 1988-89 ACTION

It is recommended that the board of trustees ratify the increase of 4.64% for the certificated salary schedule for Saddleback Community College District Faculty Association, effective July 1, 1988.
- 37. AUTHORIZED POSITION LISTS FOR 1988-89 ACTION

It is recommended that the board of trustees approve the authorized position lists for certificated and classified positions for the 1988-89 fiscal year as listed.

38. EMPLOYMENT AND STATUS CHANGE

ACTION

a. It is recommended that the submitted certificated personnel actions be approved.

b. It is recommended that the submitted classified personnel actions be approved.

GIFTS TO THE DISTRICT

39. GIFTS TO THE DISTRICT

ACTION

It is recommended that the gifts listed be accepted by the board of trustees on behalf of Saddleback College and Irvine Valley College.

CORRESPONDENCE

40. CORRESPONDENCE

INFORMATION

CLOSED SESSION - IF REQUIRED

ADJOURNMENT

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